

### RELATIVE TO APPROVING THE FY2018 NON-APPROPRIATED FUND (NAF) BUDGETS

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the region; and

WHEREAS, the UOG Board of Regents (BOR) is responsible for annually approving and adopting budgets and strategic plans for non-appropriated funds that derive revenues from self-generated funds, indirect costs, tuition revenue sharing, and fees and that meet the following guidelines: accounts that spend or plan to spend \$25,000 or more annually and/or accounts with salary expenses, even if the total annual expenditure level falls below \$25,000; and

WHEREAS, UOG's NAF budgets are an important source of University-generated funding for the operational needs of the academic, student services and administrative departments in performance of UOG's mission and focus upon the highest priorities of academic and business plan objectives; and

WHEREAS, UOG received recommendations on areas of resource needs and opportunities of non-appropriated funds from the University Planning and Budget Advisory Committee (UPBAC) with representation from the Faculty Senate, Deans' Council, Administrative Council, Faculty Union, Staff Council, and Student Government Association; and

WHEREAS, based upon an assessment of UOG's priority needs and the recommendations of UPBAC and the administration, the President approved the attached FY2018 NAF budgets for consideration by the Budget, Finance, Investments and Audit Committee; and

WHEREAS, the BFIA Committee has reviewed the budgets and, with the President, recommends to the BOR for approval the following FY18 NAF budgets attached hereto:

SBPA- IAI Strategic Initiatives/ Institutional Course

Admin Allowance

SOE- Institutional Course Admin Allowance SNHS- Institutional Course Admin Allowance

SNHS- Lab Fees

SW – Admin Allowance CLASS – Admin Allowance

CLASS – Course Fees CLASS - Miscellaneous

CNAS – Institutional Course Admin Allowance

WERI- Water Quality

CEDDERS Indirect Cost EMSS – SGA Support

EMSS-A & R Catalog/Transcript Account

EMSS- Indirect Cost (TRIO)

Learning Resources- Library Acquisition/

Student Fees

Computer Center – Internet Fee

Computer Center – IT Fee

Computer Center - Miscellaneous

CNAS – Science Lab Fees
CNAS – Math & Computer Science Lab Fees

**SVP-Discretionary** 

Marine Lab- Coastal Resources

President's Development Fund Facilities and Administrative Support (F&A) Comptroller's Office-Bursar & Business Office On-Line Learning Fee

WHEREAS, the BFIA and the Student Affairs, Scholarship, Alumni Relations and Honorary Degree (SASARHD) Committees have reviewed draft proposals for changes to student institutional and course/lab fees that will impact future NAF budgets; and

WHEREAS, the BFIA and SASARHD Committees intend to jointly sponsor a public hearing to address the proposed changes to the student institutional and course/lab fees, which are intended to become effective in AY 2017-2018.

**NOW, THEREFORE, BE IT RESOLVED,** that the UOG FY2018 Non-Appropriated Funds named above and attached hereto are hereby approved and will be administered with an effective date of October 1, 2017.

**BE IT FURTHER RESOLVED,** that the President take the appropriate steps to facilitate community feedback regarding the proposed changes to the student institutional and course/lab fees, and submit a final proposal of fee changes to the BFIA and SASARHD Committees to consider for recommendation to the BOR for implementation in AY 2017-2018.

Adopted this 16<sup>th</sup> day of February, 2017.

Antoinette D. Sanford, Chairperson

ATTESTED:

Dr. Robert A. Underwood, Executive Secretary

Robt A View



| CANS - VatSci Adm Allowance             | 70,000  | 40.000              | 10,000  | 2,000                | 10,000   | 1 500     | 3,000         | 2,000                        | 2,800           | ,                        |
|---|---------|---------------------|---------|----------------------|----------|-----------|---------------|------------------------------|-----------------|--------------------------|
| - SANO<br>GATON AND SOVIEM - SANO       | 190,000 | 140.000             | 20,000  | 2000                 | 15,000   | 1 500     | 000, 6        | )<br>'<br>'                  | 7,600           |                          |
| CNAS - Adm Allowance                    | 13,000  | ı                   | 2.500   | 1 750                | 7.500    | 730       | )             | 1                            | 520             |                          |
| CLASS Course Fees                       | 122,068 | 92,000              | . 1     | 11,500               | 10,000   | 2,800     | )<br>)<br>[   | ì                            | 1               | 5,768                    |
| CLASS - Misc.                           | 35,651  | Ĭ                   | 1       | 1                    | 20.000   | 3,400     |               | 10,000                       | 1,426           | 825                      |
| CLASS - Adm Allowance                   | 452,409 | 155,241             | 85,357  | 68,200               | 17,800   | 102,181   | . '           | 5,000                        | 18,096          | 534                      |
| eonewollA mbA - WS                      | 23,750  | C                   | 9,000   | 8,000                | 2,000    | 1,582     | 2,204         | ·                            | 950             | 14                       |
| SHNS - T <sup>ap</sup> L <sup>662</sup> | 32,573  | o <b>t</b> s        | В       | 14,340               | 14,600   | 3,633     | ,             | 1                            |                 | ¢                        |
| SHNS - Adm Allowance                    | 37,628  | 11                  | 8,000   | 15,000               | 3,500    | 9,225     | •             | 1                            | 1,505           | 398                      |
| SOE - Adm. Allowance                    | 114,776 | 39,000              | 21,250  | 23,000               | 5,000    | 18,935    | 3,000         | 1                            | 4,591           | 1                        |
| AAAS                                    | 386,194 | 58,518              | 125,000 | 35,000               | 23,000   | 44,650    | 22,500        | r                            | 15,448          | 62,078                   |
|   | Revenue | Salaries & Benefits | Travel  | Contractual Services | Supplies | Equipment | Miscellaneous | Capital Outlay<br>Utitlities | Transfer to F&A | Annual Surplus (Deficit) |



| - <sup>Acqui</sup> sitions & Library F <sub>ees</sub> | 197,651 | -<br>65,000<br>18,200<br>13,720<br>1,500<br>90,800<br>7,906  |
|---|---------|--|
| EMSS - Indirect (TRIO)                                | 35,000  | 19,000<br>3,200<br>3,200<br>1,600<br>2,000<br>1,350  |
| MSS - Cat⁄Transcript Revenue                          | 55,620  | 16,974<br>15,450<br>15,229<br>5,742<br>-<br>2,225  |
| EMSS - SGA Support                                    | 35,000  | 10,000<br>1,500<br>10,000<br>3,100<br>7,000<br>2,000   |
| $_{CEDDE}$ $^{B}$                                     | 29,935  | 13,000<br>7,200<br>5,945<br>3,000<br>790   |
| WERI  | 185,000 | 25,000<br>5,500<br>36,500<br>26,100<br>2,000<br>10,450<br>44,000<br>7,700  |
| WL - Coastal Resources                                | 60,950  | 19,040<br>1,800<br>4,925<br>5,000<br>-<br>9,143  |
| SVP Disc  | 573,226 | 307,000<br>61,000<br>67,500<br>2,388<br>5,000<br>107,409   |
| CNAS - NatSci Fees                                    | 82,000  | 2,000  |
| CNAS - Math/CS Fees                                   | 65,000  | 43,000<br>2,500<br>16,500<br>2,000<br>1,000  |
| CNAS - ALS Fees                                       | 13,000  | 3,000  |
|   | Revenue | Salaries & Benefits Travel Contractual Services Supplies Equipment Miscellaneous Capital Outlay Utitlities Transfer to F&A |



| Total               | 4,916,448 | 1,553,938           |        | 1.216.034            |          |           | 578,403       | 149,800                      | 165,651         | 91,184                   |
|---------------------|-----------|---------------------|--------|----------------------|----------|-----------|---------------|------------------------------|-----------------|--------------------------|
| TABEO - OLL         | 145,000   | 79.522              | 6250   | 51400                | 2,028    | ·         |               |                              | 5,800           | t.                       |
| Comptroller         | 117,000   | 38,566              | 27,000 | 11,800               | 18,000   | 5,000     | 9,200         | s.                           | 7,434           | -                        |
| A87                 | 606,817   | 208,117             | · ·    | 345,500              | 14,500   | 4,000     | 34,700        |                              | 1               | 0                        |
| Pres Develop. Fund  | 534,000   | 2                   | 000'09 | 120,000              | ī        | ı         | 354,000       |                              | 1               | 1                        |
| Comp Ctr - Misc.    | 30,000    | 10,000              | 8000   | 9,800                | 1,000    | 1         | 1             |                              | 1,200           | 1                        |
| Comp Ctr - 17 Fee   | 178,200   | 127,000             | 5,000  | 16,000               | 16,000   | 7,072     | E             |                              | 7,128           | 1                        |
| Comp Ctr - Internet | 495,000   | 150,000             | 17,000 | 260,875              | 20,200   | 17,125    | 10,000        | i                            | 19,800          | 1                        |
|                     | Revenue   | Salaries & Benefits | Travel | Contractual Services | Supplies | Equipment | Miscellaneous | Capital Outlay<br>Utitlities | Transfer to F&A | Annual Surplus (Deficit) |



#### UNIVERSITY OF GUAM FY2018 NON-APPROPRIATED FUND BUDGET Department/Unit: School of Business and Public Administration Signature-Dept Head: \_\_\_\_ Dr. Annette Taijeron Santos IAI Strategic Initiative28-34-040015-N | Institutional Administrative Allowance 28-34-040016-A Quarterly Breakdown Revenue (Please list sources) Oct-Dec Jan-Mar Apr-June Jul-Sept SBPA Institutional Administrative Allowance 336,694 SBPA IAI Strategic Initiatives (average of last five years) 49,500 386,194 96,549 96,549 96,549 96,549 A. SALARIES AND BENEFITS Advisement and Assessment Coordinator (Salary plus benefits) 58,518 14,630 14,630 14,630 B. OFF-ISLAND TRAVEL Name & Position of Traveler Total SBPA Faculty All Full-Time Faculty @ \$3,500 x 22 77,000 SBPA Dean \$3,500 x 5 Trips 17,500 SBPA Administrative Support Team Training Development: \$3,500 x 6 Full-Time Staff 21,000 Student Success Initiatives Conference Participation (\$500 x 12 Students) 6,000 Student Success Initiatives International Travel Experience (\$500 x 7 Students) 3,500 Total FY18 125,000 31,250 31,250 31,250 31,250 Support Faculty/Staff Professional Development, Dean Accreditation/Revene Generating Travel and Student Success Initiatives Justification / Notes: C. CONTRACTUAL SERVICES Cost Qty Total Xerox Maintenance 3 5,000 15,000 Facilities Maintenance 10,000 10.000 Student Recruitment and Retention Initiatives Misc 10,000 10,000 Total FY18 35,000 8,750 8,750 8,750 8,750 Justification / Notes: Xerox Maintenance contract, facilities maintenance and recruitment/retention investment D. SUPPLIES Qty Cost Total Instructional Supplies Misc 10,000 10,000 Administrative Support Supplies Misc 5,000 5.000 Misc SBPA Program Support Supplies 5,000 5,000 Student Sponsored Events (Forums/Coferences) Misc 3,000 3,000 Total FY18 23,000 5,750 5,750 5,750 5,750 Justification / Notes: Support instructional and administrative for academic and robust degree programs, E. EQUIPMENT: below \$5,000 Item Cost Qty Computer Equipment (i.e. Laptops) 1,250 18,750 External Hard Drives (\$200 x 22); Faculty/Staff Usage 22 200 4,400 Printers: Faculty/Staff Usage 10 550 5.500 Computer Backup Power Supply (\$500 x 10) 10 500 5,000 Computer Equipment Accessories (RAM, Hard Drive) \$500 x 22 22 500 11,000 Total FY18 \$ 44,650 11,163 11,163 11,163 11,163 Justification / Notes: Faculty/Staff and Computer Lab equipment replacement F. MISCELLANEOUS Expense Item Qty Cost Total Accreditation; IACBE 2,950 2,950 Accreditation; NASPAA 5,000 5,000 Accreditation: ACJS 3.000 3,000 Accreditation: AACSB 1 2.550 2,550 Software License Renewal Misc 5,000 3,000 Misc Subscriptions: Academic 3,000 3,000 Peregrine Academic Services Misc 3,000 3,000 Total FY18 22,500 5,625 5,625 5,625 5,625 Academic membership and renewals based on access to quality academic resources; required academic subscriptions for faculty; and software license renewals. G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Item Qty Cost Total Total FY18 Justification / Notes: H. UTILITIES: Power, Water, Telephone Item Total Telephone Total FY18 I. Transfer for F & A Fees (see guidelines for more information) 15,448 3,862 3,862 3,862 3,862

Annual Surplus (Deficit) \$

62,078

15,520

15,520

15,520

15,520

#### UNIVERSITY OF GUAM FY2018 NON-APPROPRIATED FUND BUDGET **Quarterly Breakdown** Department/Unit: School of Education Signature-Dept Head: Dr. John Sanchez, Dean Oct-Dec Jan-Mar Apr-June Jul-Sept Revenue (Please list sources) Admin Allowance (15% of Institutional Course Net Revenue) 114,776 114,776 28,694 28,694 28.694 28,694 A. SALARIES AND BENEFITS 9,750 \$ 39,000 9.750 9.750 9,750 Please attach staffing pattern B. OFF-ISLAND TRAVEL Total Name & Position of Traveler 5,000 Dean Travel 11,250 Faculty/Staff Development 5,000 CAEP Related Travel 5,313 Total FY18 21,250 5,313 5,313 5,313 Justification / Notes: C. CONTRACTUAL SERVICES Total Qty Cost Item 8,000 SOE Recognition Ceremonies 15,000 Professional Services/Contracts (GDOE) Total FY18 23,000 5,750 5,750 5,750 5,750 Justification / Notes: D. SUPPLIES Total Qty Cost 2,500 Office Supplies 2,500 Instructional Supplies 1,250 1,250 Total FY18 5,000 1,250 1,250 Justification / Notes: E. EQUIPMENT: below \$5,000 Qty Cost Total Item 11,000 Furniture/Equipment Needed for various rooms 7,935 Technological equipment upgrade 4,734 4,734 4,734 4,734 Total FY18 18,935 Justification / Notes: F. MISCELLANEOUS Expense Qty Cost Total Item 3,000 Payless Supermarket 3,000 750 750 750 750 Total FY18 Justification / Notes: G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Qty Cost Item Total FY18 Justification / Notes: H. UTILITIES: Power, Water, Telephone Total Item Power Telephone Total FY18 \$ 1,148 1,148 1,148 4,591 1,148 I. Transfer for F & A Fees (see guidelines for more information)

Annual Surplus (Deficit) \$

0

0

0

|     | Department/Unit:                     | SNHS Signature-Dept H                              | lead:                                   | M. Hattori-Uc | hima         |              |             | Quarterly E | reakdown        |          |
|-----|--------------------------------------|--|---|---------------|--------------|--------------|-------------|-------------|-----------------|----------|
| Re  | evenue (Please list sources)         | -A   |   |               |              |              | Oct-Dec     | Jan-Mar     | Apr-June        | Int Cont |
|     | Fall 2017                            | 7  |   |               | T            | 17,117       | Oct-Dec     | Jananai     | Apr-June        | Jul-Sept |
|     | Intercession 2017                    |  |   |               |              | 907          |             |             |                 |          |
|     | Spring 2018                          |  |   |               |              | 16,919       |             |             |                 |          |
|     | Summer 2018                          |  |   |               |              | 2,685        |             |             |                 |          |
| Α.  | SALARIES AND BENEFITS                |  |   |               | \$           | 37,628       | 17,117      | 907         | 16,919          | 2,685    |
|     | Please attach staffing pattern       |  |   |               |              |              |             |             | No. of the last |          |
| 3.  | OFF-ISLAND TRAVEL                    |  |   |               |              |              |             |             |                 |          |
|     | Name & Position of Traveler          |  |   |               |              | Total        |             |             |                 |          |
|     | Faculty travel                       | APHA Accreditation Conference                      |   |               | -            | 4,000        |             |             |                 |          |
|     | Faculty travel                       | ACEN   |   |               | -            | 4,000        |             |             |                 |          |
|     | Justification / Notes:               |  |   | Total FY18    | \$           | 8,000        | 8,000       |             |                 |          |
|     | CONTRACTUAL SERVICES                 |  |   |               |              |              |             |             |                 |          |
|     |                                      | Item   | Qty                                     | Cost          |              | Total        |             |             |                 |          |
|     | Subscriptions, memership dues, consu | ultancy (Nursing) Accreditation, accrediation fees |   |               |              | 5,000        |             |             |                 |          |
|     | advisement assistance                |  |   |               |              | 10,000       |             |             |                 |          |
|     |                                      |  | _                                       | +             |              |              |             |             |                 |          |
|     | Justification / Notes:               |  |   | Total FY18    | \$           | 15,000       | 5,000       | 2,000       | 4,000           | 4,000    |
|     | SUPPLIES                             |  |   |               | 1 1-100      |              |             |             | •               |          |
|     |                                      | Item   | Qty                                     | Cost          |              | Total        |             |             |                 |          |
|     | Instructional Supplies               |  |   |               |              | 1,000        |             |             |                 |          |
|     | Retention Initiative                 |  |   |               |              | 2,000        |             |             |                 |          |
|     | Faculty Retreat                      |  |   |               |              | 500          |             |             |                 |          |
| l   | Justification / Notes:               |  |   | Total FY18    | s            | 3,500        | 1,250       | 750         | 710             | 750      |
|     | EQUIPMENT: below \$5,000             |  |   | Tiotairiie    | 7            | 3,300        | 1,230       | 750         | 750             | 750      |
| Ī   |                                      | Item   | Qty                                     | Cost          | Г            | Total        |             |             |                 |          |
|     | SNHS Computer Lab Computers          |  |   |               |              | 8,000        |             |             |                 |          |
| 1   | classroom equipment and supplies     |  |   |               |              | 1,225        |             |             |                 |          |
| ľ   | одоблост сущртет или бирись          |  |   |               |              | 1,223        |             |             |                 |          |
| ,   | Justification / Notes:               |  |   | Total FY18    | \$           | 9,225        | 2,000       | 1,225       | 6,000           |          |
| N   | MISCELLANEOUS Expense                | None   | 1 04:                                   | T 01          |              |              |             |             |                 |          |
| ł   |                                      | Item   | Qty                                     | Cost          | _            | Total        |             |             |                 |          |
| I   |                                      |  |   |               |              |              |             |             |                 |          |
| -   |                                      |  |   |               |              |              |             |             |                 |          |
| L   | LANGE AND A MARKET                   | n t 1400 1000 1000                                 |   | Total FV40    |              |              |             |             |                 |          |
|     | APITAL OUTLAY: Cost over \$5.0       | 000 - Equipment and Vehicles, All Library Acc      | uisitions A                             | Total FY18    | \$<br>enairs | & Renovation | e           | -1          |                 |          |
| L   |                                      | Item   | Qty                                     | Cost          | _            | Total        | <del></del> |             |                 |          |
| 1   |                                      |  | -                                       |               |              |              |             |             |                 |          |
| 1   |                                      |  |   |               |              |              |             |             |                 |          |
| J   | ustification / Notes;                |  |   | Total FY18    | \$           | -            |             |             |                 |          |
| U   | TILITIES: Power, Water, Telep        | hone   | *************************************** |               |              |              |             |             |                 |          |
|     | Power                                | Item   |   |               |              | Total        |             |             |                 |          |
|     | elephone                             |  |   |               |              |              |             |             |                 |          |
| ئنا |                                      |  |   | Total FY18    | \$           | -            |             |             |                 |          |
| ī   | ransfer for F & A Fees (see guid     | lelines for more information)                      |   |               | \$           | 1,505        | 685         | 36          | 677             | 407      |
| Ľ   | ioi ioi i wat i ooo joee guid        | omos for more information)                         |   |               | a a          | 1,505        | 000]        | 30          | 6//1            | 107      |

