

MINUTES
Session 8
Of the
18th Faculty Senate of the University of Guam
21 February 2019 at 2:00–3:45 PM
Jesus & Eugenia Leon Guerrero Building, SBPA Rm. 149

Members Present: M. Cruz, C. Garcia, C. Sangueza, W. Xiao, V. Yamashita, K. Lofdahl, N. Habana, Y. Inoue-Smith, L. Natividad, J. Rivera, L. Spears, R. San Nicolas, J. McConnell, K. Ho, M. Clement

Members Absent: J. Rouse

Parliamentarian: *Protem* C. Garcia

Guests: T. McVey

Review Committee Represented:

Undergraduate Review Committee: S. Bells

Graduate Review Committee: A. Ames

General Education Review Committee: No representation.

I. OPENING ITEMS

- A. Call to Order: 2:03 pm
- B. Approve minutes of previous session: FS18, Session 7, 31 January 2019. Approved as distributed.
- C. Review agenda

II. REPORTS.

A. Standing Committee Reports

1. Executive Committee – Log no. 6120
2. Institutional Excellence – Log no. 6127
3. Faculty Excellence – Log no. 6128
4. Evaluations – Log no. 6129
5. University Budget & Planning – Log no. 6130

B. Review Committee Reports

1. Undergraduate Curricula – Log no. 6131
2. Graduate Curricula – Log no. 6132
3. General Education – No report.

C. Special Committees

1. RCUOG – no report. Next meeting is March.

D. SVP/ASA Report– Log no. 6133

E. AVP Report– Log no. 6134

F. Parliamentarian's Report– No report.

III. ACTIONS

Under Article VIII, Senate Bylaws:

Endorsement certifies an item that has independent standing

1. has been well researched and critically examined
2. is complete and of high quality
3. is compatible with the broad inter-collegiate interests of the university, as seen by the Faculty
4. has been prepared with due respect to the University's rules and procedures
5. has been produced with the Faculty playing its appropriate role in the development process

Approval denotes official consent for an action or step for which the Senate has sole authority.

Adoption implies acceptance as the Senate's own.

Scheduled Action.

1. Graduate Program Review: Masters of Public Administration. Log No. 5914. Reviewed by GCRC (A. Ames, Chair). Contact person J. Rivera (jrivera@triton.uog.edu). *Distributed to GCRC on 18 April 2018*

Background: The request is to endorse the GCRC's recommendation on the program review for the Graduate Program Review: Masters of Public Administration. The Program's self-study covers the period AY2011-2012 to AY2015-2016. The report highlights the work of the program and addresses the recommendations from the previous self-study period. The report from the external review is also included in the report.

Review Process: The request has received the following endorsements: from the Program on 26 March 2018, the SBPA AAC on 4 April 2018, and the SBPA Dean on 4 April 2018.

MOTION: To endorse the GCRC's recommendation on the Graduate Program Review: Masters of Public Administration as contained in attachment 1.

DISCUSSION: 10 minutes.

ACTION SOUGHT: Senate endorsement.

INTRODUCED BY: J. Rivera **SECOND:** K. Ho

ACTION TAKEN: Motion Carried. Y = 15 (unanimous)

2. Proposed Amendment to Bylaws: Add a Program Review Subcommittee to the UCRC. Log No. 6095. Reviewed by SEC. Contact person M. Cruz (mtfcruz@triton.uog.edu). *Distributed on 29 January 2019.*

Background: The request is to add a Program Review Subcommittee as an instrument of the UCRC. The subcommittee's sole purpose is to review program self-studies in order to ensure a thorough and more efficient process. The subcommittee will submit their report to the UCRC Chair who will then report to the Senate. Members of the committee will be elected in the same manner as members of the UCRC.

Review Process: The request has received the following endorsements: from the SEC on 24 January 2019.

MOTION: To adopt the proposed Amendment to Bylaws to Add a Program Review Subcommittee to the UCRC as contained in attachment 2.

DISCUSSION: 10 minutes.

ACTION SOUGHT: Senate adoption.

