DISPOSITION OF BUSINESS IN THE FACULTY SENATE

ORIGINES IN COMMITTEE (SENATE OR COLLEGE)
(or from a Senate member)

1. Distribution to Senate
   Electronic distribution via website

2. Presentation to Senate
   10-min. presentation (with Q & A)

3. Senate Action
   Formal motion and vote

Senate Executive Committee, in consultation with committee chairs, schedules item for action when ready

Senate Reviews proceed in parallel, with written report to Senate and others at least 1 month prior to action

THREE TYPES OF SENATE ACTION

Approve
- Letter or memo from Senate
- Senate Handbook
- Amendment to Senate Bylaws
  - Senate assumes ownership
  - Proposal has no standing without Senate action

Adopt
- Resolution prepared by Senate committee or member
- Resolution adopted by BOR
  - Senate supports, but originator retains ownership
  - Proposal has standing regardless of Senate action

Endorse
- Proposal to Administration from college AAC for a new program
  - Senate supports, but originator retains ownership
  - Proposal has standing regardless of Senate action

Senate votes as scheduled

SIX OPTIONS FOR NON-ROUTINE DISPOSITION

in order of precedence (1 is highest)

1. Withdraw a motion
   A main motion may be withdrawn by the mover at any time before final action is reached, provided no one objects

2. Extend Discussion at current session
   Extends discussion beyond scheduled time, but possibly at the expense of other agenda items

3. Postpone Discussion to next session
   Discussion scheduled and re-entered at subsequent session

4. Refer to Committee (originator or other)

5. Amend
   - document (approve/adopt)
   - motion for endorsement

6. Postpone indefinitely
   Motion dies without a vote

OUTCOME

Motions below are not debatable (i.e., must be voted on immediately)

- Senate merely needs a bit more time, and may need to make a minor change, but can come to a decision at the current session

- A main motion may be withdrawn by the mover at any time before final action is reached, provided no one objects

- If amendment is approved, main motion is voted on as amended

- Committee reports back and returns item to agenda as directed

SITUATION

The Senate feels that proposal is ill-advised, now and probably in the future as well

Document or motion needs minor adjustment to secure a majority vote, but the Senate can come to decision within the time allocated

Major modifications, additional research, or more thorough analyses are needed before Senate will be able to render a decision

Senate needs additional time outside of meeting to consult w/constituents or others, but can then probably reach a decision at a later session

If vote is negative, proposal returns to originator, with explanation

APPENDIX D3