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**UNIVERSITY OF GUAM**  
**POLICY FOR EQUAL EMPLOYMENT OPPORTUNITY**  
**AND NON-DISCRIMINATION/NON-HARASSMENT**  
(Adopted on July 17, 2007, as Board of Regents Resolution No. 03-24)

The University of Guam (UOG) is committed to maintaining the campus community as a place of work and study for faculty, staff, and students, free of all forms of discrimination and harassment that are unlawful under Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. §2000e, et seq., or other applicable law. The University prohibits unlawful discrimination or harassment against any member(s) of the University community, including faculty, student, employees, staff and administrators and applicants for such positions. This policy prohibits retaliation because one has in good faith filed a complaint concerning behavior prohibited by this policy, or has reasonably opposed, reported or stated the intent to report such behavior, or is participating in a related investigation, proceeding or hearing regarding such a matter. All members of the University community must comply with this policy.

In case of questions or concerns regarding this policy, please contact:

Elaine Faculo-Gogue, Institutional Compliance Officer  
Equal Employment Opportunity (EEO)/  
Americans with Disabilities Act of 1990 (ADA) and Title IX Office  
UOG Station  
Mangilao, GU 96923  
Telephone no.: (671) 735-2244  
Telephone Device for the Deaf (TDD) no.: (671) 735-2243  
Email: [ceo-ada@uguam.uog.edu](mailto:ceo-ada@uguam.uog.edu)

**Accreditation**

The University of Guam is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC). Accreditation means that the Commission has determined that an institution has clearly defined educational objectives appropriate to post-secondary education and is implementing them in a manner consistent with Commission standards. The Office of Graduate Studies is authorized to accept graduate credits transferred from graduate schools of other colleges and universities accredited by any of the American Regional Accrediting Agencies.

*The University of Guam is accredited by:*

*The Western Association of Schools and Colleges  
Accrediting Commission for Senior Colleges and Universities  
985 Atlantic Avenue, Suite 100  
Alameda, CA 94501  
Phone: 1-510-748-9001  
Fax: 1-510-748-9797  
E-mail: [wascsr@wascsenior.org](mailto:wascsr@wascsenior.org)  
Internet: [www.wascweb.org](http://www.wascweb.org)*

The University of Guam is an Equal Opportunity Employer and Provider.



**UNIVERSITY OF GUAM POLICY AND PROCEDURE FOR  
STUDENTS AND APPLICANTS WITH A DISABILITY**  
(Adopted on October 28, 2004 as Board of Regents Resolution No. 04-32)

In accordance with the Americans with Disabilities Act (ADA) of 1990 and the Rehabilitation Act of 1973, the University of Guam does not discriminate against students and applicants on the basis of disability in the administration of its educational and other programs. The University will reasonably accommodate individuals with disabilities, as defined by applicable law, if the individual is otherwise qualified to meet the fundamental requirements and aspects of the program of the University, without undue hardship to the University. Harassment on the basis of disability issues is prohibited.

The University offers reasonable accommodation for students in accordance with the UOG Policy and Procedure for students and applicants with a disability. The ADA Office can be contacted at telephone number (671) 735-2244 or Telephone Device for the Deaf (TDD) number (671) 735-2243. Students who seek academic accommodations are expected to contact the coordinator well in advance of the commencement of courses, and to provide the requested supporting information to the Coordinator at least four weeks before classes begin. The ADA policy can be found on the University's website: [www.uog.edu](http://www.uog.edu).

**EQUAL OPPORTUNITY STATEMENT**

The University is an equal opportunity employer and is firmly committed to non-discrimination in its hiring, termination, compensation, promotion decisions and in all other employment decisions and practices and in the application of its personnel policies and collective bargaining agreements. Harassment based on race, sexual orientation, gender, national origin, color, religion, religious creed, age, disability, citizenship status, military service status, or any other status protected by law, is also prohibited by University policy. Prohibited harassment, in any form, is a violation of University policy and will not be tolerated.

Administrators, directors, managers and supervisors must inform employees of the policies prohibiting discrimination and harassment, emphasize the policy of zero tolerance, and deal promptly with any problem situations. Each of us is expected to maintain high standards of honesty, integrity and conduct. Ultimately it is not laws, regulations, or policies that create a quality equal opportunity environment, it is people respecting and encouraging other people.

**TITLE IX COMPLIANCE STATEMENT**

The University of Guam does not discriminate on the basis of sex in the admission to or employment in its education programs or activities. Inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Title IX Coordinator, located at the EEO/ADA Office, Dorm II, Iya Hami Hall, Room 104, Tel. No. 735-2244, TTY: 735-2243; or to the Office of Civil Rights (OCR).

**NOTE TO THE READER**

*The University reserves the right to withdraw or modify courses of instruction at any time. Review of academic, financial, and other considerations leads to changes in the policies, rules, and regulations applicable to students, and the University therefore reserves the right to make changes at any time. These changes may affect such matters as tuition and all other fees, degrees and programs offered (including the modification or possible elimination of degrees and programs), degree and other academic requirements, academic policies, rules pertaining to student conduct and discipline, fields or areas of concentration, and other rules and regulations applicable to students. While every effort has been made to ensure that this catalog is accurate and up-to-date, it may include typographical or other errors. Changes are periodically made to this publication and will be incorporated in new editions. Please check with the Registrar's Office for up-to-date information at (671) 735-2204 Phone, (671) 735-2203 -Fax or [www.uog.edu](http://www.uog.edu).*



### **DISCLAIMER**

*This document provides general information about the University of Guam, its programs and services, and summarizes those major policies and procedures as they relate to students. For further information about general and specific details and requirements of programs and services, students should consult with the appropriate discipline, division, college or other service unit. The University attempts to provide accurate updated information and advisement, but the student is ultimately responsible for planning and carrying out a program of study leading to a graduate degree. The University reserves the right to change or delete, supplement or otherwise amend at any time the information, requirements, and policies contained herein and related hereto.*

### **UNIVERSITY OF GUAM**

#### **Mission**

***Ina, Diskubre, Setbe - To Enlighten, to Discover, To Serve***

The University of Guam is a U.S. accredited, regional Land Grant institution. It is dedicated to the search for and dissemination of knowledge, wisdom and truth.

The University exists to serve its learners and the communities of Guam, Micronesia, and the neighboring regions of the Pacific and Asia.

The University prepares learners for life by providing the opportunity to acquire knowledge, skills, attitudes, and abilities through the core curriculum, degree programs, research and outreach.

At the Pacific crosscurrents of the East and West, the University of Guam provides a unique opportunity to discover and acquire indigenous and global knowledge



2010-2011  
GRADUATE BULLETIN

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## FOREWORD

Graduate Studies provides support to the graduate degree programs and non-degree graduate instructional activities of the academic colleges. The *AY2010 – 2011 Graduate Bulletin* explains the various graduate degree programs of the University of Guam, augmented by information on academic rules and procedures, with supplementary information on services and resources available to graduate students.

The role of the Office of Graduate Studies is to administer graduate admissions, provide students with advice, liaison, and assistance with special problems, and to coordinate post-baccalaureate studies. Maintenance of transcripts and the recording of grades are the functions of the Office of Admissions and Records. Curriculum and course scheduling are handled in the academic colleges. Graduate student appeals, petitions, and requests for special consideration are handled via the respective Dean to the Assistant Vice President.

The dedicated staff of Graduate Studies joins me in welcoming inquiries and visits from potential or continuing graduate students. I urge prospective students to make direct contact with the faculty Chairs and Advisors of the graduate programs in which they have an interest. The identities and contact information of these program leaders are provided at the beginning of each program description. In addition, the University of Guam web page is a useful resource to students.

The university's core commitments are to Academic Quality, Student Success, Community Engagement, and Institutional Efficiency & Effectiveness. Graduate work at the University of Guam is an investment in your future and the future of our island community.

Helen J. D. Whippy, Ph.D.  
Senior Vice President,  
Academic and Student Affairs

University of Guam  
UOG Station, Mangilao, Guam 96923  
Ph: (671) 735-2994; Fax: (671) 734-3636



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GRADUATE BULLETIN

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## FOREWORD

We live in interesting and challenging times. Guam is thrust into an emerging role as the tip of United States policy and presence in the Pacific and East Asia. With the military buildup, opportunities for employment in professional and managerial fields are rapidly expanding. There is enormous opportunity to benefit from higher education on Guam.

The Graduate School supports students and graduate programs at the University of Guam. As students, you enter your graduate training by application to the Graduate School; you prepare for the program of your choice with course credits and mentoring. On completion of your degree requirements you are certified by the Graduate School to receive your degree from the President of the University of Guam.

The Graduate School is here to serve you and to promote excellence in graduate studies at the University. We strive to prepare a new generation of thoughtful, skilled, literate, articulate, and environmentally and culturally competent leaders for the next generation. Biba UOG!

John A. Peterson, Ph.D.  
Graduate Studies, Sponsored Programs and Research

University of Guam  
UOG Station, Mangilao, Guam 96923  
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**ACADEMIC CALENDAR  
2010-2011**

The “deadlines” listed below for application and registration into the University of Guam are recommended timelines that students are encouraged to observe. The University will continue to accept applications and process registration for new, first-time and returning students up to the last day of Late Registration. However, those applicants must provide complete documentation at the time of application to facilitate acceptance into the University

<b>FALL 2010</b>			
March 22	<b>Deadline To Submit International (Foreign I-20) Application for Admission for Fall 2010.</b>	August 25	<b>Senior Citizen Tuition Program Registration for Eligible residents (55+).</b>
June 7	<b>Deadline to Submit Resident/Non-Resident (except International students) Application for Admissions to avoid Fall 2010 Late Registration.</b>	August 26	<b>12 p.m. Deadline to make payment or satisfactory payment arrangements with the Collections Office located 2<sup>nd</sup> floor at the Business Office.</b>
April 6-July 16	<b>Fall 2010 Early Registration By Class Levels</b>	September 6	<b>Holiday - Labor Day.</b>
July 9	<b>Graduate English Proficiency Exam (GEPE) for students who wish to enroll in Graduate School for Fall 2010.</b>	October 13	<b>Last Day for Voluntary Withdrawal from Fall 2010 Classes With A Grade Of "W".</b>
August 4-6	<b>Fall 2010 - Open Registration</b> Records office, Web Advisor, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday).	November 2	<b>Holiday-All Soul’s Day.</b>
August 10-13	<b>New Graduate Student Registration Fall 2010.</b>	November 11	<b>Holiday - Veteran's Day.</b>
August 12	<b>Senior Citizens notify Records Office of Intent to participate in tuition program.</b>	November 25	<b>Holiday - Thanksgiving Day.</b>
August 13, 16, 17	<b>Fall 2010 Late Registration (For All Students).</b> Register at the Records office, Web Advisor, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday). <b>Payment must be completed by August 26 by 12 p.m.</b>	November 25-27	<b>Thanksgiving Break.</b>
August 18	<b>Fall 2010 Weekday Classes Begin.</b>	November 26	<b>Deadline for Graduate Students to pass Final Oral Examination for Fall 2010.</b>
August 18-24	<b>Fall 2010 Schedule Adjustment -</b> Make schedule adjustment at the Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday) Cancellation Fee applies.	December 8	<b>Holiday - Our Lady of Camarin Day.</b>
August 21	<b>Fall 2010 Saturday Classes Begin.</b>	December 10	<b>Deadline to submit approved Thesis or Special Project &amp; Form B</b> to the Office of Graduate Studies, Sponsored Programs & Research
			<b>Deadline To Submit Petition To Withdraw From Fall 2010 Classes</b> Pick-up and submit form at the Records Office by 6pm. (One form per class; each form requires individual instructors and advisor signature and approval).



December 10 **Last Day of Fall 2010 Classes.**

**Final Grades due for Graduating Students.**

December 11 **Final Exams - Fall 2010 Saturday classes.**

December 13-15 **Final Exams - Fall 2010 Weekday classes.**

December 17 **Fall 2010 Semester Ends.**

**Grades For All Students Except Prospective Graduating Students including class levels G0/G1/G2 Due At The Records Office By 5 P.M.**

December 19 **Fall 2010 Commencement Ceremony.**

December 25 **Holiday - Christmas Day.**

**SPRING 2011**

September 2 **Deadline To Submit International (Foreign I-20) Application for Admission for Spring 2011.**

November 19 **Deadline To Submit Resident/Non-Resident Application (except International student's) For Admission to avoid Spring 2011 Late Registration.**

November 8 -December 24  
**Spring 2011 Early Registration By Class Level.**

December 10 **Graduate English Proficiency Examination (GEPE) for students who wish to enroll in Graduate School for Spring 2011.**

**2011**

January 1 **Holiday - New Year's Day.**

January 5 -7 **Spring 2011 - Open Registration**  
Register at the Records office, Web Advisor, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday).

January 11-13 **New Graduate Student Registration Spring 2011**

January 13 **Senior Citizens notify Records Office of Intent to participate in tuition program.**

January 14,18 **Spring 2011 Late Registration (For all students).** Register at the Records office, Web Advisor, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday). **Payment must be completed January 28 by 12:00 noon.**

January 19 **Spring 2011 Weekday Classes Begin.**

January 19-25 **Spring 2011 Schedule Adjustment -** Make schedule adjustment at the Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday) Cancellation Fee applies.

January 22 **Spring 2011 Saturday Classes Begin.**

January 26 **Senior Citizen Tuition Program Registration for Eligible residents (55+).**

January 27 **3:00p.m. Deadline to make payment or satisfactory payment arrangement with the Collections Office located at the Business Office.**

March 8 **Charter Day.**

March 9 **Last Day for Voluntary Withdrawal From Spring 2011 Classes With A Grade Of "W".**

April 18-23 **Easter Break - Spring 2011.**

May 6 **Deadline for Graduate Students to pass Final Oral Examinations for Spring 2011.**

**Graduate English Proficiency Examination (GEPE) for students who wish to enroll in Graduate School for Summer 2011.**

May 13 **Deadline To Submit Petitions To Withdraw From Spring 2011 Classes** Pick-up and submit form at the Records Office by 5PM. One form per class;



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	each form requires individual instructors' and advisor's signature/approval).	May 31	<b>First Day Of Classes, Late Registration &amp; Schedule Adjustment - Summer 2011 Session "A"</b>
May 14	<b>Final Exams - Spring 2011 Saturday classes.</b>	June 13	<b>First Day Of Classes, Late Registration &amp; Schedule Adjustment - Summer 2011 Session "B".</b>
May 16-18	<b>Final Exams - Spring 2011 Weekday classes.</b>		
May 20	<b>Deadline to submit approved final Thesis or Special Project &amp; Form B to the Office of Graduate Studies, Sponsored Program &amp; Research.</b>	June 15	<b>Last Day For Voluntary Withdrawal From Summer 2011 Session "A" Classes With A Grade Of "W".</b>
	<b>Final Grades due for Graduating students.</b>	July 1	<b>Last Day Of Classes For Summer 2011 Session "A"</b>
	<b>Spring 2011 Semester Ends.</b>		<b>Deadline To Submit Petition To Withdraw From Summer 2011 Session "A" Classes - Pick Up And Submit Form At The Records Office By 5:00 P.M. (One Form Per Class; Each Form Requires Individual Instructors Signature/Approval).</b>
May 23	<b>Final Grades due for all Other students.</b>		
May 29	<b>Spring 2011 Commencement Ceremony.</b>	June 29	<b>Last Day For Voluntary Withdrawal For Summer 2011 Session "B" Classes With A Grade Of "W".</b>
<b>SUMMER 2011</b>			
February 7	<b>Deadline To Submit Summer 2011 International (Foreign I-20) Application for Admission.</b>	July 4	<b>Holiday - Independence Day.</b>
April 15	<b>Deadline To Submit Resident/Non-Resident Application For Admission to participate in Summer 2011 New Student Orientation/Registration.</b>	July 5	<b>First Day of Classes, Late Registration &amp; Schedule Adjustment - Summer 2011 Session C.</b>
March 1- May 6	<b>Summer 2011 Early Registration By Class Level</b> Register at the Records Office, Web Advisor, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday). <b><u>Payment must be completed no later than the second day for each Summer Session.</u></b>	July 6	<b>Grades For Summer 2011 Session "A" Due At The Records Office By 5:00 Pm.</b>
		July 8	<b>Graduate English Proficiency Examination (GEPE) for students who wish to enroll in Graduate School for Fall 2011.</b>
		July 21	<b>Holiday - Liberation Day.</b>
May 30	<b>Holiday - Memorial Day.</b>	July 20	<b>Last Day For Voluntary Withdrawal From Summer 2011 Session "C" Classes With A Grade Of "W".</b>
May 24-25	<b>Summer Session 2011 Open Registration.</b> Register at the Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday – Friday).	July 29	<b>Last Day of Classes - Summer 2011 Session "B".</b>
May 26-27	New Graduate Student Registration Summer 2011		<b>Deadline To Submit Petition To Withdraw From Summer 2011</b>



**Session “B” Classes** - Pick up and submit form at the Records Office by 5:00 p.m. (One form per class; each form requires individual instructors signature and approval).

August 2      **Grades For Summer 2011 Session “B” Due At The Records Office By 5:00 P.M.**

August 6      **Last Day Of Classes - Summer 2011. Session “C”.**

August 5      **Deadline To Submit Petition To Withdraw From Summer 2011 Session “C” Classes** - Pick up and submit form at the Records Office by 5:00 p.m. (One form per class; each form requires individual instructors signature and approval).

August 10     **Grades For Summer 2011 Session “C” Due At The Records By 5:00 P.M.**

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## GENERAL ADMISSION

### GRADUATE PROGRAMS

The University of Guam offers programs of graduate work leading to the following degrees:

- Master of Arts
  - Art - College of Liberal Arts and Social Sciences
  - Counseling – School of Education
  - English – College of Liberal Arts and Social Sciences
  - Micronesian Studies – College of Liberal Arts and Social Sciences
  - Teaching – School of Education
- Professional Master of Business Administration – School of Business and Public Administration
- Master of Education
  - Administration and Supervision – School of Education
  - Reading – School of Education
  - Secondary Education – School of Education
  - Special Education – School of Education
  - TESOL (Teaching English to Speakers of Other Languages) – School of Education
- Master of Public Administration – School of Business and Public Administration
- Master of Science
  - Biology – College of Natural and Applied Sciences
  - Clinical Psychology – College of Liberal Arts and Social Sciences
  - Environmental Science – College of Natural and Applied Sciences
- Master of Social Work – College of Natural and Applied Sciences

**Please read the specific degree program requirements for the programs above as they generally exceed graduate school minima.**

### GRADUATE CERTIFICATES

- Certificate in Micronesian Studies – College of Liberal Arts and Social Sciences
- Certificate in Teaching – School of Education

## I. ACADEMIC REQUIREMENTS

### A. GRADUATE ADMISSIONS STANDARDS

Students must be admitted to Graduate status to take graduate courses for credit, except in the case of qualifying undergraduates as stated in the Academic Regulations of this bulletin.

### B. ADMISSIONS REQUIREMENTS FOR GRADUATE STATUS

To be admitted to Graduate status, the applicant must have earned a recognized bachelor's degree from a U.S. accredited or foreign equivalent 4 year university with a minimum GPA of 2.50 (C+) on a 4.00 grading system (or the equivalent GPA on the basis of another grading system) and must comply with the following:

1. Apply online at <https://www.applyweb.com/apply/guam/> or file an application form with the Office of Graduate Studies or Registrar's Office, University of Guam, UOG Station, Mangilao, Guam 96923. A non-refundable application fee of \$49 must accompany the application form.



2. The University must receive an official certified copy of any transcripts from all colleges and universities you have attended. Therefore, you must have a copy of official certified transcripts, showing credits hours earned and degree granted from all other colleges and universities attended, sent directly to the Office of Graduate Studies. Nonofficial copies may be provisionally accepted for the first semester of enrollment. Failure to provide official transcripts from all institutions attended may result in loss of graduate standing and forfeiture of credits.
3. Pass the Graduate English Proficiency Examination administered by the Graduate Studies and the Division of English and Applied Linguistics. Official scores of 550-paper-based, or 213-computer-based, or 79-Internet-based on the TOEFL (Test of English as a Foreign Language) or 400 on the Verbal Section of the GRE (Graduate Record Examination) general test or a total score of 400 on the GMAT may serve as a substitute. This requirement may be waived by the Assistant Vice President of Graduate Studies, Sponsored Programs & Research on the basis of other tests of written English or for applicants who have earned post baccalaureate degrees from institutions of higher education accredited in the U.S.
4. Provide written documentation of a Tuberculin Test (PPD) taken within the previous six months (and results of an X-ray if PPD is positive), plus, for students born in 1957 or later, evidence of vaccination against mumps, measles and rubella (MMR).
5. For determining the applicable residency classification for tuition purposes, see Residency Rules. **Non immigrant aliens, e.g. B, F, H, E, L visa holders, are classified as non-residents and are not qualified for resident tuition rates or exemptions.**
6. For International (I-20) Admission, applicant must submit the following additional requirements on or before the published deadlines (p. 4-7 of this Bulletin) to the Office of Graduate Studies:
  - a. Affidavit of Financial support. This is a certified, sworn document verifying the financial ability of the student to undertake the expenses of education and living on Guam. A financial document attesting to this must be provided. A sample template is provided in the graduate application
  - b. Proof of a guaranteed minimum amount of \$1,000.00 (U.S dollars) for initial entry to Guam.
  - c. Copies of your current passport and any U.S. Immigration and Customs Enforcement (ICE) documents (ie: visa, I-20, I-94, etc) that may have been issued to you.
  - d. Proof of valid health or medical insurance.

**The Office of Graduate Studies must receive all the required documents BEFORE an Immigration Form I-20, "Certificate of Eligibility" will be issued. Students should take this document to the U.S. Embassy in their home country where they will receive an F-1 Visa. Students should have the F-1 visa in their possession prior to entry into Guam.**

For enrollment in graduate courses, students must meet the appropriate department requirements, including prerequisite courses or consent of instructor. A maximum of 12 graduate credits, earned at the University of Guam prior to the student's admittance into a graduate program, may be applied toward fulfilling the master's degree requirements. These 12 graduate credits shall not include any prerequisites for a student's admittance into a graduate program. Students must meet all the requirements established for admission to a degree program, and have an approved Form A-99 (available at the Graduate Studies Office) and submitted to the Graduate Office.

### C. PRE-CANDIDATE STATUS

Pre-candidate graduate students are those who wish to pursue a specific degree, but who have not yet been admitted to full candidacy for that degree. To be admitted by the Graduate Studies to Pre-candidate Status, a student must fulfill all the requirements outlined above for admission to graduate status, plus the following additional requirements:



1. Declare intention in writing to the Program Chair wishing to pursue a specific degree program and seek advisement from the faculty of the program selected.
2. Meet the requirements established for the chosen degree program, be accepted as a potential candidate by the Program Chair and faculty of that program, and file a Form A-99 with the Office of Graduate Studies, signed by the student, the Program Chair and Program Committee Members if any.
3. Submit to the Graduate Studies Office a written statement of accomplishments, interests, and goals and reasons for wishing to pursue a masters degree.
4. Have at least two letters of reference submitted on his/her behalf from persons familiar with the applicant's academic or professional performance.

#### **D. DEGREE CANDIDATE STATUS**

Pre-candidate Students or new applicants may apply for admission to Candidacy for a Degree. A maximum of 12 graduate credits, earned at the University of Guam prior to the student's admittance into graduate school, may be applied toward fulfilling the master's degree requirements. Degree Candidates are admitted in full standing with Candidacy in a specific program.

Degree Candidates must meet the requirements outlined above for Pre-candidate Students and meet the admission requirements for graduate status, as well as the following additional requirements:

1. Meet all admission requirements of the program in which candidacy is sought.
2. Ensure that a fully completed program contract (Form A-99) signed by student, the Program Chair, the School/College Dean and the Assistant Vice President of Graduate Studies, Sponsored Programs & Research is filed with the Office of Graduate Studies.

The Graduate Bulletin presents minimum degree requirements expected of all students. At the discretion of the Advisory Committee, individual students found to have academic deficiencies may be expected to meet additional requirements as a condition to a graduate program and degree candidacy.

**Note: Specific degree programs of the University may exceed Graduate School minima.**

#### **E. GENERAL REQUIREMENTS**

1. A minimum of 30 semester credit hours is required for the completion of any master's degree; however most programs require more.
2. Twenty-one hours must be completed in residence or under direct supervision of full-time University of Guam Faculty.
3. All work towards a master's degree must be completed within seven years of admission to a degree program. No course completed more than seven years before the date of degree completion will be accepted toward the degree.
4. Up to 10 semester credit hours of 400/G courses may be accepted for a degree program when approved by the Advisory Committee.
5. Upon completion of 12 graduate semester credit hours, a graduate student must maintain a cumulative GPA of 3.00 or better in all graduate courses. The cumulative GPA will be calculated at the end of each session, i.e., Fall, Spring, and Summer, by the Office of Admissions and Records.

#### **F. ACCEPTANCE INTO A GRADUATE PROGRAM AND DEGREE CANDIDACY; Form A-99**

Students seeking degrees must file form A-99, containing various sections described below, with the Office of Graduate Studies. A maximum of 12 graduate credits, earned at the University of Guam prior to the student's



admittance into a graduate program, may be applied toward fulfilling the master's degree requirements. The 12 credits shall not include any prerequisites for a student's admittance into a graduate program. Credits in excess of this may not subsequently be applied to a degree program. The revised Form A-99 replaces the previously used Forms A-96, A-83, A, C, and D described in earlier editions of this Graduate Bulletin.

For acceptance into a graduate program and degree candidacy, a student must meet the minimum requirements, as described in the section on Academic Regulations.

Form A-99 has the following sections:

Section I: General Information

This section of the Form A-99 is to be filled in by the student.

Section II: Pre-candidate Advisement and Review

The student and Program Chair sign this section when the intent for a degree in the specialization field has been established and the student is accepted into a program at the pre-candidate level. It is the responsibility of the student to be informed of requirements for the degree sought.

Section III: Program Committee

At the time of application to a graduate program (submittal of Form A-99), the student should select an advisory Committee Chair approved by the Graduate Program Chair, the Dean of the applicable academic school/college, and the Assistant Vice President of Graduate Studies, Sponsored Programs & Research. At least one semester prior to completion of the degree, a committee shall be formed consisting of a chairperson and at least two additional members, one of whom shall be from outside the faculty of the area of the student's major.

Section IV: Transfer of Credits

Graduate students must file transcripts of their graduate work at other colleges or universities with the Office of Admissions and Records. Only grades of "A" and "B" are transferable, and no more than nine (9) semester hours of graduate work can be transferred to the University of Guam. Evaluation of transfer credits is initiated with the student's advisor, who approves or disapproves any equivalence of transfer courses to those offered at the University of Guam. The transfer portion of Form A-99 (Section IV) is filled out when the form is submitted to the Office of Graduate Studies, which will transmit it to the Registrar for Certification.

Graduate credit earned through distance education programs may be acceptable toward an advanced degree, if approved by the Program Chair and Assistant Vice President of Graduate Studies, Sponsored Programs & Research. Such credit may also serve as a contractual undergraduate prerequisite with the written approval of the student's advisor and the approval of the appropriate department.

Graduate credit normally cannot be through broadcast (as opposed to closed circuit) radio and television courses. Exceptions require approval of the Assistant Vice President, Graduate Studies, Sponsored Programs & Research. Prior to course completion, students may petition the Office of Graduate Studies, giving the appropriate facts and evidence about the broadcast course, bearing the advisor's signature. No credit will be awarded for "life experience."

Section V: Program Contract

No course completed more than seven years before the date of graduation will be accepted toward the degree.

Qualifying Examination. Before a student is admitted to candidacy in a particular program and the contract is signed, a student may be required to pass an examination in the major field of study. It is designed to reveal the quality



of the student's preparation for advanced work in the field and his/her ability to pursue graduate work at the master's level.

A student who fails the qualifying or comprehensive examination may repeat it after three months upon recommendation of the graduate faculty of the major field of study and approval of the Assistant Vice President of Graduate Studies, Sponsored Programs & Research. The student will not be considered further for candidacy in that field should he/she fail the examination twice.

#### Section VI: Candidacy for the Degree

This section is signed by the Program Chair, the school/college Dean, and the Assistant Vice President of Graduate Studies, Sponsored Programs & Research when all requirements and documents for the degree program have been submitted to the Office of Graduate Studies by the student.

### **G. NOTICE OF COMPLETION OF MASTER'S DEGREE; FORM B**

All students must submit a Form B "Notice of Completion of Master's Degree" application available from the Graduate Studies Office. This form will be completed and signed by the Program Chair, members of the student's advisory Committee, the School/College dean, and submitted for approval by the Assistant Vice President of Graduate Studies, Sponsored Programs & Research after all requirements for the degree have been met. All grades of "I" must be cleared before the form is submitted.

**Application for degree (request for graduation):** An application for degree must be filed early in the semester prior to the semester in which the student plans to complete. Should the student fail to file this request for graduation at the Records Office, the necessary steps preparatory to official awarding of the degree will not be taken, and the actual awarding of the degree may be delayed. If a student fails to complete degree requirements, after having filed the application, she or he must then submit a new application and pay the graduation re-application fee.

### **H. FINAL EXAMINATION**

All students must pass a final evaluation generally an examination, oral or written or both. The oral examination or thesis defense will be given before the end of the term in which the degree is to be conferred, with all the members of the candidate's committee present, and should meet the deadline specified in the Academic Calendar. Should the student's performance be judged unsatisfactory in either the written or oral final examination, he/she may be permitted to repeat the examination but only if this is recommended by the committee and approved by the Academic Dean. At least three months must elapse before re-examination.

Graduate Review Committee members are ex-officio members of all graduate committees. All members of the Committee must be notified of the oral examination at least one week before the examination. All oral examinations will be open to the University community.

Some programs require a comprehensive written examination. This will be arranged by the advisor. A copy of the final written examination must be filed with the Graduate Studies Office. For examination deadlines, please refer to the Calendar.

### **I. CAPSTONE ACTIVITY: THESIS OR SPECIAL PROJECT**

#### **1. THESIS**

**Requirements for Thesis.** A thesis alternative is provided in most major programs. The Master's Thesis offers evidence of substantial research and an adequate treatment of a well defined subject. No mere essay or compilation of facts will be accepted. The thesis must be written on a subject related to the major and approved by the student's Graduate Program Committee. Joint authorship is not permitted.



The responsibility for a well-organized presentation of research rests upon the candidate. He/she should keep all members of the committee informed of the scope, plan, and progress of both the research and the thesis. The committee chairperson is primarily responsible for directing a coherent program of courses and for guiding the candidate's research and writing activities, but other committee members share this responsibility.

Before beginning the writing of the thesis, the student should consult with his/her advisor, obtain the approval of his/her committee, and familiarize him/herself with the thesis booklet *"Requirements for the Preparation of Thesis at the University of Guam"* which can be obtained from the Graduate Studies Office.

Proposed final copies of the thesis must be submitted to committee members and the Graduate Office at least one week before the oral examination. When approved by the committee the original and first copy of the thesis must be submitted to the Assistant Vice President of Graduate Studies, Sponsored Programs & Research for approval before the end of the term or semester in which graduation is expected and must meet the deadline specified in the Calendar. These copies are final and should need no correction. The department may require one copy of the thesis, and the student should provide this as needed. When approved, the report will be deposited in the R.F.K. Memorial Library.

Thesis Oral Examination. This examination will cover the thesis and related areas. It should be held before the end of the term in which the degree is conferred, and must meet the deadline specified in the Calendar. It is conducted by the student's committee and is open to the University community. Should the student fail the examination, he or she may repeat it upon recommendation of the faculty concerned and approval of the Assistant Vice President of Graduate Studies, Sponsored Programs & Research. In addition, the committee chairman may ask the candidate to present the results of his or her research at a departmental graduate seminar, but all members of the thesis committee must be present.

Thesis Registration. A student formally begins his or her thesis any time after acceptance to candidacy by registering for Thesis 695. The advisor will submit a grade of "I" if the thesis is incomplete at the end of the semester in which the student is enrolled. For thesis deadlines, please refer to the Calendar.

## **2. SPECIAL PROJECT**

A special project alternative in lieu of thesis is provided in some majors. The special project should offer evidence of subject research and must be presented in the writing style applicable to the subject area. Joint authorship is not permitted. The original and first copy of the special project must be submitted to the Assistant Vice President of Graduate Studies, Sponsored Programs & Research for approval before the end of the term or semester in which graduation is expected, and must meet the deadline specified in the Calendar. This copy is final and should need no correction. When approved, the report will be deposited in the R.F.K. Memorial Library.

Before beginning the writing of the special project, the student should consult with his or her advisor, obtain the approval of his or her committee, and familiarize himself or herself with the booklet *"Requirements for the Preparation of Thesis at the University of Guam"* which can be obtained from the Graduate Studies Office.

The 690 course is to be available only to students who have been admitted to candidacy for an advanced degree or those already holding an advanced degree.

## **J. CLEARANCE FOR GRADUATION**

Students should submit an application for graduation to the Office of Admissions and Records by the date specified in the Academic Calendar. Forms are available at the Office of Admissions and Records or download from [www.uog.edu](http://www.uog.edu). Should the student fail to file a request for graduation, the necessary steps preparatory to official awarding of the degree will not be taken and the actual awarding of the degree will be delayed.

At least three weeks before graduation, students should personally check with the Office of Graduate Studies to make sure that all forms and certifications required for graduation have been received, and all grades of "I" have been cleared.



Students will not be allowed to participate in the University of Guam commencement ceremony if they have not been officially certified by the Registrar as completing all program and degree requirements.

**Grades for graduating students** Once final grades for graduating students have been submitted, no change may be made in the grade except in the case of a clerical error, which must be attested to in writing by the instructor with the concurrence of the Dean and approved by the Registrar.

**Outstanding balance** If a student's financial obligations have not been met, the Office of Admissions and Records will not release transcripts, diploma or other official records of the student, and the student will not be permitted to register for further courses.

## II. RULES AND REGULATIONS

### A. ADVISEMENT AND REGISTRATION

In addition to the three classes of graduate students described above (graduate status, Pre-Candidacy, and Candidacy), there are special auditors, who receive no credit for courses attended, and students taking post-baccalaureate courses for professional development. All types of students must pay tuition and fees.

Degree students should, in all cases, consult with their advisor at least twice a term, especially before registration. The Office of Graduate Studies and the offices of the school/college Deans are sources of consultation. These offices will maintain special hours during registration periods. The student should not accept advice contrary to clearly stated regulations. The student alone is responsible for meeting all requirements, and for being familiar with academic regulations and degree requirements in this bulletin and other supplements thereto.

### B. UNDERGRADUATES IN GRADUATE COURSES

No undergraduate student may register for or receive credit for graduate courses except under the following circumstances. Before registering for a graduate course, the student must:

1. Procure the Request By A Senior To Take A Graduate Course Form from the Records Office;
2. Complete the above form and present it to the Registrar's Office who will certify that the student is a senior with a cumulative GPA of 3.00 or better and is in the semester prior to graduation. If the credits are counted toward a baccalaureate degree, they may not also subsequently be counted toward a graduate degree;
3. Then obtain the signature of his/her advisor or major department head and school/college Dean.
4. Present the Request Form to the Office of Graduate Studies.
5. Grading will be on the same basis as that of the graduate students.

### C. GRADUATE STUDENTS RETURNING TO UNDERGRADUATE STATUS

A graduate student may withdraw from Graduate Studies at any time upon the presentation of written notification of his/her decision to the Assistant Vice President of Graduate Studies, Sponsored Programs & Research and to the Admissions Office. If the student then decides to apply for undergraduate status, he/she will be subject to all undergraduate procedures.

