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A N N O U N C E M E N T

December 11, 2017

THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING POSITION (NON-TENURE TRACK APPOINTMENT, FULL-TIME, SUBJECT TO THE AVAILABILITY OF FUNDS):

#022-18 INSTRUCTOR TO ASSISTANT PROFESSOR (ENGLISH - COMPOSITION)

Location:	College of Liberal Arts and Social Sciences/Division of English and Applied Linguistics				
University Information:	The University of Guam is the premier institution of higher education in the Western Pacific. It is a land-grant institution, accredited by the Western Association of Schools and Colleges Senior Commission. Located in the village of Mangilao on the island of Guam, the campus overlooks beautiful Pago Bay and the University's world-class Marine Biology Lab. The University has approximately 3,900 students, 90% of Asian or Pacific Islander ancestry, providing a uniquely diverse campus and multicultural atmosphere. As a regional, comprehensive, open admissions institution, the university awards degrees at the baccalaureate and master's levels through its two colleges and three professional schools. Over the next five years, the University will be entering an exciting period of growth linked to anticipated increases in military investments and resultant economic expansion in Guam. Three major University initiatives have been developed to maximize academic and community opportunities during this period: "UOG, the Natural Choice" to encourage local students to aspire to attend college and to choose the University of Guam; "UOG Green" with renewable energy and sustainability central to the initiative; and "UOG Leading Change" on Guam and in Micronesia. Extramural funding from competitive Federal sources as well as contracts is rapidly expanding. Such opportunities along with a critical mass of dedicated and capable administration, faculty, students, and staff make the University of Guam an exciting place to be for many years to come. Information on the University's campus security and fire safety may be accessed at http://www.uog.edu/hro (Under Links).				
General Description:	The University of Guam is looking for an individual who is interested in new challenges and opportunities for professional and personal growth. This position calls for someone who is self-motivated and adaptable, intelligent, possesses a global vision and who is interested in working in a dynamic, multi-cultural institution.				
Unit Description:	The Division of English and Applied Linguistics (DEAL) is one of four divisions of the College of Liberal Arts and Social Sciences, and offers the English major with three emphases: Literature, Linguistics/English as a Second Language (ESL), and English for Education. The composition program, which includes English placement testing and the Writing Center, is situated within DEAL.				
Character of Duties:	DEAL seeks instructors to begin August 2018. The successful candidates will: (1) Teach twelve (12) contact hours per semester of introductory composition courses (EN 109, EN 110, or EN 111) which may include online learning; (2) Assist with student-learning outcome assessment for composition in the English and Applied Linguistics Program; (3) Participate in and contribute to the division's research agenda related to Composition; (4) Perform university and community service; (5) Advise students; and (6) Maintain a continuous record of professional development or creative/scholarly activity.				
Qualifications:	Minimum: (1) Master's degree in English or related field from a U.S. regionally accredited institution or foreign equivalent for appointment at the Instructor rank (or Doctoral degree in English from a U.S. regionally accredited institution or foreign equivalent for appointment at the Assistant Professor rank); (2) Teaching experience at the university level; (3) Teaching experience with linguistically and culturally diverse, underrepresented and underprepared students; (4) Proven record of collegiality and collaboration with colleagues and students, and (5) Must be willing to teach online. Preferred: (1) Two years full-time experience teaching English Composition at the university level; (2) Course work, training, and/or professional development in Composition/Rhetoric and teaching writing to linguistically and culturally diverse underprepared first and second year college students; (3) Proven experience in teaching in the Pacific and Asian regions; and (4) Aims and objectives to develop and engage in community service, research, and publications relevant to Guam and Micronesia.				
Salary Level:	Salary will be commensurate with qualifications and experience relevant to the position. The following salary figures are for nine (9) months: <table><tr><td>Instructor</td><td>\$34,169 - \$57,892 Per Academic Year</td></tr><tr><td>Assistant Professor</td><td>\$39,473 - \$68,237 Per Academic Year</td></tr></table> Compensation for employment shall not commence until all hiring conditions are met, including required employment visa. Annual salary will be prorated, if start of employment is delayed.	Instructor	\$34,169 - \$57,892 Per Academic Year	Assistant Professor	\$39,473 - \$68,237 Per Academic Year
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Assistant Professor	\$39,473 - \$68,237 Per Academic Year				
Appointment:	The position is a nine (9) month faculty position on a Non-Tenure Track Appointment.				
Benefits:	Fringe benefits include a medical and dental plan, life insurance, cafeteria plan (flexible tax benefit plan), and the Government of Guam retirement plan.				
Application Process:	Applicants for University of Guam faculty positions must complete an online job application through the UOG's online employment portal at https://uog.peopleadmin.com . Please have the following documents prepared and ready to upload with your application: (1) Letter of Intent, stating interest (2) Up-to-date curriculum vitae or resume (3) Copies of all graduate and undergraduate transcripts (4) Writing Sample (5) Evidence of Excellence in Teaching Composition (e.g., pedagogical materials such as syllabi, assignment sheets, peer-observation reports, recent student evaluations ratings, and a statement of teaching philosophy) Applicants who are short-listed for an interview will be required to provide a short (approximately 5 minutes) video clip of their lecture or presentation.				

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Special Instructions for References: Three (3) current letters of recommendation from persons knowledgeable about your academic and professional performance must be provided by providing a list of at least three (3) references to be contacted on the References section of the online application. Enter each reference by clicking on the "Add References Entry" button. Provide the name, title, email address, mailing address, and telephone number of each reference. A system automated email will be sent to each reference's email address with a link to attach their reference letter to your application.

Selected candidate must provide official transcripts prior to hire date. For further information, please contact Dr. Christopher Balajadia Garcia, Chair, English-Composition Search Committee at cgarcia@triton.uog.edu or the Human Resources Office at uoghro@triton.uog.edu, telephone number, (671) 735-2350 or fax number at (671) 734-6005.

Police and Court Clearance: Pursuant to Public Law No. 28-24 and Executive Order 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

**Application
Deadline:**

Applications will be received no later than February 1, 2018 (Chamorro Standard Time/UTC+10).

For further information about the University of Guam, visit our Web Site at <http://www.uog.edu>. General information about Guam is available at <http://www.visitguam.org>. For local newspapers, The Pacific Daily News is available at <http://www.guampdn.com> and The Guam Daily Post is available at <http://www.postguam.com>. Information on moving to Guam is available at the Guam Customs & Quarantine Agency web site: <http://www.cqa.guam.gov>.

Work Eligibility:

Submission of completed job applications authorizes the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records). All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job related sources from legal liability for the information provided.

Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.

Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.

Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the University of Guam, you will be required to present valid documents to comply with this law.

The University of Guam is an equal opportunity employer and provider.

The University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ADA Coordinator, Mr. Joseph Blas Gumataotao, located at the EEO/ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 106, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).



LARRY G. GAMBOA, SPHR, SHRM-SCP
Chief Human Resources Officer