Annual Surplus (Deficit) \$ 398 182 (3,104) 5,492 (2,172)

| UN  | IIVERSITY OF GUAM FY2018 NON-APPROPRIATED FUND B   | UDGET  |                  |                   |  |              |  |                |
|-----|--|--|------------------|-------------------|--|--------------|--|----------------|
|     | Department/Unit SHNS Signature-Dept Hea  | d:1  | A. Hattori-Uchir | ma                |  | Quarterly Br | eakdown  |                |
|     | Lab Fees 28-34-120012-N-5  |  |                  |                   |  |              |  |                |
| _   |  |  |                  |                   | Oct-Dec  | Jan-Mar      | Apr-June   | Jul-Sept       |
| Re  | venue (Please list sources) Fall 2017  |  |                  | 12,11             | The state of the s | Jan-mai      | Apr-Julie  | our-oept       |
|     | Intercession 2017  |  |                  | 22                | 5  |              |  |                |
|     | Spring 2018  |  |                  | 19,56             |  |              |  |                |
|     | Summer 2018  |  |                  | 67                | 2  |              |  |                |
|     |  |  |                  | \$ 32,57          | 3 12,113   | 225          | 19,560   | 675            |
| Δ   | SALARIES AND BENEFITS  |  |                  |                   |  |              |  |                |
| ,   | Please attach staffing pattern   |  |                  |                   |  |              |  |                |
|     | 1 reast altacit stating pattern  |  |                  |                   |  |              |  |                |
| B.  | OFF-ISLAND TRAVEL  |  |                  |                   | _  |              |  |                |
|     | Name & Position of Traveler  |  |                  | Total             | 4  |              |  |                |
|     |  |  | -                |                   | -  |              |  |                |
|     |  | 7 - 10 to 10 |                  |                   |  |              |  |                |
|     | Justification / Notes:   |  | Total FY18       | \$ -              |  |              |  |                |
|     |  |  |                  |                   | 0)   |              |  |                |
| C.  | CONTRACTUAL SERVICES   | T 04.  | Cost             | Total             | 7  |              |  |                |
|     | Item   | Qty  | Cost             | 1,50              | _  |              |  |                |
|     | lab equipment maintenance  | -  |                  | 84                | _  |              |  |                |
|     | printing (computer lab and testing)  | -  | -                |                   | -  |              |  |                |
|     | teaching assistant   | +  |                  | 12,00             | <del>'</del>   |              |  |                |
|     |  |  |                  | 2 2000            |  |              |  |                |
|     | Justification / Notes:   |  | Total FY18       | \$ 14,34          | 0 3,660  | 3,560        | 3,560  | 3,560          |
| D   | SUPPLIES   |  |                  |                   |  |              |  |                |
| D.  | Item   | Qty  | Cost             | Total             |  |              |  |                |
|     | clinical and lab supplies Nursing and HS   |  |                  | 8,00              | 0  |              |  |                |
|     | Instructional materials, NLN exams, HSRT exams, NCLEX prep   |  |                  | 6,60              | 0  |              |  |                |
|     | monoconta material, restanta, restanta, restanta, restanta, restanta, restanta, restanta de la constanta de la |  |                  |                   |  |              |  |                |
|     |  |  |                  |                   | 7  |              |  |                |
|     |  | -  | Total FY18       | \$ 14,60          | 0 3,950  | 3,000        | 4,650  | 3,000          |
|     | Justification / Notes:   |  | Total 1110       | 14,00             | 0,000  | 0,000        |  |                |
| E.  | EQUIPMENT: below \$5,000   |  |                  |                   | _  |              |  |                |
|     | ltem   | Qty  | Cost             | Total             | -  |              |  |                |
|     | lab equipment for HS and Nursing   | _  |                  | 3,63              | 13   |              |  |                |
|     |  |  |                  |                   | -  |              |  |                |
|     |  |  |                  |                   |  |              | The same of the sa | and the second |
|     | Justification / Notes:   | 1.00   | Total FY18       | \$ 3,6            | 909  | 908          | 908  | 908            |
| F   | MISCELLANEOUS Expense  |  |                  |                   |  |              |  |                |
| 1.5 | ltem   | Qty  | Cost             | Total             |  |              |  |                |
|     |  |  |                  |                   |  |              |  |                |
|     |  |  |                  |                   |  |              |  |                |
|     |  |  |                  |                   |  |              |  |                |
|     |  |  |                  |                   | 7  |              |  |                |
|     |  | 1  | Total FY18       | \$ -              |  |              |  |                |
|     | Justification / Notes:   | -  |                  |                   | A Complete Commence  |              |  |                |
| G.  | CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acqu   | uisitions, A   | II Building R    | epairs & Renovati | ons  |              |  |                |
|     | Item   | Qty  | Cost             | Total             | _  |              |  |                |
|     |  |  |                  |                   | _  |              |  |                |
|     |  |  |                  |                   |  |              |  |                |
|     |  |  |                  |                   |  |              |  |                |
|     | Justification / Notes:   |  | Total FY18       | \$ -              |  |              |  |                |
|     |  |  |                  |                   |  |              |  |                |
| Н.  | UTILITIES: Power, Water, Telephone   |  |                  | Total             | 7  |              |  |                |
|     | Power  |  |                  | 10101             |  |              |  |                |
|     | Telephone  |  | 1                |                   |  | 10000        |  |                |
|     |  |  | Total FY18       | \$ -              |  |              |  |                |
| 1.  | Transfer for F & A Fees (see guidelines for more information)  |  |                  |                   |  |              |  |                |
| 1.  | ,  |  |                  |                   |  |              |  |                |
|     |  | Annual S   | urplus (Defici   | t) \$ -           | 3,594  | (7,243)      | 10,442   | (6,793)        |

#### UNIVERSITY OF GUAM FY2018 NON-APPROPRIATED FUND BUDGET SNHS/SW Department/Unit: Signature-Dept Head: M. Hattori-Uchima Quarterly Breakdown Admin Allowance 28-34-120021-A-5 Revenue (Please list sources) Oct-Dec Jan-Mar Apr-June Jul-Sept Fall 2017 15,000.00 Fall Intercession 2017 750.00 Spring 2018 6,000,00 Summer 2018 2.000.00 23,750 15,000 750 6,000 2,000 A. SALARIES AND BENEFITS Please attach staffing pattern B. OFF-ISLAND TRAVEL Name & Position of Traveler Total Faculty SW Accreditation Conference 9,000 Justification / Notes: Total FY18 9,000 4,500 C. CONTRACTUAL SERVICES Item Qty Cost Total CSWE membership 6,000 subscriptions, accreditation fees 2,000 Justification / Notes: Total FY18 8,000 2,000 6,000 D. SUPPLIES Item Qty Cost Total faculty/student retreat 1,500 SW Pinning 500 Justification / Notes: Total FY18 2,000 1,000 1,000 E. EQUIPMENT: below \$5,000 Item Qty Cost Computer Equipment 1,582 Justification / Notes: Total FY18 1,582 791 791 F. MISCELLANEOUS Expense Qty Item Cost Total office supplies 500 brochures/promotional 1,704 Total FY18 2,204 735 1,469 G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Cost Justification / Notes: Total FY18 H. UTILITIES: Power, Water, Telephone ltem Total Power Telephone Total FY18

Annual Surplus (Deficit)

950

14

600

5,374

30

720

240

(8,000)

80

1,920

I. Transfer for F & A Fees (see guidelines for more information)

|      | Department/Unit: CLASS OPSI Acct 28-34-160013-A Signature-Dept Head:                             | ames Sellmann  | Dea          | n        |               | Quarterly B   | reakdown       |               |          |
|------|--|----------------|--------------|----------|---------------|---------------|----------------|---------------|----------|
|      |  |                | ,            | _        | Oct-Dec       | Jan-Mar       | Apr-June       | Jul-Sept      |          |
| Rev  | enue (Please list sources) Fall 2017   |                |              | _        | 210,890       | OCC-DEC       | Jail-Mai       | Apr-suite     | Jui-ocht |
|      | Fall Intersession 2017-2016  |                |              |          | 14,280        |               |                |               |          |
|      | Spring 2018  |                |              |          | 180,171       |               |                |               |          |
|      | Summer 2018  |                |              |          | 47,068        |               |                |               |          |
|      |  |                |              | \$       | 452,409       | 113,102       | 113,102        | 113,102       | 113,102  |
| A. : | SALARIES AND BENEFITS  |                |              |          |               |               |                |               |          |
|      | Teaching Assistants, Research Assistants, ISLA EA, IT Support Tech, Isa Counselor and Isa Direct | tor - part     | time.        | \$       | 155,241       | 38,810        | 38,810         | 38,810        | 38,810   |
|      |  |                |              |          |               |               |                |               |          |
| В. ( | DFF-ISLAND TRAVEL Name & Position of Traveler  |                |              | Т        | Total         |               |                |               |          |
|      | Faculty and Student Travel Grants  |                |              |          | 50,000        |               |                |               |          |
|      | Professional Development - Dean's fund   |                |              |          | 35,357        |               |                |               |          |
|      | halfader Maker   |                | Total FY18   | \$       | 85,357        | 21,339        | 21,339         | 21,339        | 21,339   |
|      | Justification / Notes:   |                | Totaliiio    | 1 4      | 00,001        | 2011          |                |               |          |
| C.   | CONTRACTUAL SERVICES   | 01             | C1           |          | Total         |               |                |               |          |
|      | ltem   | Qty            | Cost         |          | Total         |               |                |               |          |
|      | Maintenance and Equipment/Computer   |                |              |          | 3,000         |               |                |               |          |
|      | Professional Consultant  |                |              | 20,000   |               |               |                |               |          |
|      | Ad/Printing/Duplicating  |                | $\vdash$     | 1,000    |               |               |                |               |          |
|      | Subscriptions/Dues, Books  |                |              | $\vdash$ | 1,000         |               |                |               |          |
|      | Other Services   |                |              | $\vdash$ | 43,200        |               |                |               |          |
|      | Justification / Notes:   |                | Total FY18   | \$       | 68,200        | 17,050        | 17,050         | 17,050        | 17,050   |
| D    | SUPPLIES   |                |              |          |               |               |                |               |          |
| ٥.   | Item   | Qty            | Cost         |          | Total         |               |                |               |          |
|      | Instructional Supplies   |                |              |          | 10,000        |               |                |               |          |
|      | Other Supplies & Materials   |                |              |          | 7,800         |               |                |               |          |
|      |  | · ·            |              |          |               |               |                |               |          |
|      |  |                |              |          |               |               |                |               |          |
|      | Justification / Notes:   |                | Total FY18   | \$       | 17,800        | 4,450         | 4,450          | 4,450         | 4,450    |
| _    | EQUIPMENT: below \$5,000   |                |              |          |               |               |                |               |          |
| ۲.   | tem  | Qty            | Cost         |          | Total         |               |                |               |          |
|      | Furniture and Equipment: Smart Classrooms, Graphic Arts Lab and Computer Labs                    |                |              |          | 24,500        |               |                |               |          |
|      | Computer Replacement: Faculty, Staff and Administrators  |                |              |          | 64,181        |               |                |               |          |
|      | Art, Ceramic and Music Instruments   |                |              |          | 13,500        |               |                |               |          |
|      | Justification / Notes:   |                | Total FY18   | \$       | 102,181       | 25,545        | 25,545         | 25,545        | 25,545   |
| -    |  |                |              |          |               |               |                |               |          |
| F.   | MISCELLANEOUS Expense Item   | Qty            | Cost         | Т        | Total         |               |                |               |          |
|      | Kell   |                |              |          |               |               |                |               |          |
|      |  |                |              |          |               |               |                |               |          |
|      |  |                |              |          |               |               |                |               |          |
|      |  |                |              |          |               |               |                |               |          |
|      | Justification / Notes:   |                | Total FY18   | \$       | 1.0           | NA BOOK       |                |               |          |
|      | CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisition              | one All        |              |          | & Renovations |               |                |               |          |
| G.   |  | Qty            | Cost         | T        | Total         |               |                |               |          |
|      | Item   | wiy            | Jose         | T        | 5,000         |               |                |               |          |
|      | Building Repairs   |                |              | 1        | 3,000         |               |                |               |          |
|      |  |                |              | T        |               |               |                |               |          |
|      |  |                | Total FY18   | \$       | 5,000.00      | 1,250         | 1,250          | 1,250         | 1,250    |
|      | Justification / Notes:   |                | Total 1 1 10 | 1 4      | 0,000,00      | 1,200         |                |               |          |
| Н.   | UTILITIES: Power, Water, Telephone   |                |              | 1        | Total         |               |                |               |          |
|      | Power Item   |                |              | +        | Total         |               |                |               |          |
|      | Telephone  |                |              |          |               |               |                |               |          |
|      |  |                | Total FY18   | \$       |               | respective in | AND STREET, SA | Market Street |          |
| 1    | Transfer for F & A Fees (see guidelines for more information) - 4%                               |                |              | \$       | 18,096        | 4,524         | 4,524          | 4,524         | 4,524    |
| 1.   |  |                |              |          |               |               |                |               |          |
|      | Annu   | olus (Deficit) | ) [\$        | 534      | 134           | 134           | 134            | 134           |          |
|      |  |                |              |          |               |               |                |               |          |

### UNIVERSITY OF GUAM FY2018 NON-APPROPRIATED FUND BUDGET Department/Unit: CLASS Misc. Account 28-34-160019-A Signature-Dept Head: Dr. James Sellmann, Dean **Quarterly Breakdown** Revenue (Please list sources) Oct-Dec Jan-Mar Apr-June Jul-Sept Lecture Hall, Fine Arts Auditorium and Classrooms Rental 35,651 35,651 8,913 8,913 8,913 8,913 A. SALARIES AND BENEFITS Please attach staffing pattern **B. OFF-ISLAND TRAVEL** Name & Position of Traveler Total Total FY18 Justification / Notes: C. CONTRACTUAL SERVICES Qty Cost Total Justification / Notes: Total FY18 D. SUPPLIES Item Qty Cost Total Instructional Supplies 15,000 Other Supplies & Materials 5,000 Total FY18 Justification / Notes: 20,000 5,000 5,000 5,000 5,000 E. EQUIPMENT: below \$5,000 Qty Cost Item Total Furniture and Equipment: Smart Classrooms, Graphic Arts Lab and Computer Labs 3,400 Justification / Notes: Total FY18 3,400 850 850 850 850 F. MISCELLANEOUS Expense Qty Total Item Cost Total FY18 Justification / Notes: G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Item Qty Cost Building Repairs 10,000 Justification / Notes: Total FY17 10,000.00 2,500 2,500 2,500 2,500 H. UTILITIES: Power, Water, Telephone Item Total Power Telephone Total FY18 I. Transfer for F & A Fees (see guidelines for more information) - 4% 1,426 357 357 357 357 Annual Surplus (Deficit) \$ 825 206 206 206 206