INTRODUCED BY: C. Garcia **SECOND:** J. McConnell

ACTION TAKEN: Motion Carried. Y = 15 (unanimous)

3. Proposed Amendment to Bylaws: Update Senate Apportionment. Log No. 6096. Reviewed by SEC. Contact person M. Cruz (mtfcruz@triton.uog.edu). *Distributed on 29 January 2019.*

Background: The request is to revise the existing seat apportionment. The request will remove the small unit labeled "Learning Resources and Counseling" and replace it with "School of Engineering and Library Resources." This change reflects changes that have been made to the University colleges, schools, and units.

Review Process: The request has received the following endorsements: from the SEC on 24 January 2019.

MOTION: To adopt the proposed Amendment to Bylaws to Update Senate Apportionment as contained in attachment 3.

DISCUSSION: 10 minutes.

ACTION SOUGHT: Senate adoption.

INTRODUCED BY: C. Garcia SECOND: R. San Nicolas

ACTION TAKEN: Motion carried. Y= 15 (unanimous)

4. Academic Policies and Regulations: Revision to Academic Letter Grades and Grade Point Averages. Log No. 6097. Reviewed by SEC. Contact person W. Xiao (xiaow@triton.uog.edu). *Distributed to SEC on 26 January 2019.*

Background: The request is to revise the existing +/- grading system. The revisions include new definitions and descriptions for each letter grade, a revised grade point value, and the removal of C-, D+ and D- from the grade system. The revision also ensures the consistent application of the grading system across all units.

Review Process: The request has received the following endorsements: from the SCIE on 26 January 2019.

MOTION: To approve the SCIE's recommendation on the Academic Policies and Regulations: Revision to Academic Letter Grades and Grade Point Averages as contained in attachment 4.

DISCUSSION: 10 minutes.

ACTION SOUGHT: Senate approval.

INTRODUCED BY: W. Xiao SECOND: Y. Inoue-Smith

ACTION TAKEN:

Motion: Table the proposal and defer vote to next meeting in March

Introduced By: K. Ho Second: L. Natividad

Motion not carried: Y= 4 N= 11

MOTION: To approve the SCIE's recommendation on the Academic Policies and Regulations: Revision to Academic Letter Grades and Grade Point Averages as contained in attachment 4.

ACTION SOUGHT: Senate approval.

Motion to extend time. J. Rivera Second: C. Garcia

DISCUSSION: 10 minutes.

ACTION SOUGHT: Senate approval.

Motion carried. Y=11 N=2 Abstain = 2

5. Academic Policies and Regulations: Undergraduate Certificate Policy. Log No. 6025a. Reviewed by UCRC (S. Bells) Contact person J. Sellmann (jsellmann@triton.uog.edu). *Distributed to UCRC on 08 October 2018.*

Background: The request is to institutionalize the awarding of academic certificates, which is currently handled by respective colleges and schools, to the University, so that types of credentials can be reflected on transcripts.

Review Process: The request has received the following endorsements: from CLASS AAC on 5 October 2018 and the CLASS Dean on 5 October 2018.

MOTION: To endorse the UCRC's recommendation on the Academic Policies and Regulations: Undergraduate Certificate Policy as contained in attachment 5.

DISCUSSION: 10 minutes.

ACTION SOUGHT: Senate endorsement.

INTRODUCED BY: M. Clement **SECOND:** Y. Inoue-Smith

ACTION TAKEN: Motion carried. Y = 15 (unanimous)

IV. DISTRIBUTED FOR PRESENTATION

A. Regular Presentation and Discussion.

1. Graduate Program Review: Masters in Education—Med. Log No. 5752. Under review by GCRC (A. Ames, Chair). Contact person G. James (gjames@triton.uog.edu). *Distributed to GCRC on 12 October 2017.* https://drive.google.com/open?id=0B_4sNlqsmFF-MXl1V2pybTgwZEK

PRT Report (A. Ames) 6 February 2019. Log No. 6126

<https://drive.google.com/file/d/1s1DAM5UffszvOsgUT2NvFSe1J52X0AnY/view?usp=sharing>

Background: The request is to endorse the GCRC's recommendation on the program review for the Graduate Program Review: Masters in Education—MEd. The Program's self-study covers the period AY2010-2011 to AY2014-2015. The report highlights the work of the program and addresses the recommendations from the previous self-study period.

