

**REQUEST FOR NEW COURSE**

1. Title:

2. Course Number:

3. Course Type:  Addition to the Curriculum  
 Special Offering (Workshop, seminar, special topic, 94 series, etc.)

4. Level of Instruction:  Undergraduate  Graduate  400/500  400/G

5. Credit Hours:

6. Is this course cross-listed with another department?  Yes  No

If Yes, list the cross-listed catalog number(s):

7. What session(s) will the course be offered?  Fall  Spring  Summer  Intersession

8. What will be the yearly cycle for this course?  
 All Years  Even Years  Odd Years  One (1) Term Only

9. First term and year for this course:  Length of Instruction (Weeks):

10. Prerequisites:

A. Instructor / Advisor consent required?  Yes  No

B. Prerequisites Catalog # Prerequisite Course Title



C. Additional Prerequisites:

11. DESCRIBE LIBRARY AND INFORMATION TECHNOLOGY RESOURCES AVAILABLE TO SUPPORT COURSE: If insufficient library sources are available, describe alternatives that will be used.

12.SUBSTANTIATE THE COMPELLING NEED FOR THE NEW COURSE

13.WHAT IS THE ANTICIPATED CLASS SIZE AND DOCUMENT INDICATIONS ON HOW THE NEW COURSE WILL MEET ITS PROJECTED SIZE.

14.STATE HOW THE NEW COURSE WILL BE COVERED BY EXISTING PROGRAM FACULTY.

15.IS THIS COURSE SIMILAR TO ANY EXISTING COURSES AT UOG? IF SO, WHAT COURSES? IF THERE ARE SIMILAR EXISTING COURSE/S, PLEASE JUSTIFY THE NEED FOR THIS NEW COURSE.

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**NEW COURSE OUTLINE FORM**

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College:

Course Number:

Course Title:

Credit Hours:

Date of Final Approval:

Course counts as:  general education requirement

part of  major program

elective

1. Course Description:

2. Course Content:

3. Rationale for the Course:

4. Skills and Background Required or Expected:

5. Teaching Methodologies:

6. Student Learning Objectives (SLO):

7. Assessment Methods for Student Learning Outcomes (SLO):

8. Methods of Evaluation (How are students graded?):

9. Required and Recommended Textbooks, Readings, or Study Guides:

10. Subsequent Courses:

11. Additional Course Descriptors, if any:

The Calendar of Assignments, Assessment Project, a Statement Concerning the “Americans with Disabilities Act” (ADA) Accommodations for Students, Attendance and Grading Policies are to be included in the course syllabus.

**APPROVAL RECOMMENDED BY:**

UNIT	SIGNATURE (use <b>BLUE</b> ink please)	DATE
For Program	_____	_____
Division Chair	_____	_____
Chair, College AAC/CC	_____	_____
Dean, of College	_____	_____
UCRC/GCRC	_____	_____
President, Faculty Senate	_____	_____

(Endorsement of UCRC/GCRC Recommendation)

**APPROVED:**

\_\_\_\_\_  
SENIOR VICE PRESIDENT & PROVOST

\_\_\_\_\_  
DATE