



UNIVERSITY OF GUAM
UNIBETSEDÁT GUAHAN
BOARD OF REGENTS

RESOLUTION NO. 17-27

**RELATIVE TO APPROVING THE REAPPORTIONED FY2018 GENERAL
OPERATIONS BUDGET AND SPECIAL APPROPRIATIONS BUDGETS**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the region; and

WHEREAS, the governance of UOG is vested in the Board of Regents (BOR) which is responsible for approving, adopting and submitting an annual budget to *I Liheslaturan Guahan*; and

WHEREAS, UOG's general operations budget addresses government and university-generated funding for expenditures related to personnel, university operations and programs receiving special appropriations; and

WHEREAS, the BOR approved Resolution No. 17-03, approving the proposed FY2018 general operations and special appropriations budgets for submittal to the Guam Legislature; and

WHEREAS, the Government of Guam FY2018 budget became law on September 19, 2017, through P.L. 34-42, and identified the FY 2018 level of appropriations and other monies for UOG's general operations, special appropriations, and Student Financial Assistance Program; and

WHEREAS, UOG's Rules, Regulations and Procedures Manual requires that after a budget bill becomes law, if the appropriated sum is different than requested, the President shall submit a proposal to the BOR on the reapportionment of UOG's allocation; and

WHEREAS, UOG has agreed upon the goals articulated in its strategic plan and focused its revenues and spending upon the highest priorities within its mission; and

WHEREAS, UOG has demonstrated commitment to a stable, balanced budget in an atmosphere of declining resources related to the problems facing the economies of the island and the region; and

WHEREAS, UOG has implemented initiatives that enhance, realign and reshape the institution, strengthening its commitment to student learning, academic quality, institutional efficiency and effectiveness, revenue growth, and cost savings; and

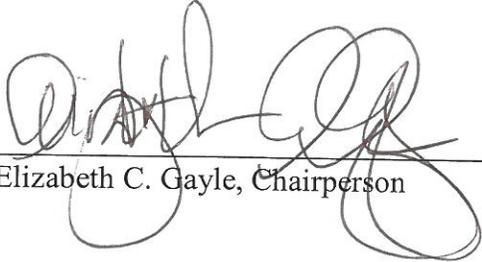
WHEREAS, based upon an assessment of UOG's priority needs, and the recommendations of the University Planning and Budget Advisory Committee (UPBAC) and the administration, the Budget, Finance, Investment and Audit Committee reviewed and, together

with the President, recommends the proposed reappropriated FY 2018 General Operations Budget, to include the FY2018 Special Appropriations Budgets.

NOW, THEREFORE BE IT RESOLVED, that the Board of Regents approves UOG's reappropriated FY2018 General Operations Budget and Special Appropriations Budgets as attached hereto; and

BE IT FURTHER RESOLVED, that the aforementioned budgets will be retroactively effective as of October 1, 2017.

Adopted this 26th day of October, 2017.



Elizabeth C. Gayle, Chairperson

ATTESTED:



Dr. Robert A. Underwood, Executive Secretary

FY 2018

A. General Operations Budget

	FY 2018 Budget Request	FY 2018 UPDATED Budget Reapportion
SUMMARY OF GENERAL OPERATIONS BUDGET		
Revenues	49,609,330	46,538,718
Expenses	(49,609,330)	(46,538,718)
Balance	(0)	0
Revenues		
Appropriation Request -General Fund	33,802,598	30,740,431
Tuition Fund Projected Net Revenue	13,860,102	13,811,656
Federal Matching Funds	1,586,631	1,586,631
PIP Net Revenue (transfer)	360,000	400,000
Total Revenues	49,609,330	46,538,718
Expenses		
	FY 2018	FY 2018
Personnel Expenses		
Existing Personnel - filled	(34,211,841)	(33,535,307)
Current Vacant Positions	(2,006,771)	(2,399,474)
Salary Increments -2018	(250,000)	(250,000)
Annualized cost of FY17 increments	(900,000)	-
Other Personnel Cost	(656,000)	(656,000)
Subtotal Personnel Expenses	(38,024,612)	(36,840,781)
Operating (Non-personnel) Expenses		
Contracts	(3,903,588)	(3,860,685)
Supplies	(521,114)	(505,770)
Equipment	(203,808)	(196,619)
Accreditation	(35,000)	(29,750)
Miscellaneous	(84,674)	(79,829)
Utilities	(4,100,000)	(4,100,000)
Library Priorities - Capital	(402,534)	(276,534)
Capital Outlay repair & maint.	(2,159,000)	(500,000)
Subtotal Operating (Non-personnel) Expenses	(11,409,718)	(9,549,187)
RCUOG	(175,000)	(148,750)
Total General Operations Expenses	(49,609,330)	(46,538,718)
General Operations Balance	0	0
B. Special Appropriations (Continuing)		
WERI - Guam Hydrologic Survey (GHS)	204,200	182,694
WERI - Guam Comprehensive Water Monitoring Prog (CWMP)	173,948	155,626
GADTC Hatchery	153,032	125,254
Total Special Appropriations (Continuing)	531,180	463,574
C. Capital Improvements Fund		
Student Svs Ctr & Engineering Annex	1,158,283	602,349
Cont. Appropriation per §16132, Chapt. 16, Title 17 GCA	500,000	500,000