Review Process: The request has received the following endorsements: from the Program on 6 December 2016, the SOE AAC on 6 December 2016, and the SOE Dean on 20 January 2017.

2. UG Program Review: BS Criminal Justice (2007–2012). Log No. 5439. Under review by UCRC (S. Bells, Chair). Contact person R. McNinch (mcninchr@triton.uog.edu). *Distributed to UCRC on 9 September 2016.* https://drive.google.com/file/d/0B_4sNlqsmFF-V3RkYnd5b3pieXM

PRT Report (W. Ma) 7 February 2019. Log No. 6122

<https://drive.google.com/file/d/1t6kmYTNQL1rbhEOLdqWtyNyr1u2x8eK-/view?usp=sharing>

Background: The request is to endorse the UCRC's recommendation on the program review for the Undergraduate Program Review: Bachelor of Science in Criminal Justice. The Program's self-study covers the period AY2007-2008 to AY2011-2012. The report highlights the work of the program and addresses the recommendations from the previous self-study period.

Review Process: The request has received the following endorsements: from the Division, SBPA AAC, and the SBPA Dean on 7 September 2016.

3. UG/G Course Revision: AL 455 Nutritional Assessment. Log No. 6077. Reviewed by UCRC (S. Bells, Chair) & GCRC (A. Ames, Chair). Contact person T. Aflague (taflague@triton.uog.edu). *Distributed to UCRC & GCRC on 3 December 2018.*

<https://drive.google.com/file/d/1Jeecl4EBQ3zBqkeIJ34fkaqha8R6nbP/view?usp=sharing>

Background: The request is to increase the credit hours of the course, AL455/G from two to three to provide more hands-on experience to the students. The request also changes the course rotation from Fall/odd years to Spring/odd years and adds the "G" distinction to reflect the approved course at both the undergraduate and graduate levels. The latter two requests are corrections to the catalog.

Review Process: The request has received the following endorsements: from the Program on 30 November 2018, the Division Chair on 30 November 2018, the CNAS AAC on 30 November 2018, and the CNAS Dean on 3 December 2018.

4. UG Program Change: Agriculture and Life Sciences (ALS). Log No. 6078. Reviewed by UCRC (S. Bells, Chair) Contact person T. Aflague (taflague@triton.uog.edu). *Distributed to UCRC on 3 December 2018.*
<https://drive.google.com/file/d/1Qh53fFEI24iqUi6we-KAhxhekokqFnf1/view?usp=sharing>

Background: The request is to update the program major and minor requirements to reflect the change request to AL455/G. The change to the major requirements is an update to the credit count for the course and to add the "G" distinction to the course number. The change request for the minor is to add AL455/G as a requirement.

Review Process: The request has received the following endorsements: from the Program on 30 November 2018, the Division Chair on 30 November 2018, the CNAS AAC on 30 November 2018, and the CNAS Dean on 3 December 2018.

5. Proposed Amendment to Handbook: Update the Handbook. Log No. 6123. Reviewed by SEC. Contact person M. Cruz (mtfcruz@triton.uog.edu). *Distributed on 19 February 2019.*
https://drive.google.com/file/d/1nBjXFLVw9xT_cFHBhHm-UXL5ukyMWJz/view?usp=sharing

Background: The request is to revise sections of the Handbook to reflect changes in current procedures. The proposed revisions reflect the changes that were made since the last update in 2015.

Review Process: The request has received the following endorsements: from the SEC on 14 February 2019.

- B. Immediate action requested by the originator.
 - None

V. IN COMMITTEE REVIEW

A. Pending Distribution.

1. UG Program Review: BA in English (2009–2014). Log No. 5502. Under review by UCRC (S. Bells, Chair). Contact person E. Flores (evelynflores@triton.uog.edu). *Distributed to UCRC on 9 September 2016.*
https://drive.google.com/open?id=0B_4sNlqsmFF-N09IaFI2QXRqb1k
2. UG Program Review: BA in History (2009–2014). Log No. 5506. Under review by UCRC (S. Bells, Chair). Contact person D. Platt (drplatt@telguam.net). *Distributed to UCRC on 28 November 2016.*
https://drive.google.com/open?id=0B_4sNlqsmFF-MHxc0dBT0FINGc
https://drive.google.com/open?id=0B_4sNlqsmFF-WkZDWWU0W0XNFck0
3. UG Program Review: Political Science (2010–2015). Log No. 5829. Under review by UCRC (S. Bells, Chair). Contact person M. Cruz (mtfcruz@triton.uog.edu). *Distributed to UCRC on 29 January 2018.*
https://drive.google.com/drive/folders/1IPVqmk6rNr1pTUtO5FCETkF_wONeifWW?usp=sharing
4. UG Program Review: Philosophy (2008–2013). Log No. 5941. Under review by UCRC (S. Bells, Chair). Contact person S. Santos-Bamba (sbamba@triton.uog.edu). *Distributed to UCRC on 26 April 2018.*
https://drive.google.com/open?id=1XxsYEP1VS5_w-xO6tlk0e_CXyRx5ZtG8

VI. OTHER BUSINESS

Faculty Senate will move into Executive Session to discuss the following nominations:

1. Presentation and discussion of the SEC nomination to serve as Parliamentarian through May 2019.
 - o Michelle Santos nominated. Y=14, N = 0, A = 1
2. Presentation and discussion of the SBPA nomination to serve on the GERC through May 2019. Log no. 6116.
 - o Ronald McNinch nominated. Y = 10, N= 3, A = 2
3. Presentation and discussion of the CLASS nomination to serve on the GERC through May 2019. Log no. 6118.
 - o Michelle Blas nominated. Y=15 (unanimous)
4. Presentation and discussion of the SOE nomination to serve on the GERC through May 2019. Log no. 6124.
 - o Catherine Cardenas nominated. Y=13, N = 0, A = 2
5. Presentation and discussion of the SCFE nominations to serve on the P&T committee through May 2019. Log no. 6125.
 - o Y. Iwata Y = 15 (unanimous)
 - o M. Golabi Y= 13, N = 2, A = 0
 - o K. Ho Y = 15 (unanimous)

Faculty Senate will move out of Executive Session to Action (Approval) of these nominations.

VII. OPEN PRESENTATION.

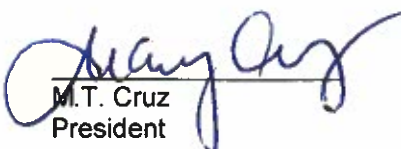
ADJOURN: 3:23 pm.

ATTACHMENTS: copies of all signed documents scheduled for Senate action

1. Graduate Program Review: Masters of Public Administration. Log No. 5914.
https://drive.google.com/open?id=1d4xKpP8UWl8qYIFC2_Y7Sok1auRXr7MY

November 2018 PRT Report. Log No. 6089
<https://drive.google.com/file/d/1LbQZjpiFUpzQHB-EzJ0ioVY10y73y4h/view?usp=sharing>
2. Proposed Amendment to Bylaws: Add a Program Review Subcommittee to the UCRC. Log No. 6095.
<https://drive.google.com/file/d/17H38arZAZIP-GcHVCniZmzUwEvrHooQK/view?usp=sharing>
3. Proposed Amendment to Bylaws: Update Senate Apportionment. Log No. 6096.
<https://drive.google.com/file/d/1CskTgmxxqze4TEv4LaPI6KQRm0W5EPMb/view?usp=sharing>
4. Academic Policies and Regulations: Revision to Academic Letter Grades and Grade Point Averages. Log No. 6097.
<https://drive.google.com/file/d/1StSWLkURd72v2UuG1LnGrqM3yOuM0NEf/view?usp=sharing>
5. Academic Policies and Regulations: Undergraduate Certificate Policy. Log No. 6025a.
https://drive.google.com/file/d/1q6yrT1PQtzAY5y-DJcH9vA6IF_KMLRT/view?usp=sharing


C. Sangueza
Recorder


M.T. Cruz
President

MAR 21 2019
Date Approved