Undergraduate courses taken while a graduate student may or may not count toward an undergraduate degree with the rules for second Baccalaureate found in the Undergraduate Catalog. Graduate courses taken while an undergraduate student may or may not apply to an undergraduate degree depending on the choice of the student. If the student elects in writing to have graduate courses apply as upper division credits to an undergraduate degree, graduate credits will be lost. Otherwise, they will be retained on the transcript as graduate credits.



Whether or not these credits will be applicable toward a specific degree program will be determined by the appropriate program faculty.

#### **D. COURSE LOAD**

Graduate Students who meet any of the conditions below shall be considered Full-time Graduate Students, provided that the student advisory committee chair attests to satisfactory progress in the thesis or program.

1. Graduate Students who are enrolled for nine (9) semester hours of credit; or
2. Graduate Students who are (a) accepted to a Graduate Program and (b) enrolled for at least two (2) semester hours of Thesis credit; or
3. Graduate Students who are (a) accepted to a Graduate Program, and (b) working as full-time (defined as 20 hours per week) research assistants or teaching assistants AND (c) enrolled for at least three (3) semester hours of regular course credit or one (1) semester hour of thesis credit.

#### **E. MAXIMUM COURSE LOAD**

The recommended maximum course load for a graduate student who is employed for more than twenty hours a week will be nine (9) credit hours during a regular semester and six (6) credit hours during the summer session.

#### **F. COURSE NUMBERING SYSTEM**

The numbering system for graduate courses and student's eligibility for graduate credit has been determined as follows:

##### I. General Class-Level Designations

- 400G-499G Courses in this category may also be found in the Undergraduate Catalog. Graduate students may include up to 10 semester hours of these courses, designated by the letter "G" after the course number, toward a graduate degree. Additional work beyond that required of undergraduates will be expected. No retroactive graduate credit will be given for a course in which the student registered for undergraduate credit. Under no circumstances can a course taken for credit as an undergraduate be repeated for graduate credit.
- 500-699 Courses in this category are primarily for graduate students. Qualified seniors may be allowed to enroll in graduate courses by special permission.

##### II. Special Course Designations

- A. -90 Series: Special Project. Courses for individual students including special problems, special studies, and individual research (690 is for special project in lieu of thesis only).
- B. -91 Series: Seminar Courses. Courses in which the burden or research and preparation are on the students, and class activity is discussion-oriented.
- C. -92 Series: Practicum Courses. Guided work experience supervised by a qualified professor or project director to whom the student reports at regular intervals.
- D. -93 Series: Workshops. Courses administered by a group of specialists and dealing with various applied aspects of a discipline.



- E. -94 Series or on a trial basis: Special Studies. Special-category courses usually designed to be offered only once (e.g., a course by a visiting expert, a course designed for a specific group of students).
- F. -95 Series: Thesis. Independent research culminating in a major research paper or project (e.g., Master's Thesis).
- G. -96 Series: Creative Thesis (Art Program only). Independent creative work culminating in an original exhibition.
- H. -98 Series: Internship. A training, residency or intern program in which the student works in a technical or professional area under the supervision of an expert in the field.
- I. -99 Series: Independent Reading. A course of directed reading in a designated field or topic.
- J. 800 Series: The 800 series of courses are post baccalaureate, professional development courses for teachers. Admission requirements are (1) proof of a bachelor's degree and (2) proof of present employment as a teacher. No undergraduate may take an 800 course. Credit for an 800 course is not applicable to any master's degree. These courses may not be cross-listed with any other course. They shall appear on a separate transcript labeled "FOR PROFESSIONAL DEVELOPMENT."

#### **G. SPECIAL PROJECT COURSES**

Students enrolling for 590 or 690 course credits must complete Special Project course forms available from the Professional and International Program (PIP) Office. Students must take the form to the faculty member offering the course. The faculty member will assist in completing the form and sign the form. After obtaining the other required signatures, the formal registration and payment of required fees for these courses shall take place. If the course is to be used for graduation requirements, grades must be submitted by the instructor on the required deadline. In addition, the required contact hours must also be met between the student and the instructor for academic credit. No more than nine credit hours of 590 and 690 course work can be accumulated toward graduate degree requirements. All other rules and regulations apply.

Students who have been accepted to Graduate Status may register for Special Project and Internship Courses through the ninth week of a regular semester or the third week of a Summer Term. Graduate students must register for all other courses during regularly scheduled registration periods or DROP/ADD periods.

#### **H. CONFERENCE COURSES**

Conference courses are courses described in this Bulletin, but not listed on the official semester or term class schedule. A Graduate student may enroll and study privately with the professor if the advisor, instructor, graduate program chair, appropriate academic Dean or Director, and Assistant Vice President of Graduate Studies, Sponsored Programs & Research approve the justification for such enrollment. A conference course will not be approved if the course already appears on the regular schedule of classes.

Application forms for a conference course can be obtained from the Professional and International Program (PIP) Office. Students must first have the forms approved by the instructor. After obtaining the required signatures, the formal registration and payment of required fees for these courses shall take place. If the course is to be used for graduation requirements, grades must be submitted by the instructor on the required deadline. In addition, the required contact hours must also be met between the student and the instructor for academic credit. All other rules and regulations apply.



## I. GRADING SYSTEM

A grade is given as recognition of a certain degree of accomplishment in a course and is to be interpreted as follows:

A+	[4.00]	Outstanding*
A	[4.00]	Excellent
A-	[3.70]	Very Good
B+	[3.30]	High Average
B	[3.00]	Average
B-	[2.70]	Low Average
C+	[2.00]	Below Average
C	[2.00]	Marginal
F	[0.00]	Failure
UW	[0.00]	Unofficial Withdrawal (see section on Withdrawal Policies and Procedures)

Students may re-register for courses in which they received a grade of C+ or below, or for courses which are over seven years old. In these instances, all grades will become part of the permanent record, but only the grade in the course in which the student has most recently registered will be computed in the total cumulative Grade Point Average (GPA).

Special Projects (690) and Thesis (695 and 696) use different grades. The usual grades listed above normally awarded for the completion of a course are not used for these courses. Grades of T (Terminated) and P (Passed) are given for thesis and special project courses.

\*An A+ grade is a qualitative grade difference from an A, but both grades carry the same quantitative points.

## J. POLICIES AND PROCEDURES FOR “INCOMPLETE GRADES”

Incomplete - An "I" may be given to a student who has failed to complete a small, but important part of the course if the reasons for the incomplete are justified in writing by the student and instructor and approved by the Dean of the college/school. To receive credit for a course marked "I", the student must satisfactorily complete the unfinished work by the end of one calendar year (or sooner as agreed by student and instructor) from the last day of the semester in which the student received the "I", with the exception of -690, -695 and -696 courses. Should the student fail to complete the specified work to the satisfaction of the instructor, no credit will be recorded and the symbol "I" will be changed to an "F" on the transcript. No request for time extension will be approved. The conversion to "F" does not apply to Special Project (-690 course) or to Thesis (-695 or AR696 courses). In these cases, the grade of "I" will remain on the permanent record until a grade of "P" or "T" is received or seven years has passed whichever comes sooner.

In exception to the above policy, all grades of "I" must be resolved prior to graduation. For those courses carrying an "I" for which a Change of Grade Form has not been submitted according to the policy for submission of grade for graduating students, or at the time of certification that degree requirements have been met, the "I" will change to an "F" and be used for the final calculation of the GPA.

The conversion to "F" does not apply to Special Project (-690 courses) or to Thesis (-695 or AR696 courses). In these cases, the grade of "I" will remain on the permanent record until a grade of "P" or "T" is received.

## K. WITHDRAWAL POLICIES AND PROCEDURES

Since the University must operate as efficiently as possible, and since withdrawal from courses usually occurs after it is too late for other students to take the place of those who have withdrawn, the University has adopted policies and procedures which will discourage withdrawals and encourage more careful selection of those courses which the student has maximum assurance of completing.



1. Admissions Office-Initiated Drop: The Registrar may administratively drop a student from any class for which he or she does not have the prerequisite courses, or exemption from the prerequisites, whether the student enrolls in such a class during the regular registration period or the drop/add period.
2. Administrative Drop: Students are responsible for registering only for those courses for which they have met the stated prerequisites. Students who register for classes without the proper prerequisite courses or exemption from the prerequisites and are administratively dropped after the refund period are not eligible for a refund of tuition or fees.
3. Student-Initiated Official Withdrawal: Students may withdraw from a class or classes during the first week of instruction of a regular semester and the first two days of a summer session without anything being recorded on their transcripts by filing a withdrawal form at the Office of Admission and Records Office. See *Cancellation Fee* section for applicable charges.

From the second through the eighth week of instruction of a regular semester and from the third day of classes for each summer session through the third week of each summer session, students may withdraw by filing a withdrawal form in the Records Office. This form must be signed by the student's advisor. A "W" (indicating an official withdrawal) will be recorded. If students fail to file the withdrawal form and does not attend the class, a "UW" (Unofficial Withdrawal) will be recorded. The "UW" will be calculated in the GPA in the same way as an "F." See *Cancellation Fee* section for applicable charges.

After the eighth week of instruction of a regular semester and after the third week of a summer session, students may NOT withdraw from individual courses without submitting to the Records Office a Petition to Withdraw form that has been approved by the class instructor and the student's advisor. Students requesting a complete withdrawal from the University must file a withdrawal form available at the Records Office and obtain the required signatures. See *Cancellation Fee* section for applicable charges.

3. Unofficial Withdrawal: When students leave the University or stop attending a class without requesting an official withdrawal according to this regulation, the administrative mark "UW" will be recorded unless the instructor submits an academic grade. For GPA purposes, a UW is regarded as an F grade. All tuition and fees apply
4. Probation/Suspension for Unofficial Withdrawal: Students who accumulate three or more unofficial withdrawals (UW), whether in one semester or in subsequent semesters, will be put on probation the following semester. Any "UW" received while on probation will be a violation of that status and will result in the penalties prescribed under the probation/suspension policy.

#### **L. ACADEMIC PROBATION, SUSPENSION, AND DISMISSAL**

1. After completion of 12 credits of graduate courses, a graduate student who fails to maintain a cumulative GPA of 3.00 or better in all courses granted graduate credit at the end of a session, i.e., Fall, Spring or Summer, will be placed on ACADEMIC PROBATION for the following one full calendar year. Extension of the probationary year will not be granted due to an Incomplete (grade of "I").

The graduate student will be removed from probationary status when his/her cumulative GPA in all graduate courses reaches the required minimum of 3.00 or higher when computed at the end of a session, i.e., Fall, Spring or Summer. If the student does not attain the required cumulative GPA of 3.00 or higher at the end of the probationary period, i.e., after one full calendar year, the student will be SUSPENDED from the Graduate Studies and will not be allowed to enroll in courses granted graduate credits for one full calendar year.

2. Upon the recommendation of the graduate program chair, an individual suspended from the Graduate Studies may petition to the respective Dean for re-admittance. If the petition is approved, the student will be readmitted on a probationary status for one full calendar year and must raise his/her cumulative GPA to



3.00 or higher in all graduate courses within this period. Failure to attain a cumulative GPA of 3.00 or higher in courses granting graduate credits at the end of the probationary period will result in DISMISSAL from Graduate Studies.

3. An individual whose petition for re-admittance to the Graduate Studies has been denied may petition again for re-admittance after waiting one full calendar year. A second denial of a petition by the respective Dean will constitute permanent DISMISSAL from Graduate Studies.
4. An individual who is SUSPENDED or DISMISSED from Graduate Studies may be allowed to enroll in undergraduate courses if he/she complies with undergraduate admission policies. Under no circumstance will the student be allowed to enroll in 400G, 500-, or 600-level courses.

## M. RELEASE OF INFORMATION

### **FERPA - Annual Notice to Students:**

#### THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

(F.E.R.P.A.)

Annually, University of Guam informs students of the Family Educational Rights and Privacy Act of 1974, as amended. This Act, with which the institution intends to comply fully, was designated to protect the privacy of educational records. The Family Educational Rights and Privacy Act (FERPA) afford students certain rights with respect to their education records. **These rights include:**

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the Office of the Registrar, the college dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will arrange for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write to the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Regents; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. The following is considered "Directory Information" at the University and will be made available to the general public unless the student notifies the Office of the Registrar in person or in writing before the last day to add classes:

*Student's name, telephone number, e-mail address, mailing address, date and place of birth, major field of study, participation in officially recognized activities and sports, dates of enrollment, honors, awards, degrees completed, dates of degrees conferred, institutions attended prior to admission to UOG, gender, class level, and full-time/part-time status.*



4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University of Guam to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: *Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-4605. Website: www.ed.gov/policy/gen/guid/fpco/ferpa*

**III. TUITION AND FEES**

The Board of Regents establishes tuition and other fees at the University of Guam. University of Guam accepts MasterCard, VISA, and American Express credit cards. A non-refundable Application Fee must accompany all applications for admission. No application will be considered if the fee has not been paid, and the applicant will not be permitted to register for any course.

*NOTE: The charges listed in this bulletin are those in effect at the time of publication and are subject to change by the Board of Regents of the University of Guam.*

**A. TUITION RATES**

	<u>Cost Per Credit Hour</u>
Resident Tuition	\$258.00
Non-Resident Tuition	\$639.00

**B. RESIDENCY RULES**

**Resident and Non-Resident Students** An applicant is initially classified as a resident or non-resident for tuition purposes at the time of application with the Office of Admissions. The classification, which is certified by the Registrar, is based upon information furnished by the student and from other relevant sources. In compliance with the Residency Policy passed by the Board of Regents on February 1996 and amended on May 1997 and June 17, 2004, students in Non-Resident status are required to pay non-resident tuition.

The considerations used in determining Residency status are as follows:

- a. Establishment of a domicile on Guam or in one of the Freely Associated States (the Commonwealth of the Northern Marianas Islands, the Federated States of Micronesia, the Marshal Islands, or the Republic of Palau) as mandated by 17GC16125. (a) for a period of twelve month prior to the beginning of the term for which residency is claimed, or
- b. Evidence of residency for a period of twelve months or more prior to the beginning of the term for which residency is claimed. Evidence of residency will be shown by a student providing documentation from one of the following<sup>1</sup>:
  - Permanent employment on Guam (verification of employment)
  - Payment of income taxes of Guam (by student, or by parent/guardian if the student is a dependent).
  - Ownership or rental of living quarters on Guam.
  - Continue to use a Guam permanent address on ALL RECORDS (educational, employment, military, financial).
  - Retain your Guam voter’s registration.
  - Maintain a Guam driver’s license or vehicle registration. If it is necessary to change your license or registration while temporarily residing in another location, the license MUST be changed back to Guam within 10 days of the date of return to Guam, and the vehicle registration must be changed within 20 days of the date of return.
  - Village Mayor’s certification of residency.

The burden of proof is upon the student making a claim to resident student’s status. The admission of students who knowingly provide false information for the purpose of achieving resident status shall be subject to cancellation and adjusted billing.

**Exemptions to the twelve-month requirement where resident classification may apply<sup>1</sup>:**



**Graduate of a Guam High School** You may be entitled to an exemption from nonresident tuition if you attended high school in Guam for three (3) or more years AND graduated from a Guam high school. You are not eligible for this exemption if you are a nonimmigrant alien.

**Attended Elementary and Middle School on Guam** You may be entitled to an exemption from nonresident tuition if you attended both elementary AND middle school on Guam. You are not eligible for this exemption if you are a nonimmigrant alien.

**Active Military Duty** United States Military personnel and their authorized dependents (as defined by the Armed Services) during the period such personnel are stationed in Guam on active duty. NOTE: This exception does not apply to employees of other U.S. federal government departments, bureaus, or agencies or their dependents who are assigned or stationed to Guam.

**Legal Place of Residency** You may be entitled to an exemption from nonresident tuition if you are able to demonstrate to the Registrar that Guam is your legal place of residency and you intend to make Guam your permanent place of residency.

You may be entitled to an exemption from nonresident tuition if you are able to demonstrate that you permanently reside in Guam, but have been absent for only educational, training, or military reasons.

**<sup>1</sup>Non immigrant aliens, e.g. B,F,H,E Visa holders, are classified as non-residents and are not qualified for resident tuition rates or exemptions.**

If you are classified as a non-resident and wish to be considered for resident reclassification, complete the "Petition for Residency Student Classification" before the semester or term you wish to enroll. Approved changes of status will become effective for the term or semester following the approval; they are not retroactive, and no refunds will be given.

### C. SENIOR CITIZENS

Persons 55 years or older are entitled to free tuition at the University of Guam, provided that he/she has been a resident of Guam for no less than five (5) years preceding enrollment (Public Law no. 24-151), and provided that they have been admitted to the University. Admission into a course shall be on a space available basis or, if course(s) is full, by permission of the instructor(s). A senior citizen may apply for admission as a regular student or as a non-degree seeking student. Registration is *scheduled* after the scheduled adjustment period (add/drop) of any regular semester. However, a Senior Citizen may opt not to participate in this program and instead enroll during any registration period provided that he/she registers on the assigned registration for her/his class level and provided he/she pays the required tuition and fees.

NOTE: Because all summer classes and out-of-normal semester classes are offered on a self-sustaining basis, there will be no senior citizen tuition waiver for these classes. The tuition waiver is only available for regular fall and spring semester courses. All other rules apply. For assistance, contact the assigned coordinator at the Records Office. All admissions and enrollment requirements apply.

### D. VETERANS

All veterans enrolling at the University of Guam for the first time must report to the Financial Aid Office located at the Field House. Supporting documents that you should bring are: DD214, NOBE, Kicker, marriage certificates, and birth certificates for each dependent child (whichever is applicable). Veterans with no prior training under the GI Bill or former VA students who have taken an educational break for more than 45 days are urged to see the VA Coordinator at least two months before enrolling.

### E. ACTIVE DUTY MILITARY PERSONNEL

All active duty military personnel as well as veterans with more than one year of service are encouraged to visit with the Admissions and Records Office at the Field House for information concerning credit granted for military service. The University of Guam is a member of Service members Opportunity Colleges (SOC & SOC-NAV), which insures transferability of credits among member institutions.



**F. MILITARY ACTIVATION DURING WARTIME OR FOR MANDATORY TRAINING**

Recognizing the need to accommodate students who are asked to serve their country during wartime or for mandatory military training, the University of Guam will allow students called to active military duty for deployment during wartime or for mandatory military training while enrolled in a given semester to be provided a refund of tuition and fees and official withdrawal from their classes. As an alternative to refunds, students may opt for credit against future enrollment, or request an incomplete grade (“I”) from their respective instructors (subject to instructor approval). Students will be required to provide to the Registrar’s Office and the Business Office written notice and evidence of active military status and indicate whether a refund or credit is preferred.

**G. OTHER SPECIAL TUITION RATES**

- Graduate students who enroll in undergraduate courses for any reason will be charged the graduate rate.
- The fee for Audit or for Credit-by-Examination is the cost that would be charged the student if the student enrolled for a regular class.

**H. FEES**

<u>Regular Semester (at time of registration)</u> .....	<u>Fall 2010/ Spring 2011</u>
Registration .....	\$12.00
Library Services .....	\$24.00
Athletics .....	\$24.00
Health Services.....	\$12.00
Student Activities .....	\$24.00
Student Services .....	\$44.00
Computer Fee .....	\$24.00
Internet .....	\$68.00
Fieldhouse .....	\$17.00
 <u>Summer Session (at time of registration)</u> .....	 <u>Summer 2011</u>
Registration .....	\$12.00
Library Services .....	\$24.00
Athletics .....	\$12.00
Health Services.....	\$12.00
Student Activities .....	\$24.00
Student Services .....	\$24.00
Computer Fee .....	\$24.00
Internet .....	\$58.00
Fieldhouse .....	\$8.50

Miscellaneous charges: In addition to the fees listed earlier in this section, the following charges are assessed when applicable:

Application fee (non-refundable)	
Must accompany all applications .....	\$49.00
Application fee for International Students.....	\$74.00
Cancellation Fees .....	(see Refund Regulations in this bulletin)
Change of Schedule Fee .....	(see Drop/Add fee below)
Check Service	
For each check that fails to clear .....	\$25.00
Drop/add fee (each form) .....	\$-0-
Copy Charge.....	\$0.10
Field Trip Fee.....	Charges Vary
Graduation Fee .....	\$44.00
Graduation Reapplication Fee .....	\$24.00



Laboratory Fees on a per course basis .....	see schedule
Library Fines .....	Charges Vary
Lost or Damage Fee .....	Replacement Cost
Thesis Binding Fee .....	\$30.00

If a student's financial obligations have not been met, the Office of Admissions and Records will not release transcripts, diploma or other official records of the student, and the student will not be permitted to register for further courses. The University will charge interest of 8.5% per annum on all debts not received by the payment deadline. Students will have to pay fees if their account is sent to a Collection Agency. Matters relating to the student's financial obligations to the University should be referred to the Bursar's Office (735-2940/3/5). The University may report students with unpaid accounts to a credit bureau and/or Department of Revenue and Taxation.

Payment Deadline: Payment deadlines are advertised each semester and during the summer terms in the Course Schedule advertisement. Please refer to current course schedule for payment deadlines.

Transcript Fee: The University will only release transcripts to students who have met all their financial obligations. The first copy is provided free. Additional copies may be obtained at \$5.00 per copy. Students may obtain copies of their transcripts in one hour when necessary by paying a special service charge of \$20.00 in addition to transcript fees. (**Note:** The service charge is assessed per request, not per transcript. Example: if a student needs three transcripts and requests one-hour service, the total charges will be \$35.00; \$15.00 for three transcripts plus \$20.00 service charge.)

If a student's financial obligations have not been met, transcripts and other official records of the student will not be released by the Office of Admissions and Records, and the student will not be permitted to register for further courses. Further, the student will not be allowed to fully withdraw from the University until he/she completes payment. The University will charge interest of 8.5% per annum on all debts including returned checks. Matters relating to the student's financial obligations to the University should be referred to the Comptroller. The University reserves the right to send delinquent accounts to a collection agency that will require the student to pay additional fees and interest. The University also reserves the right to give information on delinquent accounts to credit bureaus and credit reporting agencies.

Members of the U.S. Armed Forces should consult their Education Office regarding support for tuition and fees.

## I. BOOKS AND SUPPLIES

Books and supplies are available at the University Bookstore located in the Student Center and must be paid for at the time of purchase. The Bookstore will not accept charge accounts. The Bookstore accepts MasterCard, VISA, and American Express credit cards.

## J. REFUND REGULATIONS

The University of Guam Board of Regents approved the Refund schedule below on April 18, 1996. Refund of tuition, when warranted, may be made in accordance with the refund schedule below. Tuition refunds will be honored only when the official withdrawal form has been submitted to the Business Office. No refunds will be given after the withdrawal periods listed below. Full tuition refund (100%) will be granted for courses canceled by the University.



**K. WITHDRAWAL PERIOD AND OTHER FEES**

Cancellation Fees: If you register for a class and later decide to drop or withdraw from class(es), you will be charged a cancellation fee as follows:

<u>Regular Semester</u>	<u>Fall 2010/Spring 2011</u>
<i>Tuition</i> before the first day of class .....	0%
<i>Fees</i> before the first day of class .....	0%
<i>Tuition</i> during the first week of class .....	5%
<i>Fees</i> during the first week of class .....	100%
<i>Tuition</i> after the seventh day of the semester .....	100%
<i>Fees</i> after the seventh day of the semester .....	100%

**Note: There is a different schedule for Saturday classes. See the Business Office for details.**

<u>Summer Session</u>	<u>Summer 2011</u>
<i>Tuition</i> before the first day of class .....	0%
<i>Fees</i> before the first day of class .....	0%
<i>Tuition</i> the first day of class .....	5%
<i>Fees</i> the first day of class .....	100%
<i>Tuition</i> after the first day of the session .....	100%
<i>Fees</i> after the first day of the session .....	100%

Students who are waiting for financial aid or have not yet paid for their tuition and fees are still financially obligated by the above regulations.

Students who do not officially drop or withdraw from class(es) within the time periods above and still owe tuition and fees, are liable for payment and will be billed accordingly. Therefore, it is crucial to officially drop or withdraw from class(es) in a timely manner.

If there are multiple class start days for the summer term, the refund policy for the above schedule will begin on the first day of the first class of the summer term.

Registration and Course Fees are not refundable except for courses canceled by the University. Refund checks will be mailed four to six weeks after a student drops a class or withdraws from the University.

**IV. STUDENT RESOURCES**

**A. COUNSELING SERVICES**

**ISA Psychological Services Center**

ISA Psychological Services Center offers a variety of professional services to students, faculty, and staff of the University of Guam. The Center provides a safe place to talk with a clinical psychologist or student counselor about personal issues or concerns. All services are designed to promote individual growth and personal enrichment, and are provided free of charge. Call or drop in, Monday to Friday, 9:00 a.m. – 5:00 p.m., Fall and Spring semesters. HSS 202 (Humanities & Social Sciences Bldg) Tel. 735-2883 Fax 734-5255



### **Enrollment Management and Student Services/Counseling Services**

The staff of EMSS Counseling Services provides academic counseling services to all students. These services are aimed at helping students understand and address emotional and academic concerns that may prevent them from gaining the most from their university experience. Students are encouraged to visit the Counseling Services Office. Efforts will be made to help them find effective solutions.

Students may take vocational interest inventories in order to gain a better understanding of their career potentials. The latest file on microfiche regarding university and college catalogs is available, as well as numerous educational and vocational resource materials. Also, applications are available for the GMAT, GRE, and many other standardized examinations required for admission to professional programs.

The offices are located in the Student Center. For information call 735-2233-34 or FAX: 734-3451.

### **B. EEO/ADA & TITLE IX OFFICE**

The EEO/ADA & TITLE IX Office provides various services to students relating to equal employment opportunities, needs for students with disabilities and ensures non-discrimination on the basis of sex in the admission to or employment in its education programs or activities.

Our Office provides for the needs of students with disabilities to assure they can access all institutional programs and services, foster independence and facilitate self-advocacy. Request for academic accommodations should be done at least 4 weeks before classes begin. ***All students with disabilities must submit appropriate educational, medical and psychological documentation to substantiate their need for services. Confidentiality is maintained.***

Students with disabilities may benefit from commonly offered accommodations that include, but are not limited to:

Library Assistance

Note Takers

Readers

Academic Support Center/Tutors

*(Undergraduate students may use existing tutorial labs and services which are available through the TRiO Program in the areas of English and Mathematics)*

Sign Language Interpreters

Special Equipment *(voice/tape recorders)*

Adapted Testing *(required when students with disabilities need special equipment, readers, writers, proctors, additional time, etc... to take quizzes, exams, and placement tests.)*

Students are advised to visit the EEO/ADA & TITLE IX Office to pick up a copy of the *Policy for Equal Employment and Non-Discrimination/Non-Harassment and Policy and Procedure for Students and Applicants with a Disability Handbook*. Requests for academic accommodations may also be made by contacting our Office at:

EEO/ADA & TITLE IX OFFICE

IYA-HAMI HALL

DORM 2, ROOM 106 (right wing entrance)

(671) 735-2244 or TDD (671) 735-2243

Email address: [eeo-ada@uguam.uog.edu](mailto:eeo-ada@uguam.uog.edu)

### **C. STUDENT HOUSING & RESIDENCE LIFE**

The University of Guam has a Residence Life program providing comfortable on-campus housing for students. The University has two traditional style residence halls providing accommodations for up to 196 students in double occupancy rooms. Though two students generally share residential rooms, single rooms may be obtained for a premium when space is available.



Our residence halls are staffed by trained resident assistants (RAs) who are selected for their maturity and leadership. The RAs enhance the community life of the residence halls and the well-being of residents by coordinating co-curricular and extracurricular activities, competitions, and events.

Each hall is equipped with kitchen facilities for students to prepare their own meals, no meal plan is offered by the University.

Applications for housing may be obtained by calling the Office of Student Housing at (671) 735-2260, by emailing: [sho@uguan.uog.edu](mailto:sho@uguan.uog.edu) or by writing to the University at the following address:

Director of Student Housing  
University of Guam  
UOG Station  
Mangilao, Guam 96923  
Fax: (671) 734-6811  
Webpage: <http://www.uog.edu/gateway>

#### **D. FINANCIAL ASSISTANCE**

Students who need financial assistance to pursue graduate programs are encouraged to take advantage of the various types of aid available at the University (for undergraduate student financial assistance programs, see the Undergraduate Catalog). Application forms and information may be obtained from the Financial Aid Office in the Fieldhouse. Financial aid can be categorized into major kinds as follows:

##### **I. U.S. Department of Education Programs (Federal Title IV Student Aid)**

Special and Regular students, who do not possess a high school diploma or GED, are not eligible for federal financial aid, unless the student meets the "Ability to Benefit" criteria.

- A. College Work-Study: Part time employment on campus for eligible graduate students. Jobs pay a minimum of \$8.00 or more depending on the nature or complexity of the work. Students may work up to 20 hours per week. (Contact: Financial Aid Director)
- B. Stafford Student Loan: Low interest (8%) loans made to eligible undergraduate/graduate students by lending institutions deferred repayment until student graduates.
- C. William D. Ford Direct Student Loan: by U.S. Department of Education.
- D. Leveraging Educational Assistance Program Policy (LEAP): Grant aid for eligible undergraduate/graduate students based on unmet financial need.

NOTE: To maintain eligibility for the federal student aid programs, a student must be in good academic standing and be making satisfactory progress toward his/her degree. Please contact the Financial Aid Office for the specific program requirements.

Applications for these programs are available upon request from the Financial Aid Office, University of Guam, UOG Station, Mangilao, Guam 96923, or students can apply online via the web [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Application forms are generally available during February for the following academic year.

##### **II. Government of Guam Student Financial Assistance Program**

The student Financial Assistance Program consists of the Government of Guam Professional Technical Award, Student Loan, and Merit Award. The Program is mandated by public law, implemented by the Board of Regents and administered by the Financial Aid Office, University of Guam. Deadline for application is April 30 for the Academic Year. Applications are available at the Financial Aid Office. There is a residency requirement. Contact the Financial Aid Office at 735-2287.



Dr. Antonio C. Yamashita Educator Corps Scholarship Program (YEC): The Program provides financial assistance to bonafide residents of Guam who are pursuing courses of study leading to either a Bachelor of Arts in Education or Master of Education in Administration and Supervision or in School Guidance and Counseling and who wish to work in the Guam Public School System. YEC also supports those seeking an initial certification in teaching, counseling, and/or, administration and supervision through the Department of Education. Scholarship support comes in the form of monthly stipends, payment of tuition and fees, and an allowance for books and supplies. The announced application cycles for the year allow for the entry of new recipients at the start of the Spring, Summer, and Fall semesters. Prospective scholarship recipients may acquaint themselves with the established requirements for application by way of a published program brochure or by addressing their inquiries to any of the YEC staff. The office is located on the west side of the School of Education building room 119 and is open for business Mondays through Fridays, 8:00am~12:00pm and 1:00pm~5:00pm. For additional information call 735-2470/71.

### III. Individual Graduate Programs

Specific scholarships or assistantships may be available through the Financial Aid Office. Teaching or research assistantships may be available in some areas through the appropriate colleges, units, or divisions of the University.

## E. VETERANS AFFAIRS

The University is approved for the training of veterans and their dependents under educational guidelines established by the Federal Government. Authorization for training under all federal laws must be obtained from the Veterans Administration through its regional office at P.O. Box 50188, Honolulu, Hawaii 96850. For further information contact the Financial Aid Office.

## F. STUDENT HEALTH SERVICES (SHS)

Our mission is to provide a comprehensive program for students in efforts to maintain optimum physical and mental health. SHS is committed to providing high quality, low cost health care to all students officially enrolled at UOG. These health care services are confidential and are responsive to the needs of our diverse student population. SHS evaluates, maintains and promotes the general health status of our students so they may make informed, appropriate and healthy life choices to achieve their academic and career goals. Records are maintained to document services provided. Students who are not currently insured are encouraged to purchase a health insurance plan.

The Student Health Service is an institutional member of the American College Health Association (ACHA) and the Pacific Coast College Health Association (PCCHA).

**Health Requirements:** All applicants must supply evidence of having been vaccinated against measles, mumps, and rubella (MMR#1 and #2) and the results of a tuberculin skin test taken no earlier than six (6) months of the date of application. Student Health Service offers this test at no charge provided your application fee is paid for and your application for re-entry is submitted. In addition, applicants must complete a Report of Medical History form and submit it to the Student Health Service. Required documents must be submitted to Student Health Service and be cleared before orientation and registration. Failure to submit documents to clear health requirements will delay your registration.

**Wellness Program:** The Student Health Service offers several prevention programs. This program is designed to assist our clients who have the desire to improve their health using natural approaches. Students are encouraged to begin with completing our Balancing Body Chemistry Health Assessment form to assess your overall medical needs and health risks, such as coronary heart disease and diabetes. We also provide you with exercise, nutrition counseling, smoking cessation classes, and stress management assessments -- all part of our preventative approach to medicine.



**International Students:** Most medical care services in the U.S. are extremely expensive. To protect our UOG International (I-20) Students from these high costs, the University requires all full-time International Students to have health insurance by providing proof of coverage that is valid on Guam. Please refer to the section on International Studies for additional information.

## G. STUDENT LIFE

The University offers many activities for the students. Some activities are sponsored by the University itself, while others are sponsored by various clubs and organizations. Each student has the opportunity to participate in over 30 organizations. Students interested in joining these clubs or starting new clubs are encouraged to see the Student Life Officer who is responsible for supervising publications, activities, and orientation for new students each semester, as well as other programs.

## H. COMPUTER FACILITIES

The Computer Center provides computer services to the University community, particularly its administrative, instructional and research needs. The Center will provide computer services to the community as resources are available. A Computer Lab, with terminals and computers at the Center, is open to the University community, and can be arranged for faculty and staff to use 24-hours a day and 7-days a week. Communication lines and computers are also set up to access on/off campus networks and data bases.

The Computer Center administers an Internet node, providing an Internet gateway for various agencies and serves as Internet domain administrator for the region.

The School of Business and Public Administration maintains 3 computer laboratories for teaching and student use. The School of Education, Curriculum Resource Center includes computers for teacher training, and the College of Natural and Applied Sciences maintains computer laboratories for mathematics and science courses. Other computer labs for student use are located around the campus. Please contact your dean or the Computer Center for further information.

## I. LEARNING RESOURCES (ROBERT F. KENNEDY MEMORIAL LIBRARY)

The Territorial College of Guam opened in 1952 with its curriculum supported by a library collection of 2000 volumes, housed in a Quonset hut. Since then, the University of Guam Robert F. Kennedy (RFK) Memorial Library, housed in the Tan Siu Lin Building, has evolved into the largest library and research facility in the Micronesia region. The library provides 54, 201 square feet of work and study area, and is equipped with 400 reading seats, serving the University as well as the community of Guam.

