



UNIVERSITY OF GUAM
PETTY CASH VOUCHER (FORM ACCTG-04)

(1) DEPARTMENT		
(2) PETTY CASH NUMBER	(3) DATE	
(4) PAY TO		
CASH DISBURSEMENT FOR ITEMS DESCRIBED BELOW:		
(5a) ITEMS	(5b) ACCOUNT NO.	(5c) AMOUNT
		TOTAL
(6) DEPARTMENT APPROVAL BY	(6) PETTY CASH RECEIVED BY	
(8) CERTIFICATION OF FUNDS BY (Note: Applicable only to departments without Petty Cash Fund)		