

MINUTES

Session 5

of the

11th Faculty Senate of the University of Guam

2:00 – 3:45 PM November 17, 2011

L.G. School of Business and Public Administration Building, Room 262

Members Present: M. Artero, N. Goetzfridt, M. Golabi, Y. Iwata, R. Jones, N. Li, A. Pereira, M. Ran, G. Rojas, P. Singh, K. Smith, J. Stoil, J. Zou

Members Absent: J. Jenson (1st), D. Rubinstein (2nd), L. Ferrer (1st)

Chair: R. Jones

Timekeeper: N. Goetzfridt

Recorder: G. Rojas

Review Committee Represented:

Undergraduate Curricula Review: D. Gugin

General Education Review: M. Ehlert

Graduate Curricula Review: None

I. OPENING ITEMS

- A. Call to Order at 2:07
- B. Approve minutes of previous session: FS11, Session 4, October 20, 2011
- C. Review agenda
- D. Consent agenda: None

II. REPORTS.

- A. Standing Committee Reports (5 min. each)
 1. Executive Committee – R. Jones, Log No. 4396
 2. Institutional Excellence – K. Smith, Log No. 4400
 3. Faculty Excellence – M. Golabi
 4. Evaluations – M. Artero, Log No's. 4386 (w/ attachment), 4402
 5. University Budget & Planning – A. Pereira
- B. Review Committee Reports (5 min. each)
 1. Undergraduate Curricula – D. Gugin, Log No. 4404
 2. Graduate Curricula – None
 3. General Education – M. Ehlert
- C. SVP/ASA Report (10 min.) – H. Whippy, Log No. 4399
- D. Parliamentarian Report (5 min.) – None

III. ACTIONS

- A. Scheduled Action.
 1. Bachelor of Science Nursing Program Self-Study. Reviewed by UCRC (D. Gugin, Chair). Contact person K. Wood (kwood@ug Guam.uog.edu). Log no. 4124. *Distributed November 18, 2010.*

Background: The faculty of the Bachelor of Science in Nursing has submitted a completed National League of Nursing Accreditation Report to fulfill the requirements of the University of Guam Undergraduate Program Review process. The UCRC completed its review to recommend on October 20, 2011 stipulating that: 1) the Nursing Program provide all required documents specified by the Undergraduate Program Review Checklist and 2) future program reviews, while they may draw information prepared for NLN Accreditation Reports, must comply with University of Guam standards. The review period covered by this report is 2003-2009. The prior Program Review was submitted and approved in 2002.

Review Process: The Program Review has the following endorsements the School of Nursing Director and the BSN program faculty on October 29, 2010. Additional requested documents were received on October 17, 2011 and were reviewed by the UCRC Chair on November 10, 2011.

Motion: To endorse the Bachelor of Science in Nursing Program Self-Study, as contained in Attachment 1.

Discussion: 10 minutes

Action Taken: Motion carried.

2. Request for Program Change, BA Biology Major. Reviewed by UCRC (D. Gugin, Chair). Contact person K. Moots (kmn@uguam.uog.edu). Log no. 4281. *Distributed May 4, 2011.*

Background: The purpose of this requested change is to 1) help students advance from high school to a rigorous Principles of Biology class, through BI 100-100L; 2) provide the flexibility within the existing major for students to select concentrations in "biomedical" coursework leading to graduate or professional schools, or in "environmental biology" leading to employment in local agencies and consulting. The requested changes are addressed in the Biology Program Review.

Review Process: The Request for Program Change including 2 course revisions and 1 course removal has received the following endorsements: CNAS AAC on April 12, 2011 and the CNAS Dean on April 29, 2011. The UCRC completed its review to recommend on October 19, 2011.

- A. Request for Course Revision, BI 320 Biodiversity Photomicroscopy. Log no. 4282.

Background: The requested course revision better reflects the work load in a course that has 3 hours of lecture (3 credit hours) and 3 hours of lab (1 credit hour) per week. The course revision has received the following endorsements: CNAS AAC and Dean on April 29, 2011.

- B. Request for Course Revision, BI 321 Scientific Argument. Log no. 4283.

Background: The requested course revision better reflects the work load in a course that has 3 hours of lecture (3 credit hours) and 3 hours of lab (1 credit hour) per week. The course revision has received the following endorsements: CNAS AAC and Dean on April 29, 2011.

- C. Request for Removal of Course from Curriculum, BI 120 Scientific Prose. Log no. 4365.

Background: This course is no longer necessary, because the material has been incorporated into the revised BI 157, BI 158 (Principles of Biology I and II) courses, as well as the expanded BI 321 (Scientific Argument). The request has the following endorsements: CNAS AAC and Dean October 7, 2011.

Motion: To endorse the Request for Program Change, BA Biology Major, as contained in Attachment 2.

Discussion: 10 minutes

Action Taken: Motion carried.

3. SCE Recommendation on the Nomination of Dr. Filomena Cantoria for Emerita Professor of Accounting. Submitted by SCE. Contact person: SEC Chair, M. Artero (martero@uguam.uog.edu). Log no. 4386. *Distributed September 30, 2011.*

Background: Dr. Cantoria has submitted a completed application to request recognition as an Emerita Professor of Accounting. With more than 20 years of service to the University of Guam and to the community, she has identified, Service, as the role for which she wishes to be evaluated.

Review Process: Dr. Cantoria has received the support of her faculty on September 21, 2011 with endorsement of her application by the School of Business and Public Administration AAC and Dean on September 23, 2011. The SCE has reviewed Dr. Cantoria's application and finds that it satisfies established University of Guam criteria and has submitted its recommendation to endorse to the Faculty Senate on October 17, 2011.

Motion: To endorse the SCE recommendation on the nomination of Dr. Filomena Cantoria for Emerita Professor of Accounting, as contained in Attachment 3.

Discussion: 10 minutes

Action Taken: Motion carried.

B. Pending Action.

1. Request for New Technology Delivered Course CH 110 Chemistry and Society and CH 110L Chemistry and Society Laboratory. Reviewed by UCRC (D. Gugin, Chair) and under review by GERC (M. Ehlert, Chair). Contact person R. Deo (rdeo@uguam.uog.edu). Log nos. 4252, 4251, 4250, and 4249. *Distributed May 5, 2011.*

IV. PRESENTATIONS

A. Regular Presentation and Discussion.

1. Request for Technology Delivered Course ED 601 Introduction to Research Methods. Under review by GCRC (M. Lander, Chair). Contact person Y. Inoue (yinoue@uguam.uog.edu). Log no. 4324. *Distributed September 12, 2011.*
2. Request for Technology Delivered Course ED 655 Principles and Practices in Special Education. Under review by GCRC (M. Lander, Chair). Contact person R. Fee (rfee@uguam.uog.edu). Log no. 4325. *Distributed September 12, 2011.*
3. Program Change Request BA Political Science. Reviewed by UCRC (D. Gugin, Chair). Contact person M. Stoil (mstoil@uguam.uog.edu). Log no. 4357. *Distributed September 30, 2011.*
4. Request for Technology Delivered Course BA 200/DE Principles of Financial Accounting. Reviewed by UCRC (D. Gugin, Chair). Contact person T. Iverson (tiverson@uguam.uog.edu). Log no. 4358a. *Distributed October 13, 2011.*

6. Faculty Senate Resolution 11-02 Relative to Respecting the Need for an Update of the University of Guam General Education Curriculum. Reviewed by SCIE (K. Smith, Chair). Contact person K. Smith (kylesmith@gmail.com). Log no. 4369. Distributed October 18, 2011.

B. Pending Presentation.

1. Bachelor of Arts Chemistry Program Self-Study. Reviewed by UCRC (D. Gugin, Chair). Contact person R. Deo (rdeo@uguam.uog.edu). Log no. 4264. *Distributed May 5, 2011.*
2. Bachelor of Arts Biology Program Self-Study. Under review by UCRC (D. Gugin, Chair). Contact person C. Lobban (clobban@uguam.uog.edu). Log no. 4338. *Distributed September 21, 2011.*
3. Request for New Course PS 482 Special Topics in Political Science. Reviewed by UCRC (D. Gugin, Chair). Contact person M. Stoil (mstoil@uguam.uog.edu). Log no. 4359. *Distributed October 7, 2011.*
4. Program Change Request Women and Gender Studies Minor. Under review by UCRC (D. Gugin, Chair). Contact person H. Thompson (drhelent@gmail.com). Log no. 4361. *Distributed October 12, 2011.*

C. Immediate action requested by the originator.

1. Amendment to the Senate Bylaws Article IV Section 7 on the Filling of Academic Review Committee Vacancies. Contact person R. Jones (rmjones@uguam.uog.edu). Log no. 4362. *Distributed October 7, 2011.*

Background: The proposed amendment resolves an oversight in the process by which vacancies are filled on the Academic Review Committees. Article IV Section 7 now states that the process used to fill unexpected vacancies on the Faculty Senate also applies to the filling of vacancies on the Academic Review Committees. The request for immediate action is made by the SEC given a shortage of members on the GCRC and the pending 2 month absence of the GCRC Chair. By adopting this amendment, the process can be implemented prior to the close of the Fall semester.

Motion: To adopt the Amendment to the Senate Bylaws Article IV Section 7 on the Filling of Academic Review Committee Vacancies, as contained in Attachment 4.

Discussion: 10 minutes

Action Taken: Motion carried.

V. **DISTRIBUTIONS**

A. Regular Distribution.

1. Request for New Course, AG 442/G Engineering Technologies for Sustainable Tropical Agriculture. Contact person M. Marutani (marutani@uguam.uog.edu). Under review by GCRC (M. Lander, Chair). Log no. 4376. *Distributed October 21, 2011.*
2. Request for Course Revision, EN 450 Literary Forms. Under review by UCRC (D. Gugin, Chair). Contact person A. Hartig (ahartig@uguam.uog.edu). Log no. 4383. *Distributed October 26, 2011.*
3. Request for Course Revision, EN 550 Literary Forms. Under review by UCRC (D. Gugin, Chair). Contact person A. Hartig (ahartig@uguam.uog.edu). Log no. 4384. *Distributed October 26, 2011.*
4. Request for Technology Delivered Course, EN/WG 323 Literature by Women. Under review by UCRC (D. Gugin, Chair). Contact person A. Hartig (ahartig@uguam.uog.edu). Log no. 4385. *Distributed October 26, 2011.*

5. Program Review, Division of English and Applied Linguistics. Under review by UCRC (D. Gugin, Chair). Contact person M. Bednarzyk (mbednarzyk@yahoo.com). Log no. 4382. *Distributed November 3, 2011.*
6. Request for Course Revision, PS 202 Government in the United States. Under review by UCRC (D. Gugin, Chair). Contact person M. Stoil (mstoil@ugوام.oug.edu). Log no. 4388. *Distributed November 4, 2011.*
7. Request for Course Revision, PS 225 State and Territorial Government. Under review by UCRC (D. Gugin, Chair). Contact person M. Stoil (mstoil@ugوام.oug.edu). Log no. 4389. *Distributed November 4, 2011.*
8. Request for Course Revision, PS 375 The Legislative Process. Under review by UCRC (D. Gugin, Chair). Contact person M. Stoil (mstoil@ugوام.oug.edu). Log no. 4390(a). *Distributed November 4, 2011.*
9. Request for Course Revision, PS 404 Contemporary Issues in Defense and National Security. Under review by UCRC (D. Gugin, Chair). Contact person M. Stoil (mstoil@ugوام.oug.edu). Log no. 4391. *Distributed November 4, 2011.*
10. Request for Course Revision, PS 412 Political Development in the Western Pacific. Under review by UCRC (D. Gugin, Chair). Contact person M. Stoil (mstoil@ugوام.oug.edu). Log no. 4392. *Distributed November 4, 2011.*
11. Request for Course Revision, PS 414 Advanced Research in Political Science. Under review by UCRC (D. Gugin, Chair). Contact person M. Stoil (mstoil@ugوام.oug.edu). Log no. 4393. *Distributed November 4, 2011.*

B. Pending Distribution.

1. Request for New Course, AN 462/G Advanced Field Methods in Archeology. Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4377. Received and sent to UCRC on October 21, 2011.
2. Request for Course Revision AN 262 Basic Field Methods in Archaeology. Contact D. Farrer (dr.farrer@yahoo.com). Log no. 4378. Received and sent to UCRC on October 21, 2011.
3. Request for Course Revision, AN 462 Advanced Field Methods in Archeology. Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4379. Received and sent to UCRC on October 21, 2011.
4. Request for New Course, AN 490/G Special Projects in Anthropology: Field Methods in Landscape Archaeology. Contact person D. Farrer (dr.farrer@yahoo.com). Log no. 4380. Received and sent to UCRC on October 21, 2011.

C. Immediate action requested by the originator.

1. Fall 2011 Prospective Graduates List. Contact person J. Ulloa-Heath (julieuh@ugوام.oug.edu). Log no. 4352a. *Distributed on October 20, 2011 with revised copy on November 8, 2011.*

Background: The Senate's review of the current list of prospective graduates for Fall 2011 is requested in accordance with established University practice, and subject to certification by the University Registrar that candidates have met all conditions required for graduation. The Request for Immediate Action is made by the SEC to comply with the process whereby the Faculty Senate submits its endorsement prior to action by the University of Guam Board of Regents at its scheduled meeting of November 17, 2011.

Motion: To endorse the Prospective Graduates List, Fall 2011 subject to certification by the University Registrar, as contained in Attachment 5.

Discussion: 10 minutes

Action Taken: Motion carried.


VI. OTHER BUSINESS


- A. Report of the Ad Hoc Committee on the Development of the University Strategic and Academic Master Plans: Recommendations to the Administration. Log no. 4407.

ADJOURNED AT 3:44 PM

ATTACHMENTS: copies of all signed documents scheduled for Senate action

1. Endorsement of Bachelor of Science Nursing Program Self-Study. Log no. 4124.
2. Endorsement of the Request for Program Change to the BA Biology Major. Log no. 4281.
3. Endorsement of SCE Nomination of Dr. Filomena Cantoria for Emerita Professor of Accounting. Log no. 4386.
4. Adoption of Amendment to the Senate Bylaws Article IV Section 7 on the Filling of Academic Review Committee Vacancies. Log no. 4363.
5. Endorsement of Prospective Graduates List, Fall 2011. Log no. 4352.


G. Rojas, Recorder


R. Jones, President

12.1.2011
Date Approved