### UNIVERSITY OF GUAM FY2018 NON-APPROPRIATED FUND BUDGET Quarterly Breakdown Signature-Dept Head: Dr. James Sellmann, Dean Department/Unit: CLASS Course Fees Acct 28-34-160017-A Jul-Sept Oct-Dec Jan-Mar Apr-June Revenue (Please list sources) 57,498 Fall 2016 2,682 53,865 Fall Intersession 2016-2017 Spring 2017 8,024 Summer 2017 30,517 30,517 30,517 30,517 122,068 A. SALARIES AND BENEFITS 23,000 23,000 23,000 23,000 92,000 Teaching Assistants, Research Assistants, Extension Associates - part time. B. OFF-ISLAND TRAVEL Name & Position of Traveler Total Total FY18 Justification / Notes: C. CONTRACTUAL SERVICES Total Qty Cost Item Professional Consultant 11,000 500 Books, Subscriptions and Advertising 2,875 Total FY18 11,500 2,875 2,875 2,875 Justification / Notes: D. SUPPLIES Total Qty Cost Item 10,000 Instructional Supplies 2,500 2,500 2,500 Total FY18 10,000 Justification / Notes: E. EQUIPMENT: below \$5,000 Qty Cost Total 2,800 Smart Classrooms, Graphic Arts Labs & Computer Labs 930 Total FY18 2,800 935 935 Justification / Notes: F. MISCELLANEOUS Expense Qty Cost Total Item Total FY18 G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Cost Item 0 Total FY18 Justification / Notes: H. UTILITIES: Power, Water, Telephone Total Item Power 380 Telephone 95 Total FY18 \$ 380 1. Transfer for F & A Fees (see guidelines for more information) - 4% 2,047 Annual Surplus (Deficit) \$ 5,388 1,112 1,112 1,117

|          | Department/Unit:   | ADM Allowance CA      | LS-INST (15 percent)     | Signature-Dept Hea         | d:        | Yudin, Lee                                       | 9        |               |         |             |          |          |
|----------|--|-----------------------|--------------------------|----------------------------|-----------|--|----------|---------------|---------|-------------|----------|----------|
|          | Account No:  | 28-34-200013-A5       |                          |                            |           |  |          |               |         | Quarterly B | reakdown |          |
| Re       | venue (Please lis  | st sources)           |                          |                            |           |  |          |               | Oct-Dec | Jan-Mar     | Apr-June | Jul-Sept |
|          | 2017 Fall  |                       |                          |                            |           |  |          | 5,000         |         |             |          |          |
|          | 2017 Fall Intersession Spring 2018   | on                    |                          |                            |           |  | +        | 5,000         | 1       |             |          |          |
|          | Summer 2018  |                       |                          |                            |           |  |          | 3,000         | 1       |             |          |          |
|          |  |                       |                          |                            |           |  |          |               |         |             |          | 465      |
| ٨        | SALARIES AND   | DENEEITO              |                          |                            |           |  | \$       | 13,000        | 5,000   | 5,000       | 1,500    | 1,50     |
| A.       | Please attach staffin  |                       |                          |                            |           |  |          |               |         |             |          |          |
| В.       | OFF-ISLAND TR  | AVEL                  |                          |                            |           |  |          |               |         |             |          |          |
|          |  | tion of Traveler      |                          |                            |           | ii ii  | 1        | Total         | ]       |             |          |          |
|          | Student Attending C  | onferene              |                          |                            |           |  |          | 2,500         |         |             |          |          |
|          |  |                       |                          |                            |           |  | +        |               |         |             |          |          |
|          | Justification / Notes:   |                       |                          |                            |           | Total FY18                                       | \$       | 2,500         | 1,250   | 1,250       |          |          |
| <u>.</u> | CONTRACTUAL  | SERVICES              |                          |                            |           |  |          |               |         | ,,,,,,      |          |          |
| ٠.       |  | DERVIOLO              | Item                     |                            | Qty       | Cost   | T        | Total         |         |             |          |          |
|          | Data Communication   | 1                     |                          |                            |           |  |          | 1,500         |         |             |          |          |
|          | Ads., Printing, Copyi  |                       |                          |                            |           |  |          | 250           |         |             |          |          |
|          | //do., i mining, copyr   | ng                    |                          |                            | 1         |  | 1        | 230           |         |             |          |          |
|          |  |                       |                          |                            | 1         |  | 1        |               |         |             |          |          |
|          | <u> </u>   |                       |                          |                            |           |  | +        |               |         |             |          |          |
|          | Justification / Notes:   |                       |                          |                            |           | Total FY18                                       | \$       | 1,750         | 438     | 438         | 438      | 438      |
| ).       | SUPPLIES   |                       | Item                     |                            | I Oti     | l 0:   | _        | T-4-1         | n.      |             |          |          |
|          | 000  |                       | item                     |                            | Qty       | Cost   | +        | Total         |         |             |          |          |
|          | Office Supplies  |                       |                          |                            |           | <del> </del>                                     | -        |               |         |             |          |          |
| - 1      | Instructional Supplies   | S                     |                          |                            |           |  | ⊢        |               |         |             |          |          |
|          | Computer   |                       |                          |                            | 3         | 2500   | -        | 7,500         |         |             |          |          |
|          | Justification / Notes:   |                       | 10 10 10                 |                            |           | Total FY18                                       | \$       | 7,500         |         | 5,000       | 2,500    |          |
|          | EQUIPMENT: belo  | ow \$5.000            |                          | 100 (1 1000)               |           | 1.0  | 1 *      | 7,000         |         | 0,000       | 2,500    |          |
| Ī        |  |                       | Item                     |                            | Qty       | Cost   |          | Total         |         |             |          |          |
|          | desks  |                       | 1 52550                  |                            | T         |  |          | 730           |         |             |          |          |
| 1        |  |                       |                          |                            |           |  |          |               |         |             |          |          |
| ı        |  |                       |                          |                            | <b>-</b>  | <del>                                     </del> | $\vdash$ |               |         |             |          |          |
| ı        |  |                       |                          |                            |           | Total EVAD                                       | -        | 700           |         |             | 700      |          |
|          | Justification / Notes:  MISCELLANEOUS  | P Evnanaa             |                          |                            |           | Total FY18                                       | \$       | 730           |         |             | 730      |          |
| . "<br>] | MISCELLANEOUS  | 5 Expense             | Item                     |                            | Otv       | Cost   | Т        | Total         |         |             |          |          |
| ı        |  | *                     |                          | 5. 11.530                  |           |  | <b>†</b> | Total         |         |             |          |          |
| Ī        | ***************************************  |                       |                          |                            |           |  |          |               |         |             |          |          |
|          |  |                       |                          |                            |           |  |          |               |         |             |          |          |
|          |  |                       |                          |                            |           |  |          |               |         |             |          |          |
|          | Justification / Notes:   |                       |                          |                            |           | Total FY18                                       | \$       | -             |         |             |          |          |
| 0        | APITAL OUTLAY:   | Cost over \$5,000     | - Equipment and Vehicle  | es, All Library Acquisi    | tions, Al | Building Re                                      | pairs 8  | & Renovations |         |             |          |          |
| -        | All and the second seco |                       | Item                     |                            | Qty       | Cost   |          | Total         |         |             |          |          |
| L        |  |                       |                          |                            |           |  |          |               |         |             |          |          |
| ŀ        |  |                       |                          |                            |           |  |          |               |         |             |          |          |
| L        |  |                       |                          | THE CONTROL OF THE CONTROL |           |  |          |               |         |             |          |          |
| J        | Justification / Notes:   |                       |                          |                            |           | Total FY18                                       | \$       | •             |         |             |          |          |
| Ļ        | ITILITIES: Power   | , Water, Telephon     |                          |                            |           |  |          |               |         |             |          |          |
| F        | Power  |                       | Item                     |                            |           |  | -        | Total         |         |             |          |          |
|          | Telephone  |                       |                          | 20. 00.                    |           |  |          |               |         |             | 287.4    |          |
| Ī        |  |                       |                          |                            |           | Total FY18                                       | \$       | -             |         |             |          |          |
| [        | Fransfer for F & A   | A Fees (see guideline | es for more information) |                            |           |  | \$       | 520           | 130     | 130         | 130      | 130      |
| 8        |  |                       |                          | ,                          | Annual Su | rplus (Deficit)                                  | \$       |               | 3,183   | (1,818)     | (2,298)  |          |
|          |  |                       |                          | ,                          | uai Ju    | · bigs (pencif)                                  | Ψ        |               | 3,103   | (1,010)     | (2,290)  | 933      |

|     | Department/Unit:                 | ADM Allowance Natura  | Sciences (15 percent)                 | Signature-Dept Head:                  |           | Yudin, Lee      |  |                    |         |              |          |          |
|-----|----------------------------------|-----------------------|---------------------------------------|---------------------------------------|-----------|-----------------|--|--------------------|---------|--------------|----------|----------|
|     | Account No:                      | 28-34-200018-A5       |                                       |                                       |           |                 |  |                    |         | Quarterly Bi | reakdown |          |
| Rev | venue (Please l                  | ist sources)          |                                       |                                       |           |                 |  |                    | Oct-Dec | Jan-Mar      | Apr-June | Jul-Sept |
|     | 2017 Fall<br>2017 Fall Intersess | alan.                 |                                       |                                       |           |                 |  | 70,000<br>5,000    |         |              |          |          |
|     | Spring 2018                      | SIOII                 |                                       |                                       |           |                 |  | 70,000             |         |              |          |          |
|     | Summer 2018                      |                       |                                       |                                       |           |                 |  | 45,000             |         |              |          |          |
|     |                                  |                       |                                       |                                       |           |                 | \$   | 190,000            | 47,500  | 47,500       | 47,500   | 47,500   |
| A.  | SALARIES AND                     | D BENEFITS            |                                       |                                       |           |                 |  |                    |         |              |          |          |
|     | TA's                             |                       |                                       |                                       |           |                 | \$   | 140,000            | 35,000  | 35,000       | 35,000   | 35,000   |
| D   | OFF ICI AND T                    | DA\/EI                |                                       |                                       |           |                 |  |                    |         |              |          |          |
| В.  | OFF-ISLAND TI                    | sition of Traveler    |                                       |                                       |           |                 |  | Total              |         |              |          |          |
|     | Student Attending                | Conferene             |                                       |                                       | 1223      |                 |  | 20,000             |         |              |          |          |
|     |                                  |                       |                                       |                                       |           |                 |  |                    |         |              |          |          |
|     | Justification / Notes:           |                       |                                       |                                       |           | Total FY18      | \$   | 20,000             | 5,000   | 5,000        | 5,000    | 5,000    |
| С   | CONTRACTUA                       | L SERVICES            |                                       |                                       |           |                 |  |                    |         |              |          |          |
| ٥.  |                                  |                       | Item                                  |                                       | Qty       | Cost            |  | Total              |         |              |          |          |
|     | Data Communicat                  | ion                   |                                       |                                       |           |                 | _  | 2,000              |         |              |          |          |
|     | Ads., Printing, Cop              | pying                 | _                                     | 2.0                                   |           |                 | -  | 900                |         |              |          |          |
|     |                                  |                       |                                       |                                       | -         |                 |  |                    |         |              |          |          |
|     |                                  |                       | -                                     |                                       |           | Total FY18      | \$   | 2,900              | 725     | 725          | 725      | 725      |
|     | Justification / Notes:           |                       |                                       |                                       |           | Total F110      |  | 2,500              | 120     | 120          | 720      | 720      |
| D.  | SUPPLIES                         |                       | ltam                                  |                                       | Qty       | Cost            | _  | Total              |         |              |          |          |
|     | Office Supplies                  |                       | Item                                  |                                       | Qty       | Cost            | <u> </u>   | Total              |         |              |          |          |
|     | Instructional Supp               | dies                  |                                       | -X                                    |           |                 |  | -                  |         |              |          |          |
|     | Computer                         |                       |                                       |                                       | 6         | 2500            |  | 15,000             |         |              |          |          |
|     |                                  |                       |                                       |                                       |           |                 |  |                    |         |              |          |          |
|     | Justification / Notes:           | 3                     |                                       | ***                                   |           | Total FY18      | \$   | 15,000             | 3,750   | 3,750        | 3,750    | 3,750    |
| E.  | EQUIPMENT: b                     | pelow \$5,000         |                                       |                                       |           |                 |  |                    |         |              |          |          |
|     |                                  |                       | Item                                  |                                       | Qty       | Cost            |  | Total              |         |              |          |          |
|     | desks                            |                       |                                       |                                       | 6         | 250             | ₩  | 1,500              |         |              |          |          |
|     |                                  |                       |                                       |                                       |           |                 | -  |                    |         |              |          |          |
|     |                                  |                       | 18-30                                 |                                       |           |                 | <del>                                     </del> | 4.500              | 075     | 075          | 275      | 275      |
|     | Justification / Notes:           | ) <del>-</del>        | 38.1                                  |                                       |           | Total FY18      | \$   | 1,500              | 375     | 375          | 375      | 375      |
| F.  | MISCELLANEC                      | OUS Expense           |                                       |                                       | 04        | Cont            | _  | Tatal              |         |              |          |          |
|     | Mi                               |                       | Item                                  |                                       | Qty       | Cost            | <del> </del>                                     | <b>Total</b> 3,000 |         |              |          |          |
|     | Miscellaneours ite               | esm                   |                                       |                                       |           |                 |  | 3,000              |         |              |          |          |
|     |                                  |                       |                                       |                                       |           |                 |  |                    |         |              |          |          |
|     |                                  |                       | -                                     |                                       |           |                 |  |                    |         |              |          |          |
|     | Justification / Notes:           |                       |                                       |                                       |           | Total FY18      | \$   | 3,000              | 750     | 750          | 750      | 750      |
| G   | CAPITAL OUTL                     | AY: Cost over \$5.000 | - Equipment and Vehic                 | cles, All Library Acquisi             | tions, Al | I Building Re   | pairs a  | & Renovations      |         |              |          |          |
| Ů.  |                                  |                       | Item                                  | , , , , , , , , , , , , , , , , , , , | Qty       | Cost            | İ  | Total              |         |              |          |          |
|     |                                  |                       | , , , , , , , , , , , , , , , , , , , |                                       |           |                 |  |                    |         |              |          |          |
|     |                                  |                       |                                       |                                       |           |                 |  |                    |         |              |          |          |
|     |                                  |                       |                                       |                                       |           |                 | _  |                    |         |              |          |          |
|     | Justification / Notes:           |                       | WW                                    |                                       |           | Total FY18      | \$   |                    |         |              |          |          |
| Н.  | UTILITIES: Por                   | wer, Water, Telepho   | one                                   |                                       |           |                 |  |                    |         |              |          |          |
|     |                                  |                       | Item                                  | - 100                                 | Law .     | ****            | F  | Total              |         |              |          |          |
|     | Power<br>Telephone               | 101-35                |                                       |                                       |           |                 |  |                    |         |              |          |          |
|     |                                  |                       |                                       |                                       |           | Total FY18      | \$   | •                  |         |              |          |          |
| I.  | Transfer for F                   | & A Fees (see guideli | ines for more information)            |                                       |           | ***             | \$   | 7,600              | 1,900   | 1,900        | 1,900    | 1,900    |
|     |                                  |                       |                                       |                                       | Annuel C  | urplus (Deficit | ) ¢  |                    | 0       | 0            | 0        | 0        |
|     |                                  |                       |                                       | •                                     | Annual S  | urpius (Delicit | 1 4  | •                  | U       | U            | . 0]     | 0        |

