

STUDENT FINANCIAL APPEAL FORM

Pertaining to Admissions and Registration Rules, Regulations and Policies

NOTE: If your appeal pertains to an academic grade received (for example: C, D, F) or to a degree/credit requirement, or a grievance against a faculty/student, please consult your academic advisor or refer to the Student Life Office or the Student Handbook for a separate appeal/grievance process.

INSTRUCTIONS FOR COMPLETING THE STUDENT APPEAL FORM

- 1. Completely fill out the Student Appeal Form (Please type or print in black ink). Any petition which is illegible, unclearly worded or contains ambiguous information will not be considered. Such appeals will be returned to the student to be rewritten.
- 2. Mention the specific request, the specific rule, regulation, or policy and why the exception has been requested.
- 3. Attach any supporting documentation that will help to explain and justify your petition. When appropriate, letters from faculty and advisors are especially helpful.
- Completed forms may be submitted via email <u>bursar@triton.uog.edu</u>, mail: University of Guam Bursar Office, 303 University Drive, UOG Station, Guam 96913, or in person at the Bursar's Office, who will then forward then forward it to the Financial Appeals Committee.

TO:	Financial Appeals Committee								
FROM:	Student's	Name				Student ID No.			
	Mailing Address				Tele	ohone No.	Ema	Email Address	
Student	Type:	0	Degree-Seek	ing, Undergradua	ite Major P	Major Program:			
		0	Degree-Seek	ing, Graduate					
		0	Non-Degree						
		0	Postgraduate						
Appeal	pertains	to wh	nich semester:	O Fall	0	O Spring		Summer	
>	Student's justification to substantiate the requested exception (Attach all supporting statements and other documentary evidence prior to submitting this form):								
Student's Signature:						Date:			
*****	*****	*****	******	******			*******	*********	
					FOR OFFICIAL USE	UNLY			
0	APPRO	OVED)	COMMENTS:					
0	DENIE	:D							
Accepiate Committeellans' Cimpature:						Date:			
Comptroller's Signature:								Date:	

T: +1 671.735.2945/2946 F: +1 671.734.2907 W: www.uog.edu Mailing Address: 303 University Drive UOG Station Mangilao, Guam 96923