Administered by the Learning Resources Director, the University of Guam RFK Memorial Library is an academic component and the central library facility of the University. At present, it houses over 96,456 print titles and 124,684 print holdings; 25,945 microfilm reels and 899,748 microfiche units; 1527 print serial titles, 184,844 print serial issues; and 4946 multimedia items. The library's web-based interfaced online catalog allows 24/7 access to students, faculty, staff and other community and regional cardholders and enrollees to the library's collection and electronic resources both on and off campus. Electronic database resources subscribed and licensed to the Library provide over 47,481 online journal titles and 27,318 unique titles that offer wide-ranged subjects of full-text peer-reviewed articles. New acquisitions and databases are selected to enhance academic quality by supporting the university community's classes, research and professional needs. In January 2009, a new Integrated Library system (ILS) was installed. The new SYMPHONY went live in February 2009. 52 Online databases such as *ARTSTOR*, *Asia-Studies Fulltext*, *Asia-Studies Humanities Fulltext*, *CINAHL Plus with Fulltext*, *EBSCO Academic Search Premier Fulltext*, *eHRAF World Cultures (Yale University)*, *JSTOR Fulltext*, *MathSciNet*, *MLA International Bibliography Fulltext*, *NewsBank Fulltext*, *ProQuest Fulltext (ABI/INFORM Dateline, ABI/INFORM Global, ABI/INFORM Trade & Industry, and ProQuest Social Science Journals)*, *PsycINFO*, *PsycARTICLES*, and *Wilson Readers Guide Fulltext*, etc. are extensively used by all patrons.



In September 2009, UOG Library received a \$401,118 three-year Federal National Leadership Grant from the Institute of Museum and Library Services (IMLS) for the “Information Literacy for Future Island Leaders” Project. The UOG/RFK library will create a comprehensive system of **graduate student support** through new bibliographic instruction (BI) classes, research services, and digital resources. A library team will design services and instruction to support graduate programs and research using both traditional and digital resources. The project will address research needs at Micronesia’s only American institution of higher education offering graduate programs by creating advanced information literacy classes, a research assistance center for graduate students, and a faculty and graduate student research blog, and by digitizing the UOG Thesis and Special Projects Collection. UOG faculty-ranked librarians will teach the graduate BI classes and manage the project. The project will demonstrate and test methods of advanced academic research assistance and instructional tools that can serve as models for libraries seeking to respond to student research needs.

The University of Guam RFK Memorial Library has been a designated Selective federal Depository since 1978 through the university’s land grand status. As one of the two selective depository libraries in the region, RFK Library receives 46% of U.S. government Publication, many in electronic and microform formats. The newly added **Documents Without Shelves** program provides 24/7 access to over 55,000 US Federal Government documents in full-text or PDF via the Library’s online catalog OCEAN.

Other special collections at the RFK Memorial Library include the Mobil East-Asian collection, the Micronesian Resource File, and the Reference Information File consisting of local and ephemeral materials of current interest. The East Asian collection offers books and periodicals on the cultures, history and societies of Japan, Korea, and China including Taiwan and Hong Kong. Mobil Oil Guam established this collection with generous initial and continuous support.

The Instructional Media services provides student and faculty needs in audio-visual duplication and video projects.

The University of Guam RFK Memorial Library provides Interlibrary Loan (ILL) services through OCLC, DOCLINE and other means to UOG students/faculty/staff/administrators, and to other library patrons in Guam, Micronesia and the Western Pacific region. Many items can be obtained cost-free, although there may be charges associated. UOG Library is also a resources library of the National Network of Libraries of Medicine’s pacific Southwest Region.

The RFK Memorial Library is open six days a week during the regular semesters. Hours are posted on the front entrance, Circulation Service Desk, Reference Service Desk and other locations within the building. During holidays and between semesters, an interim schedule is posted at these locations. For additional information please check the library’s homepage [www.uog.edu/library](http://www.uog.edu/library) or contact the Circulation Desk (671) 735-2311, the Reference Desk (671) 735-2341, or the Administration Office (671) 735-2331/2/3.

## J. CAREER DEVELOPMENT OFFICE

The Career Development Office (CDO) offers students and alumni assistance in job placement and for suitable positions in their career areas. The office is committed to helping develop self-direction and personal responsibility in the career decision-making and job search process. CDO is open to all UOG students and alumni. The following programs and services are offered year-round.

**Job-Search Skills:** Books, workshops, and videotapes are available to introduce students to résumé writing, letters of application, other correspondence, and interview techniques. Workshop schedules are posted at the CDO office, where registrants may sign up to participate. Each student and alumnus may submit a résumé for critique by the CDO Officer.

**Employment Opportunities:** A listing of current job openings is maintained and includes full- and part-time jobs; off- and on-campus student jobs; and local, national, and international employment. Students and alumni may also interview with local, mainland, and overseas employers who visit the campus. Interview schedules are posted on CDO Bulletin Boards at the Student Center and are published in the UOG *Triton’s Call* student newspaper.



**Career Services Library:** Researching an employer's organization is essential in a career search. The CDO library provides employer recruiting literature, employer directories, annual reports, and other publications on job market conditions and trends, employer expectations, and salaries. Also available are employment vacancy listings from local, national, and international businesses, military, government, and other organizations.

**Other Services:** Special career programs, including career fairs, mock interviews, clothing and appearance workshops, panels with representatives from government, outreach presentations to student organization, and classes, are available throughout the year.

Personal conferences with the CDO may be arranged to review student and alumni goals, plans, qualifications, career alternatives, the job market, employer information, educational requirements, and other career concerns.

Credential files, i.e., letters of recommendation, may be established to assist in graduate school applications or academic employment. Credentials will be mailed directly to an organization or institution upon request.

## K. OFFICE OF ADMISSIONS & RECORDS

The University of Guam Office of Admissions and Records mission is to provide efficient, timely and personable service to students, the campus community, and outside agencies; to consistently and fairly implement local, federal, and institutional credibility through the proper maintenance of the student academic transcript.

Graduate students may request the following services from this office: official transcripts, graduation application, change of name or address, certification of enrollment, grades, student ID & PIN, and the distribution of student schedules and course offerings.

Office of the Registrar  
Monday - Thursday, 8am-5pm, Fridays, 8am – 3pm  
735-2204, 735-2203 (fax)  
[admitme@ugam.uog.edu](mailto:admitme@ugam.uog.edu)  
[www.uog.edu](http://www.uog.edu)  
1<sup>st</sup> Floor, Field House

## V. RESEARCH INSTITUTES

The University of Guam has seven (7) formally constituted research and development institutes or laboratories:

### ***CANCER RESEARCH CENTER – GUAM (CRCG)***

Dr. Helen J.D. Whippy, Principal Investigator, Ph: (671) 735-2994 FAX: (671) 734-3636  
CRCG website at [www.uog.edu](http://www.uog.edu), UOG Dean's Circle House #7.

The Cancer Research Center of Guam was established in September of 2003 as a research partnership between the University of Guam and the Cancer Research Center of Hawaii. The partnership is one of a handful of minority institute/cancer research center partnership funded by the National Institute of Health, National Cancer Center, U54 Partnership Grant.

The partnerships objective is:

- To increase the cancer research capabilities in a variety of different disciplines at the University of Guam.
- To increase the number of minority scientist of Pacific Islanders ancestry engaged in cancer research or other related activities by providing pertinent undergraduate, graduate, post-graduate training opportunities.
- To provide career development for cancer investigators at the University of Guam in order to develop and sustain independently funded cancer research program at the University of Guam.
- To further strengthen the focus of research, training and outreach activities at the Cancer Research Center of Hawaii on the disproportionate incidence, mortality, and morbidity in minority population by including the Territory of Guam into the region served by CRCH.



- To ultimately reduce the impact of cancer on the population in the Territory of Guam (and possibly other U.S. affiliated island in the Pacific Region) by enhancing the awareness of cancer prevention opportunities and improving the quality of care for cancer patients.

### ***MARINE LABORATORY***

Dr. Laurie Raymundo Director; Ph: (671) 735-2184; FAX: 734-6767;

E-mail: [lraymundo@gmail.com](mailto:lraymundo@gmail.com)

The University's Marine Laboratory, established in 1970, is a research, teaching and service facility located on the shore of Pago Bay below the main campus. The research focus of the Marine Laboratory is in the area of tropical reef studies. Basic research is conducted by individual staff members in their specialty areas (ichthyology and fisheries biology, evolutionary ecology, population genetics of marine organisms, marine biogeography, general invertebrate zoology, coral physiology and larval ecology, chemical ecology of reef organisms and natural products chemistry, community ecology and species interaction). Applied research is conducted in aquaculture and tropical fisheries. Services to the community include environmental impact surveys, studies relating to coastal zone management, and pollution research. The Marine Laboratory students have donated their time and given lectures and tours for many diverse interest groups and thousands of school children.

Research projects are concentrated on Guam but often reach out into the Commonwealth of the Northern Mariana Islands, the Republic of Belau, the Federated States of Micronesia, Republic of the Marshall Islands, and other regions of the Indo-Pacific. Professional publications presently number more than 450.

The Laboratory consists of three buildings. Research, office space and a computer lab are located in the 19,000 square-foot, two-floor research wing. The wing features a flowing seawater system with a direct input of ocean water. The southern portion of the new Water Sciences Building provides space for three additional offices, a synoptic collection of Micronesian marine organisms (966 ft<sup>2</sup>), a molecular genetics laboratory, and a confocal microscope room. The 3,264 ft<sup>2</sup> technical wing provides workshop facilities and maintenance and storage space for routine research instrumentation, boats and diving gear. A broad range of laboratory and field equipment is available. Housing facilities for visiting scientists are available.

### ***RICHARD F. TAITANO MICRONESIAN AREA RESEARCH CENTER (RFT MARC)***

Dr. John A. Peterson, Director; Ph: (671) 735-2153; FAX: (671) 734-7403;

E-mail: [japeterson@uguam.uog.edu](mailto:japeterson@uguam.uog.edu)

The three-fold mission of the Richard F. Taitano Micronesian Area Research Center (RFT MARC) includes resource collection development, research, and service. Since its establishment in 1967, RFT MARC has developed a major collection of Micronesian and Pacific area materials. The RFT MARC Collection is located in the RFT MARC/Computer Center Building, and includes books, manuscripts, periodicals and serials, government documents, personal papers and archives, reprints, and maps. The Collection includes especially strong holdings of Spanish materials in both full-size and microform reproductions, reflecting the lengthy presence of Spain in Micronesia. In addition to the written materials, there are important holdings of audiovisual materials, including slides, photographs, cinema film, video cassettes, and musical scores relating to the cultural and historical heritage of the area. The Collection is a non-circulating reference collection, open to the public.

The research program at RFT MARC is closely integrated with the Collection. RFT MARC research faculty produces transcriptions, translations, and analytic bibliographic listings of important Spanish, German, French, Japanese, and other foreign language documents in the Collection. In addition to archival and historical research in the Collection, RFT MARC faculty have conducted research in the fields of anthropology, archaeology, history, education, political science, sociology, economics, and primatology. The service role of RFT MARC is performed through its program of publishing, teaching, public lectures, and coordinating campus events related to Guam and the Pacific. RFT MARC has published more than 120 titles of scholarly importance during the three decades of its existence. RFT MARC faculty and staff also provide community services through consultation and cooperation with government agencies and community organizations.



***MICRONESIAN LANGUAGE INSTITUTE (MLI)***

Rosa Palomo, Principal Investigator, Ph: (671) 735-2193; FAX: 734-0165;  
E-mail: [rpalomo@uguam.uog.edu](mailto:rpalomo@uguam.uog.edu)

The Micronesian Language Institute (MLI) was established at UOG in May 1990 and began full operations in December 1991. The purpose of MLI is to conduct research, service, and teaching activities that enlarge our understanding of the indigenous languages of Micronesia, and promote appreciation, documentation, instruction, the creation of new materials, and further development of Micronesian language resources. MLI is administered by the MARC Director.

MLI's work is guided by an eight person Regional Advisory Council, consisting of members representing Guam, the Republic of the Marshall Islands, the Federated States of Micronesia (Chuuk, Kosrae, Pohnpei, and Yap), the Republic of Palau, and the Commonwealth of the Northern Mariana Islands. Each Council member is an indigenous Micronesian language expert. A diverse selection of language research and service activities are underway, developed either in response to specific needs identified by governments and agencies within the Micronesian region, or because they are specialty areas of MLI professionals. MLI is administered by the RFT-MARC.

***WATER AND ENVIRONMENTAL RESEARCH INSTITUTE OF THE WESTERN PACIFIC (WERI)***

Dr. Gary R.W. Denton, Director, Ph: (671) 735-2690; Fax: 734-8890; E-mail: [grenton@uguam.uog.edu](mailto:grenton@uguam.uog.edu)

The Water and Environmental Research Institute of the Western Pacific was established as a research unit of the University of Guam in May 1975. It is one of 54 similar institute established by the U.S. Congressional Delegation at each Land Grant university in the United States and in several territories. The role of the Institute is to provide (WERI) water and environmental resources information by conducting basic and applied research in an interdisciplinary environment, by teaching, and by disseminating research results. Currently, WERI is ranked among the top six institutes nationwide, based on its professional performance.

Consistent with regional role of the University, the Institute devotes part of its program effort to Western Pacific islands other than Guam. It is the only research center of its type in this geographic area and endeavors to respond to the unique conditions that exist here. The Institute works closely with an Advisory Council composed of environmental and water resources professionals from the Western Pacific region.

Water resources research is inherently multidisciplinary and includes all the water and environmental related areas of engineering as well as other areas such as biology, chemistry, economics, law, geology, anthropology, climatology, and meteorology. In order to undertake research of this nature, the Institute draws from the varied expertise of its research faculty members, other University of Guam faculty, research affiliates from other universities, and local professionals.

***WESTERN PACIFIC TROPICAL RESEARCH CENTER***

Dr. Lee Yudin, Dean, College of Natural and Applied Science and Director of the Agricultural Experiment Station; Ph: (671) 735-2000; FAX: 734-6842; E-mail: [lyudin@uguam.uog.edu](mailto:lyudin@uguam.uog.edu)

The Western Pacific Tropical Research Center of the College of Natural and Applied Sciences is the agricultural research center of the University of Guam. There are three field research facilities located in areas representing the different soil types of Guam: Yigo, Inarajan, and Ija.

The Western Pacific Tropical Research Center concentrates on applied research that directly impacts agriculture and natural resources in Guam, as well as in other tropical areas. Current areas of specialization are soils, horticulture, entomology, plant pathology, animal nutrition, turf grass, human nutrition, agricultural engineering, agricultural economics, marketing, aquaculture and forestry. Research laboratories are located at the University main campus and in Yigo.



Financial support for the Western Pacific Tropical Research Center comes primarily from the Cooperative State Research Education and Extension Service (CSREES) of the USDA and the Government of Guam. Additional funding is also received from the Tropical and Subtropical Agricultural Program of the Special Grants Section of the CSREES, the Agricultural Development in the American Pacific (ADAP) programs of the USDA, and other funding agencies.

The Western Pacific Tropical Research Center also has collaborative research programs with several land-grant Universities in the western United States, the College of Micronesia, the College of the Northern Marianas, the American Samoa Community College, and several international research centers. Most of the research projects are designed to have direct application to Guam, Micronesia, and other areas of the Western Pacific, and the tropics in general.

In addition to concentrating on research, the Western Pacific Tropical Research Center faculty teaches undergraduate courses in agriculture, graduate courses in environmental science, conduct workshops for teachers and collaborate with the University of Guam Cooperative Extension Service.

***GUAM CENTER FOR EXCELLENCE IN DEVELOPMENTAL DISABILITIES EDUCATION,  
RESEARCH AND SERVICE (GUAM CEDDERS)***

Dr. Heidi San Nicolas, Director, Ph: (671) 735-2481; FAX: 734-5709; TTY: 734-6531 [www.guamcedders.org](http://www.guamcedders.org) E-mail: [heidi.sannicolas@guamcedders.org](mailto:heidi.sannicolas@guamcedders.org)

The University of Guam CEDDERS is one of 67 federally funded university centers for excellence in developmental disabilities education, research and services found in every U.S. state and territory. Its mission is “to create pathways that enhance, improve, and support the quality of life of individuals with developmental disabilities and their families.”

CEDDERS has served as a training and technical assistance provider for Guam and the Western Pacific region for the past fourteen years. From its inception in 1993, CEDDERS has evolved into a dynamic organization that aims to provide assistance in the movement to improve the quality of life for individuals with developmental disabilities and their families. Past and on-going collaborative efforts include facilitating a wide variety of interdisciplinary training activities at the pre-service, in-service, and community based-levels that enable consumers, families, and service providers to access opportunities to expand their knowledge, skills, and abilities.

Community service, technical assistance, training and research and dissemination activities are carried out through three major initiative areas: Consumer Leadership and Systems Change; Health, Wellness, and Prevention; and Inclusive Communities. CEDDERS offices, which include the Guam System for Assistive Technology (GSAT) Training Center, are located on Dean Circle, with the central office at House 29.

Student research and teaching assistantships, and career-building research opportunities are available through the research institutes and in association with individual faculty research programs.

## VI. PUBLICATIONS

***MICRONESICA*** is a refereed journal in the natural sciences. It includes original research in the fields of archaeology, physical and medical anthropology, anthropological linguistics; systematic and ecological botany and zoology, agricultural sciences, marine sciences, and related disciplines concerned primarily with Micronesia and adjacent Pacific islands. It is normally published twice a year with irregular supplements. Contents and abstracts of current issues, indexes of past issues, etc., on web site: <http://www.uog.edu/up/micronesica/index.html>. Call 735-2852 to purchase or subscribe.

***The Micronesian Educator*** is a refereed journal of educational research and practice published annually by the School of Education. The journal invites contributions from researchers and practitioners which offer insights and understandings about education in Guam and Micronesia. The journal serves as a forum in which to share current



research, theoretical perspectives and innovative practices in education with a particular focus on this region. Contact the Dean, School of Education for more information.

***Storyboard: A Journal of Pacific Imagery*** is a multilingual journal with a focus on Pacific writing. It publishes quality poetry, fiction, and non-fiction written in English or any other Pacific Region language with translations into English, as well as appropriate art. Micronesian writers and artists are particularly encouraged to submit material. It is normally published once per year by the Division of English and Applied Linguistics, College of Arts and Sciences. For more information, contact Dr. Chris Schreiner, [csscamel@yahoo.com](mailto:csscamel@yahoo.com)

***Coral Reef Newsletter***, an international bulletin sponsored by the Pacific Science Association, is also issued twice a year.

Various publications of the Richard F. Taitano Micronesian Area Research Center and the College of Natural and Applied Sciences are also produced by University faculty and staff.

***PACIFIC ASIA INQUIRY: MULTIDISCIPLINARY PERSPECTIVES Occasional Papers in the Liberal Arts and Social Sciences***: The purpose of this peer-reviewed, on-line, occasional paper series is to serve the interests and concerns of both the specialist and the general reader, to encourage scholarship in the region, to provide a publication forum for the many disciplines now represented in Pacific Asian research. Send inquires to Dr. Owen at [aowen@uguam.uog.edu](mailto:aowen@uguam.uog.edu).



**MASTER OF ARTS IN ART**  
**Program Chair: Ric R. Castro**  
**Fine Arts Bldg., Room FA-202A**  
**Telephone 735-2743; E-mail: [ricrc@uguam.uog.edu](mailto:ricrc@uguam.uog.edu)**

**OBJECTIVES**

The College of Liberal Arts and Social Sciences, with faculty from the Fine Arts Program, offers courses for the degree of Master of Arts in Art with the option of concentrating on Painting, Graphics, or Ceramics, including pottery and sculpture, or combined media. Intellectual advancement of the graduate student, development of initiative, research technique, advanced skill and proficiency, and designing enthusiasm are the goals of the program.

**MEMBERS**

*CASTRO, Richard R.*, Professor of Art  
*RIFKOWITZ, Lewis S.*, Professor of Art

**ASSOCIATE MEMBERS**

*BABAUTA, Jose*, Associate Professor of Art

**DEGREE REQUIREMENTS**

Prospective candidates for the M.A. in Art must submit a portfolio (slides or original work) of ten (10) or more examples of recent work and a copy of undergraduate transcripts to the graduate program chairperson of the Fine Arts Program. In addition, at least two (2) letters of recommendation must be submitted from persons competent to discuss the applicant's work.

Interested students must first obtain admittance to the Graduate Studies of the University of Guam. They must then seek admission into the Visual Art graduate program.

The candidate for an M.A. in Art must complete a minimum of 30 semester hours in Art. These should be accumulated from the chosen area of concentration, art history and related electives within the graduate course offerings of the Fine Arts Program. In certain circumstances appropriate graduate courses from other disciplines may be submitted with the approval of the student's advisor, the graduate program chairperson of the Art program, and, if applicable, the college dean.

Normally under the program the candidate will be required to prepare and mount an exhibition of recent creative endeavors (AR696), accompanied by an illustrative statement which includes a detailed discussion of the artistic problems involved in the exhibition. In the final oral examination the student will be required to explain and be prepared to answer questions concerning this exhibition and statement, and to demonstrate a general knowledge of his/her field.

The student's exhibition committee will be selected using criteria analogous to the ones used in selecting the traditional thesis committee. These criteria may be obtained from the student's advisor.

If, however, the candidate has a particular research interest, the traditional thesis may be undertaken. It is suggested that research foci be placed in the area of Pacific Arts studies or Far Eastern Art.

**COURSE REQUIREMENTS - (30 CREDIT HOURS MINIMUM)**

<b>Required Studio Courses; select from:</b> .....		<b>9</b>
AR504	Graduate Ceramics (3)	
AR505	Graduate Ceramics (3)	
AR508	Graduate Sculpture (3)	
AR509	Graduate Sculpture (3)	



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AR550	Graduate Painting V (3)	
AR551	Graduate Painting VI (3)	
AR554	Printmaking I (3)	
AR555	Printmaking II (3)	
<b>Required Art History Courses; select from:</b> .....		<b>6</b>
AR590	Problems in Professional Practice (3)	
AR592	Practicum (3)	
AR593	Workshop (3)	
AR594	Special Studies (3)	
AR599	Independent Reading (3)	
AR691	Seminar (3)	
<b>Required Final Project:</b> .....		<b>3 or 6</b>
AR695	Thesis (6), or	
AR696	Creative Thesis (3)	
<b>Electives:</b> .....		<b>9-12</b>
Selected with the approval of advisor.		
<b>TOTAL</b> .....		<b>30 CREDIT HOURS</b>



**MASTER OF ARTS IN COUNSELING**  
**Program Chair: Dr. O. Randall Braman**  
**School of Education Bldg., Room 208L**  
**Telephone: 735-2410; E-mail: obraman@uguam.uog.edu**

**OBJECTIVES**

The School of Education offers a Master of Arts Program designed to prepare graduate students for advanced roles in the field of School or Community Counseling. This program includes theory, research, and an intense supervised practicum and internship. In the electives, graduate students may choose additional depth in the counseling areas of either research or practice.

**MEMBERS**

- ARTERO, Margaret Torres*, Associate Professor, Counseling/Curriculum and Instruction
- BRAMAN, O. Randall*, Assistant Professor, Counseling
- KANE, Stephen*, Associate Professor, Counseling

**Prerequisite:**

1. Meet all University requirements stated under Academic Regulations, including a score of 900 or better on the Graduate Record Exam and a minimum of 3.00 undergraduate GPA.
  
3. Write a statement of accomplishments, interests, and goals relating to counselor education. This statement will be submitted to the program Faculty who will then conduct an admissions interview. Entry into the program is contingent on passing this interview. The Counseling Program trains students to work with children and adults in both public and private settings. Because they deal with very sensitive personal issues, it is crucial that those who are admitted and graduated from this program have integrity, competency and uphold the ethical codes of the American Counseling Association and the American Psychological Association. For this reason, the M.A. Counseling Program faculty will conduct an admissions interview.

**Continuing Requirements:**

1. Annual student performance evaluations of competency to continue throughout the program.
  
2. Maintain minimum of 3.00 GPA for all coursework in the program. Graduate courses with grades less than a B require written program faculty and administration approval to continue in the program.

**COURSE REQUIREMENTS:**

<b><u>Core Courses</u></b>		<b>6 credits</b>
ED600	Issues and Philosophies in Culturally Diverse Schools (3)	
ED601	Introduction to Research Methods (3)	
or		
PY413G	Research Methodology in the Behavioral Sciences (3)	
 <b><u>Area of Specialization</u></b>		 <b>33 credits minimum</b>
ED619	Introduction to Counseling (3)	
ED620	The Counseling Process: Theory (3)	
ED621	Counseling Process: Individual Practice (3)	
ED622	Group Counseling (3)	
ED623	Dynamics of Individual Behavior (3)	
ED624	Individual and Group Assessment (3)	



ED625	Multicultural Counseling (3)
ED677	Ethical and Legal Issues in Counseling (3)
ED692	Practicum in Counseling (3)
ED698	Internship in Counseling (3/3)*

\*NOTE: ED698 can be taken twice over one semester for 6 credits or over two semesters.

**Comprehensive Written Examination. Annual Performance Review.**

**Electives:** ..... **3 credits**

Any 1 elective selected from the catalog list

**Special Project/Thesis Option (6 credits) or**

ED690	Special Projects in Counseling or
ED695	Thesis

**Professional Option in School or Community Counseling (6 credits)**

<b><u>School Counseling</u></b>	<b>or</b>	<b><u>Community Counseling</u></b>
ED678: Organization and Administration of School Counseling Programs (3)		ED679: Introduction to Community Counseling (3)
ED627: Career Counseling (3)		ED688: Personality and Mental Health (3)

**ELECTIVES:**

**I. PRACTICE:**

ED626	Prevention and Outreach (3)
ED627	Career Counseling (3)
ED628	Family Counseling (3)
ED629	Psychological Testing (3)
ED674	Lifespan Transition Counseling (3)
ED675	Group Counseling Practicum (3)
ED699	Special Topics in Counselor Education (3)

**II. RESEARCH:**

ED602	Qualitative Inquiry in Education (3)
ED603	Quantitative Analysis (3)
ED699	Special Topics in Counselor Education (3)

or

Any graduate course from either emphasis track, or advisor-approved Psychology and related program.

**TOTAL** ..... **48 CREDIT HOURS**



### MASTER OF ARTS IN ENGLISH

Program Chair: Dr. Andrea Sant Hartig; Advisor: Dr. Clarisa Quan

English and Communication Bldg., Room 117J and Room 213F

Telephone: 735-2736; email: ahartig@uguam.uog.edu

Telephone: 735-2730; email: risaquan@yahoo.com

### OBJECTIVES

The overall objective of the Master of Arts in English is to provide students with graduate-level skills in analytical and critical thinking, research methodologies, and advanced writing, both scholarly and creative. Students achieve depth of preparation in their areas of literary specialization as well as grounding in current critical theory and practice.

### MEMBERS

**CHANG, Yao-Xin**, Professor of English  
**FLORES, Evelyn**, Associate Professor of English  
**GUGIN, David**, Assistant Professor of English  
**HARTIG, Andrea Sant**, Associate Professor of English  
**QUAN, Clarisa**, Associate Professor of English  
**ROBERTSON, Daniel**, Professor of English  
**SCHREINER, Christopher**, Professor of English  
**VEST, Jason**, Associate Professor of English

### ASSOCIATED MEMBER

**PEREIRA, Aristides E.**, Assistant Professor of Communication

### ADMISSION REQUIREMENTS

To be admitted as a graduate student in the Master of Arts in English program, a student must have completed a B.A. in English, or its equivalent, with a 3.0 GPA in major coursework. The applicant must submit the standard application materials and follow the standard application procedures required for Graduate studies as indicated in this Graduate Bulletin.

Applicants who have earned undergraduate degrees in fields other than English, or who have been working professionally outside the university setting, are welcome to apply. After a review of their academic preparation by the Graduate English faculty, applicants will be required to complete any English courses, either before or during the M.A. program, that the M.A. Program Committee deems necessary for the applicant to successfully pursue graduate study in English.

Applicants must meet the criteria for enrollment as graduate students that are set out in this *Graduate Bulletin*. Students should also consult the *Bulletin* for requirements and procedures for application. In order to remain in good standing in the M. A. in English program, a student must attain and maintain a GPA of 3.00 for all graduate courses, and any undergraduate courses taken as prerequisites. All students will, during the course of their studies, develop a portfolio of their seminar work. This portfolio will be evaluated in order to assess their overall accomplishment.

### Thesis Options: Traditional or Creative

There are two possible thesis options for the M.A. English student. Students who follow the traditional option are those who desire to increase their mastery of a given content area, and might be contemplating doctoral work in the future. Students who select the creative option might be preparing to teach creative writing in the schools, to work as editors and publishers, or will be writing for personal accomplishment. The student will, in consultation with his/her advisor and the Program Chair, decide on a thesis option and an appropriate plan of study, during the first semester of enrollment.



### **Traditional Thesis Option**

The first option is the traditional M.A. *thesis* of 6 credits, written after 24 credits of course work have been completed. The traditional track culminates, following course work, in a critical thesis of between 45 and 60 pages. A thesis project may evolve from course work, a seminar paper, or the professional and scholarly interests of a student. The thesis would be in literary, rhetorical, or linguistic research and criticism and the topic must be approved by the advisor and chair.

### **Creative Thesis**

The second option is a creative thesis project, which is 6 credits and is written after 24 hours of course work. This thesis can be a novella, book of poems, creative essays, non-fictional narrative, or dramatic/cinematic screenplay, and should be at least 45 to 60 pages in length. The literary quality and scope of each project will be carefully evaluated through consultation with the student's graduate advisor and committee. The topic must be approved by the advisor and chair.

### **Flexible Class Schedule**

The new M.A. program in English caters to the needs of non-traditional students who may be working full or part-time. Classes will typically be scheduled later in the afternoon, evenings, and weekends. Summer seminars will be an integral component of the M.A. curriculum, meeting the needs of teachers on break who are seeking professional development.

### **Full or Part-Time; Degree and Non-Degree Students**

Students may select full-time enrollment status, or part-time, according to their needs, financial situation, and work schedule. See the Graduate Office "Instructions to Applicant" for admission details.

### **Graduate Writing Seminar**

In the M.A. Program in English at the University of Guam, writers will have the opportunity to develop their personal writing projects in the Graduate Writing Seminar (EN 620). The workshop structure will enable students from different walks of life to exchange valuable feedback. The topics to be studied include style and voice, narrative technique, characterization, organization of material, and audience analysis, and are suitable for writers looking toward future publication.

### **Graduate Teaching Instructors**

The University of Guam's Master of Arts Program in English wishes to mentor qualified graduate students by training them to teach composition courses for the Division of English & Applied Linguistics.

Before applying for a GSI position, the interested student must complete 9-12 graduate course hours in DEAL and achieve the status of degree candidate. GSI applicants must also successfully complete "EN611: Seminar in Rhetoric and Composition" and "EN650: Teaching College Composition with Practicum" before applying to teach DEAL composition courses. This 6-credit-hour course sequence may be part of the 9- to 12-credit-hour requirement for candidacy. GSI positions offer English Graduate students valuable university teacher training and experience that will benefit them in all their future career goals.

## **DEGREE REQUIREMENTS**

All M.A. students in English must complete 30 credit hours, including a 6-hour traditional or creative thesis, to receive the degree. All students will, during the course of their studies, compile a portfolio of their seminar work to assess their overall accomplishment. All students are required to complete EN 501, 680, and **two semesters of EN695: Thesis**. Students may begin their thesis hours with their final course(s). Thesis hours should be taken in concurrent semesters. Students will not be allowed to enroll in all 6 thesis hours during one semester.

Students preparing to teach must complete EN611. Students wishing to teach as DEAL Graduate Student Instructors must complete EN611 and EN650. All students must complete **two of the following seminars**: EN611, EN630, EN640, EN660, EN670, or EN675. Students, in addition to the required courses, must also complete 18 credit hours of electives that may be chosen from the 500 and 600 levels. Students shall take no more than 9 credit hours at the 500 level.



**Required Courses** ..... **6**

- EN 501: Graduate Research and Documentation (3)
- EN 680: Seminar in Contemporary Critical Theory (3)\*

**Electives** (18 credit hours from the following, of which 9 credits hours may be taken at the 500-level) ..... **18**

- EN 550: Literary Forms (3)\*
- EN 560: Literatures in English (3)\*
- EN 561: Pacific Women Writers (3)
- EN 570: Literatures in Translation (3)\*
- EN 573: Modern Japanese Novel in Translation (3)
- EN 580: Literary Theory (3)
- EN 611: Seminar in Composition and Rhetoric
- EN 620: Graduate Writing Seminar\*
- EN 630: Seminar in English Literature\*
- EN 640: Seminar in American Literature\*
- EN 650: Teaching College Composition with Practicum
- EN 660: Seminar in Literatures in English\*
- EN 670: Seminar in World Literatures in Translation \*
- EN 675: Seminar in Postcolonial Literatures
- EN 691: Graduate Seminar \*
- EN 699 Independent Reading (3)

Among the choices for electives are the following graduate courses:

**Thesis** ..... **6**

- EN 695: Thesis (6 for traditional; 6 for creative)

**TOTAL** ..... **30 credit hours**

\* = These courses may be taken more than once for credit provided that the topics are substantially different.



**MASTER OF ARTS IN MICRONESIAN STUDIES**

**Program Chair: Dr. Todd T. Ames**  
**HSS Bldg., Division Office, 2<sup>nd</sup> Floor**  
**Telephone: 735-2884; E-mail: [tames@uguam.uog.edu](mailto:tames@uguam.uog.edu)**

**OBJECTIVES**

The Master of Arts degree in Micronesian Studies provides students with an understanding of the Micronesian region-past and present-and prepares them in research methods that will stimulate new research and analysis of the region.

The Master of Arts degree in Micronesian Studies is an interdisciplinary program which involves cooperative effort on the part of the faculty of the Division of Humanistic Studies and the Division of Social and Behavioral Sciences of the College of Liberal Arts and Social Sciences; faculty of the Richard F. Taitano Micronesian Area Research Center, Learning Resources, and the Micronesian Language Institute of the Sponsored Programs and Research; and faculty of the School of Education. It is administered by the College of Liberal Arts and Social Sciences.

**MEMBERS**

*AMES, Angeline L.C.*, Assistant Professor of Sociology & Micronesian Studies  
*AMES, Todd T.*, Associate Professor of Sociology & Micronesian Studies  
*FARRER, Douglas*, Assistant Professor of Anthropology  
*GOETZFRIDT, Nicholas J.*, Professor, Library Science and Micronesian Studies  
*HATTORI, Anne Perez*, Associate Professor, History and Micronesian Studies  
*RUBINSTEIN, Donald H.*, Professor, Anthropology/Public Health and Micronesian Studies  
*SELLMANN, James D.*, Professor, Philosophy and Micronesian Studies  
*SHUSTER, Donald R.*, Professor, Educational Foundation and Micronesian Studies  
*SPENCER, Mary L.*, Professor, Psychology and Micronesian Studies  
*STOIL, Michael J.*, Assistant Professor of Political Science  
*TWADDLE, Iain K.B.*, Associate Professor, Psychology and Micronesian Studies

**ASSOCIATED MEMBERS**

*BALLENDORF, Dirk A.*, Professor, Micronesian Studies, (Retired)  
*CARSON, Michael T.*, Research Associate, Archeology  
*MANNER, Harley I.*, Professor, Geography and Micronesian Studies, (Retired)  
*PETERSON, John, A.*, Director Micronesian Area Research Center; Associate Professor, Anthropology

**ADMISSION REQUIREMENTS**

Degree students must meet the minimum admission requirements expected of all students, as outlined in the Academic Regulations.

Degree students must also have a basic knowledge of Micronesia gained either by undergraduate coursework or through relevant experience.

- Degree students must submit a personal statement in English of up to 1000 words addressing the following:
- An auto biographical sketch outlining the applicant's personal, professional, and academic experiences that have prepared her/him to pursue training in Micronesian Studies.
  - A discussion of why the applicant is applying specifically to UOG's Master of Arts in Micronesian Studies, highlighting aspects of the program which most attract her/him.
  - A description of the research interest the applicant would like to explore and the academic and/or professional experiences that have most prepared her/him to study that topic.



