

## New Student Orientation Packet Academic Year 2019-2020





## **Message from the President**

#### Håfa Adai, Tritons!

On behalf of the faculty and staff at the University of Guam, I would like to welcome you to campus and to the Triton family. Your decision to pursue higher education is just the start of what will be a very enlightening and rewarding journey of discovery.

Your academic success is our main focus, and the University has many services and support programs to help you achieve the end goal of a college degree. Your professors and advisors will be central to this process, and I encourage you to make the most of their mentorship. Please take advantage of all of the help and services UOG makes available to you -- make a commitment to visit and talk with your professors, get advice and help at the Writing Center and Math Lab, and remember that all of us here at UOG are here because we want you to succeed.

Building friendships and community with your peers is also key to having a rich overall experience at UOG, so be sure to tune into the range of activities hosted here on campus and get involved. Opportunities for travel also abound, so be in touch with your professors about any conferences, competitions, fellowships, or study abroad opportunities that align with your academic interests and goals. Find a group to belong to -- a sports team, a student chapter of an honor society, a band, a study group -- since feeling like you belong is important to success in college and beyond.

As you make your way through this academic journey, remember UOG's motto of "Excelsior" (in Latin), "Para Hulo" (in CHamoru), or "Ever Upward" (in English) and continue to aspire to even greater heights.

I look forward to seeing you around campus and helping you celebrate your achievements.

Thomas W. Krise, Ph.D. President University of Guam

### **NEW STUDENT** ORIENTATION

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# We're so excited you have chosen to attend the University of Guam

### **ORIENTATION SCHEDULE**

8:00 AM	Orientation Check-in
9:00 AM	Welcoming Remarks
9:30 AM	Schools/Colleges Program Introductions
	Breakout Sessions
10:00 AM	School/College Tours
11:00 AM	Lunch at UOG Cafeteria
	Program Exhibits at Student Center
12:00 PM	WebAdvisor Access
	Workshop and Evaluations
2:00 PM	Degree Advisement at School/College

### Academic Calendar 2019-2020

### Fanuchånan 2019 (Aug. - Dec.)

August 21 August 21-27 August 24 August 29 September 2 November 2 November 11 November 28-30 December 8 December 13 December 16-18 Weekday classes begin Schedule adjustment (Add/Drop) Saturday classes begin Fanuchånan 2019 tuition payment deadline Labor Day (Holiday) All Souls Day (Holiday) Veterans Day (Holiday) Veterans Day (Holiday) Thanksgiving Break Our Lady of Camarin Day (Holiday) Last day of classes Final exams

#### Fañomnåkan 2020 (Jan. - May)

January 22	Weekday classes begin
January 22-28	Schedule adjustment (Add/Drop)
January 25	Saturday classes begin
January 30	Fañomnåkan 2020 tuition payment deadline
March 2	Guam History & CHamoru Heritage Day (Holiday)
March 10	Charter Day
March 23-28	Fañomnåkan Break
May 15	Last day of classes
May 18-20	Final exams

### **WARTER OF STREET ASKED QUESTIONS**

The University of Guam student services are always available and are committed to your student success. The following are common issues that college students have with listed available campus resources that can help you resolve whatever problem you may have. Don't be afraid to ask!

Personal Needs/Issues	Campus Resource	Contact Information
Career exploration and assistance/preparation	Career Development Office	735-2233
Changing academic program	Academic advisor, then Admissions and Records Office	735-2291 / 2214
Locating "to be announced" (TBA) classrooms	Respective course department; Admissions and Records Office	735-2214 / 2202
Personal issues	Student Behavioral Counseling Services	735-0339
Student Faculty Grievance/ Appeal Procedures	Student Life Office; Isa Psychological Services Center	735-2271 / 735-2883
Financial assistance	Financial Aid Office	735-2288
International Student matters; National Student Exchange	Admissions and Records Office - International Students Coordinator	735-2207
Services for students with disabilities	EEO/ADA Office	735-2460
Books and supplies	UOG Triton Store	735-2931
Paying fees and receipts documents	Business Office Cashier	735-2923
Tutoring	Student Support Services (AmeriCorps, TRiO); DEAL Writing Center; RFK Librarians	735-2231 / 735-2248
Joining student organizations/clubs; Student Government Assocation	Student Life Office; Student Government Association	735-2271 / 735-2222
Finding eateries	Campus Cafe, Crosswalk Cafe, Triton Store, Triton Express, Nayon Express	

