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# A N N O U N C E M E N T

April 24, 2018

THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING POSITION (TENURE/NON-TENURE TRACK APPOINTMENT, FULL-/PART-TIME, SUBJECT TO THE AVAILABILITY OF FUNDS):

## #054-18 ASSISTANT PROFESSOR TO ASSOCIATE PROFESSOR (ADMINISTRATION AND SUPERVISION)

<b>Location:</b>	Academic and Student Affairs/School of Education				
<b>University Information:</b>	The University of Guam is the premier institution of higher education in the Western Pacific. It is a land-grant institution, accredited by the Western Association of Schools and Colleges Senior Commission. Located in the village of Mangilao on the island of Guam, the campus overlooks beautiful Pago Bay and the University's world-class Marine Biology Lab. The University has approximately 3,900 students, 90% of Asian or Pacific Islander ancestry, providing a uniquely diverse campus and multicultural atmosphere. As a regional, comprehensive, open admissions institution, the university awards degrees at the baccalaureate and master's levels through its two colleges and four professional schools. Over the next five years, the University will be entering an exciting period of growth linked to anticipated increases in military investments and resultant economic expansion in Guam. Three major University initiatives have been developed to maximize academic and community opportunities during this period: "UOG, the Natural Choice" to encourage local students to aspire to attend college and to choose the University of Guam; "UOG Green" with renewable energy and sustainability central to the initiative; and "UOG Leading Change" on Guam and in Micronesia. Extramural funding from competitive Federal sources as well as contracts is rapidly expanding. Such opportunities along with a critical mass of dedicated and capable administration, faculty, students, and staff make the University of Guam an exciting place to be for many years to come. Information on the University's campus security and fire safety may be accessed at <a href="http://www.uog.edu/hro">http://www.uog.edu/hro</a> (Under Links).				
<b>General Description:</b>	The University of Guam is looking for an individual who is interested in new challenges and opportunities for professional and personal growth. This position calls for someone who is self-motivated and adaptable, intelligent, possesses a global vision and who is interested in working in a dynamic, multi-cultural institution.				
<b>Unit Description:</b>	The School of Education is a dynamic school with vibrant and enthusiastic faculty who are involved with local schools in teacher development, service and research. The school offers several degree programs in a number of fields. The students come from multicultural, multilingual environments, primarily from Pacific island settings. The teaching areas in the school are Elementary, Second Language, Secondary, Special Education, Language and Literacy, Educational Foundations, Counseling, and Administration and Supervision.				
<b>Character of Duties:</b>	The selected candidate will oversee the Masters in Education (M.Ed.) in Administration and Supervision program, teach graduate level courses in school administration and supervision, adapt and teach courses using online delivery, engage in active research agenda, and work in schools as well as conducting service in the School, the University and the communities served. In addition, the selected candidate will chair and serve on thesis committees, participate in the development of school administration and supervision programs appropriate to the needs of Guam and Micronesia, prepare program reviews, and assist in the accreditation efforts of the School.				
<b>Qualifications:</b>	<p><b>Minimum:</b> An earned doctorate from a U.S. regionally accredited institution or foreign equivalent in one or more of the following: School administration and supervision; Educational policy and management; Organizational development in education or closely related areas; three (3) plus years administration and supervision in the U.S., the Western Pacific, or Asia. Must be willing to teach online.</p> <p><b>Preferred:</b> Knowledge and/or experiences in school administration and supervision in multicultural setting, particularly in the Pacific region, and teacher education, practicum supervision, student advisement, chairing thesis committees, experience and training in the School of Education interdisciplinary teaching areas, and experience with assessment and accreditation in higher education such as National Council for Accreditation of Teacher Education (NCATE)/Council for the Accreditation of Educator Preparation (CAEP). A minimum of three (3) years experience in classroom teaching including three (3) years experience as certified K-12 building administrator under the U.S. educational system, and any other combination of educational experience. Experience in online course writing, teaching and assessment, and an active research agenda. Preference will be given to candidates who have multiple K-12 experiences or certifications, and more diverse backgrounds. Professional experience in education at the elementary and/or secondary level, including a minimum of three (3) years experience in classroom teaching and other combination of educational experience. Experience working with online learning programs.</p>				
<b>Salary Level:</b>	Salary will be commensurate with qualifications and experience relevant to the position. The following salary figures are for nine (9) months: <table><tr><td>Assistant Professor</td><td>\$39,473 - \$68,237 Per Academic Year</td></tr><tr><td>Associate Professor</td><td>\$43,703 - \$77,498 Per Academic Year</td></tr></table> Compensation for employment shall not commence until all hiring conditions are met, including required employment visa. Annual salary will be prorated, if start of employment is delayed.	Assistant Professor	\$39,473 - \$68,237 Per Academic Year	Associate Professor	\$43,703 - \$77,498 Per Academic Year
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Associate Professor	\$43,703 - \$77,498 Per Academic Year				
<b>Appointment/Relocation:</b>	The position is a nine (9) month faculty position, three-year tenure track or non-tenure track (1, 2, 3 year) contractual appointment. The University provides relocation assistance to new employees if hired off-island on a three-year initial contract. Provided are travel expenses for the applicant and the applicant's spouse (as defined by Guam Law) and children under the age of 18 by the least expensive and most direct air route from the point of hire and for moving household goods to Guam by the least expensive carrier up to 3,500 pounds for a family and 1,750 pounds for an applicant without dependents. Insurance of household goods, if desired, is at the employee's expense.				
<b>Benefits:</b>	Fringe benefits include a medical and dental plan, life insurance, cafeteria plan (flexible tax benefit plan), and the Government of Guam retirement plan.				