**DEGREE REQUIREMENTS**

The M.A. in Micronesian Studies Program is divided into six parts:

1. Proseminar courses (MI501, MI502, MI503): 9 credits
2. Elective courses: 15 credits.
3. One course in research methodology appropriate to the student's area of research: 3 credits.
4. Comprehensive written and oral examinations.
5. Micronesian or colonial language proficiency examination.
6. Thesis: 6 credits.

**LANGUAGE REQUIREMENTS**

The language requirement for the M.A. in Micronesian studies is a demonstrated competency in speaking at least one Micronesian language. There are two possible modifications of this rule.

First, students who are native speakers of a Micronesian language, but whose language competency and research interest do not coincide, may be required to demonstrate appropriate competency in the language of the locale of their research interest.

Second, students who intend to conduct research on an exogenous aspect of the colonial experience may substitute a demonstrated research skill in Spanish, German, or Japanese as appropriate.

The student in consultation with the student's advisor and the Program Chair will make decisions concerning the choice of an appropriate language.

**COURSE REQUIREMENTS - (33 CREDIT HOURS MINIMUM)**

<b>Required Proseminar Courses</b> .....	<b>9</b>
MI501	Peoples and Cultures of Micronesia (3)
MI502	History of Micronesia (3)
MI503	Contemporary Issues and Problems (3)
<b>Required Research Methodology Course</b> .....	<b>3</b>
(One course appropriate to student's area of research)	
BI412G	Biometrics (4)
PY413G	Research Methodology in the Behavioral Sciences (3)
MI513	Research Methodology in Social Sciences (3)
<b>Electives</b> .....	<b>15</b>
<i>(At least 15 hours selected with the approval of advisor.)</i>	
AN/SO405G**	Community Development (3)
PY413G	Research Methodology in the Behavioral Sciences (3)
PY455G	Psychology of Women (3)
PY502	Micronesia and Mental Health (3)
BA710	Advanced Topics in International Business (3)
HI444G	Modern Pacific History from 1850 to Present (3)
HI450G	Topics in Pacific History (3)
MI/EV506	Physical Geography of Micronesia (3)
MI/PI508	Micronesian Philosophy (3)
MI510	Political Development in the American Pacific (3)
MI512	Guam/Chamorro Studies (3)
MI514	Health and Human Adaptation in Micronesia (3)



MI/EV517	Cultural Ecology (3)
MI518	Religion, Magic, and Myth in Micronesia (3)
MI520	Economic Development and Change in Micronesia (3)
MI599a,b,c,d***	Readings in Micronesian Studies (3)
MI691a,b,c,d***	Seminar in Micronesian Studies (3)

- \* = A student shall not take more than 9 credit hours of “G” courses.
- \*\* = Either AN405G or SO405G may be taken, but not both.
- \*\*\* = These courses may be taken more than once for credit provided that the topics are substantially different.

<b>Thesis</b> .....		<b>6</b>
MI695	Thesis (6)	

**TOTAL**..... **33 CREDIT HOURS**

**GRADUATE CERTIFICATE IN MICRONESIAN STUDIES**

**OBJECTIVES**

The proposed Graduate Certificate in Micronesian Studies gives academic recognition to students who have successfully completed the three required courses in the Micronesian Studies MA Degree Program plus two additional courses selected by the student, and have passed the comprehensive exam in Micronesian Studies. The Graduate Certificate in Micronesian Studies is designed as a 15-credit, one-year program, and may be taken concurrently with other graduate programs at the University of Guam. The objective of the Graduate Certificate in Micronesian Studies is to offer a concentrated program of Micronesian Studies courses within a limited time period, appropriate to academics and professionals who desire a graduate-level comprehensive overview of the cultures, histories, and contemporary issues of the Micronesian area.

**REQUIREMENTS:**

<b><u>Required</u></b> .....		<b>9 credits</b>
MI501	Peoples and Cultures of Micronesia (3)	
MI502	History of Micronesia (3)	
MI503	Contemporary Problems and Issues in Micronesia (3)	

<b><u>Electives</u></b> .....		<b>6 credits</b>
AN/SO405G**	Community Development (3)	
BA710	Advanced Topics in International Business (3)	
BI412/G	Biometrics (3)	
HI444/G	Modern Pacific History from 1850 to Present (3)	
MI/EV506	Physical Geography of Micronesia (3)	
MI/PI508	Micronesian Philosophy (3)	
MI510	Political Development in the American Pacific (3)	
MI512	Guam/Chamorro Studies (3)	
MI513	Research Methods in Micronesian Studies (3)	
MI514	Health and Human Adaptation in Micronesia (3)	
MI518	Religion, Magic, and Myth in Micronesia (3)	
MI520	Economic Development and Change in Micronesia (3)	
MI599a,b,c,d***	Readings in Micronesian Studies (3)	
MI699	Seminar in Micronesian Studies (3)	
PY413G	Research Methodology in the Behavioral Sciences (3)	
PY455G	Psychology of Women (3)	
PY475G	Micronesia and Mental Health (3)	



**MASTER OF ARTS IN TEACHING**  
**Program Chair: Dr. John Sanchez**  
**School of Education Bldg., Room 215d**  
**Telephone: 735-2409; E-mail: [jsanchez@ugam.uog.edu](mailto:jsanchez@ugam.uog.edu)**

**OBJECTIVES**

The School of Education offers a Masters of Arts in Teaching (MAT) Program designed to prepare graduate students as certified secondary classroom teachers. This program includes theory, pedagogy, research, and an intense practicum and internship. Students are admitted as a cohort each Fall semester with applications accepted until September 01. Additional cohorts may begin Spring term. Contact Dr. John Sanchez for information by December 01.

**Prerequisite:**

1. Meet all University requirements stated under Academic Regulations.
2. A degree in a field outside of Education. Fifteen (15) units of coursework (6 of which must be upper division credits) in the content area in which certification is being sought. Content areas include: Language Arts, Math, Science, Social Studies, Health/PE, World Language, Business, Family Science.
3. Praxis I scores of 173 Reading, 170 Writing and 170 Math.
4. Two letters of recommendation that speak to the applicant’s scholarly knowledge in the content area and aptitude to work with youth.
5. A written statement of accomplishments, interests, and goals relating to teaching.
6. Admissions interview. Entry into the program is contingent on passing this interview with the MAT committee. The MAT Program trains students to work in middle and high school public and private settings. Because they teach minors in very sensitive settings, it is crucial that those who are admitted and graduated from this program have integrity and competency.

**Continuing Requirements:**

1. Maintain a cumulative minimum GPA of 3.00 for all coursework in the program. Graduate courses with grades less than a B require written program faculty and administration approval to continue in the program.
2. Maintain an electronic teaching portfolio aligned with the SOE Conceptual Framework, INTASC, NBPTS and GTPS standards to be reviewed each semester by the student’s committee. The portfolio will be used as a basis for assessment and advisement throughout the graduate studies experience and will be closely monitored at major decision points such as admission to candidacy, midpoint, and exit.
3. Praxis II scores which meet Guam Teacher Certification requirements in the content area in which certification is being sought before the completion of twelve (12) credits.
4. Praxis II scores which meet Guam Teacher Certification requirements in Learning and Teaching after the completion of 33 credits and at least one semester before graduation. This is the Comprehensive examination for the degree.

**COURSE REQUIREMENTS:**

Specialization Courses .....27 credits  
Foundations/Professional Knowledge  
 ED605 Foundations of Secondary Education (3)



- ED606 Child & Adolescent Development (3)
- ED607 Learning Theories (3)
- ED655 Principles and Practices in Special Education (3)

Methods/Pedagogical Knowledge

- ED641 Middle/Secondary Reading and Writing in Content Areas (3)
- ED683 Classroom Management (3)
- ED608 Classroom Assessment (3)
- ED609 Instructional Technology in the Secondary classroom (3)
- ED616 Secondary Teaching Methods (3)

- Field Experience .....6 credits
- ED698 Teaching Internship (6)

Students choose either a Research preparation and a Practitioner preparation

Project Track .....9 credits

- ED617 Action Research (3)
- ED690 Special Project (6)

or

Practitioner Track .....9 credits

- ED692 Practicum (1/1/1) must be enrolled during the first three terms of the program
- ED615 Diversity in Education (3)
- ED617 Action Research (3)

TOTAL.....42 CREDIT HOURS

**Schedule Format**

Courses are taught in terms with the length of each term. The first year of the program (Certification courses) mixes theory and practice with both philosophical foundations and field experiences in secondary classrooms. Coursework begins with three eight-week terms (October – May) and two four-week terms during the summer (June – August). Students must complete a ten-hour field experience requirement each term that is aligned with the courses each term. In addition, all courses are a blend of face-to-face and online interaction. The second year of the program follows the traditional UOG calendar for Fall and Spring semesters which focuses on the final Teaching Internship with the MAT student employed as teacher with a University faculty supervising the classroom instruction periodically throughout the term. Sound and ethical research practices are also introduced this term.



**AY 2010-2011 COURSE SCHEDULE**

**YEAR 1**

**Required Orientation                      Oct 09, 2010**

**Term 1                      Oct 16 – Dec 11, 2010**

ED605                      Foundations of Secondary Education (3)  
ED683                      Classroom Management (3)  
ED692                      Practicum (1) \*Practitioner track requirement

**Term 2                      Jan 15 – March 05, 2011**

ED607                      Learning Theories (3)  
ED616                      Secondary Teaching Methods (3)  
ED692                      Practicum (1) \*Practitioner track requirement

**Term 3                      March 19 – May 14, 2011**

ED655                      Principles and Practices in Special Education (3)  
ED608                      Classroom Assessment (3)  
ED692                      Practicum (1) \*Practitioner track requirement

**Term 4                      May 31 – July 01, 2011**

ED641                      Middle/Secondary Reading and Writing in Content Areas (3)  
ED609                      Instructional Technology in the Secondary classroom (3)

**Term 5                      July 05 - Aug 06, 2011**

ED606                      Child & Adolescent Development (3)

**YEAR 2**

**Term 6                      Aug 18 – Dec 14, 2011**

ED698                      Teaching Internship (6)  
ED617                      Action Research (3)

**Term 7                      Jan 21 – May 18, 2012**

ED690                      Special Project (6)  
or  
ED616                      Diversity in Education (3)

**Commencement: May 12, 2012**



## **GRADUATE CERTIFICATE IN TEACHING**

### **OBJECTIVES**

The School of Education offers a Certificate in Teaching designed to prepare graduate students as certified secondary classroom teachers. This program includes theory, pedagogy, and an intense practicum and internship. Coursework toward Teacher certification is completed in 16 months. The student enrolls at UOG as a Graduate, Non-degree seeking student. The student must be admitted into Graduate School following all university policies and procedures. All coursework must be completed to receive a UOG Endorsement recommendation. Coursework can be applied to the UOG Masters in Teaching (MAT) program in accordance with UOG Graduate School rules and regulations.

### **Prerequisite:**

1. Meet all University requirements stated under Academic Regulations.
2. A degree in a field outside of Education. Fifteen (15) units of coursework (6 of which must be upper division credits) in the content area in which certification is being sought.
3. Praxis I scores which meet Guam Teaching Certification requirements.
4. Two letters of recommendation that speak to the applicant's scholarly knowledge or aptitude to work with youth.
5. A written statement of accomplishments, interests, and goals relating to teaching.
6. Admissions interview. Entry into the program is contingent on passing this interview. The MAT Program trains students to work in middle and high school public and private settings. Because they teach minors in very sensitive settings, it is crucial that those who are admitted and graduated from this program have integrity, competency and uphold ethical standards.

### **Continuing Requirements:**

1. Maintain minimum of 3.00 GPA for all coursework in the program. Graduate courses with grades less than a B require written program faculty and administration approval to continue in the program.
2. Maintain an electronic teaching portfolio aligned with the SOE Conceptual Framework, INTASC, NBPTS and GTPS standards to be reviewed each semester by the student's committee. The portfolio will be used as a basis for assessment and advisement throughout the graduate studies experience and will be closely monitored at major decision points such as admission to candidacy, midpoint, and exit.
3. Praxis II scores which meet Guam Teacher Certification requirements in the content area in which certification is being sought by the completion of twelve (12) credits.
4. Praxis II scores which meet Guam Teacher Certification requirements in Learning and Teaching before enrolling in ED698 Internship. This is the final examination for the certificate.

### **COURSE REQUIREMENTS:**

- |       |   |
|-------|---|
| ED605 | Foundations of Secondary Education (3)                    |
| ED607 | Learning Theories (3)                                     |
| ED608 | Classroom Assessment (3)                                  |
| ED616 | Secondary Teaching Methods (3)                            |
| ED641 | Middle/Secondary Reading and Writing in Content Areas (3) |
| ED655 | Principles and Practices in Special Education (3)         |
| ED683 | Classroom Management (3)                                  |



ED698 Teaching Internship (6)

TOTAL.....27 CREDIT HOURS

**Schedule Format**

Courses are taught in terms with the length of each term varying. The first year of the program (Certification courses) mixes theory and practice with both philosophical foundations and field experiences in secondary classrooms. Coursework begins with three eight-week terms (October – May) and two four-week terms during the summer (June – August). Students must complete a ten-hour field experience requirement each term that is aligned with the courses each term. In addition, all courses are a blend of face-to-face and online interaction.

Term five focuses on the final Teaching Internship with the student employed as teacher with a University faculty supervising the classroom instruction periodically throughout the term.

**AY 2010-2011 COURSE SCHEDULE**

**Term 1 Oct 16 – Dec 11, 2010**

- ED605 Foundations of Secondary Education (3)
- ED683 Classroom Management (3)

**Term 2 Jan 15 – March 05, 2011**

- ED607 Learning Theories (3)
- ED616 Secondary Teaching Methods (3)

**Term 3 March 19 – May 14, 2011**

- ED655 Principles and Practices in Special Education (3)
- ED608 Classroom Assessment (3)

**Term 4 Aug 18 – Dec 14, 2011**

- ED641 Middle/Secondary Reading and Writing in Content Areas (3)
- ED698 Teaching Internship (6)



## PROFESSIONAL MASTER OF BUSINESS ADMINISTRATION

Program Chair: Dr. Annette T. Santos

Telephone: 735-2514; E-mail: [annette.santos@gmail.com](mailto:annette.santos@gmail.com)

### PROGRAM PROSPECTUS

The University of Guam Professional Master of Business Administration (PMBA) Program is a one-year graduate degree program for mid-level and executive managers who possess an undergraduate (business, or non-business with core business area prerequisites) degree from an accredited university or college. It is designed for qualified professionals seeking advanced level business and management competencies to compete effectively in the dynamic and changing, international business arena. It will be fast-paced focused experience that enables professionals to satisfy their respective personal and professional goals in a formal relevant program.

The PMBA Program incorporates diversity of course offerings and experiences to integrate better content and process of management. Admission to the PMBA Program is competitive with enrollment limited to fifteen students per class. The academic calendar will be a twelve-month format, with one two-week break in the Winter and a one-week break in the Spring.

### MEMBERS

*CANTORIA, Filomena M.*, Professor of Accounting  
*COLFAX, Richard S.*, Professor of Human Resource Management & Management  
*JONES, Roseann M.*, Professor of Economics  
*RUANE, Maria C.*, Associate Professor of Economics  
*LI, Ning* Associate Professor of Public Administration  
*SANTOS, Annette T.*, Associate Professor of Management  
*SCHUMANN, Fred R.*, Assistant Professor of Global Resources Management  
*TRAHIN-PEREZ, Karrie T.*, Assistant Professor of Global Resources Management

### PROGRAM ADMISSION

Applicants must have the following minimum qualifications, to be eligible to apply to the program:

- Minimum two years of full-time management, or professional-level, work experience;
- Earned baccalaureate degree from an accredited college or university.

The Professional MBA Admissions Committee will base its selection decisions on completed applications, which include:

- Written essay of a business program for case development;
- Work history and leadership potential;
- Letters of recommendation from two or more professional supervisors or associates;
- Results of the Graduate Management Admissions Test (GMAT), a minimum score of 500 preferred;
- Minimum undergraduate grade point average of 3.0 for business major or overall cumulative;
- Official transcripts of all undergraduate work;
- Satisfaction of Graduate Admissions Standards, according to the UOG Graduate Bulletin.

The Admissions Committee will select the best-qualified candidates who demonstrate a strong intellectual capacity for business and maturity of management experience. The Admissions Committee gives significant attention to the length of time spent in a management role, progression in job responsibilities, and total work experience including the creation of new business ventures.



**\*Note:** The University of Guam requires that all applicants to the graduate studies must take the Graduate English Proficiency Exam (GEPE), which is administered at the UOG campus. If however, your GMAT score is 400 or more, the GEPE is waived.

## DEGREE REQUIREMENTS

The University of Guam PMBA degree program delivers an academic perspective with integrated practical experiences and management technologies. In addition to satisfying the core business area requirements, students must complete 33 credit hours of PMBA foundation and elective courses for the completion of their degree. Degree students must meet all the University requirements of the Graduate Bulletin. Procedure for students who drop out of the cohort: If a student drops out of his or her cohort for good reason during the course of his or her study in the (admitted) program year, he or she may be allowed to join the program by joining a subsequent cohort. Guidelines within the UOG Graduate Bulletin apply.

Overall requirements and courses are aligned with IACBE accreditation guidelines. All inquires should be directed to Dr. Anita Borja Enriquez at [abe@uguam.uog.edu](mailto:abe@uguam.uog.edu)

### Professional Master of Business Administration (PMBA) Learning Goals

#### General Knowledge:

- Goal 1: Understanding of all Functional Concepts: Develop an in-depth understanding of all facets of business management and the operational/functional areas.
- Goal 2: Awareness of Environmental Forces: Recognize new environmental forces, i.e., Economic, Demographic, Political/Legal, Social/Cultural, Technological, and Natural, and integrate such trends and appraise regulatory and ethical considerations in opportunities domestic and global issues as they affect business decision-making.
- Goal 3: Ethics and Social Responsibility: Demonstrate ability to apply values and ethical considerations to organizational challenges and opportunities.
- Goal 4: Diversity: Demonstrate awareness and comprehension of the forces of globalization and the impact of diversity on organizations.

#### Management Capabilities:

- Goal 5: Communication: Demonstrate the capacity in written, oral, and non-verbal communications to express clear thinking and encourage dialogue and listening.
- Goal 6: Critical and Analytical Thinking: Exercise critical and analytical thinking skills in addressing challenges and opportunities:
- Goal 7: Problem Solving: Effectively handle decision-making dilemma based on real-world scenarios: apply analytical, creative, evaluative skills and technology in dealing with problems; and recognize current paradigms and beliefs to ensure that these do not impair problem solving.
- Goal 8: Identify Opportunities and Threats: Develop policy that promotes the ongoing concern of a business and identify alternative solutions to problems and articulate opportunities.
- Goal 9: Teamwork and Leadership: Demonstrate ability to function in emergent teams that value and respect clear purpose, roles, diversity, shared leadership, dialogue and open communication, consensus decision, and active participation.
- Goal 10: Initiatives and Creativity: Demonstrate ability to articulate insightful visions, engage inhuman ingenuity, and cultivate fresh possibilities.
- Goal 11: Research Skills: Demonstrate ability to undertake research project, gather data and synthesize them into information for business managerial problems.

## CORE BUSINESS AREA REQUIREMENTS

A minimum of 18 semester hours\* must be satisfied in the following areas (or their equivalent), as part of program admission requirements:

- Financial reporting, analysis and markets (BA200 Principles of Financial Accounting, BA310 Applied Statistics for Business Decisions, and BA320 Basic Business Finance);



- Domestic and global economic environments of organizations (BA110 Principles of Economics);
  - Creation and distribution of goods and service (BA260 Fundamentals of Marketing); and
  - Human behavior in organizations (BA340 Human Resources Management or BA440 Organizational Behavior)
- \*Part of all of these requirements may be completed in related courses at the undergraduate level, or through the passage of competency examinations (CLEP, etc.), approved by the PMBA Admissions Committee, in respective subject matter areas.*
- Students must also demonstrate basic skills in written and oral communication, quantitative analysis, and computer usage, either by prior experience and/or education. This will be determined through a competency examination by the PMBA program unit.

**PMBA COURSES**

**Foundation Courses.....27**

- BA610 Managerial Economics (3)
- BA611 Strategic Marketing Management (3)
- BA613 Strategic Leadership and Ethics (3)
- BA620 Financial Management (3)
- BA621 Managerial Accounting (3)
- BA622 Statistical Analysis and Econometric Techniques (3)
- BA630 Human Resources Management (3)
- BA632 Operations Management (3)
- BA711 Business Capstone Experience (3)

**Elective Courses.....6**

- BA601 Case Studies in Management (3)
- BA710 Advanced Topics in International Business (3)
- PA501 Introduction to Research (3)
- PA545 Organizational Behavior and Theory (3)
- PA560 Moral and Social Responsibility of Organizations (3)
- PA690 Special Project (3)

*\*Highly recommended.* Courses are not taught for their disciplinary perspective alone. Rather, the networking of ideas with strategic tools is reinforced throughout this process.

**SCHEDULE FORMAT**

Five eight-week terms during one program year (early June to late May of the following year) are offered which reinforce the intellectual foundation of strategic business management with an integrated applied approach. Term 1 is offered in Summer, Terms 2 and 3 in Fall, and Terms 4 and 5 in Spring. Concept courses are introduced as a way of enhancing understanding of the ideas needed to manage from evidence in business management as best-practice models. The tools needed to implement the management perspective are provided so that students make the connection between concepts and process for effective management. A one-day orientation will be scheduled prior to Term 1 to provide an introduction to the new cohort of students into the program.

Thirty-three (33) credit hours are required for graduation. Six credit hours are awarded for successful completion of each Term. Three credits hours are given for the case study sessions conducted over Inter-terms 1,2,3, and 4. Course enrollment is limited to those admitted to the PMBA Program.



## AY 2010-2011 COURSE SCHEDULE

**Orientation: April 17, 2010**

<b>Term 1</b>	<b>(April 23, 2010 – June 13, 2010)</b>
BA613	Strategic Leadership and Ethics (3)
BA630	Human Resources Management (3)
<b>Inter-term 1</b>	<b>(June 18, 2010 – June 28, 2010)</b>
BA601	Case Studies in Management (Part I) (3)
<b>Term 2</b>	<b>(July 9, 2010 – August 29, 2010)</b>
BA611	Strategic Marketing Management (3)
BA621	Managerial Accounting (3)
<b>Inter-term 2</b>	<b>(September 3, 2010 – September 12, 2010)</b>
BA601	Case Studies in Management (Part II) (3)
<b>Term 3</b>	<b>(September 17, 2010 – November 7, 2010)</b>
BA620	Financial Management (3)
BA622	Statistical Analysis and Econometric Techniques (3)
<b>Inter-term 3</b>	<b>(November 12, 2010 – November 21, 2010)</b>
BA601	Case Studies in Management (Part III) (3)
<b>*Winter Break: December 24, 2010 – January 2, 2011 (no classes)</b>	
<b>Term 4</b>	<b>(December 3, 2010 – February 6, 2011)</b>
BA610	Managerial Economics (3)
BA710	Advanced Topics in International Business (3)
<b>Inter-term 4</b>	<b>(February 11, 2011 – February 20, 2011)</b>
BA601	Case Studies in Management (Part IV) (3)
<b>Term 5</b>	<b>(February 25, 2011 – April 17, 2011)</b>
BA632	Operations Management (3)
BA711	Business Capstone Experience (3)

**\*Easter Recess: (April 22, 2011 – April 24, 2011 no classes)**

**COMMENCEMENT: MAY 29, 2011**

Each course runs on either a Friday evening 6:00p.m. – 8:50p.m., and Saturday 9:00a.m. – 12:00 noon, or a Saturday 9:00a.m. – 2:45p.m., or Sunday afternoon 12:15p.m. – 6:00p.m. schedule. All PMBA courses offered during this one-year cycle will meet at the Jesus & Eugenia Leon Guerrero School of Business and Public Administration Building UOG Campus.



**MASTER OF EDUCATION**

**Program Chair: Dr. James Maryott**

**School of Education Bldg., Room 208J**

**Telephone: 735-2412; E-mail: [jmaryott@uguam.uog.edu](mailto:jmaryott@uguam.uog.edu)**

The Master of Education degree includes specialization areas in Administration and Supervision, Secondary Education Reading, Teaching English as a Second Language (TESOL), and Special Education. The M.Ed. degree is designed for certified teachers seeking advanced knowledge of teaching and learning in a specific area. Students seeking teacher certification should obtain a Guam Commission on Educator Certification (GCEC) teacher certification evaluation before developing a program of study. Students completing the Administration and Supervision degree will be able to apply for certification in that field from the GCEC.

Students should contact an advisor for information about the program in which they are interested.

**OBJECTIVES**

The School of Education offers a Master of Education program with five (5) areas of specialization, all of which are designed to prepare students for advanced roles in the field of Education:

- A. Administration and Supervision (36 credits)
- B. Reading (36 credits or 45 credits thesis/special project option)
- C. Secondary Education (36 credits)
- D. Special Education (36 credits)
- E. Teaching English to Speakers of Other Languages (TESOL): (36 credits)
  - Option A: Thesis / Special Project
  - Option B: Non-Thesis

**MEMBERS**

*CYRUS, Jacquelyn*, Assistant Professor, Instructional Technology  
*FEE, Richard W.*, Associate Professor, Special Education  
*FERRER, Lourdes M.*, Assistant Professor, Elementary Education  
*INOUE, Yukiko*, Professor, Educational Psychology and Research  
*MARYOTT, James*, Associate Professor, Administration and Supervision  
*MILLER, Mary Jane*, Associate Professor, Foundations of Education  
*MURPHY, Kelle L.*, Assistant Professor of Physical Education  
*SABLAN, Velma*, Professor, Education Research and Program Evaluation  
*SANCHEZ, John*, Associate Professor, Educational Psychology  
*STOICOVY, Catherine E.*, Associate Professor, Language and Literacy

**PREREQUISITE FOR ADMISSION AND CONTINUING REQUIREMENTS  
FOR SCHOOL OF EDUCATION:**

Applicants must meet all University requirements stated in the Academic regulations of this catalog, including:

1. take the Graduate Record Examination (GRE) with a score of 900 or higher or the Millers Analogy Test (MAT) and pass with a score of 400 or higher.
2. a minimum 3.0 cumulative undergraduate GPA or 3.0 graduate cumulative GPA based on a minimum of 9 graduate credit hours
3. submit an Electronic Portfolio on LiveText to the Admission Committee to include the following:
  - a. an essay, between 300-500 words, of accomplishments, interests, and goals relating to education.



- b. three School of Education dispositions rubrics to be completed by two School of Education faculty and one current/former employer or school site administrator or master teacher.
4. a completed Form-A

Contact the School of Education Dean's Office for more information.

**CONTINUING REQUIREMENTS:** Maintain 3.0 GPA for all coursework in the M.Ed. program. The School of Education is responsible for the academic advisement of its graduate students. Candidates are required to maintain an online, electronic portfolio. The portfolio will be used as a basis for assessment and advisement throughout the graduate studies experience and will be closely monitored at major decision points such as admission to candidacy, midpoint, and exit. All candidates must pass the PRAXIS II in their content area with a passing score approved for licensure on Guam. Current requirements (May 11, 2010) may be found at the Guam Commission for Educator Certification website <http://www.gcec.guam.gov>

**The M.Ed. is divided into five parts:**

1. Core Courses:
  - ED600 Issues and Philosophies in Culturally Diverse Schools
  - ED601 Introduction to Research Methods  
(and one of the following upon advisor's approval at thesis or special project stages)
  - ED602 Qualitative Inquiry in Education or  
ED603 Quantitative Analysis
2. Elective Courses.
3. Specialization Courses.
4. PRAXIS II in content area
5. Thesis or Special Project (for students completing the thesis/special project, this includes overview, thesis or special project credits, and oral examination).

The total number of credits for the M.Ed. Program is a minimum of 36 credit hours.

**GRADUATE DOUBLE MAJORS in Education**

Students wishing to complete a Double Major in two areas of Education may do so by completing the following requirements:

1. Core Courses: 6 or 9 credits.
2. Two Areas of Specialization Coursework.  
*Note: Elective courses may be taken in second area of specialization.*
3. PRAXIS II covering both areas of specialization.
4. Thesis or Special Project option (6 credits) to include both areas.

Students electing to Double Major will receive one degree with both areas of study listed on the transcript.



**THESIS AND SPECIAL PROJECT DESCRIPTIONS:**

Definitions and descriptions of the scope and format for Special Project and Thesis requirements appear in the Degree Requirements of this Bulletin. A student in consultation with his or her advisor will decide upon which requirement will best meet student and program goals.



**Specialization in: ADMINISTRATION AND SUPERVISION**

**Coordinator: Dr. James Maryott**

**SOE Bldg., Room 208J**

**Telephone: 735-2406; E-mail: [jmarvott@ugum.uog.edu](mailto:jmarvott@ugum.uog.edu)**

**OBJECTIVES**

The specialization is designed to prepare professionals to meet the following objectives:

- Students will gain the knowledge and ability to promote success among his or her students.
- Students will have the knowledge and ability to organize school operations and resources that promote a safe, efficient, and effective learning environment.
- Students will respond to diverse community interests, needs, and the ability to mobilize community resources.
- Students will have the knowledge to promote the success of all students by understanding, responding to, and influencing the larger political, social, economic, legal, and cultural venues

After the completion of this program, graduates find gainful employment as school principals in Guam, US mainland, and international P-12 school settings.

**SPECIFIC PREREQUISITE:**

Students who wish to be admitted to this specialization must have an undergraduate degree in Professional Education, or its equivalent as approved by the School of Education

**REQUIREMENTS:**

**Core Courses..... 9 credits**

ED600	Issues and Philosophies in Culturally Diverse Schools (3)
ED601	Introduction to Research Methods (3)
ED602	Qualitative Inquiry in Education (3) or
ED603	Quantitative Analysis (3)

**Electives..... 6 credits**

Graduate level course from any college with the approval of program faculty is an option for electives.

**Areas of Specialization..... 15 credits**

ED610	School Leadership and Administration (3)
ED611	School Personnel Management (3)
ED612	School Law (3)
ED613	School Financial Management (3)
ED698	Internship (3)

**Thesis or Special Project..... 6 credits**

ED691	Overview Seminar (3)
ED690	Special Project (3)
or	
ED695	Thesis (3)

Capstone Portfolio and PRAXIS II with a score approved for licensure on Guam. Current requirements may be found at the Guam Commission for Educator Certification website <http://www.gcec.guam.gov> (Required for all students)

**TOTAL..... 36 CREDIT HOURS**



**Specialization in: READING**  
**Coordinator: Dr. Catherine E. Stoicovy**  
**SOE Bldg., Room 210F**  
**Telephone: 735-2430; E-mail: [cstoicov@uguam.uog.edu](mailto:cstoicov@uguam.uog.edu)**

**OBJECTIVES:**

The School of Education offers a Masters Degree with specialization in Reading. This specialization is designed to prepare professionals in the field of reading/literacy who are interested in becoming highly effective teachers and specialists in reading and language arts. A thesis or special project is recommended for students who anticipate further study at the doctoral level. Language and Literacy faculty will conduct an admissions interview as an entry level assessment for new applicants.

This specialization is designed to prepare professionals for the following roles:

1. To develop students' literacy (reading and writing) in language arts and across the curriculum, with an emphasis on pre-school, elementary and secondary years.
2. To assess and instruct students with diverse literacy needs in regular classrooms, as well as specialized settings (developmental or basic classes, ESL classes, special education classes, adult literacy centers, etc.).
3. To participate as a member of a professional learning community, reflecting on practice and contributing to the improvement of instructional programs, advancement of knowledge and practice of colleagues.

Graduates find diverse professional positions, with the majority serving in schools as classroom teachers, reading/language arts resource teachers, special education teachers, and school consultants. Some become diagnosticians and reading specialists in clinical settings or private practice, and some go on to doctoral study.

In addition to course work that integrates theory and practice, clinical experience is provided at the University of Guam School of Education Triton Literacy Center, where students diagnose and instruct individuals who have reading and writing problems.

**Note: This program is currently undergoing WASC review to be taught completely online. Estimate date of approval: Spring 2011**

**PREREQUISITE:**

A student who wishes to be admitted into this specialization must have a Bachelor's degree in Education or a related field (e.g. psychology, English, linguistics, etc.); and teaching experience of one or more years is recommended. Note that a teaching certificate is required for those wishing to teach at the elementary or secondary levels in the Guam Public School System.

**REQUIREMENTS:**

<u><b>Core Courses</b></u>	.....	<b>*3 or 6 credits</b>
ED601	Introduction to Research Methods (3)	
ED602	Qualitative Inquiry in Education (3) or	
ED603	Quantitative Analysis (3)	
	*(ED602 or ED603 required only for students who wish to complete a thesis or special project)	



<b><u>Area of Specialization</u></b> .....	<b>30 credits</b>
ED484G	The Art and Craft of Teaching Writing (3)
ED640	Language and Literacy Development (3)
ED641	Middle/Secondary Reading and Writing in the Content Areas (3)
ED642	Seminar in Literature for Children and Young Adults (3)
ED643	Practicum: Literacy Assessment (3)
ED644	Practicum: Literacy Instructional Lab (3)
ED645	Advanced Methods in PK-12 School Literacy (3)
ED646	Organization and Supervision of Reading Programs (3)
ED647	Special Topics in Literacy Education (3)
ED649	Capstone Seminar in Literacy (3)

<b><u>Technology and Literacy</u></b> .....	<b>3 credits</b>
ED638	Teaching with the Internet (3)

<b><u>Thesis or Special Project</u></b> .....	<b>6 credits</b>
ED690	Special Project (6) OR
ED695	Thesis (6)

\*(ED690 or ED695 required only for those students who wish to complete a thesis or special project)

Capstone Portfolio and PRAXIS II for Reading Specialist with a passing score approved for licensure on Guam. Current requirements (May 11, 2010) may be found at the Guam Commission for Educator Certification website <http://www.gcec.guam.gov> (Required for all students)

**TOTAL** ..... **36 CREDIT HOURS**  
(For students who do not choose to complete a thesis/special project)

**TOTAL** ..... **45 CREDIT HOURS**  
(For students who choose to complete a thesis or special project)



**Specialization in: SECONDARY EDUCATION**  
**Coordinator: Dr. Cheryl Sanguenza**  
**SOE Bldg., Room 208A**  
**Telephone: 735-2425 E-mail: csanguenza@uguam.uog.edu**

**OBJECTIVES:**

The School of Education offers a Masters Degree specialization in Secondary Education. This specialization is designed for teachers in the secondary schools on Guam or in a multicultural environment.

**REQUIREMENTS:**

**Core Courses ..... 9 credits**

- ED600                    Issues and Philosophies in Culturally Diverse Schools (3)
- ED601                    Introduction to Research Methods (3)
- ED602                    Qualitative Inquiry in Education (3)
- or
- ED603                    Quantitative Analysis (3)

**Elective Courses in Education ..... 6 credits**

- ED612                    School Law (3)
- ED641                    Middle/Secondary Reading and Writing in Content Areas (3)
- ED670                    Effective Middle Schools (3)
- ED671                    Critical Issues in Secondary Schools (3)
- ED672                    Philosophy of Education (3)
- Graduate Level course from any college with the approval of program faculty.

**Specialization Courses ..... 15 credits**

Courses in this area would be those in a student's teaching content area and would be approved and selected in conjunction with the academic advisors in the appropriate content areas (SOE and CLASS or CNAS or SBPA). For example, in the content area of social studies, the student should select courses in the M.A. program in Micronesian Studies or graduate level courses in history, political science, anthropology, etc.