### **New Student Orientation Checklist**

#### Items you will receive from the University of Guam

- □ New Student Orientation Packet
- □ Math and English Placement Test Results
- □ Registration Form
- □ Access to GoTriton email account
- □ Access to WebAdvisor

#### Items you must complete for UOG

- □ Health Clearance Form
- □ Sexual Misconduct Training
- □ Academic Advisement
  - Signed registration form from declared school/college
  - Undeclared students: signed registration form from EMSS Academic Advisors
- □ Registration of classes

#### **Items to consider**

- □ Financial Aid
- □ Triton Store
- Schedule and Time of Classes
- □ Programs

- Student Government Association
- □ Triton Athletics
- □ UOG Army ROTC
- UOG Emerging Leaders Program

## **STUDENT SERVICES**

### **Residence Halls**

The Residence Halls are co-ed facilities consisting of three two-story buildings. Each building has separate wings for males and females. A total of 115 dorm rooms and three guest studios are available to accommodate a maximum number of 207 residents.

Residents share common areas, including kitchens, bathrooms on each floor, convenient laundry facilities, study rooms, TV lounges, a pool table, and a computer lab. All dorms, including parking lots, are equipped with CCTV security camera systems.

The Residence Hall Life Office supplements the University's academic programs with a broad range of social, cultural, educational, recreational, and athletic programs and activities designed to help students develop friendships and build community while providing a variety of opportunities for self-fulfillment and good, clean fun.

Rooms are reserved on a first-come, first-served basis.

### **Health Services**

The Student Health Service is committed to providing high-quality, low-cost health care to all UOG students. Located in the Student Center, the Student Health office evaluates, maintains, and promotes the general health status of our students by offering the following services:

- Health clearances for University enrollment
- Health counseling
- Health education programs
- Emergency CPR/SFA care
- Referrals to specialists
- HIV/STD education, counseling, testing
- Tobacco cessation classes

Its services are responsive to the needs of our

diverse student population and aims to help you make informed, appropriate, and healthy life choices to achieve your academic and career goals.

For more information, contact uogstudenthealth@triton.uog.edu.

### **Student Life Office**

Get involved and make the most of your college experience by visiting the Student Life Office. The Student Life Office is committed to developing positive, inclusive student opportunities and experiences that contribute to an outstanding Triton education. It organizes a variety of student-centered programs, services, and involvement opportunities.

Students have the opportunity to participate in more than 50 student organizations through the Student Life Office. If you would like to join, volunteer with, or start your own student organization, we are happy to assist! Student organizations are listed at www.uog.edu/life-at-uog.

For more information, email studentlife@triton.uog.edu.

### **Career Development** Office

The Career Development Office provides engaging programs, services, and support that will empower the personal, intellectual, and professional development of UOG students.

The office is open to all UOG students. Its services will help you develop self-direction and personal responsibility in the career decision-making and job searching process as well as network with a variety of employers for available job opportunities.

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- Services Offered
- Career counseling and assessment
- Job search and referral
- Resume writing and interview critique
- Professional development workshops
- Assistance finding internship opportunities
- Alumni connections (mentorship)

For more information, email career.development@triton.uog.edu.

### **Behavorial Counseling**

Confidential counseling is provided at UOG to help students bring about positive change in their lives and to promote growth, development, and interpersonal competencies. Our behavioral counselor aims to resolve issues that cause emotional distress and that interfere with personal goals and academic attainment. It is our mission to service UOG students holistically. With a certified professional, the Behavioral Counseling Office is here to assist you.

For more information, email taijerondm@triton.uog.edu.

#### Academic Advisement: Declared Students

As an incoming student who has declared a major, you will be assigned an advisor from your school/college who will assist in planning your academic coursework. The advisors of your field will provide you with the overall curriculum and be able to specifically define your school/college degree requirements.

