MEMORANDUM

TO: Assistant Vice President Of Graduate Studies, Research and Sponsored Programs

FROM: ____________________________________________

SUBJECT: CHANGE IN PROGRAM CONTRACT OF

________________________________________________

(Name of Student)

Please make the following change(s) on the above subject student’s Program Contract form:

1. Change the Chairperson
   from:__________________________________________ Initial: ________
   to:__________________________________________ Initial: ________

2. Drop Committee Members:
   ______________________________________________ Initial: ________
   ______________________________________________ Initial: ________

3. Add Committee Members:
   ______________________________________________ Initial: ________
   ______________________________________________ Initial: ________

4. Course Change(s):
   Drop: ________________________________________ Credit: ________
   ______________________________________________ Credit: ________
   ______________________________________________ Credit: ________
   ______________________________________________ Credit: ________
   ______________________________________________ Credit: ________
   Add: ________________________________________ Credit: ________
   ______________________________________________ Credit: ________
   ______________________________________________ Credit: ________
   ______________________________________________ Credit: ________
   ______________________________________________ Credit: ________

Approved / Disapproved: ____________________________

Approved / Disapproved: ____________________________

Program Chair: __________________________________
Assistant Vice President Of Graduate Studies, Research and Sponsored Programs

Date: ________________________________ Date: ________________________________