PRAXIS II with a passing score approved for licensure on Guam. Current requirements (May 11, 2010) may be found at the Guam Commission for Educator Certification website <http://www.gcec.guam.gov> (Required for all students) and Oral Examination.

**Thesis or Special Project ..... 6 credits**

- ED691                    Overview Seminar (3)
- ED690                    Special Project (3)
- or
- ED695                    Thesis (3)

**TOTAL ..... 36 CREDIT HOURS**



**Specialization in: SPECIAL EDUCATION**  
**Coordinator: Dr. Richard W. Fee**  
**SOE Bldg., Room 208E**  
**Telephone: 735-2412 E-mail: [fecuog@yahoo.com](mailto:fecuog@yahoo.com)**

**OBJECTIVES**

The School of Education offers a Masters Degree in Special Education specifically for those professional educators working in the field of Special Education.

**SPECIFIC PREREQUISITES:**

Students wishing to be admitted to this specialization must have an earned baccalaureate degree. The program coordinator must approve the program of study. Students seeking teacher certification should obtain a GDOE Teacher Certification Evaluation before developing a program of study. While many courses will meet GDOE certification requirements, the completion of this degree does not guarantee such certification. All students seeking teaching certification must pass the PRAXIS I to be admitted to the program and PRAXIS II (Special Education) examinations at the appropriate levels as a requirement of graduation.

**REQUIREMENTS:**

<b><u>Core Course</u></b> .....	<b>9 credits</b>
ED600	Issues and Philosophies in Culturally Diverse Schools (3)
ED601	Introduction to Research Methods (3)
ED602	Qualitative Inquiry in Education (3)
or	
ED603	Quantitative Analysis (3)

<b><u>Electives</u></b> .....	<b>6 credits</b>
Graduate Level course from any college with the approval of program faculty	

<b><u>Area of Specialization</u></b> .....	<b>15 credits</b>
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**Students will develop their area of specialization as they develop their Form-A with the approval of program coordinator**

<b><u>Thesis or Special Project</u></b> .....	<b>6 credits</b>
ED691	Overview Seminar (3)
ED690	Special Project (3)
or	
ED695	Thesis (3)

**Non Thesis Option**

<b><u>Core Course</u></b> .....	<b>6 credits</b>
ED600	Issues and Philosophies in Culturally Diverse Schools (3) OR
ED654	Multicultural Special Education (3) AND
ED601	Introduction to Research (3)

<b><u>Electives</u></b> .....	<b>6 credits</b>
Any 2 graduate courses with approval of the Program Coordinator.	



**Area of Specialization ..... 24 credits**

**Eight Special Education courses as determined by the student with the approval of the Program Coordinator including ED698: Internship in Special Education and ED691: Overview Seminar (Capstone Seminar)**

**TOTAL ..... 36 CREDIT HOURS**



**Specialization in: TESOL**  
**Teaching English to Speakers of Other Languages**  
**Program Chair: Dr. Catherine E. Stoicovy**  
**School of Education Bldg., Room 210F**  
**Telephone: 735-2430; E-mail: [cstoicov@ugam.uog.edu](mailto:cstoicov@ugam.uog.edu)**

**OBJECTIVES:**

The School of Education offers a Masters Degree specialization in TESOL. The objectives of this program of study are to maintain a balance between theory and practice, and to fulfill a threefold purpose:

1. to train practitioners to enter the classroom as professionals,
2. to provide a theoretical base which would enrich the formation of classroom teachers and enable those who wish to further their studies at the doctoral level, and
3. to serve as a resource for other teachers to function as trainers.

**SPECIFIC PREREQUISITES:**

In order to be admitted to this specialization, prospective student must have the prerequisites as currently stated in the catalog plus:

1. Native speaker of English or a score of 550 on the TOEFL.
2. A Bachelor's Degree with a major in English, Education, a foreign language or a related field.
3. Coursework:  
  
LN300 Introduction to Linguistics (or equivalent)  
LN385 Structure of the English Language (or equivalent)
4. A teaching certificate for those wishing to teach at the elementary or secondary levels.

**OPTION A: THESIS / SPECIAL PROJECT**

**REQUIREMENTS:**

<b><u>Core Course</u></b>		<b>9 credits</b>
ED600	Issues and Philosophies in Culturally Diverse Schools (3)	
or		
ED669	Culture and Its Influence on Education (3)	
ED601	Introduction to Research Methods (3)	
ED602	Qualitative Inquiry in Education (3)	
or		
ED603	Quantitative Analysis (3)	
<b><u>Electives</u></b>		<b>3 credits</b>
<b><u>3 credits from:</u></b>		
ED634	Instructional Interactive Multimedia (3)	
ED636	Utilizing Media Resources in Instruction (3)	
ED637	Integrating Technology in the Curriculum (3)	
ED638	Teaching with the Internet (3)	



<b><u>Area of Specialization</u></b> .....	<b>18 credits</b>
ED481G	Second Language Teaching Methodology (3)
LN400G/ED660	Applied Linguistics (3)
ED661	Second Language Curriculum Theory and Development (3)
LN/ED662	Second Language Testing and Evaluation (3)
ED692	Practicum: TESOL (3)
ED673	Inclusion of Linguistically Diverse Students (3)

<b><u>Thesis or Special Project</u></b> .....	<b>6 credits</b>
ED690	Special Project: TESOL (6) credits
or	
ED695	Thesis: TESOL (6)

Capstone Portfolio and PRAXIS II English to Speakers of Other Languages with a passing score approved for licensure on Guam. Current requirements (May 11, 2010) may be found at the Guam Commission for Educator Certification website <http://www.gcec.guam.gov> (Required for all students)

**TOTAL** ..... **36 CREDIT HOURS**

**OPTION B: NON-THESIS**

**REQUIREMENTS:**

<b><u>Core Course</u></b> .....	<b>6 credits</b>
ED600	Issues and Philosophies in Culturally Diverse Schools (3)
or	
ED669	Culture and Its Influence on Education (3)
ED601	Introduction to Research Methods (3)

<b><u>Electives</u></b> .....	<b>9 credits</b>
<u>3 credits from:</u>	
ED634	Instructional Interactive Multimedia (3)
ED636	Utilizing Media Resources in Instruction (3)
ED637	Integrating Technology in the Curriculum (3)
ED638	Teaching with the Internet (3)

6 credits from TESOL courses or other UOG graduate programs with approval of the advisor. Students are encouraged to consider coursework in language and literacy as an area particularly relevant to second language instruction and development.



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<u>Area of Specialization</u>		21 credits
ED481G	Second Language Teaching Methodology (3)	
LN400G/ED660	Applied Linguistics (3)	
ED661	Second Language Curriculum Theory and Development (3)	
LN/ED662	Second Language Testing and Evaluation (3)	
ED667	Reading and Writing for the Second Language Student (3)	
ED673	Inclusion of Linguistically Diverse Students (3)	
ED692	Practicum: TESOL (3)	

Capstone Portfolio and PRAXIS II English to Speakers of Other Languages with a passing score approved for licensure on Guam. Current requirements (May 11, 2010) may be found at the Guam Commission for Educator Certification website <http://www.gcec.guam.gov> (Required for all students)

**TOTAL** ..... **36 CREDIT HOURS**



**MASTER OF PUBLIC ADMINISTRATION**  
**Program Chair: Dr. Ning Li**  
**Telephone: 735-2526; E-mail: [nli@ugam.uog.edu](mailto:nli@ugam.uog.edu)**

**OBJECTIVES**

The School of Business and Public Administration offers a Masters Degree in Public Administration. The Master of Public Administration (MPA) degree is an interdisciplinary program which requires cooperative efforts on the part of graduate faculty in the School of Business and Public Administration, the College of Liberal Arts and Social Sciences, the School of Education, and the Research units.

The basic goals of the MPA program are to provide students professional education in public administration and to prepare them for public service careers at the territorial, regional, federal, and international levels. The program also offers opportunities for government employees to enhance and improve skills, and to learn new concepts and theories of public administration and management.

**MEMBERS**

**COLFAX, Richard S.**, Professor of Human Resource Management & Management

**JONES, Roseann M.**, Professor of Economics

**LAW, Wai K.**, Professor of Management

**LI, Ning**, Associate Professor of Public Administration

**McNINCH-SU, Ronald L.**, Associate Professor of Public Administration

**WALTER, Ansito**, Assistant Professor of Public Administration

**ADMISSION REQUIREMENTS**

In order to apply for admission to the Master of Public Administration (MPA) Program, applicants must forward the following materials to the Registrar:

1. Transcripts of all undergraduate work;
2. Two letters of recommendation; and
3. Official Graduate Management Admission Test (GMAT) OR Graduate Record Examination (GRE) scores.

A prospective candidate for the MPA program may hold a bachelor's degree in any field. It is not necessary that the bachelor's degree be in public administration. To be admitted to the MPA program, a candidate must meet the following additional requirements:

1. Acceptance to the University of Guam as a Graduate Student;
2. A total combined GMAT/GRE score of at least 400/900; or 400 on the Verbal Section of the GRE (Graduate Record Examination) general test or a total score of 400 on the GMAT may serve as a substitute.
3. An overall grade point average (GPA) of at least 3.0 (on a 4-point scale) in the last two years (62 hrs.) of college work.

**NON-DEGREE STATUS**

Students on non-degree status may take any graduate level public administration course; however, no more than twelve credits may apply towards the degree program. Students with a non-degree status may not enroll for PA690, Special Project or PA695, Thesis.



## CANDIDACY STATUS

Admission to the MPA program does not imply candidacy for the degree. The student who has completed the core requirements of 18 graduate credits with a minimum grade point average of 3.00 must successfully pass a qualifying examination in order to be admitted to candidacy.

## QUALIFYING EXAMINATION

The qualifying examination will be administered in the months of April, July and November of each year. Students seeking candidacy status must request from the Program Chair by the first of April, July or November, an application to take the qualifying examination. Instructors teaching core courses will be responsible for preparing the qualifying examinations and evaluating them. Students who fail the qualifying examination three times will be denied program candidacy.

### Master of Public Administration (MPA) Learning Goals

General knowledge:

- Goal 1: Demonstrate an advanced understanding of the various roles of professional managers in the public and non-profit sectors.
- Goal 2: Demonstrate an applied leadership and teamwork skills.
- Goal 3: Demonstrate critical thinking, analytical and research skills in solving real world problems in public administration.
- Goal 4: Demonstrate an applied real world understanding of public policy process.
- Goal 5: Demonstrate advanced proficiency in information technology, and communication skills.
- Goal 6: Demonstrate an advanced understanding of local, regional and global environments and their relevance to public administration.
- Goal 7: Demonstrate an understanding of ethical, professional, and social responsible behavior.

## DEGREE REQUIREMENTS

The Master of Public Administration program has 3 sequential stages: 1) the Core Courses, 2) Elective Courses, and 3) Practicum or Special Project or Thesis. All students are recommended to complete the core requirements before taking the qualifying examination or courses in the elective category. All pre-service students must take PA598 as an elective.

<b><u>Core Courses</u></b> .....	<b>24 credits</b>
PA501	Introduction to Research (3) <b>or</b>
ED601	Introduction to Research Methods (3)
PA510	Administrative Thought (3)
PA525	Public Budgeting (3)
PA530	Public Management (3)
PA535	Intergovernmental Relations (3)
PA540	Administrative Law (3)
PA560	Moral and Social Responsibility of Organizations (3)
PA570 (a-e)	Special Topics in Public Personnel Administration (3)
	(a) Policy; (b) Sanctions; (c) Employment Law;
	(d) Organizations; (e) Systems
 <b><u>Elective Courses</u></b> .....	 <b>6-9 credits</b>
PA526	Private Enterprise and Public Policy (3)
PA545	Organizational Behavior and Theory (3)
PA550	Comparative Public Administration (3)
PA561	Public Planning (3)
PA565	Public Contracting Policies and Practices (3)



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PA598/698	Internship (3)
MI501	Peoples and Cultures of Micronesia (3)
MI503	Contemporary Issues and Problems (3)
MI510	Political Development in the American Pacific (3)
MI520	Economic Development and Change in Micronesia (3)

**Special Project or Thesis** ..... 3-6 credits

PA692	Practicum (3) <b>or</b>
PA690	Special Project (3) <b>or</b>
PA695	Thesis (6)

**TOTAL** ..... **36 CREDIT HOURS**



**MASTER OF SCIENCE IN BIOLOGY**

**Program Chair: Dr. Jennifer McIlwain**

**Marine Laboratory, Room 102**

**Telephone: 735-2188; E-mail: [jmcilwain@uguam.uog.edu](mailto:jmcilwain@uguam.uog.edu)**

**OBJECTIVES**

The College of Natural and Applied Sciences offers a Masters of Science Degree in Biology. Courses for the Master of Science Degree in Biology are taught by faculty from the College of Natural and Applied Sciences, the Marine Laboratory, and the Water and Environmental Research Institute. The program is designed to serve those students who are pursuing a research-oriented career at the master's level, those using the master's degree as a stepping stone to the doctorate, and biology teachers who have fulfilled requirements for teacher's certification but seek a broader knowledge of biology.

In addition to obtaining the Master of Science in Biology, candidates have the opportunity to study in one of the most interesting regions of the biosphere. The Graduate Program in Biology has many facets comparable to mainland programs and provides outstanding opportunities in tropical marine science. The Marine Laboratory, situated at the edge of Pago Bay's diverse coral reef, provides facilities for research and instruction requiring a running seawater system and basic and advanced instrumentation. (See the section on the Marine Laboratory in this Bulletin).

Prerequisites for the program are one (1) term (semester or quarter) of Calculus, two (2) terms of Physics or Geology, four (4) terms of Chemistry, and four (4) terms of Biology, of which at least two (2) are upper division. Students may make up these prerequisites while in the program, however courses taken to make up any deficiencies shall not be applied to the total credits required for a graduate degree. Applicants must also submit test scores on the Graduate Record Examination (General and Advanced Biology Tests taken within the last five years) and three letters of reference.

**MEMBERS**

**BIGGS, Jason**, Assistant Professor, Biochemical Ecology  
**DENTON, Gary**, Professor, Environmental Toxicology  
**DONALDSON, Terry**, Associate Professor of Marine Biology  
**GHOSH, Subir**, Associate Professor, Biology  
**KERR, Alexander**, Associate Professor of Marine Biology  
**LOBBAN, Christopher S.**, Professor, Biology  
**MARLER, Thomas E.**, Professor, Pomology  
**MATSON, Ernest A.**, Professor, Biology  
**McILWAIN, Jennifer**, Associate Professor of Marine Biology  
**MILLER, Ross H.**, Professor, Entomology  
**RAYMUNDO, Laurie**, Associate Professor of Marine Biology  
**ROWAN, Robert G.**, Associate Professor, Marine Biology  
**SCHILS, Tom**, Assistant Professor of Marine Biology  
**SCHUPP, Peter**, Associate Professor of Marine Biology  
**YANG, Jian**, Associate Professor of Food Science

**DEGREE REQUIREMENTS**

The degree program requires a total of 30 hours of graduate credit; at least 18 of which must be at the 500 or 600 level, including six hours of Thesis Research (BI695). A maximum of six credit hours may be accepted in related graduate level courses. Students must maintain a B average (3.0) and make no more than one grade of C or lower in the major area to be admitted to the degree program and remain in it, except that a student whose cumulative grade point average falls below 3.0 has one semester of probation to raise the average before he/she is dismissed from the program.

All students will be required to pass an oral comprehensive examination as part of their degree requirements. Two failures on this examination will result in the student being dismissed from the program. At the discretion of the



faculty, additional courses at the undergraduate or graduate level may be required for a student found to have inadequate preparation. For further information, applicants should directly contact the Program Chair, Graduate Program in Biology, University of Guam.

**COURSE REQUIREMENTS**

<b><u>Required Courses</u></b> .....	<b>20</b>
BI412G            Biometrics (4)	
BI503            Biological Literature and Scientific Writing (2)	
BI505            Advances in Ecology (3)	
BI520            Current Topics in Cellular Biology (3)	
BI691            Seminar (1) at least twice (2)	
BI695            Thesis (6)	
<b><u>Electives (at least 10 hours):</u></b> .....	<b>10</b>
Selected with the approval of advisor.	
<b>TOTAL</b> .....	<b>30 CREDIT HOURS</b>



**MASTER OF SCIENCE IN CLINICAL PSYCHOLOGY**

**Program Chair: Dr. Iain K.B. Twaddle**

**HSS Bldg., Room 219E**

**Telephone: 735-2882; E-mail: [itwaddle@ugam.uog.edu](mailto:itwaddle@ugam.uog.edu)**

**OBJECTIVES**

The Master of Science in Clinical Psychology is based on the scientist-practitioner model and is designed to provide students with comprehensive knowledge and skills to practice clinical psychology and conduct mental health research in Guam and the Micronesian region. The program will emphasize the social, cultural and political contexts of research, theory, and practice in clinical psychology and encourage students to develop professional skills that are responsive to the unique multicultural communities in this region. Specific objectives of the program are as follows:

- To prepare master's level clinical psychologists to provide professional services, including clinical assessment and therapeutic interventions in the multicultural communities of Guam and the Micronesian region.
- To prepare master's level clinical psychologists to conduct research examining mental health issues relevant to Guam and the Micronesian region.
- To prepare master's level clinical psychologists for licensure as mental health professionals in Guam and the Micronesian region.
- To provide master's level training that establishes the foundation for advanced study in clinical psychology at the doctoral level.

**MEMBERS**

**EHLERT, Michael**, Associate Professor, Psychology

**FEGURGUR, Mary K.**, Associate Professor, Psychology

**GOPINATH, Rita S.**, Instructor, Psychology

**TWADDLE, Iain K. B.**, Associate Professor, Psychology and Micronesian Studies

**ASSOCIATE MEMBERS**

**SMITH, Kyle D.**, Professor, Psychology

**ADMISSION REQUIREMENTS**

Degree students must meet the minimum admission requirements expected of all students, as outlined in the Academic Requirements section of this Bulletin. In addition, students must meet the following admission requirements of the Program:

1. A completed bachelor's degree in psychology (or its equivalent) from an accredited institution of higher education with a minimum GPA of 3.0. Students with a GPA of less than 3.0 may petition to have the minimum GPA requirement waived if they demonstrate exemplary post-degree professional or research experience in the psychology field and meet one of the following criteria:
  - GPA of 3.0 or higher in their major coursework.
  - GPA of 3.0 or higher in their last two years of coursework.
  - Completion of one year (two semesters) of post-degree full-time undergraduate or graduate coursework with a GPA of 3.0 or higher.
2. The following undergraduate courses (or their equivalent):
  - MA385 Applied Statistics
  - PY370 Introduction to Clinical Psychology
  - PY420 Abnormal Psychology
  - PY413 Research Methodology in the Behavioral Sciences
  - PY492a Psychology Practicum: Individual Counseling Skills



- PY492b Psychology Practicum: Child, Family, and Group Counseling Skills
3. GRE General Test and Psychology Subject Test taken within the past five years.
  4. A personal statement of no more than 1000 words addressing the following:
    - a. An autobiographical sketch outlining the applicant's personal, professional, and academic experiences that have prepared him/her to pursue graduate training in clinical psychology.
    - b. A discussion of why the applicant is applying specifically to UOG's Master of Science in Clinical Psychology, highlighting aspects of the program that most attract him/her.
    - c. A description of the research topic the applicant would like to explore in his/her master's thesis and the academic and/or professional experiences that have prepared him/her to study that topic.
  5. Special consideration will be given to applicants with experience in psychological research (e.g., senior honors thesis, research assistantships, research publications, and/or conference presentations) and clinical psychology practice (e.g., undergraduate psychology practica, professional employment, volunteer work).
  6. Because the program focuses on training individuals to provide psychological services in Guam and the Micronesian region, special consideration will be given to applicants with a basic knowledge of Guam and/or Micronesia gained through undergraduate or graduate coursework, research, or professional work experience. Special consideration will also be given to applicants who demonstrate interest in conducting research and clinical service in the region.
  7. Top candidates will be invited for an interview with at least two of the program faculty.
  8. Nondegree students will be admitted into program courses only by permission of the course instructor and the Clinical Psychology Master's Program Chair.

**DEGREE REQUIREMENTS**

1. Students must complete a total of 52 credit hours, including 46 credits of required courses and 6 credits of thesis.
2. Students must complete each required course with a grade of B or higher. Students who receive a grade of C or lower in a required course must petition to be permitted to repeat the course. Students must maintain a minimum GPA of 3.0 for all graduate coursework.
3. Students must pass comprehensive written and oral examinations after completion of all required coursework (with the exception of thesis and internship).
4. Students must maintain the ethical principles of psychologists as outlined by the American Psychological Association in the most recent version of the *Ethical Principles of Psychologists and Code of Conduct*.
5. Students must complete a minimum of 20 hours of personal therapy prior to graduation.

**COURSE REQUIREMENTS – (52 CREDIT HOURS MINIMUM)**

<b>Clinical Psychology Core Course Series</b> .....	<b>12</b>
PY501 Ethical, Legal, and Professional Issues in the Practice of Clinical Psychology (3)	
PY502 Micronesia and Mental Health (3)	
PY503 Psychopathology and Psychodiagnosis (3)	
PY504 Topics in Clinical Psychology (3)	
 <b>Research Methods</b> .....	 <b>6</b>
PY511 Research Methods in Clinical Psychology I: Research Design (3)	
PY512 Research Methods in Clinical Psychology II: Statistics (3)	



<b>Clinical Assessment</b> .....	<b>6</b>
PY521 Clinical Assessment I: Adult (3)	
PY522 Clinical Assessment II: Child and Adolescent (3)	
<b>Clinical Interventions</b> .....	<b>12</b>
PY641 Clinical Intervention I: Cognitive-Behavioral Therapy (3)	
PY642 Clinical Intervention II: Child and Adolescent Therapy (3)	
PY643 Clinical Intervention III: Family Systems Therapy (3)	
PY644 Clinical Intervention IV: Existential-Humanistic Therapy (3)	
<b>Graduate Practicum</b> .....	<b>4</b>
PY692a Graduate Practicum in Clinical Psychology I (1)	
PY692b Graduate Practicum in Clinical Psychology II (1)	
PY692c Graduate Practicum in Clinical Psychology III (1)	
PY692d Graduate Practicum in Clinical Psychology IV (1)	
<b>Internship</b> .....	<b>6</b>
PY698a Internship in Clinical Psychology I (3)	
PY698b Internship in Clinical Psychology II (3)	
<b>Thesis</b> .....	<b>6</b>
PY695a Thesis I (3)	
PY695b Thesis II (3)	
<b>TOTAL</b> .....	<b>52 CREDIT HOURS</b>



**MASTER OF SCIENCE IN ENVIRONMENTAL SCIENCE (*Research*) or  
MASTER OF SCIENCE IN ENVIRONMENTAL SCIENCE (*Professional*)**

**Program Chair: Dr. John W. Jenson, WERI**

**College of Natural and Applied Science**

**Telephone: 735-2689; E-mail: [jjenson@uguam.uog.edu](mailto:jjenson@uguam.uog.edu)**

## **OBJECTIVES**

The Environmental Science Graduate Program prepares students for professional employment, teaching, or advanced studies in environmental science and related disciplines. Courses are offered by faculty from the College of Natural and Applied Sciences, the Water and Environmental Research Institute of the Western Pacific, the Marine Laboratory, and the College of Liberal Arts and Social Sciences. Specific objectives of the program include seeking answers to environmental questions arising in the developing island nations of the tropical Pacific, promoting needed educational and service projects in Western Pacific island communities, and equipping graduates with the knowledge and skills needed for sound scientific inquiry and professional practice, and a solid understanding and commitment to professional ethics.

## **VALUES**

The environmental science program faculty is committed to the search for objective truth, impartial and honest scientific debate, and excellence in all endeavors. We hold that scientists must have the integrity to not compromise research or other work in response to political, ideological, social, or financial pressures. Scientific integrity also includes a commitment to share data and cooperate with others in their attempts to advance scientific understanding and replicate or verify the quality of previous work. We seek to instill these values in our students through personal example as well as thoughtful academic instruction.

## **MEMBERS**

**BROWN, John W.**, Professor, Agricultural Economics  
**DENTON, Gary R.W.**, Professor, Environmental Toxicology  
**GOLABI, Mohammad H.**, Associate Professor, Soil Science  
**JENSON, John W.**, Professor, Environmental Geology  
**JONES, Roseanne M.**, Professor of Economics  
**KERR, Alexander**, Associate Professor of Marine Biology  
**KHOSROWPANAHI, Shahram**, Professor, Engineering  
**LANDER, Mark A.**, Assistant Professor, Meteorology  
**LOBBAN, Christopher S.**, Professor, Biology  
**LUO, Charles**, Assistant Professor, Hydrology  
**McCONNELL, James**, Professor, Ornamental Horticulture  
**McILWAIN, Jennifer**, Associate Professor of Marine Biology  
**MARLER, Thomas E.**, Professor, Pomology  
**MATSON, Ernest A.**, Professor, Biology  
**MILLER, Ross H.**, Professor, Entomology  
**PETERSON, John A.**, Associate Professor of Anthropology  
**RAULERSON, Lynn C.**, Professor, Biology  
**RAYMUNDO, Laurie**, Associate Professor, Marine Biology  
**WEN, Yuming.**, Assistant Professor, Geographic Information Systems

## **ADJUNCT FACULTY**

**COLLINS, James C.**, Attorney at Law  
**JACKSON, Aaron R.**, Attorney at Law  
**PEDERSON, Christina, M.**, Attorney at Law  
**WADE, James, J.**, Attorney at Law



## ADMISSION REQUIREMENTS

General Admission Requirements. Applicants must first meet the Graduate Admission Standards for pre-candidacy as described on page 10 of the *Graduate Bulletin*. Once admitted for pre-candidacy by the University Graduate Studies office, they may then apply for admission to the Environmental Science Program. In addition to the materials submitted for admission to pre-candidacy, applicants must submit the following to the Environmental Science Graduate Program Recruiting and Admission Committee: three letters of recommendation, a comprehensive statement of academic achievements, interests, professional goals, and specific reasons for pursuing a master's degree in environmental science.

Application packages are first evaluated by the Recruiting and Admission Committee, based on the submitted materials and the Background and Performance Requirements specified below. The Recruiting and Admission Committee recommends acceptance or rejection of the application to the Program Chair. Upon approval by the Chair, the applicant is admitted to the program.

Background and Performance Guidelines. The Environmental Science Program is built around three component disciplines: Biology-Ecology, Geoscience-Engineering, and Management. Applicants are expected to have backgrounds related to at least one of these three disciplines. Related backgrounds are broadly defined. For example, for Biology-Ecology, related disciplines include all the various sub-disciplines of biology and of other life sciences, such as physiology, biochemistry, or genetics; the health sciences; and agricultural, animal, and plant sciences. Disciplines related to Geosciences-Engineering include the physical and natural sciences, particularly physics, chemistry, and the earth, oceanographic, and atmospheric sciences. Relevant disciplines also include engineering and applied sciences, particularly civil or mechanical engineering, applied mathematics, statistics, and computer science. Management-related backgrounds include economics, business, management, law, or public administration, political science, and human, economic, or political geography. Applicants with other backgrounds, especially with interdisciplinary training or experience, who have completed the recommended prerequisites listed below or can provide other evidence of their ability to successfully complete the core course requirement and a research or professional project on an appropriate topic, will be considered as well.

The recommended prerequisites listed below represent the ideal background preparation for each component discipline. It is acknowledged, however, that capable students from any given undergraduate major may not necessarily have completed the full suite of courses listed. Any of the listed prerequisites may therefore be waived by the Program Chair on the recommendation of the Recruiting and Admission Committee, based on its confidence that the applicant will nevertheless be able to successfully complete the core requirements (described in the section titled "Degree Requirements," below). Applicants who have taken the prerequisite courses listed below, however, should have no grade lower than a C in any of the courses listed for their discipline of interest. An applicant who does not meet these grade criteria may be admitted to the program on a provisional basis, however, if a faculty member agrees to serve as his or her advisor. Full admission may be granted by the Program Chair on the recommendation of the Recruiting & Admission Committee after such a student has completed 12 hours of environmental science courses approved in advance by the student's advisor, with grades of B or better in each of them, and has demonstrated to the satisfaction of the Recruiting and Admission Committee and the Program Chair that he or she has remedied whatever deficiencies the committee identified when it recommended provisional admission.

### Recommended disciplinary prerequisites

#### *Biology-Ecology*

Math: 2 semesters calculus

Physics: 1 semester general physics with lab

Chemistry: 2 semesters inorganic chemistry with lab and 2 semesters organic chemistry with lab

Biology: 2 semesters of general biology with lab

#### *Geosciences-Engineering*

Math: 2 semesters calculus

Physics: 2 semesters general physics with lab

Chemistry: 2 semesters general chemistry with lab

Biology: 1 semester biological/life science



### *Management*

Math: 2 semesters calculus

Physics: 1 semester general physics

Chemistry: 1 semester general chemistry

Biology: 1 semester biological/life science

Economics & business: 1 semester microeconomics + 1 semester intro to business or public administration

## **DEGREE REQUIREMENTS**

Upon admission, students must choose and be accepted by a faculty advisor with expertise in their selected sub-discipline. Subsequently, the student's individual program is developed by the student and his or her advisor, and monitored by the advisor and the student's advisory committee. Final program approval requires endorsement by the chair of the Environmental Science Program, with subsequent approval by the Assistant Vice President for Graduate Studies & Sponsored Programs. In consultation with his or her advisor, each student must select which of the two tracks he or she will follow for the capstone experience: professional or research, as described below. For the research track, the capstone experience is a research thesis. For the professional track there are three options: an internship, a project, or additional coursework. Students may only apply for degree candidacy and register for capstone credits after their proposal has been presented to and approved by their advisory committee, as described below.

## **COURSE REQUIREMENTS**

The Core Requirement. The University of Guam's graduate Environmental Science Program is a rigorous and challenging program, designed to produce graduates equipped with the essential knowledge and skills and committed to the highest standards of professional integrity in research and application of environmental science to matters of public interest. The core curriculum thus contains consists of six courses totaling 18 credit hours: The "inner core" is three courses totaling nine hours, centered on the essential skills of scientific thought and practice and the basic tools of applied environmental science. Scientific Competence & Integrity (EV/BI509, 3 credit hours) addresses critical thinking, the defining methods of science and the evolution of scientific thought and practice, problems associated with the application of science to public problems, both past and present, and historical and contemporary ethical issues in scientific and professional practice. The other two courses are "tools" courses, Advanced Statistical Methods (EV/BI507, 4 credit hours), which equips students with quantitative skills for rigorous experimental design and interpretation, and Environmental Impact Assessment (EV513, 2 credit hours), which introduces students to this essential management application of environmental science in the United States. Building on these basic courses, is an "outer core" of three three-hour courses in each of the three sub-disciplines—biology-ecology, geosciences-engineering, and economics-management. Students take all three of these courses, irrespective of which sub-discipline they choose for their concentration. This suite of courses, thus equips each student with the essential knowledge and skills and from each of the three sub-disciplines that define environmental science.

The Elective Requirement. Beyond the core, each student must complete 12 credit hours of elective courses related to his or her selected area of concentration and agreed upon by his or her advisor. Elective courses should support the student's proposed capstone requirement within either the research or professional track, as described below. The capstone requirement is a minimum of 6 hours of thesis or professional project hours, thus requiring a total of 18 additional hours (of elective and thesis/project hours) in the program beyond the core requirement, for a total of 36 hours. Given that a full-time load is 9 hours per semester, this requirement is based on the expectation that full-time students will complete their program in two years.

Scientific Communications Skills Co-Requisites. Finally, students admitted to the program must either demonstrate proficiency in scientific writing and speaking to the satisfaction of their advisory committee, or complete the respective course in each of these skills: Environmental Literature & Scientific Presentation (EV504, 1 credit hour) and Biological Literature & Scientific Writing (BI503, 2 credit hours). These courses develop the basic skills of oral and written scientific communication in the context of environmental science. The student's thesis/project committee may waive these requirements only if the student provides evidence that satisfies the committee that he or she has the requisite skills in scientific speaking and writing to succeed in the program without taking these courses.



### PERFORMANCE REQUIREMENTS

Students must maintain at least a B (3.00) average, with no more than one grade of C or lower in all courses taken for credit. Students may retake any course for which they have received a grade of C or lower. However, any student who fails to improve his or her grade to at least a B after re-taking the course and whose record shows two unimproved C grades as a result, will be dismissed from the program.

### RESEARCH TRACK

The purpose of the research track is to prepare students for advanced (doctoral level) studies in environmental science and related disciplines, and careers in scientific research or professional work for which a research background is necessary or desirable. The capstone requirement for the research track is a traditional research thesis, for which the student earns six hours of academic credit. General requirements for research theses are described on page 12 of the *Graduate Bulletin*. Research theses in Environmental Science are expected to make an original contribution to the selected sub-discipline and reflect mastery of the knowledge and skills required to successfully pursue advanced study and research in environmental science. At the discretion of the advisory committee, a thesis deemed worthy of publication in a peer-reviewed professional journal may be awarded the grade of "Pass with Distinction." The thesis grade (Pass with Distinction, Pass, or Fail) is assigned by the Advisory Committee, based on its evaluation of the written thesis and its oral defense.

### PROFESSIONAL TRACK

The purpose of the professional track is to produce competent and credentialed professionals prepared especially for employment in government, industry, or education. Students following the professional track may select one of the three options described below: internship, project, or additional coursework. The professional track options demand the same mastery of basic knowledge and skills required of the research-track students, including writing skills. These options, however, accommodate students planning professional careers in the private or public sectors rather than scientific research careers, and whose circumstances (such as already being employed full time and/or having parental or other family commitments) may preclude them from undertaking thesis research. Each option culminates with a written report or paper (of no fewer than 20 pages, double-spaced, 12-point Times Roman, inclusive of figures and references). The report or paper should be suitable, in accordance with the topic, for local and/or on-line publication as a technical report, users manual, review paper, or educational pamphlet. Each option also requires a comprehensive oral examination following submission of the report or paper. Following the oral examination the student corrects or revises the report or paper, based on the committee's review of it. The grade (Pass or Fail) is based on the committee's evaluation of the final report or paper and the outcome of the oral examination. General requirements for capstone activities are contained in the *Graduate Bulletin*.

Internship Option. This option consists of a semester-length six-credit-hour internship (EV698) with an environmental firm (profit or non-profit) or government agency, under collaborative supervision of an academic advisor and work supervisor. The internship must include work on a specific project, product, or set of projects and products. These are agreed upon in advance by the student and committee (which includes the work supervisor), and approved by the program chair. At the completion of the internship, the student prepares and presents a written report, as specified above, on the project or projects undertaken during the internship, with the purpose and content of the report agreed on in advance by the student and the committee. Following submission of the report the student stands for a comprehensive oral examination.

*Example:* The student is employed with the environmental office of the local US Navy Facilities Command. As part of his work he is required to coordinate the production of an Environmental Impact Assessment in conjunction with the relocation of wetlands on Navy property. In consultation with his academic and professional supervisors, he prepares a proposal which he presents to his committee, and ultimately a report on the specific insights gained and lessons learned that might apply to the relocation of wetlands in general, and on Guam or similar islands, in particular.

Project Option. This option consists of a semester-length six-credit-hour project (EV690) agreed upon by the student and committee, and approved by the program chair. This would be a project other than scientific research that would nevertheless be of value to environmental practice or education. An example might be the development of a website containing animations, databases, and informative or instructional material on a selected local or regional environmental



problem. The student prepares a proposal agreed upon by the student and committee, and approved by the program chair. At the completion of the project, the student prepares and presents a written report, as specified above, and stands for a comprehensive oral examination before his or her committee. The student may elect, or the committee may require, that the examination include an exhibit or demonstration of the project.

*Example:* The student is employed as an instructor in environmental science at the Guam Community College. She prepares a website and supporting instructional materials accessible to secondary school teachers and other community college instructors on Pacific Island water resources, including animations of groundwater infiltration, storage, flow, and discharge in the different types of aquifers that are characteristic of Pacific islands. To meet the writing requirement, the student prepares a comprehensive guide and user's manual for the website, including appropriate scientific/technical background and references, suitable for publication and distribution to website users.

Coursework Option. This option requires twelve hours of additional coursework equivalent to a second major sub-discipline. The student may select a second concentration from among the three sub-disciplines (Biology-Ecology, Geosciences-Engineering, or Management) or a second concentration in a relevant inter-disciplinary field, such as Mathematics, Micronesian Studies, or Business Administration. Thus, in addition to selecting 12 hours for the first sub-discipline concentration, the student selects courses comprising 12 additional hours in an appropriate field. Examples of such courses include probability and statistics and numerical analysis from Mathematics; physical geography, health and human adaptation, or economic development in Micronesia from Micronesian Studies; or management and economics courses from Business Administration. These courses may also include no more than one special topic or reading and conference course in or related to the field. The committee must include members with expertise in the two concentrations selected, and agree on the curriculum proposed by the student. The student also prepares a proposal for a research paper, as specified above, which must address a topic related to one or both of the two selected concentration areas of coursework and make a judgment or present a case, drawing on a comprehensive review of the current scientific literature. The topic must be agreed upon by the committee and approved by the program chair. On completion of the coursework, the student submits the paper to the committee and stands for a comprehensive oral examination.

*Example:* The student is employed as an instructor at the College of Micronesia. He selects Geology/Engineering as his first major sub-discipline concentration, comprised of Hydrology (EV542), Hydrogeology (EV543), Pacific Island Geologic and Climatic History (EV547), and Tropical Climate and Climate Variability (EV535). For the second sub-discipline concentration field he selects Micronesian Studies, with Physical Geography of Micronesia (EV/MI506), Health and Human Adaptation in Micronesia (EV514), Economic Development and Change in Micronesia (EV520), and Readings in Micronesian Studies (EV599) in which he will search, read and study the literature pertaining to water resources on Micronesia and similar islands. For the research paper, the student conducts a comprehensive literature search and prepares a paper on the historical incidence of El Nino-related droughts in Micronesia, its effects, and the human responses to them.

#### SUMMARY

Coursework and capstone requirements are summarized in the table below. Each student must complete the core requirement, consisting of 18 credit hours, plus 12 hours of elective courses. Electives may include no more than 6 hours of 400G-level courses. Students in the research track must also complete 6 hours of thesis credit. Similarly, students taking the internship or project options within the professional track (as described in the following section), must complete 6 hours of credit for their internship or project. For students taking the coursework option within the professional track, the capstone requirement includes 12 credit hours of additional elective courses and a research paper.



Curriculum Component		Courses		Credit hours
Core	Fundamentals of Scientific Practice and Tools of Environmental Science*	Scientific Competence & Integrity	EV/BI508	3
		Advanced Statistical Methods	EV/BI507	4
		Environmental Impact Assessment	EV513	2
	Component Disciplines	Biology-Ecology	EV510	3
		Geosciences-Engineering	EV511	3
		Economics-Management Law	EV512	3
Electives		As appropriate to support capstone research or project. (No more than 6 hours of 400G level.)		12
Capstone	Research thesis, internship, or project ♣		EV69X	6
	<b>TOTAL</b>			<b>36</b>
	Coursework option, professional track: additional 12-hour concentration ♣♣			12
	total			48
Co-requisite courses: Scientific Communications Skills**	Environmental Literature & Scientific Presentation		EV504	1
	Biological Literature & Scientific Writing		BI503	2

\*Students should take these courses in the first year of their program.

\*\*This requirement can be waived by the student's thesis/project committee based on evidence presented by the student that he or she already has the requisite skills in spoken and written English to present his or her work at scientific meetings and contribute to the professional literature.

♣ Professional Project: EV690; Research Thesis: EV695; Professional Internship: EV698, as appropriate.

♣♣ Students selecting the Coursework Option within the Professional Track must take an additional 12 hours of electives, for a total of 24 elective credit hours, and submit and defend a research paper.



### MASTER OF SOCIAL WORK

Program Advisor: Dr. Gerhard Schwab

Humanities and Social Sciences Building, Room 105

Telephone: 735-2961; E-Mail: [gerhard.schwab@uguam.uog.edu](mailto:gerhard.schwab@uguam.uog.edu)

**The first cohort of MSW was admitted in 2008 and graduated in 2010. The next cohort of Master of Social Work students is expected to be admitted in the Fall 2011 Semester. Please contact the program advisor for more information.**

#### OBJECTIVES

The Master of Social Work Program (MSW) addresses the needs of the local, regional, and international communities it serves. It prepares students to understand and identify with the professional values and ethics of social work, and to incorporate these into advanced social work practice. Graduates of the MSW Program will have the knowledge and skills to conduct advanced social work practice with individuals, kinship systems, groups, organizations, and communities; seeking to enhance human well-being and to alleviate poverty, oppression, and other forms of economic and social injustices. As graduates link indigenous knowledge, social work practice wisdom, and social research, they assume the responsibility for continuing personal and professional development and to advance the social work profession. These goals will be achieved through a set of carefully defined student learning objectives that build upon the foundations provided by the Bachelor of Social Work Program.

#### FACULTY

*DAMES, Vivian*, Associate Professor, Social Work & Women and Gender Studies

*NATIVIDAD, Lisalinda*, Assistant Professor, Social Work

*SCHWAB, Gerhard*, Professor, Social Work

#### ADVANCED STANDING AND COHORT STRUCTURE

The MSW Program at the University of Guam builds on, and is carefully articulated with, the Bachelor of Social Work (BSW) Program, which has been accredited by the Council on Social Work Education since 2003. Only students who have earned a CSWE accredited BSW degree are eligible for admission to the MSW Program. Students who completed the BSW degree from the University of Guam prior to being CSWE accredited, or hold a degree from another non-accredited baccalaureate social work program, will be advised on an individualized *bridge* curriculum so they will meet the requirements for admission to the MSW Program. Students with baccalaureate degrees in other fields are provided the opportunity to earn the BSW degree as their second baccalaureate degree in preparation for admission to the MSW Program. Students are admitted on a cohort basis to the MSW program bi-annually and are expected to graduate after two calendar years. Courses and seminars will be offered in ways to enable students to plan for and balance the demands of being employed and being a graduate student at the same time.

#### ADMISSION REQUIREMENTS

1. Meet the University's requirements for graduate admission
2. Hold a Bachelor of Social Work degree from a U.S. college or university accredited by the Council on Social Work Education, or from a recognized equivalent foreign institution of higher learning
3. Have a minimum grade point average of 3.0 for all social work courses
4. Give evidence of personal qualifications and professional interest that indicate potential for successful graduate social work education and professional practice

To maintain good standing in the MSW program students are required to:

1. Maintain a minimum grade point average of 3.0
2. Adhere to the professional Code of Ethics of the National Association of Social Workers



**DEGREE REQUIREMENTS**

The MSW Program requires students to complete at least 39 credit hours. This includes 15 credit hours of Required Core Courses, 12 credit hours of one of the two Concentration options, 9 credit hours of Field Instruction, and 3 Elective credit hours. The elective course is selected with the approval of the academic advisor.

**COURSE REQUIREMENTS – (39 CREDIT HOURS MINIMUM)**

**Required Core Courses ..... 15**

- MI503 Contemporary Issues and Problems in Micronesia (3)
- SW501 Social Welfare Policies and Administration of Social Services (3)
- SW513 Advanced Statistics and Research Methods in Social Work (3)
- SW523 Review of Social Work Research (3)
- SW690 Social Action/Intervention Research (3)

**Required Field Instruction Courses ..... 9**

- SW598 Field Instruction I (3)
- SW698 Field Instruction II (3)
- SW798 Field Instruction III (3)

**Required Concentration Courses (choice of Macro or Micro) ..... 12**

**Macro Concentration Courses**

- PA545 Organizational Behavior and Theory (3)
- BA610 Managerial Economics (3)
- SW601 Leadership and Supervision in Social Work (3)
- SW791 Social Work Macro Practice Integration Seminar (3)

**Micro Concentration Courses**

- ED620 Counseling Processes: Theory (3)
- ED624 Individual and Group Assessment (3)
- ED625 Multi- and Cross-Cultural Counseling (3)
- SW691 Social Work Micro Practice Integration Seminar (3)

**Elective Course ..... 3**

**TOTAL ..... 39 CREDIT HOURS**



**COURSE DESCRIPTIONS**

(The University reserves the right to cancel scheduled courses due to low enrollment. All courses are subject to the availability of resources.)

**AGRICULTURE (AG) -----**

AG/PA401G      COMMUNITY PLANNING (3)      Fall/Odd Years  
This course is an introduction to community planning; relationships of physical form to environment, function, aesthetic principles, cultural values, planning as a synthesis of a frame of reference based on economics, political, social, cultural, physical, and administrative factors. *Prerequisite: SO101.*

**ANTHROPOLOGY (AN) -----**

AN/SO405G      COMMUNITY DEVELOPMENT (3)      Spring/Odd Years  
This course covers applied sociology and anthropology, emphasizing social processes and programs of planned change on the community level in parts of the world currently undergoing technical development. *Prerequisite: AN101 or Consent of instructor.*

**ART (AR) -----**

AR504      GRADUATE CERAMICS (3)      Fall/Spring  
Advanced ceramics course for graduate students. Individual studio work and critiques will be employed in the study of glazing, firing, and shaping techniques. *Prerequisite: Graduate standing in Art or consent of instructor.*

AR505      GRADUATE CERAMICS (3)      Fall/Spring  
Continuation of AR504. *Prerequisite: AR504 or consent of instructor.*

AR508      GRADUATE SCULPTURE (3)      Fall/Spring  
Advanced sculpture course for graduate students. Individual studio work and individual critiques will be employed. *Prerequisite: Graduate standing in Art or consent of instructor.*

AR509      GRADUATE SCULPTURE (3)      Fall/Spring  
Continuation of AR508. *Prerequisite: AR508 or consent of instructor.*

AR550      GRADUATE PAINTING V (3)      Fall/Spring  
Advanced painting course for graduate students. Individual studio work and individual critiques will be employed. *Prerequisite: Consent of instructor.*

AR551      GRADUATE PAINTING VI (3)      Fall/Spring  
Continuation of AR550. *Prerequisite: AR550 or consent of instructor.*

AR552      GRADUATE PAINTING VII (3)      Fall/Spring  
Continuation of AR551. *Prerequisite: AR551 or consent of instructor.*

AR554      PRINTMAKING I (3)      Fall/Spring  
Advanced printmaking for graduate students. Individual studio work and critiques will be employed in exploration of silkscreen and woodcut methods. *Prerequisite: Graduate standing in Art or consent of instructor*



- AR555 PRINTMAKING II (3) Fall/Spring  
Advanced printmaking for graduate students. Individual studio work and critiques will be employed in exploration of intaglio and lithography. *Prerequisite: Graduate standing in Art or consent of instructor.*
- AR590 PROBLEMS IN PROFESSIONAL PRACTICE (3-3) Fall/Spring  
The study and execution of actual professional problems. This course is for graduates who request aid in dealing with actual problems in the various fields. Admission will require the presentation of the project for faculty consideration and acceptance. *Prerequisite: Consent of instructor.*
- AR690 ADVANCED PROBLEMS IN PROFESSIONAL PRACTICE (3-3) Fall/Spring  
The advanced study and execution of actual professional problems. This course is for graduates who request aid in dealing with actual problems in the various fields. Admission will require the presentation of the project for faculty consideration and acceptance. *Prerequisite: Consent of instructor.*
- AR695 THESIS (6) Fall/Spring  
This course will be offered to graduates with a satisfactory academic record and with a total of 18 credit hours of professional Art courses (with an average of B or better). *Prerequisites: AR321a-b or consent of instructor.*
- AR696 CREATIVE THESIS (3) Fall/Spring  
In this course the student will prepare an exhibition of his art work and a descriptive catalog which will include a statement of the artistic principles involved in the exhibition.

**BUSINESS ADMINISTRATION (BA) -----**

- BA601 CASE STUDIES IN MANAGEMENT (3) Summer, Fall, Spring, Inter-terms 1,2,3,4  
The course is broken up into four sections, accommodating brief intervals between inter-term periods that define the one-year masters program. The intent of this course is to introduce the student to the case study method as a means of establishing schema for moving the decision making process from problem definition to quality control measures via strategic design.
- BA610 MANAGERIAL ECONOMICS (3) Spring, Term 4  
The course begins with an overview of macroeconomic issues. Indicators of macroeconomic performance are identified and managers are given a preview of the tools and resources used to evaluate and forecast economic conditions. Applications of microeconomic theory to strategic management in these market conditions are presented. Basic concepts of supply, demand, market price, output, production, and resource allocation provide a framework for strategic analysis in emerging markets where firms have market/monopoly power. Other topics address sophisticated pricing policies, transfer pricing, models of competition and cooperation, managing under uncertainty, asymmetric information and externalities. The course provides a framework and analytical tools to enhance decision-making within the manager's organization.
- BA611 STRATEGIC MARKETING MANAGEMENT (3) Fall, Term 2  
This advanced marketing management course focuses on strategic marketing analysis and planning at both the corporate and SBU levels. It will use the concepts and theories underlying marketing decision-making and the tools needed to analyze and understand complex marketing situations found in today's ever-changing marketplace. The course is designed to help managers develop and execute appropriate managerial strategies. An emphasis of this course will be on developing executive-level decision-making skills, which students are most likely to encounter during their current and future





BA711 BUSINESS CAPSTONE EXPERIENCE (3) Spring, Term 5  
The Business Capstone course is the culminating professional experience for the PMBA student. It extends over the final two terms of their program. Within teams of two or three, PMBA students will participate in the development of an applied research project that synthesizes the students' learning throughout their tenure in the PMBA program. The nature of the applied project can consist of a strategic management project, an entrepreneurial project, or a special study project.

**BIOLOGY (BI)** -----

BI/CH419G BIOCHEMISTRY (3) Spring/Odd Years  
This course covers the principles of protein chemistry and enzyme nomenclature, catalysis, kinetics and control. It includes three hours of lecture weekly. The lab, BI/CH419L, MUST be taken concurrently. *Prerequisites: CH310a, CH311, CH310b and CH312; or concurrent enrollment, BI157-157L and BI158-158L or equivalent.*  
*Corequisite: BI/CH419L.*

BI/CH419G/L BIOCHEMISTRY LABORATORY (1) Spring/Odd Years  
BI/CH419L is the laboratory portion of BI/CH419G and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. *Corequisite: BI/CH419G.*

BI440G ICHTHYOLOGY (3) Spring/Even Years  
This course is a survey of the classification and morphology of fishes with emphasis on local forms. It includes three hours of lecture weekly. The lab, BI440L, MUST be taken concurrently. *Prerequisite: BI157-157L and BI158-158L or equivalent.*  
*Corequisite: BI440L.*

BI440G/L ICHTHYOLOGY LABORATORY (1) Spring/Even Years  
BI440L is the laboratory portion of BI440G and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. *Corequisite: BI440G.*

BI474G MARINE BOTANY (4) Spring/Odd Years  
This course provides students an in-depth exploration of the marine plants in the region with an emphasis on how the physiology and ecology of seaweeds and microalgae relate to environmental conditions in the sea. *Prerequisite: BI302.*

BI503 BIOLOGICAL LITERATURE AND SCIENTIFIC WRITING (2) Spring  
Survey of biological literature as an assist in thesis and manuscript preparation in the areas of writing, proofreading, literature citation, figure and table preparation. Two hours of lecture weekly.

BI/EV505 ADVANCES IN ECOLOGY (3) Spring/Even Years  
Current topics in community ecology, behavioral ecology, larval ecology, population ecology, evolutionary ecology, and physiological ecology. Emphasis will be placed on recent articles from scientific journals, as well as on controversies within the field. Students will be required to actively participate in discussions, critique scientific articles, and write a research paper. *Prerequisites: BI101a-b or equivalent, or consent of instructor.*

BI/EV507 ADVANCED STATISTICAL METHODS (3) Fall/Even Years  
An advanced course in applied statistical methods as used in the biological and environmental sciences stressing the design and analysis of experimental and observational studies. Lectures will be 3 hours per week. *Prerequisites: MA385 or equivalent.*



- BI/EV508 SCIENTIFIC COMPETENCE AND INTEGRITY (3) Fall  
This course examines historical, philosophical, methodological, ethical, and moral aspects of scientific thought and practice in the context of both historical and contemporary issues in natural and environmental science. Readings and discussions are built around classical examples such as the scientific controversy over Continental Drift and Plate Tectonics as well as contemporary environmental issues, ranging from global concerns such as climate and sea level change, to local public concerns such as solid waste management and the safety of tap water. The central objective of the course is to develop the skills and habits of sound critical thinking essential to the progress, ethical practice, and moral application of science.
- BI520 CURRENT TOPICS IN CELLULAR BIOLOGY (3) Spring/Odd Years  
Important background information in biochemistry, cellular physiology, and molecular biology, with emphasis on recent scientific articles, new techniques and advances in the field. Application of new techniques and advances toward biotechnology and medicine will be discussed. Students will be required to actively participate in discussions, critique scientific articles, make oral presentations, and write a research paper. *Prerequisite: BI101a-b or equivalent, or consent of instructor.*
- BI/EV522 CONSERVATION BIOLOGY (4) Spring/Odd Years  
This course studies concepts of conservation biology. Ecological principles relating to conservation biology are covered, including individual traits, population characteristics, community ecology, and ecosystem ecology. Practical issues and controversies relating to species conservation will be discussed. Effects of deforestation, exotic species, tourism, and other human impacts are covered. This course stresses problem solving and includes studies of case histories of environmental problems and their solutions. Students will prepare a case study of a local problem. Six hours of lecture-laboratory weekly. *Prerequisite: Consent of instructor.*
- BI525 EVOLUTIONARY BIOLOGY (3) Fall/Even Years  
This course provides a survey of the origin and evolution of life on Earth, exploring the history and major features of evolutionary change through time and the mechanisms responsible for those changes. The course will also consider evolutionary aspects of genetics, development, ecology, biogeography, systematics and paleontology. *Prerequisite: Genetics or consent of instructor.*
- BI/EV529A ENVIRONMENTAL CONTAMINATION & TOXICOLOGY I:  
FUNDAMENTAL PRINCIPLES & BASIC CONCEPTS (3) Spring/Even Years  
This course covers the fundamental principles and mechanisms governing the interaction of pollutants with natural systems. The basic concepts of classical and environmental toxicology are also addressed with emphasis on contaminant absorption, distribution, metabolism, systemic toxicology, carcinogenesis, toxicity testing and risk assessment. The course concludes with a general introduction to air, land and water pollution. Three hours of lectures weekly. *Prerequisites: BI157, BI158, CH102 and CH103 or equivalent.*
- BI/EV529B ENVIRONMENTAL CONTAMINATION & TOXICOLOGY II:  
MAJOR CLASSES OF ENVIRONMENTAL POLLUTANTS Spring/Odd Years  
This course focuses on classic and contemporary groups of environmental contaminants and their impact on organisms, ecosystems and man. Physical and chemical properties of each contaminant group are discussed in relation to their environmental distribution, fate and toxicity. Occupational health related pollution problems and pollution monitoring strategies are also discussed. Three hours of lectures a week. *Prerequisites: BI157, BI158, CH102 and CH102, or equivalent, or consent of instructor. EV/BI529a is also highly recommended as it provides the foundations upon which EV/BI529b is built. Undergraduates may enroll in the course with instructor's consent.*
- BI/EV530 CHEMICAL ECOLOGY (3) Fall/Odd Years  
This course focuses on the field of chemical ecology and examines some of the differences in approach and results between terrestrial and marine studies. Chemical ecology is an interdisciplinary subject concerned with the biochemistry of plant and animal interactions. The course focuses on



reading and discussing current literature in terrestrial and marine chemical ecology with an emphasis on such topics as plant-herbivore interactions, host choice, allelopathy, chemical communication (pheromones, attractants) and other behavioral and ecological interactions mediated by secondary chemistry. *Prerequisites: At least one course each in upper level undergraduate chemistry, biology, and ecology, or consent of instructor.*

BI531 BEHAVIORAL ECOLOGY (3) Fall/Odd Years  
Review and discussions of current topics in behavioral ecology. These include game theory, foraging strategies, mating systems, predator-prey interactions, animal communication, and the ecological determinants of social behavior. *Prerequisite: BI101a-b or equivalent, or consent of instructor.*

BI/EV545 FISHERIES BIOLOGY (4) Fall/Odd Years  
Fisheries in relation to the distribution, abundance and productivity of fishes; exploitation and problems of development and conservation of aquatic resources. Simple analytic approaches to population management; biological and economic yields of natural populations; analyses of population data. Six hours of lecture-laboratory weekly.

BI546 MARINE INVERTEBRATES (4) Fall/Even Years  
Survey of the classification and morphology of marine invertebrates, with emphasis on local forms. Six hours of lecture-laboratory weekly.

BI/EV550 BIOGEOCHEMISTRY (3) Spring/Even Years  
This course explores the elements important to life, their interaction and cycling within the biosphere. Mathematical models of biogeochemical fluxes along the land-ocean continuum and within terrestrial, freshwater and marine ecosystems are discussed. Emphasis is placed on the evolution of classical paradigms and modifications of them as they appear in the current literature. Three hours of lecture/field trips weekly. *Prerequisites: A background in upper level undergraduate chemistry, ecology, and mathematics is suggested. Consent of instructor required.*

BI691 SEMINAR (1) Fall/Spring

BI695 THESIS (6) Fall/Spring

#### CONSUMER AND FAMILY SCIENCES (CF) -----

CF420G FASHION MERCHANDISING (3) Fall  
The course examines concepts and theories in the planning, buying and selling of apparel consumer goods. These include types of retail merchandising organizations, analysis of consumer demand, selection of merchandise for resale, resident buying offices, and development of a fashion image. Retailing principles and practices that relate to careers in fashion buying and merchandising are studied.

CF429G TEXTILES AND APPAREL IN THE INTERNATIONAL MARKET (3) Fall  
An overview of the global textiles and apparel industries is provided, including theories, concepts, and problems relating to international trade. The U.S. textiles complex and the U.S. apparel market within an international context are considered.

CF430G NUTRITION THROUGHOUT THE LIFESPAN (3) Fall  
The nutritional requirements and food needs of three different lifespan stages will be examined. The stages will include: (1) pregnancy and infancy, (2) early childhood and adolescence, and (3) adulthood



and aging. Emphasis will be placed on the special demands the various life cycle stages impose on normal nutrition. Prerequisite: CF230 or CF231; or Consent of Instructor

CF591 ISSUES IN CONSUMER AND FAMILY SCIENCES (3) Spring  
This course assists students in synthesizing information regarding current issues in Consumer and Family Sciences. Each student researches, analyzes and presents an issue of interest in one of the following areas: clothing and textiles; food and nutrition; or family resources.

CF599 DIRECTED READINGS IN CLOTHING AND TEXTILES (3) Spring  
This course examines both the nonindustrial and industrial development of textiles and clothing over time. Changes in technology as a result of the invention and perfection of both manufacturing processes and equipment are emphasized.

**CHEMISTRY (CH) -----**

CH/BI419G BIOCHEMISTRY (3) Spring/Odd Years  
This course covers the principles of protein chemistry and enzyme nomenclature, catalysis, kinetics and control. It includes three hours of lecture weekly. The lab, BI/CH419L, MUST be taken concurrently. *Prerequisites: CH310a, CH311, CH310b and CH312; or concurrent enrollment, BI157-157L and BI158-158L or equivalent. Corequisite: BI/CH419L.*

CH/BI419G/L BIOCHEMISTRY LABORATORY (1) Spring/Odd Years  
BI/CH419L is the laboratory portion of BI/CH419G and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. *Corequisite: BI/CH419G.*

**EDUCATION (ED) -----**

ED443G ASSISTIVE TECHNOLOGY IN SPECIAL EDUCATION (3) Spring  
This course is designed for special education and regular education teachers who expect to teach students with disabilities. Students learn to select, adapt, create, and use materials and assistive technology for students with disabilities. *Prerequisites: ED655 or consent of instructor.*

ED444G SOCIOCULTURAL ASPECTS OF EDUCATION (3) Spring  
This course is a survey of sociological and psychological factors related to the education of children outside the cultural and economic mainstream of American society. Review of local resources and facilities to assist these pupils. *Prerequisite: SO101, PY101, or consent of instructor.*

ED446G INCLUDING CHILDREN WITH DISABILITIES IN THE REGULAR CLASSROOM (3) Fall/Spring  
This course is designed for special and general education teachers (both elementary and secondary). It covers basic knowledge and skills necessary for teaching students with disabilities in order to be involved in and progress within the least restrictive environment. Emphasis is placed on the placement of students primarily within the general education setting unless it is determined that placement in this setting with supplementary aids and services has proven to be unsatisfactory. Special emphasis is also given to multicultural populations and settings. *Prerequisite: ED655 or consent of instructor.*

ED449G DIRECT INSTRUCTION TEACHING STRATEGY Fall  
This competency-based course deals with the development of skills necessary for effectively teaching direct instructional programs dealing with basic skills of reading, spelling, language, or arithmetic.



The specific conceptual content will vary depending on the specific level of program(s) taught.  
*Prerequisite: ED300 or consent of instructor.*

- ED457G      BEHAVIOR MANAGEMENT IN SPECIAL EDUCATION (3)      Spring/Even Years  
This course is designed to provide classroom teachers and other school staff with the knowledge and skills necessary to promote school-wide discipline procedures, prevent discipline problems, and correct inappropriate behaviors. Focus will include preventive measures related to effective instruction. In addition, strategies on dealing with disruptive, distracting, and dangerous behaviors will be provided in order to ensure a safe and effective learning environment. Information on conducting functional assessments, developing positive behavioral support plans, and disciplining students with behavioral support plans, and disciplining students with disabilities will also be covered in this course. *Prerequisite: ED655*
- ED481G      SECOND LANGUAGE TEACHING METHODOLOGY (3)      Spring  
This is an introduction to the large and growing field of second language pedagogy. The primary purpose of the course is to provide current and prospective second language teachers with knowledge of the theoretical bases and research which are related to second language learning. The secondary purpose is to consider the practical application of the theories and research within the second language classroom.
- ED483G      INTRODUCTION TO EARLY CHILDHOOD SPECIAL EDUCATION (3)      Fall  
This course provides an overview of the rationale, policies, and procedures for Early Childhood Special Education Services. The etiology of disabilities and a description of children with handicaps will be presented. Implications for educational intervention and service delivery for children from birth to 5 years will be discussed. The course is designed to introduce students to the field of Early Childhood Special Education.
- ED484/G      THE ART AND CRAFT OF TEACHING WRITING (3)      Spring  
This course draws on current perspectives in language and literacy acquisition to help teachers set up a process-centered reading and writing classroom. Emphasis will be on the Authoring Cycle as a conceptual framework for a reading/writing curriculum in PK-12 classrooms. In addition, teachers will learn how to use the authoring cycle to construct meaning across the sign systems.
- ED486/G      BEST (BUILDING EFFECTIVE STRATEGIES FOR TEACHING) (3)      Spring/Summer (As Needed)  
This course brings together novice and experienced teachers to work collaboratively on strategies to solve classroom problems via the action research methodology. The course will equip beginning teachers with pedagogical and professional skills and experienced teachers with research skills, particularly those that are needed to carry out collaborative action research. Pre-requisite: current enrollment in or completion of 392, or consent of advisor.
- ED488G      SCHOOL LAW FOR TEACHERS (3)      Fall  
This course is designed as an introductory class in legal basics for the prospective or recently assigned teacher in the public school system. The class will provide guidance in the everyday decision making that will help make the teacher actions more defensible in this modern era of litigation in the school scene.
- ED600      ISSUES & PHILOSOPHIES IN CULTURALLY DIVERSE SCHOOLS (3)      Fall/Spring  
Advanced study concepts and procedures on Bilingual/Bicultural and Multicultural education and process in classroom instruction related to issues and philosophies which impact culturally diverse schools.



- ED601 INTRODUCTION TO RESEARCH METHODS (3) Fall/Spring  
This course introduces students to quantitative and qualitative methods common in educational research. Students examine and evaluate research methods and design research programs.
- ED602 QUALITATIVE INQUIRY IN EDUCATION (3) Spring  
A survey of qualitative research methods common in educational research. This course discusses the theoretical and methodological tenets underlying qualitative research and focuses on five specific qualitative methods: history, ethnography, case study, critical theory, and field study. *Prerequisites: ED601, Graduate status and strong writing skills.*
- ED603 QUANTITATIVE ANALYSIS (3) Fall  
This is a foundation course in conducting research that involves the collection, analysis and presentation of quantitative data. Classification of data, descriptive statistics, measurement of association, regression analysis and several parametric and nonparametric inferential statistics are included. Computer software will be relied upon to analyze and display data. Interpretation and critique of quantitative research is included. *Prerequisites: ED601, Graduate standing; computer experience.*
- ED605 FOUNDATIONS OF SECONDARY EDUCATION (3) Fall  
This course is designed for perspective secondary teachers as an overview of factors involved in the educational process and to explore multiple issues that affect teaching and learning. It familiarizes students with the responsibilities of teachers and the general operations of a school. *Prerequisite: Admission into the Certification or MAT Secondary Education Teaching Program.*
- ED606 ADOLESCENT GROWTH AND DEVELOPMENT (3) Spring  
This course is an introduction to adolescent development. It emphasizes physical development, emotional growth, mental development, interests, attitudes and social behavior, moral development, and problems common to the age. It is designed to give the teacher insight into the issues adolescents encounter in and outside of school. *Prerequisite: Admission into the Certification or MAT Secondary Education Teaching Program.*
- ED607 LEARNING THEORIES (3) Spring  
This course focuses on adolescent learning in an educational setting. It offers an analysis of the complex factors involved in cognitive and social development, learner differences and information processing, motivation to succeed academically, and effective classroom management and assessment. *Prerequisite: Admission into the Certification or MAT Secondary Education Teaching Program.*
- ED608 CLASSROOM ASSESSMENT (3) Spring/Summer  
This course is an introduction to the theory and application of varied assessment methods used to improve teaching and promote student learning. It examines the use of traditional assessment practices, as well as alternative methods of classroom assessment. Various issues including grading, the assessment of students with special needs, and ethics in assessment is addressed. *Prerequisite: Admission into the Certification or MAT Secondary Education Teaching Program.*
- ED609 INSTRUCTIONAL TECHNOLOGY IN THE SECONDARY CLASSROOMS (3) Spring  
This teaching methods course emphasizes the psychological and theoretical basis for using instructional media and technology in education. Students produce various instructional media and demonstrate the use of the newer technologies such as telecommunications, assistive technology, computers, and multimedia as educational tools. *Prerequisite: Admission into the Certification or MAT Secondary Education Teaching Program.*
- ED610 SCHOOL LEADERSHIP AND ADMINISTRATION (3) Fall  
Introduction of the organization and direction of public and private schools to prospective administrators and supervisors.