|    | Department/Unit: ADM Allowance Natural Sciences (15 percent) Signature-Dept Hea | d:   | Yudin, Lee      | )        |                 |         |             |          |          |
|----|---|--|-----------------|----------|-----------------|---------|-------------|----------|----------|
|    | Account No: 28-34-2000019-A5  |  |                 |          |                 |         | Quarterly B | reakdown |          |
| R  | evenue (Please list sources)  |  |                 |          | 00.000          | Oct-Dec | Jan-Mar     | Apr-June | Jul-Sept |
|    | 2017 Fall<br>2017 Fall Intersession   |  |                 | +        | 30,000<br>2,000 |         |             |          |          |
|    | Spring 2018   |  |                 |          | 30,000          |         |             |          |          |
|    | Summer 2018   |  |                 | -        | 8,000           |         |             |          |          |
|    |   |  |                 | \$       | 70,000          | 17,500  | 17,500      | 17,500   | 17,500   |
| A. | SALARIES AND BENEFITS   |  |                 | _        |                 |         |             |          |          |
|    | TA's  |  |                 | \$       | 40,000          | 15,000  | 15,000      | 5,000    | 5,000    |
| В. | OFF-ISLAND TRAVEL   |  |                 |          |                 |         |             |          |          |
|    | Name & Position of Traveler   |  |                 |          | Total           |         |             |          |          |
|    | Student Attending Conferene   |  |                 | 1        | 10,000          |         |             |          |          |
|    |   |  | 1               |          |                 |         |             |          |          |
|    | Justification / Notes:  |  | Total FY18      | \$       | 10,000          | 2,500   | 2,500       | 2,500    | 2,500    |
| C. | CONTRACTUAL SERVICES  |  |                 |          |                 |         |             |          |          |
|    | ltem  | Qty  | Cost            | -        | Total           |         |             |          |          |
|    | Data Communication  | +  | -               | +        | 2,000           |         |             |          |          |
|    | Ads., Printing, Copying   | +  | 1               | +        | 700             |         |             |          |          |
|    |   |  |                 | 1        |                 |         |             |          |          |
|    | Justification / Notes:  |  | Total FY18      | \$       | 2,700           | 675     | 675         | 675      | 675      |
| -  |   |  |                 |          |                 |         |             | 0.0      | 0,0      |
| D. | SUPPLIES Item   | Qty  | Cost            | Т        | Total           |         |             |          |          |
|    | Office Supplies   |  |                 |          |                 |         |             |          |          |
|    | Instructional Supplies  |  |                 |          |                 |         |             |          |          |
|    | Computer  | 4  | 2500            |          | 10,000          |         |             |          |          |
|    |   |  |                 |          |                 |         |             |          |          |
|    | Justification / Notes:  |  | Total FY18      | \$       | 10,000          | 2,500   | 2,500       | 2,500    | 2,500    |
| E. | EQUIPMENT: below \$5,000  |  |                 |          |                 |         |             |          |          |
|    | Item  | Qty  | Cost            | 1        | Total           |         |             |          |          |
|    | desks   | 6  | 250             | -        | 1,500           |         |             |          |          |
|    |   | -  | <u> </u>        | -        |                 |         |             |          |          |
|    |   | Lagran   | T / 15/40       | -        | 4.500           | 0.75    | 075         |          |          |
|    | Justification / Notes:  |  | Total FY18      | \$       | 1,500           | 375     | 375         | 375      | 375      |
| F. | MISCELLANEOUS Expense   | T 04.  | Cost            | т        | Total           |         |             |          |          |
|    | Item  | Qty  | Cost            | $\vdash$ | Total           |         |             |          |          |
|    | Miscellaneous items   | <del>                                     </del> |                 |          | 3,000           |         |             |          |          |
|    |   |  |                 |          |                 |         |             |          |          |
|    |   |  |                 |          |                 |         |             |          |          |
|    | Justification / Notes:  |  | Total FY18      | \$       | 3,000           | 750     | 750         | 750      | 750      |
| G. | CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquis  | itions, Al                                       | Building Re     | pairs &  | Renovations     |         |             |          |          |
|    | Item  | Qty  | Cost            |          | Total           |         |             |          |          |
|    |   |  |                 |          |                 |         |             |          |          |
|    |   |  |                 |          |                 |         |             |          |          |
|    |   |  |                 |          |                 |         |             | ·        |          |
|    | Justification / Notes:  |  | Total FY18      | \$       | -               |         |             |          |          |
| Н. | UTILITIES: Power, Water, Telephone  |  |                 |          |                 |         |             |          |          |
|    | ltem  |  |                 |          | Total           |         |             |          |          |
|    | Power Telephone   |  |                 |          |                 |         |             |          | <u></u>  |
|    |   |  | Total FY18      | \$       |                 |         |             |          |          |
| I. | Transfer for F & A Fees (see guidelines for more information)                   |  |                 | \$       | 2,800           | 700     | 700         | 700      | 700      |
|    |   | Annual C   | rolus (Deficie) | C C      |                 | /E 000) |             |          |          |
|    | •   | niiiual 50                                       | rplus (Deficit) | 4        | •               | (5,000) | (5,000)     | 5,000    | 5,000    |

| Department/Unit: CALS Lab Fees Signature-Dept Head: Dr. Lee Yudin |                                     |                      |                           |   |           | 1               | _ ,  |                |         |              |            |              |
|---|-------------------------------------|----------------------|---------------------------|---|-----------|-----------------|--|----------------|---------|--------------|------------|--------------|
|   | Account No:                         | 28-34-200012-P5      |                           |   |           |                 |  |                |         | Quarterly Br | eakdown    |              |
| Rev   | enue (Please lis                    | st sources)          |                           |   |           |                 |  |                | Oct-Dec | Jan-Mar      | Apr-June   | Jul-Sept     |
| - [   | Fall 2017                           |                      |                           |   |           |                 |  | 5,000          |         |              |            |              |
|   | Fall 2017 Intersessi<br>Spring 2018 | ion                  |                           |   |           |                 |  | 5,000          |         |              |            |              |
|   | Summer 2018                         | 7.4                  |                           |   |           |                 |  | 3,000          |         |              |            |              |
|   |                                     |                      |                           |   |           |                 |  |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 | \$   | 13,000         | 4,000   | 4,000        | 4,000      | 1,000        |
| - 1   | SALARIES AND                        | BENEFITS             |                           | 100000000000000000000000000000000000000 |           |                 | Ī.   | 2.000          | 1,500   | 1,500        |            |              |
|   | TA's                                |                      |                           |   | 200       |                 | \$   | 3,000          | 1,500   | 1,500        |            |              |
| B (   | OFF-ISLAND TR                       | RAVEL                |                           |   |           |                 |  |                |         |              |            |              |
| - i   |                                     | ition of Traveler    |                           |   | us su     |                 |  | Total          |         |              |            |              |
|   |                                     |                      |                           |   |           |                 | -  |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 |  |                |         |              |            |              |
|   | Justification / Notes:              |                      |                           |   |           | Total FY18      | \$   |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 |  |                |         |              |            |              |
| C.  | CONTRACTUAL                         | SERVICES             | Item                      |   | Qty       | Cost            | г —  | Total          |         |              |            |              |
|   |                                     |                      | Item                      |   | uty       | 0001            |  | 70             |         |              |            |              |
|   |                                     |                      |                           |   |           |                 |  |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 |  |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 |  |                |         |              |            |              |
|   | 1                                   |                      |                           |   |           | Total FY18      | \$   |                |         |              | No. 4. TWO |              |
|   | Justification / Notes:              |                      |                           |   |           | Totallille      |  |                |         |              |            |              |
| D.  | SUPPLIES                            |                      |                           |   | 04 -      | Cont            |  | Total          |         |              |            |              |
|   |                                     |                      | Item                      |   | Qty       | Cost            |  | Total          |         |              |            |              |
|   | Institutional Supplie               | es                   |                           |   |           |                 |  | 4,000          |         |              |            |              |
|   |                                     |                      |                           |   |           |                 | -  |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 | <del> </del>                                     |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 | -  |                |         |              |            | The state of |
|   | Justification / Notes:              |                      |                           |   |           | Total FY18      | \$   | 4,000          | 2,000   | 2,000        |            |              |
| E.  | EQUIPMENT: be                       | elow \$5,000         |                           |   |           |                 |  |                |         |              |            |              |
|   |                                     |                      | Item                      |   | Qty       | Cost            |  | Total          |         |              |            |              |
|   | Institutional Equipn                | nent                 |                           |   |           |                 |  | 4,000          |         |              |            |              |
|   |                                     |                      |                           |   |           |                 | _  |                |         |              |            |              |
|   |                                     | 30000                |                           |   |           |                 |  |                |         |              |            |              |
|   | Justification / Notes:              |                      |                           |   |           | Total FY18      | \$   | 4,000          | 2,000   | 2,000        |            |              |
| F   | MISCELLANEO                         | US Expense           |                           |   |           |                 |  |                |         |              |            |              |
| ٠.  |                                     | oo Expense           | Item                      |   | Qty       | Cost            |  | Total          |         |              |            |              |
|   | Micc                                |                      |                           |   |           |                 |  | 2,000          |         |              |            |              |
|   |                                     |                      |                           |   |           |                 |  |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 |  |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 |  | 22.1           |         |              |            |              |
|   | Justification / Notes:              |                      | ***                       |   |           | Total FY18      | \$   | 2,000          | 1,000   |              | 1,000      |              |
| ^   |                                     | V. C+                | Carriament and Val        | icles, All Library Acquisi              | tions Al  |                 | naire S  | 2. Penovations |         |              |            | -            |
| G.  | CAPITAL OUTLA                       | Y: Cost over \$5,000 |                           | icles, All Library Acquisi              |           |                 | Pans c   | Total          |         |              |            |              |
|   |                                     |                      | Item                      | -44                                     | Qty       | Cost            | <del>                                     </del> | TOTAL          |         |              |            |              |
|   |                                     |                      |                           |   | -         |                 | -  |                |         |              |            |              |
|   |                                     |                      |                           |   |           |                 | -  |                |         |              |            |              |
|   |                                     |                      |                           |   |           | T.4.1 E2112     | -  | -              |         |              |            | \$19 × 150   |
|   | Justification / Notes:              |                      |                           | 4.0                                     |           | Total FY18      | \$   | •              |         |              |            |              |
| Н.  | UTILITIES: Pov                      | ver, Water, Telepho  | ne                        |   |           |                 |  |                |         |              |            |              |
|   |                                     |                      | Item                      |   |           |                 |  | Total          |         |              |            |              |
|   | Power<br>Telephone                  |                      |                           |   |           |                 | +-   |                |         |              |            |              |
|   | reiopilolie                         |                      |                           |   |           | Total FY18      | \$   |                |         |              |            |              |
|   | - , , , -                           | 0 A F                |                           |   |           |                 | _  |                |         |              |            |              |
| 1.  | ranster for F                       | A rees (see guideli  | nes for more information) |   | -         |                 |  |                |         |              |            |              |
|   |                                     |                      |                           |   | Annual Si | urplus (Deficit | ) \$   |                | (2,500) | (1,500)      | 3,000      | 1,000        |

|       | Department/Unit:                | CNAS - Math & C            | S Class Fees         | Signature-Dept Hea                         | d:        | Lee S. Yuc      | din      |                  |                     |         |          |          |  |  |
|-------|---------------------------------|----------------------------|----------------------|--|-----------|-----------------|----------|------------------|---------------------|---------|----------|----------|--|--|
|       | Account No:                     | 28-34-200516-A5            |                      |  |           |                 |          |                  | Quarterly Breakdown |         |          |          |  |  |
| R     | evenue (Please lis              | st sources)                |                      |  |           |                 |          |                  | Oct-Dec             | Jan-Mar | Apr-June | Jul-Sept |  |  |
| 0.500 | FALL 2017                       |                            |                      |  |           |                 |          | 24,000           |                     | out mu  | Apriounc | our-oept |  |  |
|       | FALL 2017 INTERS<br>SPRING 2018 | ESSION                     |                      |  |           |                 | _        | 3,000            |                     |         |          |          |  |  |
|       | SUMMER 2018                     | <del></del>                |                      |  |           |                 | +        | 23,000<br>15,000 |                     |         |          |          |  |  |
|       |                                 |                            |                      |  |           |                 |          |                  |                     |         |          |          |  |  |
| A.    | SALARIES AND                    | BENEFITS                   |                      |  |           |                 | \$       | 65,000           | 22,750              | 22,750  | 13,000   | 6,500    |  |  |
|       | Teaching Assistants             | (TAs))                     | ***                  |  |           | 4               | \$       | 43,000           | 15,050              | 15,050  | 8,600    | 4,300    |  |  |
| В.    | OFF-ISLAND TR                   |                            |                      |  |           |                 |          |                  | 1                   |         |          |          |  |  |
|       | Name & Posi                     | tion of Traveler           |                      |  |           |                 | +        | Total            | 1                   |         |          |          |  |  |
|       |                                 |                            |                      |  |           |                 |          |                  |                     |         |          |          |  |  |
|       | Justification / Notes:          |                            |                      | *****                                      |           | Total FY18      | \$       | -                |                     |         |          |          |  |  |
| С     | CONTRACTUAL                     | SERVICES                   |                      |  |           |                 |          |                  |                     | L       |          |          |  |  |
| ٠.    |                                 |                            | Item                 |  | Qty       | Cost            | Т        | Total            | ]                   |         |          |          |  |  |
|       | Data Communication              | 1                          |                      |  |           |                 |          | 1,600            |                     |         |          |          |  |  |
|       | Ads., Printing, Copyi           | ng                         |                      |  |           |                 |          | 400              |                     |         |          |          |  |  |
|       | Subscriptions, dues,            | books                      |                      |  |           |                 |          | 500              |                     |         |          |          |  |  |
|       | Other services                  | 1.0                        |                      | -  |           |                 |          |                  |                     |         |          |          |  |  |
|       | Justification / Notes:          |                            |                      |  |           | Total FY18      | \$       | 2,500            | 875                 | 875     | 500      | 250      |  |  |
| D.    | SUPPLIES                        |                            |                      |  |           |                 |          |                  |                     |         |          |          |  |  |
|       |                                 |                            | Item                 |  | Qty       | Cost            |          | Total            |                     |         |          |          |  |  |
|       | Office Supplies                 |                            |                      |  |           |                 |          | 1,000            |                     |         |          |          |  |  |
|       | Instructional Supplies          | 3                          |                      | 55.00 E56500 50000 FC 1 15 1 17100 5000000 |           |                 |          | 1,500            |                     |         |          |          |  |  |
|       | Computer                        |                            |                      |  | 7         | 2000            |          | 14,000           |                     |         |          |          |  |  |
|       | Other Supplies & Mat            | terials                    |                      |  |           |                 |          |                  |                     |         |          |          |  |  |
|       | Justification / Notes:          |                            |                      |  |           | Total FY18      | \$       | 16,500           | 5,775               | 5,775   | 3,300    | 1,650    |  |  |
| E.    | EQUIPMENT: belo                 | ow \$5.000                 |                      |  |           |                 |          |                  |                     |         |          |          |  |  |
|       |                                 |                            | ltem                 |  | Qty       | Cost            |          | Total            |                     |         |          |          |  |  |
|       | Furniture & Equipmer            | nt                         |                      |  | 2         |                 |          | 2,000            |                     |         |          |          |  |  |
|       |                                 |                            |                      |  |           |                 |          |                  |                     |         |          |          |  |  |
|       |                                 |                            |                      | 1110                                       |           |                 |          |                  |                     |         |          |          |  |  |
|       | Justification / Notes:          |                            |                      |  |           | Total FY18      | \$       | 2,000            | 700                 | 700     | 400      | 200      |  |  |
| F.    | MISCELLANEOUS                   |                            |                      |  |           | т               |          |                  |                     |         |          |          |  |  |
|       |                                 |                            | tem                  |  | Qty       | Cost            | -        | Total            |                     |         |          |          |  |  |
|       | Other emergency clas            | ss supplies such as online | course supplies      |  |           |                 |          | 1,000            |                     |         |          |          |  |  |
|       |                                 |                            |                      |  |           |                 | -        |                  |                     |         |          |          |  |  |
|       |                                 |                            | -                    |  | -         | -               | -        |                  |                     |         |          |          |  |  |
|       | L                               |                            |                      |  |           |                 | -        |                  |                     |         |          |          |  |  |
|       | Justification / Notes:          |                            |                      |  |           | Total FY18      | \$       | 1,000            | 350                 | 350     | 200      | 100      |  |  |
| G.    | CAPITAL OUTLAY:                 |                            | -                    | les, All Library Acquisi                   | 2000      |                 | pairs &  |                  |                     |         |          |          |  |  |
|       |                                 |                            | tem                  |  | Qty       | Cost            | $\vdash$ | Total            |                     |         |          |          |  |  |
|       |                                 |                            |                      |  |           |                 | -        |                  |                     |         |          |          |  |  |
|       |                                 |                            |                      |  |           |                 |          |                  |                     |         |          |          |  |  |
| 9     | Justification / Notes:          |                            |                      |  |           | Total FY18      | \$       |                  | Terresson :         |         |          |          |  |  |
| Н.    | —<br>UTILITIES: Power           | , Water, Telephone         |                      |  |           |                 |          |                  |                     | -       |          |          |  |  |
|       |                                 |                            | Item                 |  |           |                 |          | Total            |                     |         |          |          |  |  |
|       | Power<br>Telephone              |                            |                      |  |           |                 |          |                  |                     |         |          |          |  |  |
|       |                                 |                            |                      |  |           | Total FY18      | \$       |                  |                     |         |          |          |  |  |
| I.    | Transfer for F & A              | Fees (see guidelines f     | or more information) |  |           |                 |          |                  |                     |         |          |          |  |  |
|       |                                 | / 33/80/11/00              |                      | - W  |           |                 |          | <u> </u>         |                     |         |          |          |  |  |
|       |                                 |                            |                      | P  | Annual Su | rplus (Deficit) | \$       | •                | 0                   | 0       | 0        | 0        |  |  |

