PROPERTY STATUS/TRANSFERRED/BORROWED REPORT

1. Date of Report: ______________________________

2. TO: Property Division

3. FROM: ____________________________________
   Dean/Director/Administrator
   _________________________________
   College/Division

4. Description of Property: ____________________________________________________________
   ______________________________________________________________________________

5. UOG Tag No.: _________________________________________________________________
   ______________________________________________________________________________

6. Property Status: Please indicate below
   a. ___ Stolen, Lost or Missing       b. _____ Damaged
   c. ___ Unserviceable               d. _____ Donated/Estimated Value _____

7. Property was/was not purchased with federal funds.

8. TRANSFERRER/BORROWER 9. TRANSFERRER/BORROWER
   ________________________________   ________________________________
   College/Division                  College/Division
   ________________________________   ________________________________
   Signature/Dean/Division Head      Signature/Dean/Division Head

10. Effective date of Transfer: ________________

11. Remarks: ___________________________________________________________________

   ______________________________________________________________________________
   ______________________________________________________________________________

   SIGNATURE

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