- ED611 SCHOOL PERSONNEL MANAGEMENT (3) Spring  
Focuses on the responsibilities of administrators in improving the total educational program through effective administration of all personnel within an educational organization. Includes study of concerns relative to selection, assignment, development, and retention of personnel. *Prerequisite: Consent of advisor.*
- ED612 SCHOOL LAW (3) Fall  
This course is an overview of school law at the territorial (state) and national levels as it affects the organization, general policies and practices of public education. Emphasis is placed on constitutional rights and the related ramifications these pose for administrators. The context of the Guam scene is emphasized. *Prerequisite: Consent of advisor.*
- ED613 SCHOOL FINANCIAL MANAGEMENT (3) Spring  
School business management, budgeting process, salary, scheduling, cost accounting, **and** purchasing procedures. Principles and practices of school financing, past, present, and future, on both national and local levels are considered. *Prerequisite: Consent of advisor.*
- ED614 CLINICAL SUPERVISION (3) Fall  
This course is designed for the practicing administrator and for master's degree candidates who will be certified as school site administrators. The focus is on the professional and personal development of an administrator through the use of contemporary clinical supervision techniques. The use of various observation instruments, the analysis of data and skills in conferencing are emphasized. Discussion will also center on the role of the evaluator in the legal aspects of teacher evaluation. Some attention is given to teacher participation on clinical educator teams which assist colleagues.
- ED615 DIVERSITY IN EDUCATION (3) Spring  
Diversity involves a variety of student needs including those of ethnicity, language, socioeconomic class, disabilities, and gender. It includes issues of race, class, sexuality, religion, and other social dynamics. Diversity implies that all students are different from one another relative to other aspects of diversity such attention span, capability to stay on task, and how they get along with one another. This course will focus on issues of student diversity at the secondary level and develop skills to reflectively teach and to continuously seek ways to facilitate meaningful learning through instructional practice sensitive to student diversity. *Must be enrolled in the MAT Program.*
- ED616 SECONDARY TEACHING METHODS (3) Spring/Summer  
a) Language Arts b) Social Science c) Mathematics d) Science e) Business f) Fine Arts g) Home Economics h) Health/PE i) Foreign Language  
This course covers a study of the secondary teaching methods which is field-based in the secondary classroom. The course is designed to provide the students with a variety of teaching strategies and skill building techniques in how to effectively bring about the teaching-learning process in a secondary classroom setting. Each student has the opportunity to apply their knowledge gained in the content to a variety of micro-teaching and curriculum planning experiences. *Prerequisite: Admission into the Certification or MAT Secondary Education Teaching Program.*
- ED617 ACTION RESEARCH IN SECONDARY SETTINGS (3) Fall  
Action research is a collaborative methodology which can be effective in creating school and community partnerships aimed at collecting and analyzing valid and reliable information for data-driven decision making. This course defines action research and reviews the historical and theoretical background of this research method. The student as teacher-researcher engaging in action research is a main focus. Skill in conducting the action-research process from planning to write up will be a major goal of the course. Students will design an action research plan in partnership with a GPSS high school or other school context and write up the study for possible publication. Students will be trained in the appropriate use of human subjects research and request IRB approval or exemption as determined by our Human Subjects Research Board. This is the capstone artifact for the Professional



Certification Masters Degree Program. *Must be enrolled in the MAT Program.*

- ED619 INTRODUCTION TO COUNSELING (3) Fall/Spring  
Designed to provide a broad overview of the field of counseling. It will introduce students to the counseling process, basic counseling skills, the role of culture in counseling, and the nature and scope of counseling resources in the schools and in the community.
- ED620 THE COUNSELING PROCESS: THEORY (3) Fall  
Overview of approaches to counseling. Emphasis is given to understanding the theoretical assumptions of each approach. Theories will be examined in their cultural context. *Prerequisite: ED619 and consent of advisor.*
- ED621 COUNSELING PROCESS: INDIVIDUAL PRACTICE (3) Fall  
Study, discussion, and practice of useful counseling techniques. The creation and use of a facultative helping relationship is stressed. *Prerequisite: ED619, ED620, and consent of advisor.*
- ED622 GROUP COUNSELING (3) Spring  
Designed to develop useful counseling techniques in group settings through the study of basic concepts, discussion, observation, and practice of group counseling techniques. *Prerequisite: ED619, ED620, ED621, and consent of advisor.*
- ED623 DYNAMICS OF INDIVIDUAL BEHAVIOR (3) Spring  
Focuses upon understanding the dynamics of individual behavior, the formation of personality, and human development in general from a cross-cultural perspective. *Prerequisite: ED619 and consent of advisor.*
- ED624 INDIVIDUAL AND GROUP ASSESSMENT (3) Fall  
Study of psychological assessment and testing as they pertain to educational and community mental health center settings. *Prerequisite: ED619 and consent of advisor.*
- ED625 MULTICULTURAL COUNSELING (3) Spring  
This course is designed to develop multicultural competence in counseling. The emphasis will be upon issues related to being in a therapeutic relationship that is multicultural. *Prerequisite: ED619, ED620, ED621, and consent of advisor.*
- ED626 PREVENTION AND OUTREACH (3) Fall  
Application of theory and research to the contemporary and lifespan prevention of personal and psychological problems in educational, organizational, professional, and community settings. *Prerequisite: ED619, ED620, ED621, ED623.*
- ED627 CAREER COUNSELING (3) Spring/Even Years  
Study of sources and use of information about occupations, vocational development theories, assessment instruments used in career counseling, and approaches used for vocational counseling. *Prerequisite: ED619.*
- ED628 FAMILY COUNSELING (3) Spring/Odd Years  
An overview of approaches in family counseling. The course focuses on upon understanding the dynamics of family interactions for effective counseling interventions. *Prerequisite: ED619, ED620, ED621, ED623, and consent of advisor.*
- ED629 PSYCHOLOGICAL TESTING (3) Spring/Even Years  
In class supervised training in a wide variety of effective methods of psychological evaluation and decision making for counselors in applied settings. *Prerequisite: ED619 and ED624.*



ED630	INSTRUCTIONAL DESIGN SEMINAR (3) Problems in systematically applying educational media technology to instruction and learning. Includes selecting appropriate modes of instruction based on clearly defined objectives, organization of instructional configurations, and media implementation.	Fall
ED631	INSTRUCTIONAL APPLICATIONS OF HYPERMEDIA (3) Course is designed to develop skills needed to author interactive instructional hypermedia software. It will apply basic instructional design principles in the production of hypermedia programs. <i>Prerequisite: ED451, ED452 and ED630.</i>	Fall
ED632	COMPUTER APPLICATIONS, GRAPHICS AND DESKTOP PUBLICATION (3) Application of communication theory and learning principles to design of graphic instructional materials to improve individual and group learning. Includes design, production, evaluation, and preparation of necessary utilization and study materials and guides.	Spring
ED633	TELECOMMUNICATIONS AND DISTANCE LEARNING (3) Studies of interactive distance learning models for education and training; logistics and economics for satellite, ITFS, microwave, fiber-optic, cable, twisted-pair, compressed video, radio, and telephone/modem. Teleconferencing. Legislation and FCC regulations. Support systems: courier, FAX, voice mail, computers.	Fall
ED634	INSTRUCTIONAL INTERACTIVE MULTIMEDIA (3) Application of instructional design, video production and computer theory to the production of Instructional Interactive Multimedia programs. Emphasis on production and examination of interactive video accompanied by hypermedia as a training and educational media. CD-ROM applications will be examined. <i>Prerequisite: ED451, ED452, ED630 and ED631.</i>	Spring
ED635	PHOTOGRAPHIC VIDEO PRODUCTION (3) Develop skills in designing and producing, educational, informational and/or motivational slide/tape and video programs.	Fall/Spring
ED636	UTILIZING MEDIA RESOURCES IN INSTRUCTION (3) A course focusing on the role of the advanced technologies of education such as telecommunications and interactive media in the instructional process. Emphasis is on the selection, utilization, and evaluation of these media resources for instruction. Applications for advanced technologies in the teaching learning process are stressed. <i>Prerequisite: ED451 and ED452 or other Computer course or consent of instructor.</i>	Fall
ED637	INTEGRATING TECHNOLOGY IN THE CURRICULUM (3) This course is designed to prepare students to effectively integrate microcomputers in the curriculum. Students will develop conceptual frameworks, strategies and skills to utilize computers to support and enhance the curriculum. <i>Prerequisite: ED452 equivalent.</i>	Spring
ED638	TEACHING WITH THE INTERNET (3) This course focuses on how to use the Internet for teaching and learning. It helps students develop skills and strategies in integrating the Internet as an essential resource into the curriculum. <i>Prerequisite: ED452 equivalent.</i>	Fall
ED640	LANGUAGE AND LITERACY DEVELOPMENT (3) This course explores the theory and practice of literacy development and instruction across the K-12 school years as well as adults. Topics include models of reading and writing processes, emergent literacy, reading and writing instruction for diverse learners, assessment, and adult literacy. Students will be introduced to the theoretical and research base for various models of literacy development,	Fall



reading and writing processes, and instructional practices. The field has moved from viewing literacy as a process of skills acquisition to viewing literacy as a psycholinguistic process that is socially based and constructivist in nature. This course will help teachers apply current views of how children and adolescents develop as readers and writers to their own teaching situations.

- ED641 MIDDLE/SECONDARY READING AND WRITING IN CONTENT AREAS (3) Spring  
Educators will learn how to support the needs of adolescent and young adults, helping them develop into confident and independent readers and writers. Focus will be on the improvement of literacy skills through meaningful, constructive engagements in reading and writing.
- ED642 SEMINAR IN LITERATURE FOR CHILDREN AND YOUNG ADULTS (3) Spring/DE  
Increasingly, teachers are using literature in the language arts classroom and across the curriculum. In this course, students read and critically evaluate a wide range of books for pre-schoolers to young adults, considering such issues as developmental needs, linguistic complexity, genre, aesthetics, interest and cultural diversity. Reader response theory, among others, provides a framework for exploring how readers respond to texts through talk, drawing, writing, dramatic play, etc.
- ED643 PRACTICUM: LITERACY ASSESSMENT (3) Fall/DE  
Students will learn how to use a range of formal and informal assessment tools and methods to diagnose and assess individual learners' reading and writing development, to guide instruction, and to involve the learner in self-assessment. The emphasis is on using assessment in the service of instruction in the classroom and clinical settings. This course is an advanced practicum focusing on the PK-12 grade levels. Supervised clinical practice is provided at the School of Education Literacy Center. *Prerequisite: Consent of Advisor*
- ED644 PRACTICUM: LITERACY INSTRUCTIONAL LAB (3) Spring/DE  
Building on students' experience in ED643: Literacy Assessment, this course focuses on reading and writing instruction for children and adolescents with diverse learning needs. Students observe, diagnose, and instruct children at the School of Education Literacy Center. They will deepen their understanding of reading/writing processes and strengthen their skills in designing and implementing instruction that is responsive to the current knowledge, skills, interests, motivation and needs of individual learners. Students will also extend their knowledge of how to assess students, synthesize measurement data (both formal and informal) and present findings to parents and professionals in the form of a case report. This course is an advanced practicum focusing on the PK-12 grade levels. Supervised clinical practice is provided at the School of Education Literacy Center. *Prerequisite: ED643*
- ED645 ADVANCED METHODS IN PK-12 SCHOOL LITERACY (3) Fall  
This course draws on the constructive nature of literacy development to teach PK-12 students. Emphasis will be placed on ways to motivate and engage students in literacy learning. Teachers will explore models of literacy learning and how they relate to literacy instruction. Literacy methods and strategies will be responsive to the sociocultural contexts of learning in diverse classroom populations. The ultimate goal is to foster students' willing engagement in reading and writing.
- ED646 THE ORGANIZATION AND SUPERVISION OF READING PROGRAMS (3) Spring  
Introduces students to organization, administration, and supervision of school reading programs (K-12). Students examine roles of reading personnel, evaluate major reading programs and develop, implement, and evaluate a reading program at the classroom and school level. *Prerequisite: ED640, ED641 or ED645, or consent of advisor.*



- ED647 ISSUES AND RESEARCH IN LITERACY EDUCATION (3) Fall/Spring/DE  
Students conduct a critical examination of current issues in literacy, including extensive reading of recent research literature relevant to those issues. The course is also intended as an opportunity to examine one significant issue in depth and develop a well-synthesized review of research – to use multiple expert informational resources, to read extensively, to write and present for a professional audience.
- ED649 CAPSTONE SEMINAR IN LANGUAGE AND LITERACY (3) Fall/Spring  
This seminar is designed as a final, integrative experience for students completing the master’s degree program in language and literacy. Candidates create an Electronic Capstone Portfolio to showcase their growth in mastery of competencies identified by program goals, objectives and standards, their synthesis of graduate course work and experience, and the professionalism expected of an educator. Prerequisites: A candidate’s Capstone Experience occurs during his/her last fall or spring semester of course work.
- ED650 ASSESSMENT OF INDIVIDUALS WITH DISABILITIES (3) Spring  
Course deals with various methods and approaches to psychological and educational assessment of special education students. Analysis and interpretations of tests and results will also be examined. A practicum component dealing with the administration, interpretation and uses of various tests will be heavily stressed. *Prerequisite: An undergraduate or graduate course in evaluation, skill assessment or tests and measurement is critical.*
- ED651 CURRICULUM DESIGN AND SERVICE DELIVERY IN SPECIAL EDUCATION (3) Fall  
An advanced course designed to survey the development and delivery of individualized curriculum for students in need of special education services. Covering students from birth through 21 years of age, the issues of transition and program administration as related to curriculum will also be presented. *Prerequisite: Training in basic education courses including an introductory survey course and an introductory curriculum course.*
- ED652 FAMILY AND SCHOOL CONSULTATION (3) Fall  
Consideration of problem-solving strategies techniques, and methods that special educators utilize in consultation with families and regular education personnel. The roles of model, advisor, counselor, instructor, and program consultant are examined in relation to the individual program needs of students with disabilities and their families. *Prerequisite: Courses in assessment, methods and materials, and curriculum development.*
- ED653 ISSUES, TECHNOLOGY, AND STATUTORY REGULATIONS IN SPECIAL EDUCATION (3) Spring  
This course is designed to prepare students in knowledge of statutory regulations affecting and supporting individuals with disabilities, to provide students with an overview of issues confronting the Special Education field, and to review available technologies (assistive, adaptive, high and low tech) that may improve the lives of individuals with disabilities. *Prerequisite: Undergraduate training or experience with individuals who have disabilities is required. Knowledge of computer use.*
- ED654 MULTICULTURAL SPECIAL EDUCATION (3) Fall  
Exploration of the unique needs and problems associated with providing special education services to students with disabilities in multicultural settings. Emphasis will be placed on students with limited English proficiency with a focus on appropriate assessment practices and program planning. Prerequisite: Basic tenets of special education, including assessment techniques and instructional planning. A course in cultural anthropology is recommended.



- ED655      PHILOSOPHIES AND PRACTICES IN SPECIAL EDUCATION(3)  
This course is designed to introduce graduate students to the concept of disability and to the field of special education. The history, etiology, and characteristics of specific categories of disability will be examined, as will educational programs designed to meet the needs of school-aged students with disabilities. Topics germane to the study of disability and the field of special education, such as inclusion and impact of disability on families, will also be explored.
- ED656      ADVANCED TECHNIQUES AND PRACTICES IN THE EDUCATION OF STUDENTS WITH LEARNING DISABILITIES (3)  
This is a method course, which will provide an in-depth study of children and adolescents with specific learning disabilities. The course will focus on the identification, assessment, placement and delivery of services across all grade levels. It will include the adaptation of content, methodology and delivery of instruction to students with learning disabilities. Prerequisites: ED655 or equivalent.
- ED657      ADVANCED TECHNIQUES AND PRACTICES IN THE EDUCATION OF STUDENTS WITH MODERATE TO SEVERE DISABILITIES (3)  
This is a method course which will provide an in-depth educational study of children and adolescents with moderate to severe disabilities including mental retardation, autism, cerebral palsy, etc... The course will focus on the identification assessment, placement and delivery of services across all grade levels in various educational settings. It will include the adaptation of content, methodology and delivery of instruction to all students with moderate to severe disabilities. Prerequisites: ED655 or equivalent.
- ED658      SPECIAL TOPICS IN SPECIAL EDUCATION (3) AsNeeded  
Topic will vary to meet the needs of the students, the Guam Public School System and other educational agencies. *Prerequisite: ED655*
- ED660      APPLIED LINGUISTICS (3) Fall  
This course explores the field of applied linguistics, providing a multidisciplinary approach to the solution of language-related problems. The course focuses on implications of second language acquisition research and theories on language pedagogical methods; language policy and language planning; linguistics and poetics; stylistics; the use of literature in language pedagogy; and computer-assisted language learning and language research. *Prerequisite: LN300.*
- ED661      SECOND LANGUAGE THEORY AND DEVELOPMENT (3) Fall  
This course examines curriculum theory and provides the student with the criteria to design a curriculum for a second language and to evaluate the strategies and materials for teaching and language.
- ED/LN662      SECOND LANGUAGE TESTING AND EVALUATION (3) Spring  
This is a course in which all the techniques of teaching a second language are united and related to their effectiveness according to parameters derived from language acquisition theory and statistical quantification. *Prerequisite: Native or native-like proficiency in English and familiarity with a second language. Also, familiarity with basic arithmetic and algebra.*
- ED/LN663      SEMINAR IN PSYCHOLINGUISTICS (3) Spring/Even Years  
This course provides fundamental knowledge of psycholinguistics and emphasizes its interdisciplinary nature. It encompasses the processes underlying the acquisition of a language and the factors that influence these processes. *Prerequisite: LN300.*
- ED664      SEMINAR IN BILINGUAL EDUCATION (3) Spring/Even Years  
This course deals with the various situations where bilingualism occurs. The course is divided into two aspects: a general, theoretical perspective and a contextual perspective of situations where two or more languages coexist. In the first part, the focus and concepts that can be applied to the study of



bilingualism in general will be traced. The second part will consider the manifestation of bilingualism in the individual and how he/she fits into society. Problems in situations where a great linguistic heterogeneity exists will be presented. Basic themes that confront education and language planning will also be considered, analyzing the contexts and proposing necessary measures for solutions. It will also attempt to raise the consciousness of the educator to his role within the bilingual community.

- ED665 SURVEY OF MICRONESIAN LANGUAGES (3) Fall/Odd Years  
This course is a historical and comparative study of the various languages of Micronesia which focuses on their development and on their similarities and differences to each other and to English. *Prerequisite: LN300.*
- ED667 READING AND WRITING FOR THE SECOND LANGUAGE LANGUAGE STUDENT (3) Fall  
This course examines first and second language reading and writing with respect to theory and methodology at various levels of proficiency. *Prerequisite: ED600.*
- ED668 TEACHING THE CONTENT AREAS TO SECOND LANGUAGE STUDENTS (3) Fall  
This course discusses various methods, strategies, and techniques for teaching content to second language students. Adapting existing text or materials and developing appropriate materials are also discussed. The course is designed for both elementary and secondary teachers in the regular classroom where there may be one or several second language students. It is also appropriate for teachers of sheltered classes or for ESL resource specialist who wish to know more this topic and how they might assist the regular classroom teacher. *Prerequisite: Prospective students should be currently working with second language students.*
- ED669 CULTURE AND ITS INFLUENCE ON EDUCATION (3) Fall/Odd Years  
This course looks at culture and cultural values and explores their influence on the educational system — organization, curriculum, and implementation. The course is comparative in nature, examining the U.S. system and comparing it to others. *Prerequisite: Graduate Status.*
- ED670 EFFECTIVE MIDDLE SCHOOLS (3) Fall  
Examination of the middle school concept and the rationale for designing educational programs for effective teaching of students at grades 6–8. The course will focus on the needs of middle school student, the effective application of the middle school concept and how teachers could effectively deal with issues related to the middle school.
- ED671 CRITICAL ISSUES IN SECONDARY SCHOOL (3) Spring  
This course examines contemporary issues of the American secondary school: school reform and effectiveness, desegregation, cultural pluralism, curriculum innovation, and social change. *Prerequisite: Graduate student and successful completion of at least two graduate level courses, and consent of advisor.*
- ED672 PHILOSOPHY OF EDUCATION (3) Fall  
This course will include examination of three basic areas of philosophy: (a) metaphysics or what is real; (b) epistemology, or what is true; and (c) axiology or what is good, and the relationship of these issues to educational theory and practice. This material will provide a framework for exploration of questions, issues and models of education. *Prerequisite: Graduate student standing and consent of advisor.*
- ED673 INCLUSION OF LINGUISTICALLY DIVERSE STUDENTS (3) Spring  
This course deals with understanding the plight of the limited English proficient student in the mainstream classroom, and techniques and strategies for effectively teaching these students.



- ED674 LIFESPAN TRANSITION COUNSELING (3) Spring  
More than ever, we are in transition. Early retirement, layoff, and second career retraining swell the ranks of our colleges and universities. Stress develops from these and other transitions: death in the family, divorce, decade birthdays, relocations, economic dislocation, fear of growing old or of poor health. Counselors increasingly see clients with stress symptoms expressed in sleep disturbance, memory loss, disability, test anxiety, family discord, sexual dysfunction, loss of purpose or concentration or memory, or abusive attempts at self medication with alcohol or drugs. Transition counseling, goal directed, facilitates stress-reducing objectives: a new career, relationship, home, or skill. This course provides instruction in practical counseling applications of transition theory and technique in the specific areas of applied gerontology (age/generation era/passages), cognition (memory loss & retraining), imagery (hypnosis & time), health psychology (sleep dysfunction), and existential thanatology (coping with death). *Prerequisite: Graduate Status.*
- ED675 GROUP COUNSELING PRACTICUM (3) Spring  
Supervised laboratory experience in group counseling techniques. May be taken concurrently or following ED622 Group Counseling. An elective opportunity to add the depth of a laboratory component to the required theory and research course ED622 and to meet current professional standards for training in group counseling. Grading system: CR/NC. *Prerequisite: ED619, ED620, ED621, ED622 (may be taken concurrently), instructor consent, advanced graduate status.*
- ED676 MENTORING PRACTICUM FOR COUNSELORS (3) Fall/Spring  
Individually supervised graduate experience of instruction and research in a university setting as preparation for contemporary counseling curricula, evaluation, research, and teaching at all educational levels. Addresses the recently highlighted national career counseling core career competencies of teaching, administration, advocacy, and professional network. Course may be repeated for a maximum of six credits. *Prerequisite: advanced graduate status and permission of the instructor.*
- ED677 ETHICAL AND LEGAL ISSUES IN COUNSELING (3) Fall  
This course is designed to help students in the profession of school and community/mental health counseling to identify and examine ethical, legal, and professional issues encountered in the counseling process and to explore ways to effectively deal with them. Students become familiar with both legal and psychological literature about these issues, including ethical decision-making protocols. *Prerequisites: ED619, ED620, ED621.*
- ED678 ORGANIZATION AND ADMINISTRATION OF SCHOOL COUNSELING PROGRAMS (3) Fall  
This course focuses on the designing, developing, implementing, and evaluating of contemporary and relevant school counseling programs in accordance with the American School Counselor Association (ASCA) National Model. Foundations of school counseling programs and results-based guidance approaches are examined. In addition, students learn leadership skills necessary to become change agents in order to deliver, manage, and evaluate developmentally appropriate and services to meet the needs of the school and surrounding community. *Prerequisites: ED619, ED620, ED621.*
- ED679 INTRODUCTION TO COMMUNITY COUNSELING (3) Fall  
This course is a seminar which includes fieldwork designed to acquaint the student with the functions and roles of the counselor in various community and agency settings. *Prerequisites: ED619, ED620, ED621.*
- ED683 CLASSROOM MANAGEMENT (3) Fall  
Course is designed to familiarize students with the primary factors affecting the effective functioning of classrooms and to provide practical knowledge for preventing and resolving management problems.



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ED687	CURRICULUM THEORY AND ASSESSMENT (3) The purpose of this course is to provide the educational leader with an understanding of the social and psychological bases for curriculum development, skills in small group leadership and communication, strategies for working with the various publics involved in curriculum change, and the conceptual base of development of curriculum theory. In addition, this course is designed for teachers to develop skills needed for determining social and academic student needs to enhance the systematic planning of curriculum.	Fall
ED688	PERSONALITY AND MENTAL HEALTH (3) This course introduces traditional theories of personality with a focus on personality assessment instruments and the DSM-IV taxonomy of mental and personality disorders. <i>Prerequisites: ED619, ED620, ED621</i>	Spring
ED690	SPECIAL PROJECT (in lieu of Thesis only) (3-6)	Fall/Spring/DE
ED691	OVERVIEW SEMINAR (3)	Fall/Spring
ED692	PRACTICUM TESOL (3) This course is an advanced, supervised practicum in TESOL. The practicum provides an opportunity to teach in an English as a Second Language classroom setting. The course is designed to help candidates understand the connection between teaching and student learning by analyzing the multiple, dynamic relationships between planning, instruction, and assessment. Candidates will complete a Teacher Work Sample as an extended assignment to assess their instructional choices and strategies in relation to current research in pedagogy, curriculum standards, and content area knowledge. <i>Prerequisite: Approval of advisor.</i>	Fall/Spring
ED692	PRACTICUM IN COUNSELING (3) Field placement setting emphasizing practical application of counseling skills and theories for advanced students in the counseling program. Grading system for this course is P/NC. <i>Prerequisite: ED619, ED620, ED621, ED622, ED623, ED624, ED625, PY420G, and consent of advisor.</i>	Fall/Spring
ED692	PRACTICUM (1-6) A survey of action research theory and methods, focusing on theoretical, methodological, and ethical tenets with an emphasis on applied research in educational settings.	
ED695	THESIS (3-6)	Fall/Spring/DE
ED698	INTERNSHIP (3) The practice of administration and supervision in an educational setting is the goal of the program. Through the internship, a prospective administrator is exposed to the day to day operations of a school or educational setting. It is a critical transition prior to full time appointment in a position. <i>Prerequisite: At least three Administration/Supervision Specialization Graduate courses and consent of advisor.</i>	Spring
ED698	INTERNSHIP IN COUNSELING (3-6) The practice of counseling in a approved closely supervised setting for a total of 300 hours, at least 60 of which are direct client contact hours as approved by instructor. Interns meet regularly on campus or on-site with the faculty instructor. This internship may be taken over one semester for 6 credits or two consecutive semesters. Grading system: P/NC. <i>Prerequisite: ED692 and all other required courses.</i>	Fall/Spring
ED699	SPECIAL TOPICS (1-3) May be repeated in a different topic area. <i>Prerequisite: Graduate Status and instructor's approval.</i>	Fall/Spring



ENGLISH (EN) -----

- EN501 GRADUATE RESEARCH & DOCUMENTATION (3) Fall /As Needed  
This seminar prepares students to meet the research writing requirements of the Master of Arts in English degree, including seminar papers and the Master's Thesis. The course focuses on research methodology as well as the critical, analytical, and rhetorical skills needed for successful graduate-level research in English studies. Students review sources, bibliographic literature, and appropriate indexes, both conventionally and electronically published. Students become skilled in the use of MLA and/or other documentation styles. Required of all candidates for the Masters of Arts in English.
- EN550 LITERARY FORMS (3) Fall  
This course provides the opportunity for intensive study of literary modes or genres, (e.g., the lyric, drama, the novel, as part of the history of literary criticism or in the context of their own development, characteristics and representative works. With different subject matter, the course may be repeated for credit. *Prerequisites: EN210 or consent of instructor.*
- EN560 LITERATURES IN ENGLISH (3) Spring/Odd Years  
This course offers an intensive study of representative work of authors writing in English, or of a related group of authors (e.g., the metaphysical poets, Commonwealth novelists, or Western Pacific writers). With different subject matter the course may be taken more than once for credit. *Prerequisites: Any 200-level literature course (in English) or permission of the instructor.*
- EN561; MI/ WG461G PACIFIC WOMEN WRITERS (3) Spring/Even Years  
This course entails an intensive study of representative works of Pacific Women Writers to acquaint students with the contours of this emerging literature in terms of styles, themes, symbols, images, language, politics, and subject. Students will gain an understanding of the place of this literature in the larger context of Pacific Literature, Women's Literature, Minority Literature and Contemporary Literature in English. *Prerequisite: EN111; Any 200-level literature course or consent of instructor.*
- EN570 LITERATURES IN TRANSLATION (3) Fall/Even Years  
This course is a study of representative world literature to acquaint the student with the sweep of history as represented in great works of literature. The course may be offered in the literatures of Europe, Asia, Africa, Latin America, the Middle East, and others. The course may be repeated for credit when different subject matter or periods are covered.
- EN573 MODERN JAPANESE NOVEL (3) Fall/Odd Years  
This course features a study of selected modern Japanese novels against a background of social, political, and cultural developments from the end of the Meiji period (circa 1912) to the present. *Prerequisite: Any 200 level literature course (in English) or permission of the instructor.*
- EN580 LITERARY THEORY Spring/Odd Years  
Mimetic, pragmatic, and objective theories are considered in relation to specific literary works. An emphasis is placed on twentieth-century criticism and contemporary critical movement and theories. Critical papers are required. *Prerequisite: 12 credit hours in literature courses.*
- EN611 SEMINAR: RHETORIC AND COMPOSITION (3) Fall/As Needed  
This seminar informs students how rhetorical traditions inform the teaching and major theories of composition, especially those of modern and postmodern eras. The seminar examines how cultural factors such as history, ideology, gender, race, ethnicity, and politics affect composition pedagogy. *Prerequisite: EN501 or consent of instructor*



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- EN620 GRADUATE WRITING SEMINAR (3) As Needed  
This graduate seminar in writing enables advanced students to develop manuscripts for professional development and publication. A workshop structure allows feedback and criticism from peers and instructor
- EN630 SEMINAR: BRITISH LITERATURE (3) Fall/As Needed  
This seminar offers detailed analyses of the major works of British authors. The topics can cover the works of one or more authors of one particular region, a movement, or a period. The course may be repeated for credit when different subject matters or periods are covered. *Prerequisite: EN501 or consent of instructor*
- EN640 SEMINAR: AMERICAN LITERATURE (3) Spring/As Needed  
This seminar offers detailed analyses of the major works of American authors. The topics can cover the works of one or more authors of one particular region, a movement, or a period. The course may be repeated for credit when different subject matters or periods are covered. *Prerequisite: EN501 or consent of instructor*
- EN650 TEACHING COLLEGE COMPOSITION WITH PRACTICUM (3) As Needed  
This one-semester practicum is a requirement for graduate students to gain experience teaching EN085, EN100, and EN110 in the University of Guam's Composition program. Students will spend the first half of the semester in seminar. Students will engage in observation and teaching in the second half of the semester. Although designed for our University's specific needs, the course provides the theoretical and pedagogical content and the practicum experience necessary for teaching development and freshman composition in any diverse post-secondary setting. *Prerequisite: EN611 or consent of instructor.*
- EN660 SEMINAR: LITERATURES IN ENGLISH (3) As Needed  
This seminar provides intensive study of selected topics in the various literatures in English. Topics may include the work of a particular author, group of authors, movement, or period. The course may be repeated with different topics. *Prerequisite: EN501 or consent of instructor*
- EN670 WORLD LITERATURES IN TRANSLATION (3) Spring/Even Years  
This seminar offers detailed analyses of the major works of famous world authors. The topics can cover the works of one or more authors of one particular region, a movement, or a period. The course may be repeated for credit when different subject matter or periods are covered. *Prerequisite (or concurrent with): EN501*
- EN675 SEMINAR IN POSTCOLONIAL LITERATURE (3) As Needed  
This course examines topics in postcolonial literature, including the literatures of empire, colonization, and cross-cultural encounters. Readings will focus on current postmodernist and postcolonial literatures to emphasize historical contexts, social attitudes, and contemporary theoretical methods. *Prerequisite: EN501 or consent of instructor*
- EN680 CONTEMPORARY CRITICAL THEORY (3) Spring/As Needed  
This is a seminar in advanced topics and problems of contemporary critical theory. It will benefit students and teachers in literature, cultural history, and education. The course may be repeated with different topics. *Prerequisite: EN501 or consent of instructor*
- EN691 GRADUATE SEMINAR (3) Fall, Spring/All Years  
This course involves rigorous study of literary authors, genres, modes, or periods. Although EN691's content will be determined by its instructor and students, the course emphasizes literary study that incorporates various theoretical approaches; close reading of all assigned texts; audio, visual, and electronic components; intensive class discussions; research presentations; and seminar papers. *Prerequisite: EN501*





- EV510 ENVIRONMENTAL SCIENCE: BIOLOGY/ECOLOGY (3) Fall  
This course covers concepts of biology needed for further studies in environmental science. Ecological and biological principles are presented including an introduction to ecosystem ecology. Human impacts on the environment on a global and local scale are discussed. Three hours of lecture weekly.
- EV511 ENVIRONMENTAL SCIENCE: GEOSCIENCES/ENGINEERING (3) Spring  
This course is a survey of the key aspects of geology and engineering with which individuals involved in environmental resources investigations should be familiar. Topics include the hydrologic cycle, surface hydrogeology, groundwater movement, engineering measurements, statistical analysis, instrumentation for environmental investigations, and fundamentals of engineering geology and environmental geology. Three hours of lecture a week plus field trips. *Prerequisites: MA161a-b, CH100 and CH101 or equivalent.*
- EV512 ENVIRONMENTAL SCIENCE: ECONOMICS-MANAGEMENT-LAW (3) Spring  
An intensive survey of ethical positions, policy issues and management techniques as applied to the management of natural resources and the environment. Three hours of lecture a week.
- EV513 ENVIRONMENTAL IMPACT ASSESSMENT (2) Fall  
Discussing, structuring, writing, and evaluating environmental impact assessments, particularly as they apply to Guam and other tropical islands. Course will focus on producing formal environmental impact statements for actual, proposed and hypothetical development projects on Guam.
- EV/MI517 CULTURAL ECOLOGY (3) Fall/Odd Years  
Cultural ecology looks at the relationship between humans and their biotic and physical environments. Using diachronic and comparative perspectives, this course will survey the cultural ecology of Micronesian islanders. Particular attention will be given to the following themes: history, theory, and methods of cultural ecology; comparison of different approaches to the study of cultural adaptation; adaptation in permissive and marginal environments; and culture change in spatial and temporal perspectives. The format emphasizes seminar discussions and student presentations, but will also include some lectures, slides, films and videos. *Prerequisite: Consent of instructor, MI501, MI502, or MI503.*
- EV/BI522 CONSERVATION BIOLOGY (4) Spring/Odd Years  
This course studies concepts of conservation biology. Ecological principles relating to conservation biology are covered, including individual traits, population characteristics, community ecology, and ecosystem ecology. Practical issues and controversies relating to species conservation will be discussed. Effects of deforestation, exotic species, tourism, and other human impacts are covered. This course stresses problem solving and includes studies of case histories of environmental problems and their solutions. Students will prepare a case study for a local problem. Six hours of lecture-laboratory weekly. *Prerequisite: Consent of Instructor.*
- EV524 ENVIRONMENTAL PLANT PHYSIOLOGY (4) Fall/Even Years  
A general overview will be presented of typical physiological responses of plants to the environmental pressures that are common in the Pacific region. Characterizing the responses of tolerant and intolerant species will give an understanding of the adaptive mechanisms of tolerant species.
- EV/BI529A ENVIRONMENTAL CONTAMINATION & TOXICOLOGY I: FUNDAMENTAL PRINCIPLES & BASIC CONCEPTS (3) Spring/Even Years  
This course covers the fundamental principles and mechanisms governing the interaction of pollutants with natural systems. The basic concepts of classical and environmental toxicology are also addressed with emphasis on contaminant absorption, distribution, metabolism, systemic toxicology, carcinogenesis, toxicity testing and risk assessment. The course concludes with a general introduction



to air, land and water pollution. Three hours of lectures weekly. *Prerequisites: BI157, BI158, CH102 and CH103 or equivalent.*

- EV/BI529B ENVIRONMENTAL CONTAMINATION & TOXICOLOGY II: MAJOR CLASSES OF ENVIRONMENTAL POLLUTANTS (3) Spring/Odd Years  
This course focuses on classic and contemporary groups of environmental contaminants and their impact on organisms, ecosystems and man. Physical and chemical properties of each contaminant group are discussed in relation to their environmental distribution, fate and toxicity. Occupational health related pollution problems and pollution monitoring strategies are also discussed. Three hours of lectures a week. *Prerequisites: BI157, BI158, CH102 and CH102, or equivalent, or consent of instructor. EV/BI529a is also highly recommended as it provides the foundations upon which EV/BI529b is built. Undergraduates may enroll in the course with instructor's consent.*
- EV/BI530 CHEMICAL ECOLOGY (3) Fall/Odd Years  
This course focuses on the field of chemical ecology and examines some of the differences in approach and results between terrestrial and marine studies. Chemical ecology is an interdisciplinary subject concerned with the biochemistry of plant and animal interactions. The course focuses on reading and discussing current literature in terrestrial and marine chemical ecology with an emphasis on such topics as plant-herbivore interactions, host choice, allelopathy, chemical communication (pheromones, attractants) and other behavioral and ecological interactions mediated by secondary chemistry. *Prerequisites: At least one course each in upper level undergraduate chemistry, biology, and ecology, or consent of instructor.*
- EV535 TROPICAL CLIMATE AND CLIMATE VARIABILITY (3) Fall/Even Years  
This course is a study of the climate of the world's tropical regions. Natural variations in rainfall are studied. Mechanisms for short-term fluctuations and long-term changes including El Niño, La Niña, Quasi-biennial stratospheric oscillations, and the ice ages are presented. Also discussed is what constitutes an optimal climate, and whether or not an ice age is worse than a warmer world. *Prerequisites: BI412G, EV511, BI503, or consent of instructor.*
- EV536 HURRICANES AND TYPHOONS: AN OVERVIEW OF TROPICAL CYCLONES (3) Spring/Odd Years  
This course focuses on tropical cyclones and explores their structure and physics of formation. The climatology of tropical cyclones is examined ranging from the global distribution to interannual variability and possible changes to tropical cyclone climate from an anticipated greenhouse-gas-induced global warming. *Prerequisites: MA203, PH251, PH210, CH102, CH102L, or consent of instructor.*
- EV537 APPLICATION OF REMOTE SENSING TO WEATHER AND CLIMATE (3) Fall/Odd Years  
This course focuses on the applications of remote sensing platforms for observing and forecasting the weather, and for monitoring earth's climate system. Students explore the history of the international meteorological satellite programs and the United States' effort to modernize its weather satellite constellation. The history of the weather radar is explored, which culminates in the nationwide installation of NEXRAD Doppler weather radars (one of which is on Guam). Principles of satellite and radar physics are introduced. Interpretation of the structure of weather systems from satellite and radar imagery is covered. The use and function of the many instruments onboard satellites are described. Students participate in real-time investigations of local and regional weather patterns using satellite and radar imagery. *Prerequisites: MA203, PH210, CH251, CH102, CH102L, or consent of instructor.*
- EV542 HYDROLOGY (3) Fall/Even Years  
An in-depth coverage of the topics in engineering hydrology with which all individuals involved in environmental resources investigations should be familiar. Topics will include the hydrologic cycle,