|     | Department/Unit: CNAS - Natural Science Lab Fees Signature-Dept Head:           | Lee S. Yudin  |                 | _       |               |           |              |              |          |
|-----|---|---------------|-----------------|---------|---------------|-----------|--------------|--------------|----------|
|     | Account No: 28-34-201512-A5   |               |                 |         |               |           | Quarterly Br | eakdown      |          |
| Day | venue (Please list sources)   |               |                 |         |               | Oct-Dec   | Jan-Mar      | Apr-June     | Jul-Sept |
| Kev | venue (Please list sources)  FALL 2017  | -             |                 |         | 34,000        | Oct-Dec   | Jan-mai      | Aprounc      | our oupt |
|     | FALL 2017 INTERSESSION  |               |                 |         | 2,000         |           |              |              |          |
|     | SPRING 2018   |               |                 |         | 31,000        |           |              |              |          |
|     | SUMMER 2018   |               |                 | -       | 15,000        |           |              |              |          |
| Ą   |   |               |                 | \$      | 82,000        | 28,700    | 28,700       | 16,400       | 8,200    |
| ^   | SALARIES AND BENEFITS   |               |                 | φ       | 02,000        | 20,700    | 20,700       | 10,400       | 0,200    |
|     |   |               |                 | \$      | 2,000         | 700       | 700          | 400          | 200      |
|     | Teaching Assistants (TAs))  |               |                 | ĮΨ      | 2,000         | 100       | 700          | 100          | 200      |
| B   | OFF-ISLAND TRAVEL   |               |                 |         |               |           |              |              |          |
| ٥.  | Name & Position of Traveler   |               |                 |         | Total         |           |              |              |          |
|     |   |               |                 |         |               |           |              |              |          |
|     |   |               |                 |         |               |           |              |              |          |
|     | h-Ma-Na- (Notes)  |               | Total FY18      | \$      | -             |           |              |              |          |
|     | Justification / Notes:  | -0.000        | 100011110       | 1 4     |               |           |              |              |          |
| C.  | CONTRACTUAL SERVICES  |               |                 |         |               |           |              |              |          |
|     | Item  | Qty           | Cost            |         | Total         |           |              |              |          |
|     | Data Communication  |               |                 |         | 200           |           |              |              |          |
|     | Ads., Printing, Copying   |               |                 |         | 200           |           |              |              |          |
|     | Subscriptions, dues, books  |               |                 |         | 200           |           |              |              |          |
|     | Other services  |               |                 |         |               |           |              |              |          |
|     | Justification / Notes:  |               | Total FY18      | \$      | 600           | 210       | 210          | 120          | 60       |
|     | OBSUIDOROTT TVOO.   | - Invite      |                 |         |               |           |              |              |          |
| D.  | SUPPLIES  |               |                 |         |               |           |              |              |          |
|     | ltem  | Qty           | Cost            | -       | Total         |           |              |              |          |
|     | Office Supplies   |               |                 | -       | 300           |           |              |              |          |
|     | Instructional/Lab Supplies  |               |                 |         | 78,600        |           |              |              |          |
|     | Computer  |               |                 |         |               |           |              |              |          |
|     | Other Supplies & Materials  |               |                 |         |               |           |              |              |          |
|     | Justification / Notes:  |               | Total FY18      | \$      | 78,900        | 27,615    | 27,615       | 15,780       | 7,890    |
| _   |   |               |                 |         |               |           |              |              |          |
| E.  | EQUIPMENT: below \$5,000  | Qty           | Cost            |         | Total         |           |              |              |          |
|     |   | uny           | 0031            |         | 200           |           |              |              |          |
|     | Fumiture & Equipment  |               |                 | +       | 200           |           |              |              |          |
|     |   |               |                 | +-      |               |           |              |              |          |
|     |   |               |                 |         |               |           |              |              |          |
|     | Justification / Notes:  |               | Total FY18      | \$      | 200           | 70        | 70           | 40           | 20       |
| F.  | MISCELLANEOUS Expense   |               |                 |         |               |           |              |              |          |
|     | Item  | Qty           | Cost            |         | Total         |           |              |              |          |
|     | Other emergency class supplies  |               |                 |         | 300           |           |              |              |          |
|     | Catal analysis of accordance  |               |                 | 3000000 |               |           |              |              |          |
|     |   |               |                 |         |               |           |              |              |          |
|     |   |               |                 |         |               |           |              |              |          |
|     |   |               | 7.4.1.57/40     | +       | 200           | 105       | 105          | 60           | 20       |
|     | Justification / Notes:  | _             | Total FY18      | \$      | 300           | 105       | 105          | 00           | 30       |
| G.  | CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisi | itions, Al    | II Building Re  | pairs 8 | & Renovations |           |              |              |          |
|     | Item  | Qty           | Cost            |         | Total         |           |              |              |          |
|     |   |               |                 |         |               |           |              |              |          |
|     |   |               |                 |         |               |           |              |              |          |
|     |   |               | <b>†</b>        |         |               |           |              |              |          |
|     |   |               | Total FY18      | \$      |               | THE TANK  |              | E CONTRACT   |          |
|     | Justification / Notes:  |               | TotalFilo       | 1 4     |               |           |              |              |          |
| Н.  | UTILITIES: Power, Water, Telephone  |               |                 |         |               |           |              |              |          |
|     | Item  |               |                 |         | Total         |           |              |              |          |
|     | Power   |               | -               |         |               |           |              |              |          |
|     | Telephone   |               | Total FY18      | \$      |               | HALL HARD |              |              |          |
|     |   |               |                 | 1       |               |           |              |              |          |
| 1.  | Transfer for F & A Fees (see guidelines for more information)                   |               |                 |         |               |           | 100          | Marie Salara |          |
|     |   | Annual C      | urplus (Deficit | 2       |               | 0         | 0            | 0            | 0        |
|     |   | a bing french | / 4             |         | U             | 0         | J            |              |          |

| U   | NIVERSITY OF GUAM FY2018 NON-APPROPRIATED FUND B  | UDGE         | Т                |                 |               |                         |             |                                       |          |
|-----|---|--------------|------------------|-----------------|---------------|-------------------------|-------------|---------------------------------------|----------|
|     | Department/Unit: Academic and Student Affairs Signature-Dept Head   | d:D          | r. Anita Borja E | nrique          | 2             |                         | Quarterly I | Breakdown                             |          |
| R   | evenue (Please list sources)  |              |                  |                 | _             | Oct-Dec                 | Jan-Mar     | Apr-June                              | Jul-Sept |
|     | Salary Reimbursements (HSN; EPSCOR- JB, JP, TD, JD, \$69,654; YP, KC, and MHU, RAU, M                                     | IH, KM, LF   | 2)               |                 | 160,000       |                         |             |                                       |          |
|     | 3% from EMSS, three colleges, and three schools   |              |                  |                 | 217,226       |                         |             |                                       |          |
|     | Registration Fees   |              |                  |                 | 100,000       |                         |             |                                       |          |
|     | Application Fees  |              | 4.000            | -               | 73,000        |                         |             |                                       |          |
|     | Graduate Application Fee  |              |                  | +-              | 23,000        | 200 240                 |             |                                       |          |
|     | AND ADDED AND DEVICEITA   |              |                  | \$              | 573,226       | 286,613                 |             | 143,307                               | 143,307  |
| A.  | SALARIES AND BENEFITS   |              |                  | _               |               |                         |             |                                       |          |
|     | CDRS Fac FTE (\$62k), 2-Ext Asst PT (\$50k), 6-Advsmt Coords (\$25k ea)/DIMC's MD (\$30k), Fe                             | elws/\$15k   |                  | \$              | 307,000       | 153,500                 |             | 76,750                                | 76,750   |
|     | · · · · · · · · · · · · · · · · · · ·   |              |                  |                 |               |                         |             |                                       |          |
| В.  | OFF-ISLAND TRAVEL   |              |                  |                 |               |                         |             |                                       |          |
|     | Name & Position of Traveler   |              |                  | _               | Total         |                         |             |                                       |          |
|     | Administrator/Staff/College Readiness   |              |                  | 1               | 11,000        |                         |             |                                       |          |
|     | SVP (AASCU/APLU/WASC/DC meetings)   |              |                  | 1               | 25,000        |                         |             |                                       |          |
|     | WASC Meetings/Workshops-Key reps  |              | T                | 1.              | 25,000        | 00 500                  |             |                                       |          |
|     | Justification / Notes: Att Misc. travel related to college readiness, degree completion, higher ed trends, WASC mtgs.     |              | Total FY17       | \$              | 61,000        | 30,500                  |             | 15,250                                | 15,250   |
| _   | CONTRACTUAL OFFICE  |              |                  |                 |               |                         |             |                                       |          |
| C.  | CONTRACTUAL SERVICES  | T -          |                  |                 |               |                         |             |                                       |          |
|     | ltem  | Qty          | Cost             | ₩               | Total         |                         |             |                                       |          |
|     | Ads, printing, copying (\$1k)+ DIMC Mktg Retention Initiatives (\$42k)  | -            |                  | ╀               | 43,000        |                         |             |                                       |          |
|     | Data Communication  |              | -                | +-              | 1,500         |                         |             |                                       |          |
|     | Subscription, dues, books   | -            | <del> </del>     | +-              | 2,000         |                         |             |                                       |          |
|     | Early Pipeline/College Success Research Work (faculy/research fellows)  |              |                  | ļ.,             | 21,000        |                         |             |                                       |          |
|     | Justification / Notes: Support to DIMC for mklg and recruitment exp., comm., subscription, research fellows+support       |              | Total FY17       | \$              | 67,500        | 33,750                  |             | 16,875                                | 16,875   |
| -   | AUDRI IEA   |              |                  |                 |               |                         |             |                                       |          |
| D.  | SUPPLIES  |              |                  |                 |               |                         |             |                                       |          |
|     | ltem  | Qty          | Cost             | $\perp$         | Total         |                         |             |                                       |          |
|     | Supplies  |              |                  |                 | 2,388         |                         |             |                                       |          |
|     |   | <b>├</b>     | ļ                | ├-              | -             |                         |             |                                       |          |
|     |   | <del> </del> | <b></b>          | -               |               |                         |             |                                       |          |
|     |   | ļ            | F . 15/45        | <del>  _ </del> |               |                         |             |                                       |          |
|     | Justification / Notes: Misc. office and related supplies.   |              | Total FY17       | \$              | 2,388         | 1,194                   |             | 597                                   | 597      |
| _   | FOLHDWENT I I AC OOD  |              |                  |                 |               |                         |             |                                       |          |
| E.  | EQUIPMENT: below \$5,000  |              |                  | _               |               |                         |             |                                       |          |
|     | ltem  | Qty          | Cost             | _               | Total         |                         |             |                                       |          |
|     | Computer, Printer, Laptop   |              |                  | ₩               | 5,000         |                         |             |                                       |          |
|     |   |              | <b>.</b>         | -               |               |                         |             |                                       |          |
|     |   | L            |                  | ļ.              |               |                         |             |                                       |          |
|     | Justification / Notes: Upgrades on computer/printer/laptop  |              | Total FY17       | \$              | 5,000         | 2,500                   |             | 1,250                                 | 1,250    |
| _   | WOOF! LANEOUS F   |              |                  |                 |               |                         |             |                                       |          |
| ۲.  | MISCELLANEOUS Expense   |              |                  | ,               |               |                         |             |                                       |          |
|     | ltem  | Qty          | Cost             | _               | Total         |                         |             |                                       |          |
|     | G2G Assessment and Program Reviews  |              |                  | -               | 15,000        |                         |             |                                       |          |
|     | Student Success   |              |                  | _               | 72,409        |                         |             |                                       |          |
|     | SVP Miscellaneous Expense (Staff/Faculty Senate)  |              |                  | -               | 20,000        |                         |             |                                       |          |
|     | Justification / Notes: Related G2G assessment and program review exp., 1/3 alloc. for SSIT priorities, Staff & Faculty Dr | <u> </u>     | Total FY17       | \$              | 107,409       | 53,704                  |             | 20,000                                | 00.000   |
|     | related 626 assessment and program review exp., its ance, for soft priorities, staff & Faculty Di                         | ev.          | Liotairiii       | 1 4             | 107,403       | 55,704                  |             | 26,852                                | 26,852   |
| G   | CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisi   | tions Al     | Ruilding Pa      | naire           | & Panavations |                         |             |                                       |          |
| O.  |   |              |                  | Pull 3          |               |                         |             |                                       |          |
|     | Item  | Qty          | Cost             | _               | Total         |                         |             |                                       |          |
|     |   |              |                  | $\vdash$        |               |                         |             |                                       |          |
|     |   |              |                  | $\vdash$        |               |                         |             |                                       |          |
|     |   | l            | T.4-1 FV47       | -               |               |                         |             |                                       |          |
|     | Justification / Notes:  |              | Total FY17       | \$              | -             | And the Revision of the |             |                                       |          |
|     | UTU ITIPA D   |              |                  |                 |               |                         |             |                                       |          |
| н.  | UTILITIES: Power, Water, Telephone  |              |                  |                 |               |                         |             |                                       |          |
|     | ltem  |              |                  |                 | Total         |                         |             |                                       |          |
|     |   |              |                  |                 |               |                         |             |                                       |          |
|     |   |              | T-4-1 FV47       |                 |               |                         |             | · · · · · · · · · · · · · · · · · · · |          |
|     |   |              | Total FY17       | \$              | - ]           | The Control of the      |             |                                       |          |
| , 1 | Townston F.O.A.France   |              |                  |                 |               |                         |             |                                       |          |
| l.  | Transfer for F & A Fees (see guidelines for more information)   |              |                  | \$              | 22,929.04     | 11,465                  |             | 5,732                                 | 5,732    |
|     |   |              |                  |                 |               |                         |             |                                       |          |
|     | Annu  | ıal Surp     | lus (Deficit)    | \$              | 0             | 0                       | 0           | 0                                     | 0        |
|     |   |              |                  |                 |               |                         |             |                                       |          |

|    | D. L. D. III.  | D. T     | 0-1:1- A-1: D                    | Secretar MI         |           |             |            |          |
|----|--|----------|----------------------------------|---------------------|-----------|-------------|------------|----------|
|    | Department/Unit: Marine Laboratory Signature-Dept Head:  | Dr. Tom  | Schils, Acting D                 | irector-ML_         |           | Ouartarly   | Prockdown  |          |
|    | Account No: 28-34-410015-R-5   |          |                                  |                     |           | Quarterly I | Steakuowii |          |
| Re | venue (Please list sources)  |          |                                  |                     | Oct-Dec   | Jan-Mar     | Apr-June   | Jul-Sept |
|    | NOAA: monitoring air samples   |          |                                  | \$7,950<br>\$40,500 |           |             |            |          |
|    | Boat and truck charges from research grants and contractual services  ML housing fees (varies depending on the number of visiting researchers)   |          |                                  | \$12,500            |           |             |            |          |
|    | INC Housing less (varies depending on the number of visiting researchers)  |          |                                  | \$60,950            | \$15,238  | \$15,238    | \$15,238   | \$15,238 |
| A. | SALARIES AND BENEFITS  |          |                                  | ,,,,,               | , , , , , |             |            |          |
| 7  | Please attach staffing pattern   |          |                                  |                     |           |             |            |          |
|    | 1 10000 andor otoming parlorn  |          |                                  |                     |           |             |            |          |
| В. | OFF-ISLAND TRAVEL  |          |                                  |                     |           |             |            |          |
|    | Name & Position of Traveler  |          |                                  | Total               |           |             |            |          |
|    |  |          |                                  |                     | 80.00     | 20.00       | 20.00      | 60.00    |
|    | Justification / Notes:   | _        | Total FY18                       | \$0.00              | \$0.00    | \$0.00      | \$0,00     | \$0.00   |
| C. | CONTRACTUAL SERVICES   |          |                                  |                     |           |             |            |          |
| 0. | Item   | Qty      | Cost                             | Total               |           |             |            |          |
|    | Truck maintenance  | 3        | \$180.00                         | \$540               |           |             |            |          |
|    | Boat engine maintenance and repair   | 7        | \$1,500.00                       | \$10,500            |           |             |            |          |
|    | Boat maintenance and repair for 4 boats: Tanguisson, Mafute, Randall, and Eldredge   | 4        | \$1,500.00                       | \$6,000             |           |             |            |          |
|    | Scuba tank tests (visual and pressure), maintenance, and repair for 60 tanks   | 1        | \$2,000.00                       | \$2,000             |           |             |            |          |
|    | Justification/Notes: these are essential maintenance costs to ensure an active research and diving   |          | Total FY18                       | \$19,040            | \$4,760   | \$4,760     | \$4,760    | \$4,760  |
|    | program. These costs are recovered from the fees charged to field trip and diving services rendered  | i.       | Total F110                       | \$15,040            | φ4,100    | \$4,700     | \$4,700    | ψ1,100   |
|    |  |          | ]                                |                     |           |             |            |          |
| D  | CUDDITES   |          |                                  |                     |           |             |            |          |
| U. | SUPPLIES Item  | Qty      | Cost                             | Total               |           |             |            |          |
|    |  | 4        | \$450.00                         | \$1,800             |           |             |            |          |
|    | Scuba safety supplies (quarterly)  Justification/Notes: these are essential supplies to ensure an active research and diving program.  |          |                                  | 10000000            | 2450      | \$450       | \$450      | \$450    |
|    | costs are recovered from the fees charged to field trip and diving services rendered.  |          | Total FY18                       | \$1,800             | \$450     | \$450       | \$430      | \$400    |
|    |  |          | ]                                |                     |           |             |            |          |
| E. | EQUIPMENT: below \$5,000   |          |                                  |                     |           |             |            |          |
|    |  | Qty      | Cost                             | Total               |           |             |            |          |
|    | Ultrasonic cleaner   | 1        | \$500.00                         | \$500               |           |             |            |          |
|    | Magnehelic differential pressure gage (breathing resistence apparatus)   | 1        | \$125.00                         | \$125               |           |             |            |          |
|    | Washer/Dryer for ML visitor housing  | 2        | \$750.00                         | \$1,500             |           |             |            |          |
|    | Beds   | 7        | \$350.00                         | \$2,450             |           |             |            |          |
|    |  | 2        | \$175.00                         | \$350               |           |             |            |          |
|    | Dining Room Sets  Justification/Notes: We have a new Diving Safety Officer (DSO), who is certified to conduct basic  |          | To the control of the control of | 2000                | 64 224    | £4.024      | \$1,231    | \$1,231  |
|    | maintenance of SCUBA gear, Having the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability to service gear at the ML is a cost-effective meaning the capability of the capability to service gear at the ML is a cost-effective meaning the capability of |          | Total FY18                       | \$4,925             | \$1,231   | \$1,231     | \$1,231    | \$1,231  |
|    | get this effort started, the DSO needs the basic equipment listed.   |          | J                                |                     |           |             |            |          |
| _  | MINOR! LANGONO F   |          |                                  |                     |           |             |            |          |
| ۲. | MISCELLANEOUS Expense  | ٥.       | Cont                             | Total               |           |             |            |          |
|    | ltem   | Qty      | Cost                             | Total               |           |             |            |          |
|    | Security lights with motion sensors  | 4        | \$95.00                          | \$380               |           |             |            |          |
|    | Security cameras   | 3        | \$250.00                         | \$750               |           |             |            |          |
|    | Doors and frame for ML housing   | 3        | \$950,00                         | \$2,850             |           |             |            |          |
|    | New window bars for ML housing   | 13       | \$40.00                          | \$520               |           |             |            |          |
|    | Connect the ML housing to the UOG fiber optics line  | 1        | \$500.00                         | \$500               |           |             |            |          |
|    | Justification/Notes: Vandalism and theft are a continuous concern at the ML because of its isolate   |          | Total FY18                       | \$5,000             | \$1,250   | \$1,250     | \$1,250    | \$1,250  |
|    | location. In the last year multiple big ticket items were stolen and the student community has strong<br>requested to increase the security at the ML.   | liy      |                                  |                     |           |             | Teal House |          |
|    |  |          |                                  |                     |           |             |            |          |
| G. | CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisiti  | ons, All |                                  |                     | ř         |             |            |          |
|    | Item   | Qty      | Cost                             | Total               |           |             |            |          |
|    |  |          |                                  |                     |           |             |            |          |
|    | Justification/Notes:   |          | Total FY18                       | \$0                 |           |             |            |          |
|    |  |          |                                  | 5061 to 1           | encils    |             |            |          |
|    |  |          | -                                |                     |           |             |            |          |
| Η. | UTILITIES: Power, Water, Telephone   |          |                                  | Tet-1               |           |             |            |          |
|    | Power  |          |                                  | Total               |           |             |            |          |
|    | Telephone  |          |                                  |                     |           | ,           |            |          |
|    |  |          | Total FY18                       | \$ -                |           |             |            |          |
|    | Transfer for F. 9. A. Francis College  |          |                                  | 0.410               | 2,000     | 2.000       | 0.000      | 2.200    |
| I. | Transfer for F & A Fees (see guidelines for more information)  |          |                                  | \$ 9,143            | 2,286     | 2,286       | 2,286      | 2,286    |
|    |  | Annual S | urplus (Deficit)                 | \$21,043            | \$5,261   | \$5,261     | \$5,261    | \$5,261  |
|    |  |          |                                  |                     |           |             |            |          |