Please note that the major requirements will be based on the catalog year of when you declared.

For more information, refer to the directory for your specific advisor.

### Academic Advisement: Undeclared Students

Counseling services provide academic advising to all students who have not declared a major. Students are encouraged to meet regularly with their advisors to plan their schedule and ensure courses taken are pertinent to their academic progress until a major is declared. Counselors also provide advisement and signatures on most college policies, such as course withdrawals, change of major, and academic probation issues. They also serve as the First-Year Seminar course instructors.

For more information, contact the Enrollment Management & Student Success Office at 735-2291.



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## **Office of Information Technology**

#### **WebAdvisor Account Activation**



Go to www.uog.edu



Login Tab: WebAdvisor, scroll down and click on "I'm new to web advisor"



Using the username and password provided, access your account and change your password. Don't forget to write it down!

#### **GoTritons Portal Access**

If you are familiar with Gmail, GoTritons will be a breeze. Here you will have access to your email, Google Drive, and a select group of Google Apps.



Go to www.uog.edu



Login Tab: GoTritons Student Webmail

#### FREE OFFICE365! Get the latest version of Microsoft Office.

Login with your GoTriton email address and password to download and install.

**Computer Lab Hours:** 

Monday - Friday Saturday Sundays & Holidays 8am - 9pm 8am - 5pm Closed **Need Assistance? Contact 24/7** Tel: 735-2640 Email: helpdesk@uog.edu

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#### **IMPORTANT MESSAGE:** ATTENTION ALL STUDENTS PLANNING TO ATTEND UOG

Before you can register for classes, you MUST complete the annual Sexual Misconduct Training.

You will be emailed a link to complete.

#### **Information & Resources**

The University of Guam is committed to promoting a safe and supportive environment for each member of our community.

If you are a victim or survivor of sexual harassment, including sexual assault, dating or domestic violence, gender-based harassment and bullying, or stalking and need help, start here. Our EEO staff is ready to provide you with confidential advice and assistance.

Even if you are unsure what to do, call the **UOG Helpline at (671)-735-HELP (4357)**, and you'll be connected with somebody who will listen and help guide you as you figure out what you want to do next. We also stand ready to assist you with if you wish to file a complaint through UOG and/or our local law enforcement.

#### **UOG Sexual Misconduct Policy**

This policy prohibits all forms of sexual misconduct, including but not limited to, sexual harassment, sexual assault, sex offense, domestic violence, dating violence, stalking, and inappropriate amorous relationships. Further, this policy expressly prohibits retaliation against an individual because of his or her good faith participation in the reporting, investigation, or adjudication of violations of this policy. University students and employees who violate this policy will face discipline up to and including expulsion or termination. All members of the University community must work together to prevent and eliminate sexual misconduct at the University of Guam.

#### **On-Campus Services & Support**

Institutional Compliance Office (EEO /Title IX Office) Joseph B. Gumataotao, Institutional Compliance Officer Tel: (671) 735-2971 Email: gumataotaoj@triton.uog.edu

Enrollment Management & Student Success Office Lawrence F. Camacho, Dean Tel: 671-735-2292 Email: lcamacho@triton.uog.edu

Safety & Security Office G4S Campus Security Tel: (671) 888-2456

Violence Against Women Prevention Program Humanities & Social Sciences Bldg. Rm. 103 Tel: 671-735-2890 Email: vawpp@triton.uog.edu

Isa Psychological Services Center Location: Humanities and Social Sciences Rm 202 Center Hours: Monday to Friday, 9:00 am - 5:00 pm Phone: (671) 735-2883 Email: isa@triton.uog.edu

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#### The Family Educational Rights and Privacy Act

FERPA is a federal regulation enacted in 1974 that has since had many amendments. Responsibility for oversight of FER-PA compliance lies with the Department of Education's Family Policy Compliance Office. For complete information on FER-PA, see their website at:

www.ed.gov/offices/Oll/fpco/index.html

#### **FERPA Facts:**

- FERPA is a federal law designed to protect the privacy of students' education records.
- A FERPA-related college education record begins for a student when you enroll in a higher education institution.
- At a postsecondary institution, rights belong to the student in attendance, regardless of the student's age.
- Information from your student record is typically not shared unless you're a dependent who gives written permission each semester or unless there is a health or safety emergency.