## #054-18 ASSISTANT PROFESSOR TO ASSOCIATE PROFESSOR (ADMINISTRATION AND SUPERVISION)

### Application Process:

Applicants for University of Guam faculty positions must complete an online job application through the UOG's online employment portal at <https://uog.peopleadmin.com>. Please have the following documents prepared and ready to upload with your application:

- (1) Letter of Intent, stating interest
- (2) Up-to-date curriculum vitae or resume
- (3) Copies of all graduate and undergraduate transcripts
- (4) Certification(s)

Applicants who are short-listed for an interview will be required to provide a short (approximately 5 minutes) video clip of their lecture or presentation.

**Special Instructions for References:** Three (3) current letters of recommendation from persons knowledgeable about your academic and professional performance must be provided by providing a list of at least three (3) references to be contacted on the References section of the online application. Enter each reference by clicking on the "Add References Entry" button. Provide the name, title, email address, mailing address, and telephone number of each reference. A system automated email will be sent to each reference's email address with a link to attach their reference letter to your application.

**Selected candidate** must provide official transcripts prior to hire date. For further information, please contact Dr. KristiAnna Santos, Chair, Administration and Supervision Search Committee at [ksantos@triton.uog.edu](mailto:ksantos@triton.uog.edu) or the Human Resources Office at [uoghro@triton.uog.edu](mailto:uoghro@triton.uog.edu), telephone number, (671) 735-2350 or fax number at (671) 734-6005.

**Police and Court Clearance:** Pursuant to Public Law No. 28-24 and Executive Order 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

### Application Deadline:

Optimal submittal date is May 7, 2018 Chamorro Standard Time (ChST/UTC+10) when review of received applications will begin. Applications will be accepted until the position is filled.

(Note to applicants in the mainland United States: Please be advised that Guam is a day ahead of the mainland United States.)

For further information about the University of Guam, visit our Web Site at <http://www.uog.edu>. General information about Guam is available at <http://www.visitguam.org>. For local newspapers, The Pacific Daily News is available at <http://www.guampdn.com> and The Guam Daily Post is available at <http://www.postguam.com>. Information on moving to Guam is available at the Guam Customs & Quarantine Agency web site: <http://www.cqa.guam.gov>.

### Work Eligibility:

**Submission of completed job applications authorizes the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records). All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job related sources from legal liability for the information provided.**

**Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.**

Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.

Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the University of Guam, you will be required to present valid documents to comply with this law.

The University of Guam is an equal opportunity employer and provider.

The University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ADA Coordinator, Mr. Joseph Blas Gumataotao, located at the EEO/ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 106, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).



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Chief Human Resources Officer