#### **UNIVERSITY OF GUAM FY2018 Non-Appropriated Fund Budget** WERI WATER QUALITY LABORATORY Signature-Dept Head: Account Name: Dr. John Jenson 28-34-430015-R-5 Account Number: **Quarterly Breakdown** Revenue (Please list sources) Oct-Dec Jan-Mar Apr-June Jul-Sept LOCAL GOVERNMENT, FEDERAL, AND PRIVATE COMPANIES 185,000 \$ 185,000 45,750 45,750 45,750 45,750 A. SALARIES AND BENEFITS RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern) 25,000 6,250 6,250 6,250 6,250 B. OFF-ISLAND TRAVEL Name & Position of Traveler TO BE DETERMINED. 4,000 LOCAL MILEAGE 1,500 Total FY18 Justification / Notes: 5,500 1,375 1,375 1,375 C. CONTRACTUAL SERVICES Item Qty Cost Total POSTAGE/LONG DISTANCE PHONE/SUBSCRIPTIONS/DUES/BOOKS 4,500 EQUIPMENT MAINTENANCE/VEHICLE/EQUIPMENT LEASE 16,000 CONTRACTUAL SERVICES 10,000 OTHER SERVICES/REPAIRS 6000 Total FY18 36,500 9,125 9,125 9,125 Justification / Notes: 9,125 D. SUPPLIES Qty Cost Total Item OFFICE SUPPLIES/MISC. SUPPLIES & MATERIALS 25,000 INSTRUCTIONAL SUPPLIES 500 CUSTODIAL SUPPLIES 600 Total FY18 26,100 6,525 Justification / Notes: 6,525 6,525 6,525 E. EQUIPMENT: below \$5,000 Item Qty Cost Total COMPUTERS 2,000 Justification / Notes: Total FY18 2,000 500 500 500 500 F. MISCELLANEOUS Expense Qty Cost Total Item EQUIPMENT/FURNITURE 8,450 TUITION ASSISTANCE OR CONFERENCE/REGISTRATION FEE 2,000 Total FY18 10,450 2,613 Justification / Notes: 2,613 2,612 2,612 G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Cost A/C REPLACEMENT 10,000 LAB EQUIPMENT REPLACEMENT 34,000 Total FY18 44,000.00 10,500 10,500 10,500 Justification / Notes: 10,500 H. UTILITIES: Power, Water, Telephone Item Total 7.500 Power Telephone 200 Total FY18 \$ 7,700 2,000 2,000 2,000 2,000 Transfer for F & A Fees (see guidelines for more information) 15% \$ 27,750 6,863 6,863 6,863 6,862

Annual Surplus (Deficit) \$

0

0

0

0

| UN  | Account Name: CEDDERS Indirect Cost Signature-De  |             |          | E. SAN NICOLA   | AS, Ph   | .D.    |         |             |          |             |
|-----|---|-------------|----------|-----------------|----------|--------|---------|-------------|----------|-------------|
|     | Account Number: 26-2F-450010-N5   | _           |          | r, Guam CEDD    |          |        |         | Quarterly B | reakdown |             |
| Rev | venue (Please list sources): 38% of Total Expected Indirect Cost                                    | Revenu      | le .     |                 |          |        | Oct-Dec | Jan-Mar     | Apr-June | Jul-Sept    |
| 110 | GEHDI/Project Rikori (631H453003P5)   | 1101011     |          |                 |          | 11,020 |         |             |          |             |
|     | CORE (631H453015P5)   | - Marian    |          |                 |          | 15,397 |         |             |          |             |
|     | GSAT (631J453014P5)   | 0 000       |          |                 |          | 3,518  |         |             |          |             |
|     | - Amber   |             |          |                 |          |        |         |             |          |             |
|     |   |             |          |                 |          |        |         |             |          |             |
|     |   |             |          |                 | \$       | 29,935 | 5,000   | 8,000       | 11,000   | 5,935       |
| A.  | SALARIES AND BENEFITS   |             |          |                 |          |        |         |             |          |             |
|     | Please attach staffing pattern  |             |          |                 |          |        |         |             |          |             |
|     | OFF ICLAND TOANEL   |             |          |                 |          |        |         |             |          |             |
| В.  | OFF-ISLAND TRAVEL  Name & Position of Traveler  |             | Qty      | Cost            |          | Total  |         |             |          |             |
|     | Fiscal/Grant Member AGA 2018 Professional Development Training Ju                                   | ly 2018     | 2        | 4,000           |          | 8,000  |         |             |          |             |
|     | Grant Specialist Natl. Grants Management Association Seminar A                                      | pril 2018   | 1        | 4,000           |          | 4,000  |         |             |          |             |
|     | TA Cancellation Penalties/Change Fees  Attendance to training/workshop to acquire new approaches an | id undates  | of the   | Т               |          | 1,000  |         |             |          |             |
|     | federal regulation for better monitoring, compliance, and fiscal r                                  |             |          |                 |          |        |         |             |          |             |
|     | Justification / Notes: maintain clean audit.  |             |          | Total FY18      | \$       | 13,000 | 250     | 250         | 12,250   | 250         |
| C   | CONTRACTUAL SERVICES  |             |          |                 |          |        |         |             |          |             |
|     | Item  |             | Qty      | Cost            |          | Total  |         |             |          |             |
|     | Vehicle Maintenace (including inspection, registration, tires, oils, etc.)                          |             |          |                 |          | 3,000  |         |             |          |             |
|     | CEDDERS Website Development, including linkage to UOG Website                                       |             | 1        | 3,700           |          | 3,700  |         |             |          |             |
|     | Backblaze online backup service for computers   |             | 10       | 50              |          | 500    |         |             |          |             |
|     |   |             |          |                 |          |        |         |             |          |             |
|     |   |             |          |                 |          |        |         |             |          |             |
|     | Justification / Notes:  |             |          | Total FY18      | \$       | 7,200  | 500     | 4,500       | 1,200    | 1,000       |
| n   | SUPPLIES  |             |          |                 |          |        |         |             |          |             |
| U.  | Item  |             | Qty      | Cost            |          | Total  |         |             |          |             |
|     | Public Awareness/Outreach Supplies & Materials  |             |          |                 |          | 2,000  |         |             |          |             |
|     | 2019 Weekly/Keyboard Monitor Calendars  |             |          |                 |          | 1,500  |         |             |          |             |
|     | 2019 Notebook Calendars   |             |          |                 |          | 945    |         |             |          |             |
|     | Drinking Water  |             | -        |                 |          | 1,500  |         |             |          |             |
|     |   |             |          |                 |          |        |         |             |          |             |
|     | Justification / Notes: For distribution and use of projects stakeholders, participants a            | nd visitors | 3        | Total FY18      | \$       | 5,945  | 250     | 3,445       | 2,000    | 250         |
| F   | EQUIPMENT: below \$5,000  |             |          |                 |          |        |         |             |          |             |
| ۲.  | Item  |             | Qty      | Cost            |          | Total  |         |             |          |             |
|     | Computer  |             | 1        | 1,900           |          | 1,900  |         |             |          |             |
|     | Printer   |             | 2        | 550             |          | 1,100  |         |             |          |             |
|     |   |             |          |                 |          |        |         |             |          |             |
|     | Justification / Notes:  |             |          | Total FY18      | \$       | 3,000  |         | 1,100       | 1,900    | 0           |
| _   | MISCELLANEOUS Expense   |             |          |                 |          |        |         |             |          |             |
| Γ.  | ttem  |             | Qty      | Cost            |          | Total  |         |             |          |             |
|     |   |             |          |                 |          |        |         |             |          |             |
|     | AGA Full Government Membership  |             | 2        | 95              |          | 190    |         |             |          |             |
|     | Refreshments for Advisory and other Planning Meetings   |             |          |                 |          | 600    |         |             |          |             |
|     | Neitestillients for Advisory and Other Franking Weetings  |             |          |                 |          |        |         |             |          |             |
|     |   |             |          |                 |          |        |         |             |          |             |
|     | Justification / Notes:  |             |          | Total FY18      | \$       | 790    | 0       | 500         | 290      |             |
| _   |   |             |          |                 |          |        | -ti     |             |          |             |
| G.  | CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All L                                   | ibrary A    | _        |                 | ing K    |        | ations  |             |          |             |
|     | ltem  | -           | Qty      | Cost            | $\vdash$ | Total  |         |             |          |             |
|     |   |             | _        |                 | $\vdash$ | -      |         |             |          |             |
|     |   |             |          |                 | $\vdash$ |        |         |             |          |             |
|     |   | -           |          | W-4-1 PD        |          | 1000   |         | _           |          |             |
|     | Justification / Notes:  |             |          | Total FY18      | \$       | •      | 0       | 0           | 0        | 0           |
| Н.  | UTILITIES: Power, Water, Telephone  |             |          |                 |          |        |         |             |          |             |
|     | ltem  |             |          |                 | 1        | Total  |         |             |          |             |
|     | Power<br>Telephone  | _           |          |                 | -        |        |         |             |          |             |
|     |   |             |          | Total FY18      | \$       |        |         |             |          |             |
| ř   | Transfer for E. & A Fees (see quidelines for more information)                                      |             |          |                 |          |        |         |             | 1        | Maria Carlo |
| tea | Transfer for F & A Fees (see guidelines for more information)                                       | -           |          | 13-44           | _        |        |         |             |          | The House   |
|     |   | ,           | Annual S | urplus (Deficit | \$       | -      | 4,000   | (1,795)     | (6,640)  | 4,435       |

# UNIVERSITY OF GUAM FY2018 Non-Appropriated Fund Budget Account Name: EMSS - SGA Support Signature-Dept Head: Dr. Michael C. Gunn, Dean of EMSS

|             | Account Name Signature-Dept  | nead. Dr. Mic    | naei C. Gunn, i                                  | Dean     | OI EIVIOO     |             |  |           |          |
|-------------|--|------------------|--|----------|---------------|-------------|--|-----------|----------|
|             | Account Number: 28-34-500019-S-5   |                  | Dean   |          |               |             | Quarterly E  | Breakdown |          |
| Reve        | enue (Please list sources)   |                  |  | _        |               | Oct-Dec     | Jan-Mar  | Apr-June  | Jul-Sept |
|             | SGA Transfer   | x                |  | _        | 35,000        |             |  |           |          |
|             |  |                  | - W  | ₩        |               |             |  |           |          |
|             | L  |                  |  | -        |               |             |  |           |          |
| ۸ ۵         | ALADICO AND DENESTE  |                  |  | \$       | 35,000        | 8,500       | 7,500  | 10,500    | 8,500    |
| A. 3        | ALARIES AND BENEFITS   |                  |  |          |               |             |  |           |          |
|             | Please attach staffing pattern   |                  |  |          |               |             |  |           | NG/A-CON |
| D 0         | PFF-ISLAND TRAVEL  |                  |  |          |               |             |  |           |          |
| D. U        | Name & Position of Traveler  | *****            |  | T        | T-4-1         |             |  |           |          |
|             | Name & Position of Traveler  |                  |  | $\vdash$ | Total         |             |  |           |          |
|             |  |                  |  | +        | 10,000        |             |  |           |          |
|             |  |                  |  | +        |               |             |  |           |          |
|             | Justification / Notes:   |                  | Total FY18                                       | \$       | 10,000        | 5,000       | Contract of the Contract of th | 5,000     |          |
|             | dusinous in the control of the contr |                  | Tiotairiio                                       | ļΨ       | 10,000        | 3,000       |  | 3,000     |          |
| c c         | ONTRACTUAL SERVICES  |                  |  |          |               |             |  |           |          |
| O. <b>O</b> | ltem   | Qty              | Cost   | Т        | Total         |             |  |           |          |
|             | Computer maintenanace  | uty              | 0031   | $\vdash$ | 1,500         |             |  |           |          |
|             | Computer memorialized  |                  | <del>                                     </del> | $\vdash$ | 1,000         |             |  |           |          |
|             | Justification / Notes:   |                  | Total FY18                                       | \$       | 1,500         | 500         | 500  | 500       |          |
|             | oddinosion i rotos.  |                  | Trotarrito                                       |          | 1,000         | 300         | 300  | 300       |          |
| D. SI       | UPPLIES  |                  |  |          |               |             |  |           |          |
|             | Item   | Qty              | Cost   |          | Total         |             |  |           |          |
|             | Recruitment materials  |                  |  |          | 5,000         |             |  |           |          |
|             | Office Supplies  |                  | <del> </del>                                     |          | 5,000         |             |  |           |          |
|             |  |                  | 1  |          | -,,,,,        |             |  |           |          |
|             |  |                  |  |          |               |             |  |           |          |
|             | Justification / Notes:   |                  | Total FY18                                       | \$       | 10,000        | 1,000       | 3,000  | 2,000     | 4,000    |
|             | nouse production of the second | ***              |  |          | , , , , ,     |             |  |           | 1,000    |
| E. EC       | QUIPMENT: below \$5,000  |                  |  |          |               |             |  |           |          |
|             | Item   | Qty              | Cost   | Г        | Total         |             |  |           |          |
|             | Computers  | 1                | 2,300  |          | 2,600         |             |  |           |          |
|             | Printer  | 1                | 500  |          | 500           |             |  |           |          |
|             |  |                  |  |          |               |             |  |           |          |
|             | Justification / Notes:   |                  | Total FY18                                       | \$       | 3,100         |             | A DOMESTIC   |           | 3100     |
|             |  |                  |  |          |               |             |  |           |          |
| F. MI       | SCELLANEOUS Expense  |                  |  |          |               |             |  |           |          |
|             | Item   | Qty              | Cost   |          | Total         |             |  |           |          |
|             | Support student activities   |                  |  |          | 5,000         |             |  |           |          |
|             | Professional development   |                  |  |          | 2,000         |             |  |           |          |
|             | Justification / Notes:   | -                | Total FY18                                       | \$       | 7,000         | 2000        | 2000   | 2000      | 1000     |
|             |  | 110.45           |  |          |               |             |  |           |          |
| G. CA       | PITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles   | , All Library Ac | quisitions, Al                                   | ll Bui   | Iding Repairs | & Renovatio | ns   |           |          |
|             | Item   | Qty              | Cost   |          | Total         |             |  |           |          |
|             | 7.4.4.4.   |                  |  |          |               |             |  |           |          |
|             | Justification / Notes:   |                  | Total FY18                                       | \$       | -             |             |  |           |          |
|             |  | 5380             |  |          | •             |             |  |           |          |
| H. UT       | ILITIES: Power, Water, Telephone   |                  |  |          |               |             |  |           |          |
|             | Item   |                  |  |          | Total         |             |  |           |          |
|             | Power  |                  |  |          | 1,000         |             |  |           |          |
|             | Telephone  |                  |  |          | 1,000         |             |  |           |          |
|             |  |                  | Total FY18                                       | \$       | 2,000         | 500         | 500  | 500       | 500      |
|             |  |                  |  |          |               |             |  |           |          |
|             | Transfer for F & A Fees (see guidelines for more information)  | 4%               |  | \$       | 1,400         | 400         | 400  | 300       | 300      |
|             |  |                  | Expenditures                                     |          | 35,000        |             |  |           |          |
|             |  | Annual Sur       | plus (Deficit)                                   | \$       | -             |             |  |           |          |

