



**UNIVERSITY OF GUAM
UNIBETSEDAT GUÅHAN
Board of Regents**

RESOLUTION NO. 10-14

**RELATIVE TO APPROVING THE FINANCIAL AID DATATEL MODULE
INTERFACE AND PROPOSED PROJECT BUDGET**

WHEREAS, the University of Guam is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges (WASC) serving the post-secondary needs of the people of Guam and the region; and

WHEREAS, the governance of the University is vested in the Board of Regents which has responsibility for the policies governing administration of academic personnel at the University; and

WHEREAS, the Board of Regents of the University is responsible for approving and adopting budgets and plans that together are primary controls to ensure the effectiveness and financial well-being of the University; and

WHEREAS, the University has agreed upon the goals articulated in its strategic plan and focused its revenues and spending upon the highest priorities within its missions; and

WHEREAS, the University has utilized Datatel Colleague as its primary academic and administrative information technology (IT) for Student Services, Human Resources, and Financial modules since 1992; and

WHEREAS, the University, through a significant effort of our IT and user department staff, successfully implemented Colleague Release 18 in 2009, which upgrades the system with the latest technology and enables additional Colleague applications to be implemented; and

WHEREAS, the University has proposed a Financial Aid Module Electronic Interface Project between the Datatel software and other U.S. Department of Education software, which will modernize and enhance the processing of student Federal Title IV Financial Aid awards, such as the Federal Pell Grant and the Direct Stafford Loans; and

WHEREAS, the estimated cost of the project will total \$40,000, which includes interface set-up, training of Financial Aid staff, and travel accommodations for one Datatel personnel to be funded from the newly established Capital Equipment Reserves (CER); and

WHEREAS, the Budget, Finance, Investment and Audit committee (BFIA) at its meeting on April 15, 2010, reviewed the project plan summary and proposed budget with the

administration and project co-managers, and together with the President recommend that the full Board approve the project and project budget attached hereto, including the newly requested CER expenditure.

NOW, THEREFORE BE IT RESOLVED, that the Financial Aid Module Electronic Interface Project is approved for implementation with periodic status reporting to the BFIA Committee; and

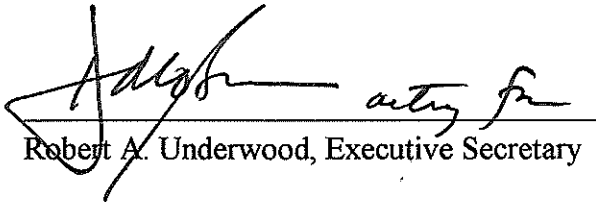
BE IT FURTHER RESOLVED, that the Financial Aid Module Electronic Interface Project Budget (as attached) is hereby approved, including funding from the Capital Equipment Reserve.

Adopted this 22nd day of April, 2010



Sonny P. Ada, Chairman

ATTESTED:



Robert A. Underwood, Executive Secretary

Financial Aid Consulting and FA Communication Mgmt Consulting
" * Scope of Work details*

ISIR import training, live set-up, and testing for live production on:

- " ISIR imports
- " Batch process for verification (SVST, SBGT etc)
- " ISR corrections, printing ISIRs, etc.
- " Exempt from verifications (How to use SVST and IVER to change the verification status to "8" for Guam students)

COD Trainings, consulting services for live set-ups and testing for live production on:

- o COD processing and reporting
- o Origination and Disbursements
- o Exporting back to COD via Colleague FA interfaces
- o How to handle reject disbursements

Communications Management Training, consulting for live set-ups and testing for live production on:

- o CM interface with ISIR interface. (Build tracks and letters, record missing documents).
- o CM setups to capture FA student documents. Setup CM to maximize FA features related to document management and processings.

15 days at \$2,000 per day

Approximate Travel Expenses: \$7,500

If you have questions concerning this Pending Order, please contact , 703-968-9000.

In order to complete this transaction, please sign date this document and fax to Datatel at 703-968-4564.

Prices quoted are valid for 30 days.

**Datatel, Inc.
Proprietary and Confidential Information**