#### **Important Campus Resources**

#### Academic Offices and Support Services

College of Liberal Arts & Social Sciences	735-2850
College of Natural & Applied Sciences	735-2000
School of Business & Public Administration	735-2501
School of Education	735-2440
School of Nursing & Health Sciences	735-2650
School of Engineering	735-3761
Triton Store	735-2931/4
Admissions and Records	735-2202/6
Financial Aid Office	735-2287
UOG Station Post Office	735-2928
UOG Cashier	735-2923

#### **Student Life and Wellness**

ADA Coordinator	735-2460
Bursar Office	735-2940
Career Development	735-2233
Enrollment Management & Student Succe	ess 735-2291
Student Government Association	735-2222
Student Counseling Services 7	35-3342
Resident Housing	735-2260/1
Student Health	735-2225
Student Life Office	735-2271
TRiO Programs	735-2246
UOG Field House	735-2860

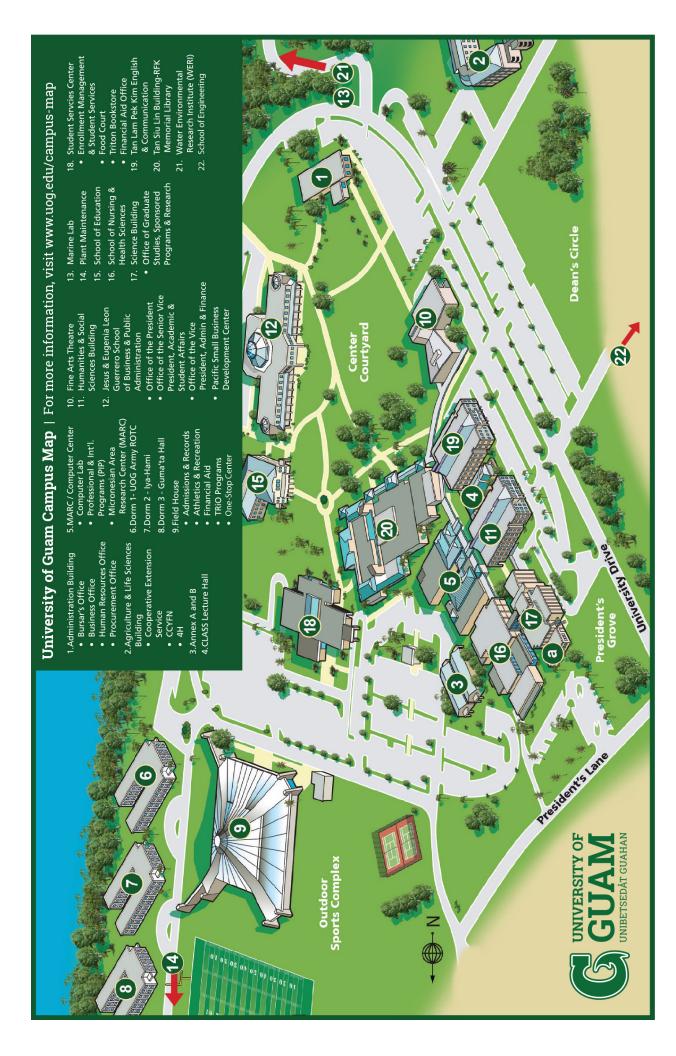
#### Emergency Assistance

**UOG Helpline** 

735-HELP(4357)

911

G4S Dispatch Office Phone	649-9273/5
Security Office	735-2365
Security Guard on Duty	888-2456
Student Health Services	735-2225
Safety Office	735-2370
Guam Police Department	472-8911
Guam Fire Department	734-2264
Plant Maintenance Division	735-385/76
Building Maintenance	689-8769





### **CONNECT WITH US ON SOCIAL MEDIA!**