#### **UNIVERSITY OF GUAM FY2018 Non-Appropriated Fund Budget** SA-AR Cat/Transcript Revenue Account Name: Signature-Dept Head: Associate Dean/Registrar **Quarterly Breakdown** Account Number: 28-34-501015-S Oct-Dec Jan-Mar Apr-June Jul-Sept Revenue (Please list sources) 55,620 Transcript 13,905 55,620 13,905 13,905 13,905 \$ A. SALARIES AND BENEFITS 16,974 4,243 4,243 4,243 4,245 S Administrative Aide B. OFF-ISLAND TRAVEL Total Name & Position of Traveler 7,210 Remy Cristobal, Registrar 4,120 PCI PCI, PCII, or other Rec & Reg Techs 4,120 Justification / Notes: Annual training for immigration and FERPA Total FY18 \$ 15,450 5,150 5,150 5,150 C. CONTRACTUAL SERVICES Item Qty Cost Total 4,120 Postage, Long Distance 500 Equipment Maintenance 3,296 Contractual Services 4,635 Ads, Printing, Copying Subscription, Dues, Books 1,648 1,030 Other Services Total FY18 15,229 3,807 3,807 3,807 3,808 Justification / Notes: D. SUPPLIES Total Qty Cost Office Supplies 2,000 2,712 Computer Other Supplies and Materials 1,030 Total FY18 5,742 2,871 2,871 E. EQUIPMENT: below \$5,000 Cost Total Item Qty Total FY18 Justification / Notes: F. MISCELLANEOUS Expense Qty Total Cost Item Total FY18 G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Total Total FY18 Justification / Notes: \$ H. UTILITIES: Power, Water, Telephone

Item

Power Telephone

I. Transfer for F & A Fees (see guidelines for more information) 4%

Total

2.225

55,620

556

556

556

556

\$

\$

Total FY18

Total Expenditures \$

Annual Surplus (Deficit) \$

### **UNIVERSITY OF GUAM FY2018 Non-Appropriated Fund Budget** EMSS Indirect Cost (TRIO) Signature-Dept Head: Dr. Michael C. Gunn, Dean of EMSS Account Number: 26-2F-500510-S-5 **Quarterly Breakdown** Revenue (Please list sources) Oct-Dec Jan-Mar Apr-June Jul-Sept TRIO Indirect cost 35,000 35,000 8,750 8,750 8,750 8,750 A. SALARIES AND BENEFITS Extension Associate \$ 19,000 4,750 4,750 4,750 4,750 B. OFF-ISLAND TRAVEL Name & Position of Traveler Total 3,200 Justification / Notes: Recruitment / Conference Total FY18 \$ 3,200 3,200 C. CONTRACTUAL SERVICES TRIO Grant Reviewer 3,200 Justification / Notes: Total FY18 \$ 3,200 3,200 D. SUPPLIES Item Qty Total Computer Replacements 1,600 Total FY18 1,600 1,600 Justification / Notes: E. EQUIPMENT: below \$5,000 Qty Cost Total Computer Justification / Notes: Total FY18 \$ 2,000 2,000 F. MISCELLANEOUS Expense Qty Cost Total Professional Development 1,350 Justification / Notes: Total FY18 \$ 1,350 1,000 350 G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Total Justification / Notes: Total FY18 \$ H. UTILITIES: Power, Water, Telephone

Power Telephone

I. Transfer for F & A Fees (see guidelines for more information)

**Total** 3,100

Total FY18 \$

Total Expenditures \$

Annual Surplus (Deficit) \$

1,550

4,650

35,000

1,162

1,162

1,162

1,164

|      | Department/Unit: LR-RFK Memorial Library Signature-Dept Hea                                | ad:        | Or. Monique Sto   | rie      | -                 |   |             |          |          |
|------|--|------------|-------------------|----------|-------------------|---|-------------|----------|----------|
|      | Account No: 28-34-600018-A   |            |                   |          |                   |   | Quarterly B | reakdown |          |
| Rev  | venue (Please list sources)  |            |                   |          |                   | Oct-Dec                                 | Jan-Mar     | Apr-June | Jul-Sept |
|      | Miscellaneous Fees: Library Student Fees, Library Fines, Lost Books, etc.                  |            |                   |          | 197,651           |   |             |          |          |
|      |  |            |                   |          |                   |   |             |          |          |
|      |  |            |                   | 65       |                   |   |             |          |          |
|      |  |            |                   |          |                   |   |             |          |          |
|      |  |            |                   | \$       | 197,651           | 59,506                                  | 48,795      | 30,000   | 59,350   |
| A. : | SALARIES AND BENEFITS  |            |                   |          |                   |   |             |          |          |
|      | Please attach staffing pattern   |            |                   |          |                   |   |             |          |          |
|      |  |            |                   |          |                   |   |             |          |          |
| В. ( | OFF-ISLAND TRAVEL  | -          |                   |          | Total             |   |             |          |          |
|      | Name & Position of Traveler  | _          |                   |          | Total             |   |             |          |          |
|      |  |            |                   |          |                   |   |             |          |          |
|      |  |            | Tatal EV40        |          |                   |   |             | - Y      |          |
|      | Justification / Notes:   |            | Total FY18        | \$       |                   |   |             |          | 3        |
| C.   | CONTRACTUAL SERVICES   |            |                   |          |                   |   |             |          |          |
|      | Item   | Qty        | Cost              |          | Total             |   |             |          |          |
|      | Contractual Service  |            |                   |          | 50,000            |   |             |          |          |
|      | Internet Bandwidth-Computer Center   |            |                   |          | 7,200             |   |             |          |          |
|      | Employee Development   |            |                   |          | 5,800             |   |             |          |          |
|      | Ads/Printing/Duplicating   |            |                   |          | 1,000             |   |             |          |          |
|      | Postage/Long Distance/Fax  |            |                   |          | 1,000             |   |             |          |          |
|      |  |            |                   |          |                   |   |             |          |          |
|      | Justification / Notes:   |            | Total FY18        | \$       | 65,000            | 5,250                                   | 8,500       | 500      | 50,750   |
| _    | OUDDI IFO  |            |                   |          |                   |   |             |          |          |
| D.   | SUPPLIES Item  | Qty        | Cost              |          | Total             |   |             |          |          |
|      | Office: Misc. supplies, copy paper, etc.   |            |                   |          | 3,000             |   |             |          |          |
|      |  |            |                   |          | 6,200             |   |             |          |          |
|      | Instructional & Technical Library Supplies  Computer: Software Upgrades & Network Hardware |            |                   |          | 7,000             |   |             |          |          |
|      |  |            | 1                 |          | 2,000             |   |             |          |          |
|      | Other Supplies and Materials   |            | Total FY18        | \$       | 18,200            | 3,850                                   | 5,000       | 3,850    | 5,500    |
|      | Justification / Notes:   |            | 10tai FT 10       | 9        | 10,200            | 3,030                                   | 3,000       | 3,030    | 0,000    |
| E.   | EQUIPMENT: below \$5,000   |            |                   |          |                   |   |             |          |          |
|      | Item   | Qty        | Cost              |          | Total             |   |             |          |          |
|      | UPS for Student Workstations   | -          |                   | _        | 2,500             |   |             |          |          |
|      | Equipment upgrades for AV1-Conferencing System, MMP, PA System, Video Camera, etc.         |            |                   |          | 5,220             |   |             |          |          |
|      | Video Surveillance System Maintenance  |            | 1                 |          | 3,000             |   |             |          |          |
|      | Video Surveillance System for After Hour Study Room  |            |                   | ļ        | 3,000             |   |             |          |          |
|      | Justification / Notes;   | 232-       | Total FY18        | \$       | 13,720            | 6,000                                   | 2,500       | 5,220    | 0        |
| F    | MISCELLANEOUS Expense  |            |                   |          |                   |   |             |          |          |
|      | Item   | Qty        | Cost              |          | Total             |   |             |          |          |
|      | VHS to DVD Replacement Project   |            |                   |          | 1,500             |   |             |          |          |
|      |  |            |                   |          |                   |   |             |          |          |
|      |  |            |                   |          |                   |   |             |          |          |
|      |  |            |                   |          |                   |   |             |          |          |
|      | Justification / Notes:   |            | Total FY18        | \$       | 1,500             | 1,500                                   |             | 0        | 0        |
|      | 90.79393399900000000   |            |                   |          |                   | .,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |             |          | - 47     |
| G.   | CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acqui              |            | _                 | airs & R | The second second |   |             |          |          |
|      | Item   | Qty        | Cost              | -        | Total             |   |             |          |          |
|      | New Electronic Resources (Databases)   |            |                   |          | 40,000            |   |             |          |          |
|      | Library Books & DVD's for Library Collection   |            |                   |          | 30,000            |   |             |          |          |
|      | Desks & Chairs for New Information Literacy Classroom (AV3)                                |            |                   | -        | 10,800            |   |             |          |          |
|      | 60 inch+ Flat screen TV for AV Classrooms  |            |                   | -        | 10,000            |   |             |          |          |
|      | Justification / Notes:   |            | Total FY18        | \$       | 90,800            | 40,800                                  | 28,000      | 20,000   | 2,000    |
| ы    | HTH ITIES: Power Water Telephone   |            |                   |          |                   |   |             |          |          |
| п.   | UTILITIES: Power, Water, Telephone   |            | 100               |          | Total             |   |             |          |          |
|      | Power  |            |                   |          |                   |   |             |          |          |
|      | Telephone  |            | Total FY18        | +        |                   |   |             |          |          |
|      |  |            | Total 1 1 10      |          | - 8               |   |             |          |          |
| I.   | Transfer for F & A Fees (see guidelines for more information)                              |            |                   | \$       | 7,906             | 1,977                                   | 1,97        | 1,977    | 1,977    |
|      |  | Annual C   | Surplus (Deficit) | 1        | 525               | 129                                     | 2,818       | (1,547)  | (877)    |
|      |  | Ailliual S | mibine (neurit)   | -        | 323               | 120                                     | 2,010       | (1)071)  | (0.1)    |

#### **UNIVERSITY OF GUAM FY2018 Non-Appropriated Fund Budget CC-Internet Fee** Account Name: Signature-Dept Head: Rommel Hidalgo, CIO 28-34-640012-A Account Number: **Quarterly Breakdown** Revenue (Please list sources) Oct-Dec Jan-Mar Jul-Sept Apr-June Student Internet Fees 495,000 495,000 266,000 229,000 A. SALARIES AND BENEFITS Computer Lab Assistants/OT 150,000 55,000 55,000 20,000 20,000 B. OFF-ISLAND TRAVEL Name & Position of Traveler Total PTC '18, CENIC, Internet2 Global Summit, Internet2 Tech Exchange, EduCaus 9,000 G2G Big Data Training, Ellucian Colleague Training 8,000 Justification / Notes: Total FY17 17,000 9,000 8,000 C. CONTRACTUAL SERVICES Item Qty Cost Total Communications 5,000 Internet Connectivity #1 (Primary) 145,875 Internet Connectivity #2 (Secondary) 90,000 Contract Services for Hardware and CC Equipment 10,000 TRAINING ON Network and Security 10,000 Total FY17 260,875 Justification / Notes: 90,000 80,000 75,000 15,875 D. SUPPLIES Qty Cost Total Misc. Internet and Net Supplies including Spare Parts to Support more than 1000 Workstations 15,200 Internet Lab Supplies 5,000 Total FY17 20,200 8,500 8,500 Justification / Notes: 3,200 E. EQUIPMENT: below \$5,000 Item Qty Cost Total Miscellaneous Computer and Net Equipment 17,125 Total FY17 17,125 8,000 Justification / Notes: 8,000 1,125 F. MISCELLANEOUS Expense Item Total G2G Connectivity - Networking Equipment 5,000 VOIP - Phase 1 Proof of Concept 5,000 2,500 ITRC requests 50% from other sources (such as IT Initiative Fund) to fund the implementation if the Total FY17 \$ 10,000 2,500 2,500 2,500 other 50% is not available, ITRC will use 21K for 1- additional tech training, 2- additional bandwidth, and 3- Faculty secured wireless G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Item Qty Cost Total UPS HVAC Computer Center Building Electrical and Door Entry Updates / Upgrades Total FY17 Justification / Notes: H. UTILITIES: Power, Water, Telephone Item Total Power Telephone Total FY17 I. Transfer for F & A Fees (see guidelines for more information) 19,800 4,950 4,950 4,950 4,950 Annual Surplus (Deficit) \$ (168,950) 98,050 (106,775)177,675

#### UNIVERSITY OF GUAM FY2018 Non-Appropriated Fund Budget Rommel Hidalgo, CIO Signature-Dept Head: CC-IT FEE Account Name: **Quarterly Breakdown** 28-34-640012-A Account Number: Jul-Sept Oct-Dec Jan-Mar Apr-June Revenue (Please list sources) 178,200 IT Fees 89,100 178,200 89,100 \$ A. SALARIES AND BENEFITS 127,000 \$ IT Support Staff Salary /OT and Jr. Programmer Analyst 127,000 31,750 31,750 31,750 31,750 Justification / Notes: Need IT Support Staff and Analyst to Support GTG Mission **B. OFF-ISLAND TRAVEL** Total Name & Position of Traveler Training/Workshops 5,000 Total FY17 5,000 5,000 Justification / Notes: C. CONTRACTUAL SERVICES Cost Total 1,000 Communications(Fax/Long Distance/Postage 15,000 MS Window and MS Office product. 16,000 6,000 5,000 4,000 1,000 Total FY17 Justification / Notes: D. SUPPLIES Total Qty Cost Item 6,000 Miscellaneous Computer Supplies (including lab's spare parts) 10,000 IT Lab's Office/Instructional Supplies (including papers) 4,000 4,000 16,000 4,000 4,000 Total FY17 Justification / Notes: E. EQUIPMENT: below \$5,000 Qty Cost Total Item 7,072 Computers/Printers Total FY17 7,072 3,536 3,536 Justification / Notes: F. MISCELLANEOUS Expense Total Qty Cost Item Total FY17 \$ Justification / Notes: G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Qty Cost Total Item Total FY17 Justification / Notes: H. UTILITIES: Power, Water, Telephone Item Power Telephone Total FY17 7,128 1,782 1,782 1,782 1,782 I. Transfer for F & A Fees (see guidelines for more information) (52,068)43,032 (41,532) 50,568 Annual Surplus (Deficit) \$

| U    | INIVERSITY OF GUAM FY20  |                               |                          |           |               |          |             |         |                      |          |          |
|------|--|-------------------------------|--------------------------|-----------|---------------|----------|-------------|---------|----------------------|----------|----------|
|      | Account Name: CC-Mis   | cellaneous                    | Signature-Dept Head      | d: Ro     | mmel Hidal    | go, CIC  |             |         |                      |          |          |
|      | Account Number: 28-34-   | -640099-A                     |                          |           |               |          |             |         | Quarterly B          | reakdown |          |
| R    | evenue (Please list sources)   |                               |                          |           |               |          |             | Oct-Dec | Jan-Mar              | Apr-June | Jul-Sept |
|      | Miscellaneous revenue generated from d   | department requests and other | er small contracts with  |           |               |          | 30,000      |         |                      |          |          |
|      |  | 10.00                         | 1880                     |           |               | \$       | 30,000      | 10,000  | 10,000               | 10,000   |          |
| A.   | SALARIES AND BENEFITS  |                               |                          |           |               | -        |             |         |                      | 10,000   |          |
|      | Development and Operation staff's OT   |                               |                          |           |               | \$       | 10,000      | 2,500   | 2,500                | 2,500    | 2,500    |
| В.   | OFF-ISLAND TRAVEL  |                               |                          |           |               |          |             |         |                      |          |          |
|      | Name & Position of Traveler  |                               |                          |           |               |          | Total       |         |                      |          |          |
|      |  | For Tech & Professional T     | raining and Conference   |           |               | +        | 8,000       |         |                      |          |          |
|      | Justification / Notes:   |                               | 3300                     |           | Total FY17    | \$       | 8,000       |         | 4,000                |          | 4,000    |
| C.   | CONTRACTUAL SERVICES   |                               |                          |           |               |          |             |         |                      |          |          |
| ٠.   |  | Item                          |                          | Qty       | Cost          |          | Total       |         |                      |          |          |
|      | Communications   |                               |                          |           |               |          | 1,000       |         |                      |          |          |
|      | OS and Applications Fee (HP, MS Net, et  | tc.)                          |                          |           |               |          | 8,800       |         |                      |          |          |
|      |  |                               |                          |           |               | -        |             |         |                      |          |          |
|      | Justification / Notes:   |                               |                          | -         | Total FY17    | \$       | 9,800       | 5,000   | 4,800                |          |          |
| D.   | SUPPLIES   |                               |                          |           |               |          |             |         |                      |          |          |
|      |  | Item                          |                          | Qty       | Cost          |          | Total       |         |                      |          |          |
|      | Subscriptions/Dues/Books   |                               |                          |           |               |          | 1,000       |         |                      |          |          |
|      |  |                               |                          |           |               | ╀        |             |         |                      |          |          |
|      | N 42 30 4200   |                               |                          |           |               | -        |             |         |                      |          |          |
|      | Justification / Notes:   |                               | ***                      |           | Total FY17    | \$       | 1,000       | 1,000   |                      |          |          |
| E.   | EQUIPMENT: below \$5,000   | Mana .                        |                          | I 04.     | 1 0.4         |          | T. (1       |         |                      |          |          |
|      | · · · · · · · · · · · · · · · · · · ·  | Item                          | 1 10 10 1                | Qty       | Cost          | 1        | Total       |         |                      |          |          |
|      |  |                               |                          |           |               | $\vdash$ |             |         |                      |          |          |
|      | Justification / Notes:   |                               |                          |           | Total FY17    | \$       |             |         | NOV STORES           |          |          |
| F    | MISCELLANEOUS Expense  |                               |                          |           |               |          |             |         |                      |          |          |
| ٠.   | INIOGERATE GOOD EXPENSE  | Item                          |                          | Qty       | Cost          |          | Total       |         |                      |          |          |
|      |  |                               |                          |           |               |          |             |         |                      |          |          |
|      |  |                               |                          | 2.50      | 11            |          |             |         |                      |          |          |
|      | Justification / Notes:   |                               |                          |           | Total FY17    | \$       |             |         |                      |          |          |
| G.   | CAPITAL OUTLAY: Cost over \$5,000  | - Equipment and Vehicl        | les, All Library Acquisi | tions, Al | I Building Re | pairs &  | Renovations |         |                      |          |          |
|      |  | ltem                          |                          | Qty       | Cost          |          | Total       |         |                      |          |          |
|      | 7800 - 10 |                               |                          |           |               |          |             |         |                      |          |          |
|      |  |                               |                          |           |               |          |             |         | war war and a second |          |          |
|      | Justification / Notes:   |                               |                          |           | Total FY17    | \$       | -           |         |                      |          |          |
| Н.   | UTILITIES: Power, Water, Telepho   | ne                            |                          |           |               |          |             |         |                      |          |          |
|      | Power  | Item                          |                          |           |               |          | Total       |         |                      |          |          |
|      | Telephone  |                               |                          |           |               |          |             |         |                      |          |          |
|      | 61 (51) Caterio Caterio (51)   | -                             |                          |           | Total FY17    | \$       | -           |         |                      |          |          |
| ı. [ | Transfer for F & A Fees (see guideling   | nes for more information)     |                          |           |               | \$       | 1,200       | 300     | 300                  | 300      | 300      |
| ٠    |  |                               |                          |           |               |          |             |         |                      |          |          |
|      |  |                               | Annu                     | al Surp   | lus (Deficit) | \$       | -           | 1,200   | (1,600)              | 7,200    | (6,800)  |