BFIA Boardbook October 13, 2017 - New Business

FY18 General Operations Detail	Vac	Vacant	Filled	PERSONNEL	CONTRACTS	SUPPLIES	EQUIP	MISC	UTILITIES	CAPITAL	TOTALS	%
	FTE	Positions	FTE									
EXECUTIVE OFFICES												
President's Office	-	-	6.0	829,538	99,000	7,000	2,000				937,538	2.01%
Integrated Marketing and Communications	-	-	3.0	142,889	87,000	8,000	5,000				242,889	0.52%
Alumni Relations Office	-	-	1.0	113,865	2,000	200	1,300	1,500			118,865	0.26%
Legal Counsel	-	-	2.0	225,583	6,600	200					232,383	0.50%
Office of Sponsored Programs	-	-	6.0	488,109	11,000	5,682	2,000	4,500			511,291	1.10%
Executive Office Expenses	-	-	18.0	1,799,985	205,600	21,082	10,300	6,000	-	-	2,042,967	4.39%
ACADEMIC AND STUDENT AFFAIRS												
Senior Vice President's Office	1.0	134,417	3.0	402,721	2,975	8,500	4,250	29,750			448,196	0.96%
Institutional Research/Assessment	-	-	3.0	232,493	39,495	4,500	5,100	15,905			297,493	0.64%
CEDDERS	-	-	1.0	243,041							243,041	0.52%
Academic Excellence/Graduate Studies	-	-	3.0	263,893	5,300	1,500	2,000	-			272,693	0.59%
School of Business and Public Administration	4.0	212,234	24.5	2,250,966	17,000	8,500	-	14,705			2,291,171	4.92%
School of Education	2.0	98,641	23.0	2,053,069	60,350	12,203	5,950	-			2,131,572	4.58%
School of Nursing and Health Sciences	2.5	106,117	16.0	1,434,644	46,750	3,230	2,678				1,487,302	3.20%
College of Liberal Arts and Social Sciences	5.0	236,474	62.5	5,680,123	60,775	8,500	2,871	-			5,752,269	12.36%
College of Natural and Applied Sciences	7.0	305,393	78.0	7,105,904	48,450	18,275	12,750	12,750			7,198,129	15.47%
School of Engineering	-	-	4.0	442,105	12,000	6,000	15,600				475,705	1.02%
Enrollment Management & Student Services-Dean	1.0	94,111	2.0	124,939	17,576	3,825	1,380				147,720	0.32%
Triton Express-One Stop	-	-	-	-	2,000	6,000	3,000				11,000	0.02%
Student Life Office	-	-	1.0	58,688	-	1,670	-				60,358	0.13%
Student Counseling	1.0	54,791	4.0	296,641	20,038	3,076	2,400				322,155	0.69%
Career Placement	-	-	1.0	69,199	2,942	1,671	2,000				75,812	0.16%
Admissions and Records	1.0	60,506	13.0	769,136	82,675	4,205	3,600	300			859,916	1.85%
Student Health	0.55	35,569	0.0	-	11,036	1,644					12,680	0.03%
Financial Aid Office	2.0	100,373	5.0	330,454	3,400						333,854	0.72%
PIP-TADEO	-	-	1.0	83,199							83,199	0.18%
UOG Library	2.0	107,425	19.0	1,102,286	261,765	15,300				191,534	1,570,885	3.38%
Marine Lab	1.0	54,791	14.0	1,267,788	21,660	4,000	12,240				1,305,688	2.81%
Micro Area Res Center (MLI, Cham Lang & Culture)	3.0	159,175	10.5	872,703	37,000	5,000	-	-		55,000	969,703	2.08%
Water and Environmental Research Institute	-	-	11.0	1,002,498		1,000					1,003,498	2.16%
Academic and Student Affairs Expenses	33.1	1,760,016	299.5	26,086,491	753,187	118,599	75,819	73,410	-	246,534	27,354,040	58.78%
ADMINISTRATION AND FINANCE												
Vice President's Office	1.0	79,084	3.50	340,143		5,000	2,000	3,000			350,143	0.75%
Office of Information Technology	3.0	164,373	12.00	900,532	733,490	15,590	3,000	-			1,652,612	3.55%
Comptroller's Office	4.0	198,959	21.00	1,386,470	175,000	10,000	2,000	3,000			1,576,470	3.39%
Facilities and Utilities	3.0	129,973	46.75	2,173,965	315,000						2,488,965	5.35%
Safety and Security	-	-	1.00	56,953	175,035	75,500	65,000				372,489	0.80%
Human Resources Office	1.0	67,070	11.00	698,024	13,193	11,000	4,000	27,070			753,287	1.62%
EEO (includes ADA services)	-	-	0.0	-	10,248	2,000		99			12,347	0.03%
Auxiliary and Fieldhouse	-	-	2.00	92,743							92,743	0.20%
Administration and Finance Expenses	12.0	639,459	97.25	5,648,831	1,426,966	116,090	77,000	30,169	-	-	7,299,056	15.68%
Staffing Pattern												
			414.75	33,535,307								
Other Personnel Costs												
Current Vacancies	45.05	2,399,474									2,399,474	5.16%
Annualized FY17 increments											-	0.00%
Salary Increments (FY18)				250,000							250,000	0.54%
HRO-Recruitment Costs				130,000							130,000	0.28%
Other Personnel Costs				326,000							326,000	0.70%
Total Other Personnel Costs	45.05	2,399,474		706,000	-	-	-	-	-	-	3,105,474	6.67%
UTILITY COSTS, CAMPUS SUPPLIES AND BUILDING SAFETY IMPROVEMENTS												
Plant Maintenance (custodial/maintenance)					108,000	250,000	33,500				391,500	0.84%
Security Guard Services					329,711						329,711	0.71%
Property and Liability Insurance Coverage					693,000						693,000	1.49%
Academic and Research Internet Access Utility Fund										30,000	30,000	0.06%
Capital Outlay and ADA Safety Improvements										500,000	500,000	1.07%
Power								3,400,000			3,400,000	7.31%
Water / Wastewater								145,000			145,000	0.31%
Telephone								455,000			455,000	0.98%
Hazardous/Metallic Waste/Trash Removal								100,000			100,000	0.21%
Total	-	-	0	-	1,130,711	250,000	33,500	-	4,100,000	530,000	6,044,211	12.99%
Good to Great Initiative											-	0.00%
RCUOG					148,750						148,750	0.32%
UTAC Priorities				200,000	344,220						544,220	1.17%
Grand Total	45.05	2,399,474	414.75	34,441,307	3,860,685	505,770	196,619	109,579	4,100,000	776,534	46,538,718	100%

UNIVERSITY OF GUAM FY2018 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC SURVEY Signature-Dept Head: Dr. John Jenson
 Account Number: 10-30-430002-R-5

Revenue (Please list sources)

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	182,694				
	\$ 182,694	45,674	45,674	45,674	45,674

A. SALARIES AND BENEFITS

FACULTY/RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern)	\$ 105,000	26,250	26,250	26,250	26,250
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
none.					
Justification / Notes:	Total FY17	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CONTRACTUAL SERVICES FOR RESEARCH			10,000				
Justification / Notes:	Total FY17	\$ 10,000	2,500	2,500	2,500	2,500	

D. SUPPLIES

Item	Qty	Cost	Total				
OFFICE SUPPLIES/OTHER SUPPLIES & MATERIALS			14,500				
Justification / Notes:	Total FY17	\$ 14,500	3,625	3,625	3,625	3,625	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
COMPUTER EQUIPMENT/SOFTWARE FOR GIS LABORATORY			7,780				
Justification / Notes:	Total FY17	\$ 7,780	1,945	1,945	1,945	1,945	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
TUITION & FEES FOR RESEARCH ASSISTANTS			12,000				
PRINTING			2,500				
POSTAGE/LONG DISTANCE/FAX			500				
Justification / Notes:	Total FY17	\$ 15,000	3,750	3,750	3,750	3,750	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
GHS LAB AND EQUIPMENT			12,145				
Justification / Notes:	Total FY17	\$ 12,145.00	3,036	3,036	3,036	3,036	

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone					
Justification / Notes:	Total FY17	\$ -			

I. Transfer for F & A Fees: 10%

	\$ 18,269	4,567	4,567	4,567	4,567
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Annual Surplus (Deficit)	\$ -	0	0	0	0
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UNIVERSITY OF GUAM FY2018 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC MONITORING Signature-Dept Head: Dr. John Jenson
 Account Number: 10-30-430003-R-5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	155,626				
	\$ 155,626	38,907	38,907	38,907	38,907

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes: _____	Total FY18	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total			
CONTRACTUAL SERVICES FOR RESEARCH WITH US GEOLOGIC SURVEY			155,626			
Justification / Notes: _____	Total FY18	\$ 155,626		38,907	38,907	38,907

D. SUPPLIES

Item	Qty	Cost	Total			
Justification / Notes: _____	Total FY18	\$ -				

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total			
Justification / Notes: _____	Total FY18	\$ -				

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total			
Justification / Notes: _____	Total FY18	\$ -				

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total			
Justification / Notes: _____	Total FY18	\$ -				

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY18	\$ -			

I. Transfer for F & A Fees (see guidelines for more information) N/A

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Annual Surplus (Deficit)	\$ -	0	0	0	0
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UNIVERSITY OF GUAM FY2018 Special Appropriations Fund Budget

Account Name: Guam Aquaculture Dev & Training Center Signature-Dept Head: Dr. Lee Yudin

Account Number: _____

Quarterly Breakdown				
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept	

Revenue (Please list sources)

Special Appropriation funded by the Government of Guam	125,254				
	\$ 125,254	31,314	31,314	31,314	31,315

A. SALARIES AND BENEFITS

3 to 4 limited term employees	\$ 60,000	15,000	15,000	15,000	15,000
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B. TRAVEL

Name & Position of Traveler	Total				
N/A					
Justification / Notes: _____	Total FY18	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Maintenance Contracts			15,000				
Deep water well pulls							
Pump and blower repairs							
Plumbing renovations							
Justification / Notes: _____	Total FY18	\$ 15,000		3,750	3,750	3,750	3,750

D. SUPPLIES

Item	Qty	Cost	Total				
Feed			28,729				
Justification / Notes: _____	Total FY18	\$ 28,729		7,182	7,182	7,182	7,183

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Pumps and blowers			9,000				
Justification / Notes: _____	Total FY18	\$ 9,000		2,250	2,250	2,250	2,250

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY18	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Renovations of Fadian Aquaculture Hatchery Facilities			-				
Justification / Notes: _____	Total FY18	\$ -		0	0	0	0

H. UTILITIES: Power, Water, Telephone

Item	Total				
	Total FY18	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

	12,525	3,131	3,131	3,131	3,131
Annual Surplus (Deficit)	\$ (0)	0	0	0	0