

APPENDIX J



UNIVERSITY OF GUAM  
UNIBETSEDAT GUAHAN  
Board of Regents

**Resolution No. 03-43**

**RELATIVE TO APPROVING THE RECOMMENDATION OF THE ACADEMIC,  
PERSONNEL AND TENURE COMMITTEE DURING ITS MEETING OF  
DECEMBER 12, 2003 ON THE EMERITUS(A) PROFESSOR POLICY**

**WHEREAS**, the governance and control of the University of Guam is vested in the Board of Regents of the University of Guam; and

**WHEREAS**, the policy and regulations for the awarding of Emeritus(a) Professor status were inadvertently not included in the University Rules, Regulations and Procedures Manual (RRPM) when it was approved by the Board of Regents on February 17, 2003; and

**WHEREAS**, the Board of Regents requested that the Faculty Senate review the previous rules and recommend updated rules to the Board; and

**WHEREAS**, the Faculty Senate has recommended updated rules for the awarding of Emeritus(a) Professor status, and after consultation with the Faculty Union; and

**WHEREAS**, the President endorses the updated rules for the awarding of Emeritus(a) Professor status; and

**WHEREAS**, the Academic, Personnel and Tenure Committee met on December 12, 2003 and recommends that the Board approve the attached updated rules for the awarding of Emeritus(a) Professor status and that these rules be inserted in the RRPM as Article V.A.13;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Regents of the University of Guam hereby approves the Committee's recommendations.

Adopted this 18<sup>th</sup> day of December, 2003.

  
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Ronald H. Leach, Chairperson

ATTESTED:

  
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Dr. Harold L. Allen, Executive Secretary

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### To be inserted in the Rules, Regulations and Procedures Manual as Article V.A. 13

#### 13. Emeritus(a) Professor.

- a. Criteria. Upon the recommendation of the President, the Board may bestow the rank of Emeritus(a) Professor of (Discipline) upon a full-time member of the University of Guam faculty who retires from the University and who meets the following criteria:
- (1) Has at least 15 years of service as a full-time faculty member and/or administrator at the University of Guam.
  - (2) Is a tenured Associate Professor/Extension Agent IV or tenured Professor/Extension Specialist at the University of Guam at the time of retirement.
  - (3) Has distinguished himself/herself by making significant contributions to the University of Guam in one of the roles listed in the BOR approved Comprehensive Evaluation System. The nominated Faculty member will designate which of the roles will be the basis for evaluation. For that one role, the evaluative criteria shall be the same as the evaluative criteria found in the Comprehensive Evaluation System currently in effect.
- b. Procedures and Selection for Emeritus(a) Professor of (Discipline)
- (1) Requests for Emeritus (a) Professor status will or may originate from the individual faculty member, the Chair/Director, or the Dean of the unit. In the case of administrators holding the required academic rank, the requests originate from the individual or from the immediate supervisor of the administrator.
  - (2) Applications for the rank of Professor Emeritus or Emerita shall begin with nomination and application review taking place at the appropriate College Academic Affairs Committee or Research Unit. The recommendation of the College Academic Affairs Committee, and all documents pertaining thereto, shall be forwarded to the Faculty Senate through the Senate Standing Committee on Evaluations (SCE) which will make a recommendation to the Faculty Senate. The SCE of the Faculty Senate shall review the package, may request any additional information as it sees fit,

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Revised by BOR 06/99 & 01/01  
Revisions endorsed by Senate 5/17/03  
Union Consultation 9/30/03  
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Approved by BOR 12/18/03

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and shall forward the full Faculty Senate's recommendation to the Senior Vice President for Academic and Student Affairs. The President will submit Emeritus nominations recommended approved by this process to the Board of Regents. All nominations must be reviewed by Faculty Senate prior to BOR submission.

- (3) The Board of Regents shall have the final determination concerning the granting of the Emeritus(a) Professor status.
- (4) The Board of Regents shall have the authority to withdraw the Emeritus(a) Professor status with just cause, subject to due process.
- (5) It is the responsibility of the Emeritus(a) Professor to maintain contact on at least a yearly basis with the Senior Vice President for Academic and Student Affairs Office and the appropriate Dean or Director in order to remain listed in the Undergraduate Catalog and Graduate Bulletin. The Emeritus(a) Professor's name may be dropped from the Catalog and Bulletin should contact not be maintained.

#### c. Benefits

- (1) An identification card may be issued indicating Emeritus(a) Professor status for the faculty member.
- (2) The professor's name will be listed as Emeritus(a) Professor of (Discipline) in the Undergraduate Catalog.
- (3) Department/Unit stationery may be used and a mailbox will be provided, if available.
- (4) Participation in commencement, academic processions, and convocations will be encouraged.
- (5) Full library privileges will be provided.
- (6) The right to participate in grants, contracts, and other research or service projects funded by outside sources and administered by the University of Guam will be allowed, as approved by the appropriate administrator.
- (7) The Emeritus(a) Professor will be listed on the campus speaker roster, if desired.

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- (8) The Emeritus(a) Professor may be invited to participate on University Committees.
- (9) Office space, use of equipment, and professional services will be offered by the appropriate administrator to an Emeritus(a) Professor on an as available basis.
- d. An Emeritus(a) Professor who has retired under the Government of Guam Retirement Fund may be re-employed only in accordance with the statutes, rules and regulations of the Territory of Guam pertaining to such reemployment.

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