#### UNIVERSITY OF GUAM FY2018 NON-APPROPRIATED FUND BUDGET Office of the President Signature-Dept Head: Robert A. Underwood, Ed.D. Department/Unit: Quarterly Breakdown Account No: Oct-Dec Jan-Mar Apr-June Jul-Sept Revenue (Please list sources) 104,000 Application & Graduation fees 430,000 Indirect Costs Recovery 159,500 107,500 534,000 159,500 107,500 A. SALARIES AND BENEFITS Please attach staffing pattern B. OFF-ISLAND TRAVEL Total Name & Position of Traveler 25,000 President Robert A. Underwood 5,000 Chief Planning Officer, EAP David S. Okada 5,000 Christine Mabayag **Executive Secretrary** Director, Integrated Marketing Communication 5,000 Jonas Macapinlac Director, Develoopment and Alumnii Affairs 5 000 Norman Analista 5,000 Victorina Renacia Legal Counsel Director, EEO & Title IX/ADA Coordinattor 5.000 Joseph Gumataotao 5,000 Louise Toves Assistant for Special Projects 15,000 15,000 15,000 15,000 Total FY18 \$ 60,000 Justification / Notes: C. CONTRACTUAL SERVICES Total Qty Cost Item Consultant Services 60,000 20,000 Legal Expenses 20,000 EEO/ADA 20,000 Accreditation (Transfer to SVP) 30,000 120,000 30,000 30,000 30,000 Total FY18 Justification / Notes: D. SUPPLIES Qty Cost Total Item Total FY18 Justification / Notes: E. EQUIPMENT: below \$5,000 Total Qty Cost Item Total FY18 Justification / Notes: F. MISCELLANEOUS Expense Total Qty Cost Item 35,000 BOR Development Fund 50,000 Faculty Development Fund 41,500 Staff Development Fund 25.000 Leadership Development Fund 7,500 Charter Day 12,500 Employee Recognition 104,000 Commencement (Transfer to SVP) 78,500 Strategic Initiatives 114,500 62,500 62,500 Total FY18 \$ 354,000 114,500 G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations Qty Cost Item Total FY18 \$ Justification / Notes: H. UTILITIES: Power, Water, Telephone Total Item Power Telephone Total FY18 \$ I. Transfer for F & A Fees (see guidelines for more information)

Annual Surplus (Deficit) \$

0

0

335,651 271,166 606,817 Revenues established per BOR (12% I/C Allocation) Revenues established per BOR (F&A Fee) **Estimated Total Revenue** 

32,466 30,000 30,500 Contracts Travel/Misc Subtotal Cap Outlay Est Cost 40,342 51,184 150,000 70,000 10,000 14,241 35,000 38,603 24,500 20,000 8,000 700 606,817 32,466 10,000 30,000 150,000 30,500 70,000 24,500 20,000 10,000 35,000 38,603 10,000 8,000 51,184 14,241 700 606,817 10,000 6,000 10,000 8,000 34,700 700 FY 2018 F&A BUDGET 30,000 150,000 70,000 10,000 345,500 35,000 20,000 4,000 4,000 Equip 10,000 4,500 14,500 Supplies 35% 13,270 8,417 8,110 10,459 10,008 51,245 981 Benefits 29,883 37,914 24,049 13,260 28,595 23,171 156,872 Salary 32,466 40,342 30,000 30,500 70,000 10,000 14,241 35,000 38,603 700 24,500 20,000 10,000 51,184 10,000 8,000 606,817 FY18 5.5 FE 0.5 - -Н VPAF/COMP Control Projects & Monitoring Graphic Designer (Part-Time for DIMC) UOG Teams (Soccer, Bball, Vball) VPAF-Directed Ad Hoc Projects 50% Engineer III or Contractor Security Vehicle Maintenance Admin Support Tech (vacant) IT Contract Support/eWorks Contingency/ Urgent Needs Outsourcing Contracts Operations (supplies) Payroll Clerk (vacant) Contractual Services Safety Insp I Admin Aide Proj Spec I Safety APPA Plant & Facilities **Business Office** Fieldhouse/IAC Expenditures T/ eWorks TADEO HRO A&F TBD

|      | Department/Unit: _                                | Comptro               | oller's Office   | Signature-Dept Head                       | d:           |  |  |                |         |                  |                   |          |
|------|---|-----------------------|--|---|--------------|--|--|----------------|---------|------------------|-------------------|----------|
|      | Account No:                                       | 28-34-720599-T        |  |   |              |  |  |                |         | Quarterly B      | reakdown          |          |
| R    | evenue (Please list                               | sources)              |  |   |              |  |  |                | Oct-Dec | Jan-Mar          | Apr-June          | Jul-Sept |
|      | TOPP  |                       |  |   |              |  |  | 33,000         |         |                  | · · · · · ·       | our copt |
|      | Tuition Interest                                  |                       |  |   |              |  |  | 84,000         |         |                  |                   |          |
|      |   |                       |  |   |              |  | +  |                |         |                  |                   |          |
|      |   |                       |  |   |              |  | +  | -              |         |                  |                   |          |
|      |   |                       |  |   |              |  | \$   | 117,000        | 29,250  | 29,250           | 29,250            | 29,250   |
| Α.   | SALARIES AND E                                    | BENEFITS              |  |   |              | -  |  |                |         |                  |                   | 20,200   |
|      | Admin Assistant - See                             | Form UOG NP-1 N       | arrative (attached)  |   |              |  | \$   | 38,566         | 9,642   | 9,642            | 9,642             | 9,642    |
| B    | OFF-ISLAND TRA                                    | VEI                   |  |   |              |  |  |                |         |                  |                   |          |
| D.   | Name & Positi                                     |                       | T  |   |              |  | 1  | Total          |         |                  |                   |          |
|      | Comptroller's Office                              |                       | Comptroller/Assoc. Comptrol  | oller                                     |              |  | 1  | 8,000          |         |                  |                   |          |
|      | Bursar's staff                                    |                       | 2 staff  |   |              |  |  | 7,000          |         |                  |                   |          |
|      | 3 Accountants                                     | a / Iniform Cuidona   | 2 GAS/Accountant   |   |              |  | _  | 7,000          |         |                  |                   |          |
|      | Internal Auditor training<br>Procurement Training |                       | Charlie Alcantara/Roy Abril  |   |              |  | +  | 3,500<br>1,500 |         |                  |                   |          |
|      | Justification / Notes:                            | · Wa                  | Toname Alcamara/Noy Abril  |   |              | Total FY18                                       | \$   |                | 0.750   | 0.750            | 0.750             |          |
|      | Sustilication / Notes.                            |                       |  | *****                                     |              | TOTALLI  | 1 9  | 27,000         | 6,750   | 6,750            | 6,750             | 6,750    |
| C.   | CONTRACTUAL                                       | SERVICES              |  |   | 18 E- 1930-3 |  |  |                |         |                  |                   |          |
|      |   |                       | Item   | 100                                       | Qty          | Cost   | _  | Total          |         |                  |                   |          |
|      | Xerox   |                       |  |   |              |  |  | 6,000          |         |                  |                   |          |
|      | Subscription                                      |                       |  |   |              |  |  | 800            |         |                  |                   |          |
|      | Other Services-Repair                             | s of B.OAdmin Bldg    | g premise  |   |              |  |  | 5,000          |         |                  |                   |          |
|      |   |                       |  |   |              |  |  |                |         |                  |                   |          |
|      | Justification / Notes:                            |                       |  |   |              | Tatal EV40                                       | 1.   | 44.000         | 0.050   | 0.050            | 0.050             | 20000    |
|      | Justification / Notes:                            |                       |  |   |              | Total FY18                                       | \$   | 11,800         | 2,950   | 2,950            | 2,950             | 2,950    |
| D.   | SUPPLIES  |                       |  |   |              |  |  |                |         |                  |                   |          |
|      |   |                       | Item   |   | Qty          | Cost   |  | Total          |         |                  |                   |          |
|      | Office Supplies                                   |                       |  | 901 U 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 |              |  |  | 6,000          |         |                  |                   |          |
|      | Gas/Fuel - Van/Toyota                             | & Mazda               |  |   |              |  |  | 10,000         |         |                  |                   |          |
|      |   |                       | ant orientation 9 FAO avenue   | -4\                                       |              | <del>                                     </del> | +  |                |         |                  |                   |          |
|      | Dursars student relater                           | i ( Charter Day, Stud | ent orientation & FAO suppo  | ii y                                      |              | 1  | 1  | 2,000          |         |                  |                   |          |
|      |   |                       |  |   |              | -  |  |                |         |                  | The second second |          |
|      | Justification / Notes:                            |                       |  |   |              | Total FY18                                       | \$   | 18,000         | 4,500   | 4,500            | 4,500             | 4,500    |
| E.   | EQUIPMENT: belo                                   | w \$5,000             |  |   |              |  |  |                |         |                  |                   |          |
|      |   |                       | Item   |   | Qty          | Cost   | T  | Total          |         |                  |                   |          |
|      | Computers (replace old                            | d ones)               |  | 0.77                                      | -            |  |  | 5,000          |         |                  |                   |          |
|      |   | •                     | The state of the s |   |              |  | t  |                |         |                  |                   |          |
|      |   | ×                     | 7000   |   |              | <del>                                     </del> |  |                |         |                  |                   |          |
|      |   |                       | <del></del>  |   |              |  | <u> </u>   |                |         |                  |                   |          |
|      | Justification / Notes:                            |                       |  |   |              | Total FY18                                       | \$   | 5,000          | 1,250   | 1,250            | 1,250             | 1,250    |
| F.   | MISCELLANEOUS                                     | Expense               |  |   |              |  |  |                |         |                  |                   |          |
|      |   |                       | Item   |   | Qty          | Cost   |  | Total          |         |                  |                   |          |
|      | Repairs   |                       |  |   |              |  |  | -              |         |                  |                   |          |
|      | Professional membersh                             | nin                   |  |   |              |  |  | 2,000          |         |                  |                   |          |
|      |   | •                     |  |   |              |  | <del>                                     </del> |                |         |                  |                   |          |
|      | Internshio (2 sem for 6                           | students (@ \$000)    |  |   |              |  |  | 7,200          |         |                  |                   |          |
|      | Others-office supplies                            |                       |  |   |              |  | -  |                |         |                  |                   |          |
|      | Justification / Notes:                            |                       |  |   |              | Total FY18                                       | \$   | 9,200          | 2,300   | 2,300            | 2,300             | 2,300    |
| G.   | CAPITAL OUTLAY:                                   | Cost over \$5,000     | - Equipment and Vehicle  | s, All Library Acquisit                   | tions. Al    | l Buildina Re                                    | pairs &  | Renovations    |         |                  |                   |          |
|      |   |                       | Item   |   | Qty          | Cost   |  | Total          |         |                  |                   |          |
|      |   |                       | No.  |   | ш.у          | 0000   |  | Total          |         |                  |                   |          |
|      |   |                       |  |   |              |  | -  |                |         |                  |                   |          |
|      |   |                       |  |   |              |  | _  |                |         |                  |                   |          |
|      |   |                       |  |   |              |  |  |                |         |                  |                   |          |
|      | Justification / Notes:                            |                       |  |   |              | Total FY18                                       | \$   | -              |         |                  |                   |          |
| ו ע  | ITH ITIES, Dawer                                  | Water Talamban        |  |   |              |  |  |                | ***     | All and a second |                   |          |
| п. І | UTILITIES: Power,                                 | water, reiepnor       | 1e<br>Item   |   |              |  |  | Total          |         |                  |                   |          |
|      | Power   | -                     | item   |   |              |  |  | Total          |         |                  |                   |          |
|      | Telephone   |                       | trotte i   |   |              |  |  |                |         |                  |                   |          |
|      |   |                       |  |   |              | Total FY18                                       | \$   |                |         |                  |                   |          |
| , ,  | Transferfer                                       | Food (                |  |   |              |  |  |                |         |                  |                   |          |
| 1. [ | Transfer for F & A                                | rees (see guideline   | es for more information)   |   |              |  | \$   | 7,434          | 1,859   | 1,859            | 1,859             | 1,859    |
|      |   |                       |  | Λ   | nnual Su     | rplus (Deficit)                                  | \$   |                | 0       | 0                | 0                 | 0        |
|      |   |                       |  | ^   |              | - Piec (Pelicit)                                 | . *  |                | 0       | U                | U                 | 0        |

# TADEO Projected Budget for FY 2018

|                             | Code    | General Operations | F&A        | UTAC       | OLL        | TADEO      | Total      |
|-----------------------------|---------|--------------------|------------|------------|------------|------------|------------|
| Revenue                     |         |                    |            |            |            |            |            |
| <b>Local Appropriations</b> |         | \$89,615           |            | \$100,000  |            |            | \$189,615  |
| F&A                         |         |                    | \$105,490  |            |            |            | \$105,490  |
| Online Learning Student Fee |         |                    |            |            | \$145,000  |            | \$145,000  |
| VTC                         |         |                    |            |            |            | \$1,000    | \$1,000    |
| Cancer Grant                | 99      |                    |            |            |            | \$3,000    | \$3,000    |
| Sub-Total                   |         | \$89,615           |            | \$100,000  | \$145,000  | \$4,000    | \$444,105  |
| Expenses                    |         |                    |            |            |            |            |            |
| Salary                      |         |                    |            |            |            |            |            |
| Associate Director(MH)      | 5102005 | \$89,615           |            |            |            |            | \$89,615   |
| Moodle Technician           | 5102010 |                    |            |            | \$39,761   |            | \$39,761   |
| Administrative Aide         | 5102010 |                    | \$41,552   |            |            |            | \$41,552   |
| IT Technician               | 5102010 |                    |            |            | \$39,761   |            | \$39,761   |
| Sub-Total                   |         |                    |            |            |            |            | \$210,689  |
| Contractual Services        |         |                    |            |            |            |            |            |
| DE Coordinator              | 5201020 |                    | \$63,938   |            |            |            | \$63,938   |
| Learning Management System  | 5201020 |                    |            |            | \$20,000   |            | \$20,000   |
| Online Course Development   | 5201020 |                    |            | \$50,000   | \$15,000   |            | \$65,000   |
| Online Course Mentor        | 5201020 |                    |            |            | \$500      |            | \$500      |
| Web Services                | 5201020 |                    |            | \$16,000   | \$6,000    |            | \$22,000   |
| Security Monitoring Service | 5201050 |                    |            |            | \$600      |            | \$600      |
| Broadband Service           | 5201050 |                    |            |            | \$1,500    |            | \$1,500    |
| Training                    | 5201050 |                    |            | \$34,000   | \$2,500    |            | \$36,500   |
| DE-Contracts                | 5201020 |                    |            |            | \$5,000    |            | \$5,000    |
| Newspaper                   | 5201040 |                    |            |            | \$300      | _          | \$300      |
| Sub-Total                   |         |                    |            |            |            | _          | \$215,338  |
| Professional Development    |         |                    |            |            |            |            |            |
| Travel                      |         |                    |            |            | \$5,000    |            | \$5,000    |
| Conference Fees             |         |                    |            |            | \$1,250    | _          | \$1,250    |
| Sub-Total                   |         |                    |            |            |            | -          | \$6,250    |
| Supplies and Materials      |         |                    |            |            |            |            |            |
| Computer Equipment          | 5202005 |                    |            |            | \$1,000    | \$3,000    | \$4,000    |
| Office Supplies             | 5201505 |                    |            |            | \$528      | \$1,000    | \$1,528    |
| Instructional Supplies      | 5201510 |                    |            |            | \$500      |            | \$500      |
| F&A 4%                      |         |                    |            |            | \$5,800    | _          | \$5,800    |
| Sub-Total                   |         |                    |            |            |            | _          | \$11,828   |
| Total Expenses              |         | \$89,615           | \$105,490  | \$100,000  | \$145,000  | \$4,000    | \$444,105  |
| Percentage of Total Revenue |         |                    |            |            | 100.00%    | 100.00%    | 100.00%    |
|                             |         |                    |            |            |            |            |            |
| Difference                  |         | <u>\$0</u>         | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |