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# ANNOUNCEMENT

June 1, 2018

**THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, PART-TIME FEDERALLY FUNDED POSITION, (SUBJECT TO THE AVAILABILITY OF FUNDS):**

*Announcement No. 070-18*

*Position Title*  
**RESEARCH ASSISTANT II**

*Hourly Range:*

Step 1 \$13.08 Per Hour – Step 10 \$18.62 Per Hour

*Opening Date:*

June 1, 2018

*Closing Date:*

June 18, 2018

*Location:*

Research and Sponsored Programs/Water and Environmental Research Institute (WERI)

**MINIMUM QUALIFICATION:**

- Bachelor of Science or Engineering Degree from a U.S. accredited institution or foreign equivalent. (Applicants who have met all requirements to graduate but have yet to receive their degrees are able to apply.)

**QUALIFICATIONS REQUIRED:**

Pursuant to Public Law 26-87 as amended by Public Law 29-113, all future employees of any position within the government of Guam will be required at minimum to possess one of the following:

1. A high school diploma; or
2. Successful completion of General Education Development (GED) Test; or
3. The equivalent of a general education high school program; or
4. Successful completion of a certification program, from a recognized accredited or certified vocational technical institution, in a specialized field for the job.

**DUTIES AND RESPONSIBILITIES:**

The Research Assistant II (RA II) position is fit to a student who pursues a MS degree in Environmental Science. RA II will be placed on the Guam Hydrologic Survey (GHS) and United States Geological Survey (USGS) funded project, which focuses on production-well rehabilitation assessment. Under the direct supervision of the WERI Principal Investigators, RA II will develop production well lessons Learned/Manual for well exploration and development.

Duties and responsibilities include: managing field equipment, lab and storage; assisting GHS workshop, aquifer tour and other GHS funded events; conducting field work in hydrogeological survey, sampling, equipment installation and data collection; analyzing field and historical data for production wells; collaborating with engineers for categorizing engineering consideration factors of rehabilitation wells; presenting on-going researches and assisting WERI researchers in producing and disseminating WERI technical reports. Hours are flexible, but the Research Assistant II must meet field and meeting schedules, and conduct the research on scheduled time.

**EDUCATION:**

Applicants claiming degrees or credit hours are required to have an original or certified copy of the documents (e.g. transcripts, high school diploma or GED certification) accompany the application.

**WORK ELIGIBILITY:**

Submission of completed job applications authorizes the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job-related may be investigated (i.e., previous employment, educational credentials, and criminal records). All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.

Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.

Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of the date reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work

## RESEARCH ASSISTANT II #070-18

in the United States of all newly hired employees. The University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position within the University of Guam, you will be required to present valid documents to comply with the law.

### **POLICE AND COURT CLEARANCE:**

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

### **HOW TO APPLY:**

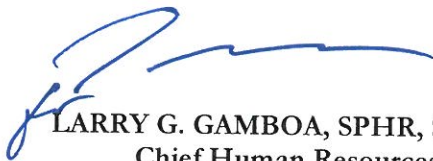
Applicants must submit a Government of Guam Application Form to the Human Resources Office, located at the Administration Building between 8:00 a.m. to 5:00 p.m., Monday through Thursday and 8:00 a.m. to 1:00 p.m. on Friday, except holidays. Applications may be obtained from this office, or the HR website: <http://www.uog.edu/hro> (under forms). Requests for applications may be directed to the following address: Human Resources Office, University of Guam, UOG Station, Mangilao, Guam 96923. For further information, please contact the Human Resources Office at 735-2350.

### **UNIVERSITY INFORMATION:**

Information on the University's campus security and fire safety may be accessed at <http://www.uog.edu/hro> (under Links).

### **THE UNIVERSITY OF GUAM IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER:**

The University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ADA Coordinator, Mr. Joseph Blas Gumataotao, located at the EEO/ADA Office, Dorm II, Iya Hami Hall, Room 106, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).



LARRY G. GAMBOA, SPHR, SHRM-SCP  
Chief Human Resources Officer

*Research.Assistant.II.06/01/18*  
*Approved by CHRO 06/01/18*