EV561	URBAN LANDSCAPE MANAGEMENT (3) This course focuses on the integration of ecological theory with vegetation management and includes aspects of horticulture, landscape design, recreation studies, planning and financial management. This course emphasizes the use and management of indigenous and introduced vegetation in the public landscape and explores both scientific and philosophical ideas on reasons for undertaking certain practices.	Fall/Even Years
EV563	MANAGEMENT AND RECYCLING OF ORGANIC WASTES (3) This course focuses on various management practices and technologies dealing with handling, storage, and conversion of animal waste and plant by-products to useful energy, animal feed, and fertilizer, Recycling and processing methods such as drying, rendering, composting, fermentation, extruding, and bio-gas production are also covered. <i>Prerequisite: consent of instructor.</i>	Fall/Odd Years
EV598	ENVIRONMENTAL SCIENCE INTERNSHIP (1) Students gain professional skills in the environmental market place working with a mentor at a local environmental or engineering firm or an appropriate GovGuam or Federal Government agency. This course can be taken twice, but a maximum of two total credits will be allowed as electives toward the Master of Science Degree. Students are expected to intern between 10 and 12 hours per week per credit of EV598.	Fall/Spring
EV695	ENVIRONMENTAL SCIENCE THESIS (6)	Fall/Spring
EV698	ENVIRONMENTAL SCIENCE PROFESSIONAL TRACK INTERNSHIP (6)	Fall/Spring
EV690	ENVIRONMENTAL SCIENCE PROFESSIONAL TRACK PROJECT (6)	Fall/Spring

**HEALTH SCIENCE (HS) -----**

HS405/G	EPIDEMIOLOGY (3) This course offers as overview of epidemiology and the epidemiology approach to problems of health and disease. The major principles and methods of epidemiology are presented together with many of the applications of epidemiology to public health and clinical practice.	As Resource Permit
HS450/G	RESEARCH AND EVALUATION IN EXERCISE SCIENCE, HEALTH FITNESS, AND SPORT (3) This course presents basic and applied research principles and methodologies as well as their application to the testing and evaluation of physical performance and associated behavior in exercise science, wellness, physical education, and sport. <i>Prerequisites: EN111, MA151, HS322, HS324, HS350 and PE422 with "C" or better or consent of instructor.</i>	Spring/Even Years

**HISTORY (HI) -----**

HI420G	TOPICS IN WESTERN HISTORY (3) This course is an intensive study of a specific topic or problem in Western History. With different subject matter, the course may be taken more than once for credit. Prerequisite: HI121 or HI122	Spring
HI444G	MODERN PACIFIC HISTORY FROM 1850 TO THE PRESENT (3) This course covers colonial and post-colonial rule in the Pacific. Prerequisite: HI121 or HI122.	Spring/Even Years



HI450G	TOPICS IN PACIFIC HISTORY (3) This course is an intensive study of a specific topic or problem in Pacific History. With different subject matter, this course may be taken more than once for credit. Prerequisite: HI121 or HI122	Spring/Odd Years
HI455G	TOPICS IN PRE-MODERN HISTORY (3) This course is an intensive study of a specific topic or problem in Pre-Modern History. With different subject matter, this course may be taken more than once for credit. Prerequisite: HI121 or HI122	Fall/Odd Years
HI474G	HISTORY OF MODERN JAPAN (3) This course focuses on the political, social, diplomatic, and economic development of modern Japan from the beginning of the Tokugawa Shogunate (1603) to the present. Attention is also given to Japan's response to the west.	Spring/Even Years
HI476G	HISTORY OF MODERN CHINA (3) This course examines the transition from traditional to modern China, China's entry into the modern world, and China under the Communist Regime.	Fall/Odd Years
HI478G	THE HISTORY OF MODERN KOREA (3) This course emphasizes the evolution of Korea from the Yi Dynasty (1392–1910) to the present. Prerequisite: HI122.	Fall/Even Years
HI480G	TOPICS IN ASIAN HISTORY (3) This course is an intensive study of a specific topic or problem in Asian History. With different subject matter, this course may be taken more than once for credit. Prerequisite: HI121 or HI122	Fall

**LINGUISTICS (LN)** -----

LN400G	APPLIED LINGUISTICS (3) This course covers methods of teaching English as a second language. It familiarizes students with test drills, activities, and exercises used in ESL programs. Work on materials preparation dealing with phonological, syntactical, and semantic problems is included. Prerequisite: LN300 or consent of instructor.	Fall
LN401G	HISTORY OF THE ENGLISH LANGUAGE (3) This course is an historical survey of the sound, structure, and syntax of the English language from 900 A.D. to the present. Prerequisite: LN300 or consent of instructor.	Spring/Even Years
LN440G	TOPICS IN LINGUISTICS (3) Courses included under this umbrella course provide undergraduate and graduate students with advanced study of specific topics within the study of language. These topics focus attention on language use, language analysis, and language learning. Special attention will be paid, where possible, to Pacific languages and cultures. The course may be repeated for credit with different topics. Prerequisite: LN300 or consent of instructor.	As resources permit
LN440G/a	TOPICS IN LINGUISTICS: ETHNOGRAPHY OF SPEAKING (3) Ethnography of Speaking explores the links between the study of language, oral and written literature, folklore, and language education. It examines and analyzes the relationship between language, language use, culture performance and context in different speech communities. Prerequisite: LN300 or consent of instructor.	As resources permit



- LN440G/b TOPICS IN LINGUISTICS: PRAGMATICS (3) As resources permit  
Pragmatics presents an exploration of what we actually do with our language. Following a cross-cultural approach, the course analyzes the ways we use our language to do what we want it to do and say what we really mean in various contexts and situations. *Prerequisite: LN300 or consent of instructor.*
- LN460G INTRODUCTION TO SOCIOLINGUISTICS (3) Fall/Odd Years  
This course is an introduction to current sociolinguistic studies. Emphasis is placed on the nature of the speech community, speech events, societal bilingualism, and language constraints. Additional emphasis is placed on practical application of basic sociolinguistic concepts. *Prerequisite: LN300 or consent of instructor.*
- LN/ED662 SECOND LANGUAGE TESTING AND EVALUATION (3) Fall  
This is a course in which all the techniques of teaching a second language are united and related to their effectiveness according to parameters derived from language acquisition theory and statistical quantification. *Prerequisite: Native or native-like proficiency in English and familiarity with a second language. Also, familiarity with basic arithmetic and algebra.*
- LN/ED663 SEMINAR IN PSYCHOLINGUISTICS (3) Spring/Even Years  
This course provides fundamental knowledge of psycholinguistics and emphasizes its interdisciplinary nature. It encompasses the processes underlying the acquisition of a language and the factors that influence these processes. *Prerequisite: LN300.*

**MATHEMATICS (MA) -----**

- MA411G INTRODUCTION TO ABSTRACT ALGEBRA (3) Spring/Even Years  
This course offers a study of modern algebra with topics from group theory and ring theory. *Prerequisites: Grades of C or better in both MA205 and MA302.*
- MA421G INTRODUCTION TO ANALYSIS I (3) Fall/Even Years  
This is the first course in a two-semester sequence designed to provide an introduction to the rigorous study of the foundations of calculus. Topics covered include the completeness of the real numbers, elementary topology, continuous functions, and numerical sequences and series. *Prerequisites: Grades of C or better in MA205 and MA302.*
- MA422G INTRODUCTION TO ANALYSIS II (3) Spring/Odd Years  
This is the second course in a two-semester sequence designed to provide an introduction to the rigorous study of the foundations of calculus. Topics covered include differentiation, integration, sequences and series of functions. *Prerequisite: A grade of C or better in MA421G.*
- MA431G TOPICS IN ADVANCED MATHEMATICS (3) Spring/Even Years  
This course offers selected topics in advanced mathematics such as topology, mathematical induction, non-Euclidean geometries. With different subject matter may be repeated for credit. *Prerequisite: Grades of C or above in MA205 and MA302.*
- MA441G MODERN GEOMETRY (3) Spring/Odd Years  
This course treats non-Euclidean and advanced Euclidean geometry. *Prerequisites: Grades of C or better in both MA205 and MA302.*



- MA451G      PROBABILITY AND STATISTICS (3)      Fall/Even Years  
This course covers probability models and distributions, including univariate and multivariate distributions, and provides an introduction to parametric and nonparametric decision theory. *Prerequisites: MA151 or equivalent and grade of C or better in MA302. Corequisite: MA205.*
- MA453G/H      OPERATIONS RESEARCH MODELS (3)      Fall/Odd Years  
Operations research models are designed to optimize, maximize, or minimize real world processes. Computer methods and packages are included for linear and dynamic programming, life and death processes, P.E.R.T.-C.P.M., trend analysis and queueing theory. *Prerequisites: MA341 and MA385.*
- MA460G      NUMERICAL LINEAR ALGEBRA (3)      Spring/Odd Years  
This course covers topics such as numerical solutions to systems of linear equations; linear least squares problems; eigenvalue and eigenvector problems. Methods include Gauss-Jordan elimination, Siedel iterating, the QR algorithm and linear optimization. It includes the use of numerical software libraries. *Prerequisites: Grades of C or better in MA205, MA302, and MA341.*
- MA461G      NUMERICAL ANALYSIS (3)      Fall/Odd Years  
This course covers: root finding for non-linear equations, numerical integration, numerical methods for ordinary differential equations, interpolation theory, and approximation functions. The course makes use of numerical software libraries. *Prerequisites: Grade of C or better in MA205 and MA302.*

**MICRONESIAN STUDIES (MI) -----**

- MI501      PEOPLES AND CULTURES OF MICRONESIA (3)      Fall  
This course provides a comprehensive overview of the cultures and societies of the Micronesian area. *Prerequisite: Graduate Standing or Senior Level or Consent of Instructor.*
- MI502      HISTORY OF MICRONESIA (3)      Spring  
This course provides a comprehensive understanding of a thematic historical approach of the Micronesian region. A critical examination of the various forms of historical evidence, both indigenous and Western, pertaining to the region will be addressed. *Prerequisite: Graduate Standing or Senior Level or Consent of Instructor.*
- MI503      CONTEMPORARY ISSUES AND PROBLEMS (3)      Spring  
This course provides an in-depth understanding of contemporary issues and problems facing Micronesian society: economic development, political status and change, ethnicity and population shift, resources and environment, social and health problems. *Prerequisite: Graduate Standing or Senior Level or Consent of instructor.*
- MI/EV506      PHYSICAL GEOGRAPHY OF MICRONESIA (3)      Fall/Even Years  
This course is a study of the origin and characteristics of the physical environments and biogeography of Micronesia through an analysis of physical geographic elements, their patterns of distribution, interrelationships, and problems. *Prerequisites: Graduate standing or senior level.*
- MI/PI508      MICRONESIAN PHILOSOPHY (3)      As Resources Permit  
Upon completion of the course students demonstrate the ability to: *analyze* arguments and theories; *identify* leading figures and theories of philosophy, and *evaluate* theories regarding Micronesian philosophy. *Prerequisite: Graduate standing.*



- MI510 POLITICAL DEVELOPMENT IN THE AMERICAN PACIFIC (3) Fall/Even Years  
This course is an analysis of the geopolitics that impelled colonization of American Micronesia, and of the political evolution of each entity of the former Trust Territory of the Pacific Islands and of Guam. *Prerequisites: MI501 and MI502, or consent of instructor.*
- MI512 GUAM/CHAMORRO STUDIES (3) Fall/Even Years  
This seminar is an historical analysis of Guam's colonial legacy and a critical examination of major contemporary issues including Chamorro cultural survival, land, social and economic development, political status, religion, and modern modes of scholarly inquiry in Guam. This seminar presupposes introductory courses in the History of Guam (HI211) or related disciplines such as Culture and Education in Guam (ED265); Government and Politics of Guam (PS303); Introduction to Guam Community (SO280); Introduction to Community Services on Guam (SW110).
- MI513 RESEARCH METHODOLOGY IN SOCIAL SCIENCES (3) Spring  
Basic research design, sampling techniques, survey procedures, and systematic observation strategies are presented. A strong emphasis is placed on writing skills and the oral presentation of research findings. *Prerequisite: Graduate Standing or Senior Level or Consent of Instructor.*
- MI514 HEALTH AND HUMAN ADAPTION IN MICRONESIA (3) Spring/Odd Years  
Primarily rooted in medical anthropology, this course uses a multidisciplinary approach to look at the status of health and human adaptation in Micronesia. By using specific examples of disease patterns, adaptation is looked at as an evolutionary process as well as synchronically. Strong emphasis is placed on the changing map of health and disease, generally in the Pacific and specifically in the Micronesian Islands. Along with medical anthropology, ideas and methods from related fields such as medical geography and epidemiology have also been incorporated into course materials. Following a broad overview of medical anthropology with introductions to its related fields, ideas and concepts central to health and adaptation will be presented, followed by case studies from Micronesia and the Pacific. *Prerequisite: Graduate standing.*
- MI/EV517 CULTURAL ECOLOGY (3) Fall/Odd Years  
Cultural ecology looks at the relationship between humans and their biotic and physical environments. Using diachronic and comparative perspectives, this course will survey the cultural ecology of Micronesian islanders. Particular attention will be given to the following themes: history, theory, and methods of cultural ecology; comparison of different approaches to the study of cultural adaptation; adaptation in permissive and marginal environments; and culture change in spatial and temporal perspectives. The format emphasizes seminar discussions and student presentations, but will also include some lectures, slides, films and videos. *Prerequisite: Consent of instructor, MI501, MI502, or MI503.*
- MI518 RELIGION, MAGIC, AND MYTH IN MICRONESIA (3) As Resources Permit  
This course surveys the traditional religions of Micronesia, with an emphasis on myth and ritual. Analysis of select samples of traditional ritual and myth from primary sources. Critical analysis is emphasized. *Prerequisite: One proseminar course or consent of instructor.*
- MI520 ECONOMIC DEVELOPMENT AND CHANGE IN MICRONESIA (3) Fall/Odd Years  
The seminar provides an overview of Micronesian economic systems past and present; focus is on the present as the new nations confront the need to develop market-based economies within a global context of diminishing resources and soaring populations.



- MI/WG461G; EN561 PACIFIC WOMEN WRITERS (3) Spring/Even Years  
This course entails an intensive study of representative works of Pacific Women Writers to acquaint the students with the contours—in terms of styles, themes, symbols, images, language, politics, and subject matter—of the writing of females who represent an emerging literature as well as a new exciting part of the region’s cultural heritage. Students will emerge with an understanding of the place of this literature in the larger context of Pacific Literature, Women’s Literature, Minority Literature and Contemporary Literature in English. *Prerequisites: EN210, EN323 or consent of the Instructor.*
- MI599 a,b,c,d READINGS IN MICRONESIAN STUDIES (3) Fall/Spring  
This course provides students an initial opportunity to explore, via a schedule of in-depth readings, a range of topics and issues in cultural ecology and resource management; human services and community health; social, political, and economic issues; and culture, history, language, and the arts. *Prerequisite: MI501, 502, 503 and consent of instructor.*
- MI691 a,b,c,d SEMINAR IN MICRONESIAN STUDIES (3) Fall/Spring  
This course provides students an opportunity to pursue in-depth reading and individualized or small group research projects on selected topics in cultural ecology and resource management; human services and community health; social, political, and economic issues; and culture, history, language, and the arts. *Prerequisite: MI501, 502, 503, 599.*
- MI695 THESIS (3) Fall/Spring  
*Prerequisite: Consent of Instructor, completed Form A-99 and successful completion of Comprehensive Examination.*

**PUBLIC ADMINISTRATION (PA) -----**

- PA/AG401G COMMUNITY PLANNING (3) Fall/Odd Years  
This course is an introduction to community planning; relationships of physical form to environment, function, aesthetic principles, cultural values, planning as a synthesis of a frame of reference based on economic, political, social, cultural, physical, and administrative factors. *Prerequisite: SO101.*
- PA501 INTRODUCTION TO RESEARCH (3) Spring  
Concentrated study of research methodology, including planning, organizing and executing research projects; techniques of gathering data; use of library facilities and other sources of information; analysis and interpretation of data; the art and strategy of presenting oral and written findings. *Prerequisites: MA385 and graduate standing.*
- PA510 ADMINISTRATIVE THOUGHT (3) Fall  
This course offers an overview of classic and contemporary theories of public administration and bureaucracy. The role and process of American public administration are studied in the social and political context of legislatures, executives, legal and judicial structures, and in relationship to political parties and clientele groups. The modern administrative state and its illustrations of democratic theory and practice, are examined.
- PA525 PUBLIC BUDGETING (3) Fall  
Budgetary practices of federal, state, territorial, and local governments. The budget cycle, budget preparation, and execution. Includes techniques such as PPB (Planning, Programming, Budgeting) in the Federal government and zero-base in GovGuam budgeting.
- PA526 PRIVATE ENTERPRISE AND PUBLIC POLICY (3) Spring  
Governmental process in the formulation of policy in relation to the private enterprise sector. Framework and organization of administrative agencies in the regulation and supervision of private



industry. Nature of the "public interest" and the interrelationship of interests affecting governmental policy toward business enterprise.

- PA530 PUBLIC MANAGEMENT (3) Fall  
The study of government organization management practices and problems; the general effectiveness of major agencies including their relationships with U.S., local legislative bodies, clientele and other governmental units and public bodies. This course establishes the broad parameters of what constitutes the major roles, responsibilities and activities of public managers. This course is particularly suited for students with limited background in public management. Stress is placed on the development of analytical techniques that are useful in the identification and resolution of commonly occurring problems in public management.
- PA535 INTERGOVERNMENTAL RELATIONS (3) Spring  
Study of the dynamics of relations among governmental units, including the movement towards regionalization and councils of government. Study of the impact of "new federalism" concepts and revenue sharing upon states, territories and of local issues and problems.
- PA540 ADMINISTRATIVE LAW (3) Spring  
Study of administrative law, including issues of separation of powers; regulatory commissions; processes of administrative adjudication; and judicial review.
- PA545 ORGANIZATIONAL BEHAVIOR AND THEORY (3) Fall  
Readings and discussion of advanced organization and management theory including organization, systems design and analysis, decision theory, power, politics, and authority. *Prerequisite: BA240.*
- PA550 COMPARATIVE PUBLIC ADMINISTRATION (3) Fall  
Administrative structures and processes of industrialized and developing areas of the world. Distribution of government services in the various bureaucratic organizations.
- PA560 MORAL AND SOCIAL RESPONSIBILITY OF ORGANIZATIONS (3) Spring  
An examination of the meaning of business ethics and its significance in business decision making. By thoughtful analysis of the moral issues raised by business practices, graduate students will raise their comprehension of the moral decisions of business. Students will apply ethical theories and concepts to social issues. In addition, students will gain practice during examinations and interpretations of positions taken by various stakeholder groups affected by business and vice-versa.
- PA561 PUBLIC PLANNING (3) Spring  
This course deals with methods of social, economic, and physical planning. The concept of planning is approached from the theoretical, methodological and philosophical perspectives. It focuses on problem analysis to the final stages of program implementation and evaluation.
- PA565 PUBLIC CONTRACTING POLICY AND PRACTICES (3) Fall  
An examination of the legal and regulatory framework governing public contracting within the dimensions of past and present national and local objectives. A particular emphasis is placed on its contribution to government efficiency and effectiveness.
- PA570 SPECIAL TOPICS IN PUBLIC PERSONNEL ADMINISTRATION (3) Summer  
a) Policy; b) Sanctions; c) Employment Law; d) Organizations; e) Systems  
Current problems and issues in the management of government programs. The changing character of public management as affected by citizen participation and representation, community action groups, minority employment, environmental concerns, upward mobility, development crises and problems,





**PSYCHOLOGY (PY)** -----

- PY413G RESEARCH METHODOLOGY IN THE BEHAVIORAL SCIENCES (3) Fall  
This course is an intensive study of selected research topics in the behavioral sciences, with emphasis on formulating and presenting research. *Prerequisites: PY101 and MA385.*
- PY420G ABNORMAL PSYCHOLOGY (3) Fall/Spring  
This course covers the study of historical changes in theories and methods of treatment; theory of personality development; dynamics of adjustment; the symptoms, dynamics, therapy, and prognosis of the various abnormal reaction patterns, both functional and organic; and modern theories and methods of diagnosis, therapy, and prevention. *Prerequisite: PY101.*
- PY426G PERSONALITY THEORY (3) Fall/Odd Years  
Personality concepts and dynamics are studied in terms of behavior theory and Freudian psychoanalysis. *Prerequisite: PY101 and graduate standing.*
- PY440G SOCIAL PSYCHOLOGY (3) Fall  
This course is an analysis of the social factors in the development of personality; the nature and function of social interaction and attitudes; various significant aspects of group membership. *Prerequisite: PY101.*
- PY/WG455G PSYCHOLOGY OF WOMEN (3) Spring/Even Years  
This course offers a study of women through feminist scholarship and research. It is designed to introduce students to the myriad factors influencing the development of girls and women in a variety of cultures and societies, including Micronesia. Areas covered include feminist scholarship and research; gender socialization, women's biology and (mental) health; sexuality; victimization and abuse; work career, and power issues. *Prerequisite: PY101.*
- PY501 ETHICAL, LEGAL, AND PROFESSIONAL ISSUES IN THE PRACTICE OF CLINICAL PSYCHOLOGY (3) Fall/Even Years  
This course provides a comprehensive overview of the ethical, legal, and professional issues encountered in the practice of clinical psychology. Students study the APA Ethics Code as well as local and national laws that regulate mental health practice. Topics include professional competence, client rights, informed consent, privacy, confidentiality and privileged communication. Special attention is given to procedures for evaluating and responding to suicidality and dangerousness, for working with minors and other vulnerable populations, and for reporting suspected child or elder abuse. *Prerequisite: Consent of instructor.*
- PY502 MICRONESIA AND MENTAL HEALTH (3) Spring/Odd Years  
This course offers an examination of mental health services and problems in Micronesia. Geography, political systems, health problems, peoples and cultures provide the context for a detailed examination of mental health and social change concerns within our region. Prevalence of psychiatric disorders within Micronesia, applications of psychological interventions to regional concerns, and Micronesian perspectives toward psychology are the primary focus of the course. *Prerequisite: Consent of instructor.*
- PY503 PSYCHOPATHOLOGY AND PSYCHODIAGNOSIS (3) Fall/Odd Years  
This course provides an intensive study of the various forms of psychopathology described in the Diagnostic and Statistical Manual of Mental Disorders (DSM), including current theory and research on their phenomenology, etiology, and treatment. Emphasis is placed on learning to formulate accurate psychiatric diagnoses with both adults and children using the DSM's multiaxial diagnostic





- PY641 CLINICAL INTERVENTION I: COGNITIVE-BEHAVIORAL THERAPY (3) Fall/Even Years  
The first Clinical Intervention course provides a comprehensive overview of cognitive and behavioral approaches to psychotherapy, including their application in the treatment of specific disorders. A multicultural emphasis is used to examine how cultural knowledge can enhance the effective and appropriate use of the different therapeutic methods. During the semester, students engage in cognitive-behavioral therapy with clients through the Graduate Practicum in Clinical Psychology. *Prerequisite: Consent of instructor. Corequisite: PY692a.*
- PY642 CLINICAL INTERVENTION II: CHILD AND ADOLESCENT THERAPY (3) Spring/Odd Years  
The second Clinical Intervention course provides a comprehensive overview of the various approaches to conducting psychotherapy with children and adolescents, including consideration of the role of the therapist in working with parents, schools, and community agencies. A multicultural emphasis is used to examine how cultural knowledge can enhance the effective and appropriate use of the different therapeutic methods. During the semester, students engage in therapy with children and adolescents through the Graduate Practicum in Clinical Psychology. *Prerequisite: Consent of instructor. Corequisite: PY692b.*
- PY643 CLINICAL INTERVENTION III: FAMILY SYSTEMS THERAPY (3) Fall/Odd Years  
The third Clinical Intervention course provides a comprehensive overview of family systems approaches to psychotherapy, including the application of systems theory across a diverse range of family structures and presenting problems. A multicultural emphasis is used to examine how cultural knowledge can enhance the effective and appropriate use of the different therapeutic methods. During the semester, students engage in family systems therapy with families through the Graduate Practicum in Clinical Psychology. *Prerequisite: Consent of instructor. Corequisite: PY692c.*
- PY644 CLINICAL INTERVENTION IV:  
EXISTENTIAL-HUMANISTIC THERAPY (3) Spring/Even Years  
The fourth Clinical Intervention course provides a comprehensive overview of existential and humanistic approaches to psychotherapy through the study of theoretical and literary works influenced by existentialist thought. A multicultural emphasis is used to examine how cultural knowledge can enhance the effective and appropriate use of the different therapeutic methods. During the semester, students engage in existential-humanistic therapy with clients through the Graduate Practicum in Clinical Psychology. *Prerequisite: Consent of instructor. Corequisite: PY692d.*
- PY692a GRADUATE PRACTICUM IN CLINICAL PSYCHOLOGY I (1) Fall/Even Years  
The Graduate Practicum in Clinical Psychology provides students with the opportunity to gain supervised experience in clinical psychology practice at Isa Psychological Services Center or through external placement in a mental health or social service agency. Students are also required to attend a weekly seminar where they receive training and supervision in a particular therapeutic modality. In the first practicum, students learn various techniques associated with cognitive-behavioral therapy and see at least one client for weekly therapy employing the cognitive-behavioral approach. Students are required to complete a minimum of 100 practicum hours over the course of the semester. *Prerequisite: Consent of instructor. Corequisite: PY641.*
- PY692b GRADUATE PRACTICUM IN CLINICAL PSYCHOLOGY II (1) Spring/Odd Years  
The Graduate Practicum in Clinical Psychology provides students with the opportunity to gain supervised experience in clinical psychology practice at Isa Psychological Services Center or through external placement in a mental health or social service agency. Students are also required to attend a weekly seminar where they receive training and supervision in a particular therapeutic modality. In the second practicum, students learn various techniques for working with children and adolescents and see at least one child or adolescent client for weekly therapy. Students are required to complete a minimum of 100 practicum hours over the course of the semester. *Prerequisite: Consent of instructor. Corequisite: PY642.*



- PY692c GRADUATE PRACTICUM IN CLINICAL PSYCHOLOGY III (1) Fall/Odd Years  
The Graduate Practicum in Clinical Psychology provides students with the opportunity to gain supervised experience in clinical psychology practice at Isa Psychological Services Center or through external placement in a mental health or social service agency. Students are also required to attend a weekly seminar where they receive training and supervision in a particular therapeutic modality. In the third practicum, students learn various techniques associated with family systems therapy and see at least one family for weekly therapy employing the family systems approach. Students are required to complete a minimum of 100 practicum hours over the course of the semester. *Prerequisite: Consent of instructor. Corequisite: PY643.*
- PY692d GRADUATE PRACTICUM IN CLINICAL PSYCHOLOGY IV (1) Spring/Even Years  
The Graduate Practicum in Clinical Psychology provides students with the opportunity to gain supervised experience in clinical psychology practice at Isa Psychological Services Center or through external placement in a mental health or social service agency. Students are also required to attend a weekly seminar where they receive training and supervision in a particular therapeutic modality. In the fourth practicum, students learn various techniques associated with existential-humanistic therapy and see at least one client for weekly therapy employing the existential-humanistic approach. Students are required to complete a minimum of 100 practicum hours over the course of the semester. *Prerequisite: Consent of instructor. Corequisite: PY644.*
- PY695a THESIS (3) Fall/Spring  
The Master's Thesis provides an opportunity for students to complete a scholarly research project under the supervision of a thesis committee, comprised of a program faculty chairperson and at least two additional members. In the first thesis course, students begin collecting and analyzing their data and present the preliminary results at a formal progress meeting with their committee. Students are required to have their thesis proposal approved by their committee prior to enrolling in PY695a. *Prerequisite: Consent of advisor.*
- PY695b THESIS II (3) Fall/Spring  
The Master's Thesis provides an opportunity for students to complete a scholarly research project under the supervision of a thesis committee, comprised of a program faculty chairperson and at least two additional members. In the second thesis course, students complete their data collection and analysis, prepare a written draft of the thesis, and orally present their work at a formal thesis defense with their committee. *Prerequisites: PY695a and consent of advisor.*
- PY698a INTERNSHIP IN CLINICAL PSYCHOLOGY I (3) Fall/Spring  
The Internship in Clinical Psychology places students in a mental health or social service agency where they receive advanced training in the duties of a master's level clinical psychologist, including psychological assessment, psychotherapy, consultation, and report writing. Students are required to complete a minimum of 300 internship hours in each of the two internship courses (PY698a and PY698b). A total of 600 internship hours is required prior to graduation. *Prerequisite: Consent of instructor.*
- PY698b INTERNSHIP IN CLINICAL PSYCHOLOGY II (3) Fall/Spring  
The Internship in Clinical Psychology places students in a mental health or social service agency where they receive advanced training in the duties of a master's level clinical psychologist, including psychological assessment, psychotherapy, consultation, and report writing. Students are required to complete a minimum of 300 internship hours in each of the two internship courses (PY698a and PY698b). A total of 600 internship hours is required prior to graduation. *Prerequisites: PY698a and consent of instructor.*



**SOCIOLOGY (SO)** -----

SO/AN405G      COMMUNITY DEVELOPMENT (3)      Spring/Odd Years  
This is a study of applied sociology and anthropology, emphasizing social processes and programs of planned change on the community level in parts of the world currently undergoing technical development. *Prerequisites: SO101/350 and MA385, or consent of instructor.*

**SOCIAL WORK (SW)** -----

SW501      SOCIAL WELFARE POLICIES AND ADMINISTRATION      Fall  
OF SOCIAL SERVICES (3)  
In this course students build an advanced understanding of the history of social welfare systems, the social work profession, the contemporary social welfare structures and issues in Guam and the neighboring regions of the Pacific. In this process, students learn about the financial, organizational, and public planning process involved in the design and delivery of social services, including the evaluation of program outcomes and practice effectiveness. Prerequisite: SW406 Social Policy or consent of the instructor.

SW513      ADVANCE STATISTICS AND RESEARCH METHODS IN SOCIAL WORK (3)      Fall  
This course introduces students to advanced quantitative and qualitative research methods pertaining to social work practice. The emphasis is on the application of social science knowledge and skills to conduct community-based social work research and program evaluation. Evaluation of social work researches and programs will be discussed and evaluated, using selected research studies in the fields of concentrations and interests of students; including both micro and macro social work practice. Students complete the course with formulation of an advanced social work research proposal. Prerequisite: SW313 Research Methods for Health and Social Services or consent of the instructor.

SW523      REVIEW OF SOCIAL WORKRESEARCH (3)      Fall  
This course is to provide students an opportunity to engage in a focused and critical review of social work research in general, of evaluation research in particular, and of social work research in the student's selected field of interest. This course is one of the research courses in which graduate students refine and integrate their theoretical and applied research skills to examine critically social work practice and policy in the student's selected field of interest. Prerequisite: SW513 Advanced Statistics and Research Methods in SW or consent of the instructor.

SW598      FIELD INSTRUCTION I (3)      Summer  
In this first of the beginning, intermediate, and advanced three-part field instruction sequence, the student with his/her field instructor develops and carries out individual contracts for the learning of advanced social work practice in his/her field of social work practice. Particular emphasis in the first segment of field instruction is given to the organizational/institutional context of the agency and the characteristics of a selected client population. The student completes 150 hours of active and supervised advanced social work practice learning in an approved social service agency along with 15 hours of seminar instruction. Prerequisite: SW485 b Field Instruction II or consent of the instructor.

SW601      LEADERSHIP AND SUPERVISION IN SOCIAL WORK (3)      Spring  
This advanced social work course builds primarily on the generalist social work practice methods courses. In the theoretical part of the course, students focus on leadership models associated with various organizational theories. In the applied part of the course, students examine and learn the skills necessary to assume leadership functions in a variety of organizational, institutional, and cultural settings. Particular emphasis is given to students learning how to supervise and to provide appropriate consultation to others. The professional code of ethics for social workers with the associated goals of advancing social and economic justice in Guam and other Micronesian island nations constitute the



value base for this course. Prerequisite: SW513 Advanced Statistics and Research Methods in Social Work and SW523 Review of Social Work Research or consent of the instructor.

- SW690 SOCIAL ACTION/INTERVENTION RESEARCH (3) Spring  
This course focuses on students using their knowledge and skills of advanced quantitative and qualitative research methods to complete an applied social work research project on the issues the social work profession currently faces. Students will be expected to integrate and synthesize what they have learned into the project. This course emphasizes that students build on the learning outcomes of the previous courses, analyze and interpret data, and engage in the initial use and application of their research findings. Prerequisite: SW513 Advanced Statistics and Research Methods in Social Work and SW523 Review of Social Work Research or consent of the instructor.
- SW691 SOCIAL WORK MICRO PRACTICE INTEGRATION SEMINAR (3) Spring  
This seminar provides students a structured opportunity to use what they have learned in previous courses and in field instruction to engage in a self-directed, peer group supported and faculty supervised individualized learning process pertaining to her or his field of interest in micro (primarily clinical) social work practice. The role of faculty in this seminar is to facilitate the integration of learning across the curriculum, the appropriate synthesis and application of theories and skills, and the conduct of social work research in the student's selected field of interest within the context of micro social work practice. Prerequisite: ED620 Counseling Processes: Theory, ED624 Individual and Group Assessment, ED625 Multi- and Cross-Cultural Counseling or consent of the instructor.
- SW698 FIELD INSTRUCTION II (3) Intersession  
In this second part (intermediate) of a three-part field instruction sequence, the student with his/her field instructor develops and carries out individual contracts for the learning of advanced social work practice in his/her field of social work practice. Emphasis is placed upon the systemic interdisciplinary nature of social work practice approaches in relation to other professions as they pertain to the selected client population. The student completes 150 hours of active and supervised advanced social work practice learning in an approved social service agency along with 15 hours of seminar instruction. Prerequisite: SW598 Field Instruction I or consent of the instructor.
- SW791 SOCIAL WORK MACRO PRACTICE INTEGRATION SEMINAR (3) Spring  
This seminar provides students a structured opportunity to use what they have learned in previous courses and in field instruction to engage in a self-directed, peer group supported and faculty supervised individualized learning process pertaining to her or his field of interest in advanced macro social work practice. The role of faculty in this seminar is to facilitate the integration of learning across the curriculum, the appropriate synthesis and application of theories and skills, and the conduct of social work research in the student's selected field of interest within the context of advanced macro social work practice. Prerequisite: PA545 Organizational Behavior and Theory, BA610 Managerial Economics, and SW601 Leadership and Supervision in Social Work or consent of the instructor.
- SW798 FIELD INSTRUCTION III (3) Summer  
In this last of a three-part instruction sequence, the student with his/her field instructor develops and carries out individual contracts for the learning of advanced social work practice in his/her field of social work practice. Emphasis in the third segment of field instruction is given to social work research and the advancement of knowledge, skills, and values in this field of social work practice chosen by the student. The student completes 150 hours of active and supervised advanced social work practice learning in an approved social service agency along with 15 hours of seminar instruction. Prerequisite: SW698 Field Instruction II or consent of the instructor.



**WOMEN AND GENDER STUDIES (WG) -----**

- WG/PY455G      PSYCHOLOGY OF WOMEN (3)      Spring/Even Years  
This course offers a study of women through feminist scholarship and research. It is designed to introduce students to the myriad factors influencing the development of girls and women in a variety of cultures and societies, including Micronesia. Areas covered include feminist scholarship and research; gender socialization, women's biology and (mental) health; sexuality; victimization and abuse; work career, and power issues. *Prerequisite: PY101.*
- WG/MI461G;      PACIFIC WOMEN WRITERS (3)      Spring/Even Years  
EN561      This course entails an intensive study of representative works of Pacific Women Writers to acquaint students with the contours of this emerging literature in terms of styles, themes, symbols, images, language, politics, and subject. Students will gain an understanding of the place of this literature in the larger context of Pacific Literature, Women's Literature, Minority Literature and Contemporary Literature in English. *Prerequisite: EN111; Any 200-level literature course or consent of instructor.*



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