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ANNOUNCEMENT

February 24, 2026

THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Announcement No. 038-26

Position Title

FACILITY MAINTENANCE WORKER

Salary Range:

UGPP/H-01, \$32,355.00 - UGPP/H-05, \$37,545.00 Per Annum

Opening Date:

February 24, 2026

Closing Date:

Continuous Until Filled

Location:

Enrollment Management & Student Success (EMSS)/Triton Athletics & Field House (TAFH)

MINIMUM QUALIFICATION:

- High school diploma or equivalent.
- Two (2) years of skilled maintenance experience or equivalent technical or vocational training.

PREFERRED QUALIFICATIONS:

- Prior custodial, facilities, or event operations experience.

NECESSARY SPECIAL QUALIFICATION:

- Ability to lift and move up to fifty (50) pounds.
- Prolonged physical activity including standing, walking, bending, and manual labor.
- Ability to work indoors and outdoors in varying weather conditions.
- Must be able to work flexible hours including nights, weekends, and holidays for event coverage.
- Valid driver's license may be required depending on assigned duties.

QUALIFICATIONS REQUIRED:

Pursuant to Public Law 26-87 as amended by Public Law 29-113, all future employees of any position within the government of Guam will be required at minimum to possess one of the following:

1. A high school diploma; or
2. Successful completion of General Education Development (GED) Test; or
3. The equivalent of a general education high school program; or
4. Successful completion of a certification program, from a recognized accredited or certified vocational technical institution, in a specialized field for the job.

MINIMUM KNOWLEDGE, SKILLS, AND/OR ABILITIES:

Ability to perform physical labor including lifting, bending, carrying, and standing for long periods. Knowledge of basic cleaning procedures and safe equipment use. Knowledge of trade practices, tools, equipment, building systems, and applicable safety standards. Ability to work well as part of a team. Reliable, punctual, and able to follow instructions. Strong work ethics and commitment to maintaining a clean, safe environment. Available to work evenings, weekends, and event-driven schedules.

CHARACTER OF DUTIES: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

The Facility Maintenance Worker is responsible for maintaining a clean, safe, and functional environment throughout the UOG Calvo Field House and associated athletic facilities. This position provides essential custodial support in the daily operations of the facility by performing routing custodial tasks, including cleaning restrooms, offices, locker rooms, and common areas, restocking supplies, and assisting with grounds upkeep. In addition to custodial work, the incumbent performs technical and skilled maintenance work, such as repairs of building systems, carpentry, painting, and installation of fixtures and equipment. The role also supports event readiness through setup, teardown, and custodial support during athletic events, practices, and special events. The position requires collaboration with facilities staff, athletic personnel, and vendors, under general supervision, to ensure the facility is safe, clean, and fully operational at all times. Performs other related duties as required and assigned.

FACILITY MAINTENANCE WORKER # 038-26

CORE DUTIES AND RESPONSIBILITIES

Custodial and Operational Support

- Clean and sanitize restrooms, offices, locker rooms, weight rooms, and common areas.
- Restock restroom, locker room, and facility supplies as needed.
- Perform grounds upkeep, including exterior cleaning and basic maintenance of surrounding areas.
- Assist with event setup and teardown, including stage, seating, equipment, and facility preparation.
- Provide custodial support during athletic events, practices, meetings, and special events.

Skilled Maintenance and Trade Work

- Perform skilled maintenance and repair work involving electrical, plumbing, and mechanical systems.
- Perform carpentry, construction, and minor renovation work.
- Install, maintain, and repair fixtures, furniture, and equipment.
- Identify and diagnose maintenance and equipment issues and independently perform minor repairs within the scope of assignment.
- Report larger, complex, or specialized repairs to higher authority for coordination, approval, or contractor support.

Additional Responsibilities

- Support work orders related to repairs, maintenance, and custodial needs.
- Serve as a secondary point of contact (not primary) for vendors and contractors during scheduled events or maintenance activities.
- Maintain inventory of maintenance supplies, tools, and equipment.
- Follow proper safety procedures, including the use of personal protective equipment (PPE).
- Performs other related duties as required and assigned.

EDUCATION:

Applicants claiming degrees or credit hours are required to upload a certified copy of the documents (e.g. transcripts, high school diploma, or GED certification) with the online job application through UOG's online employment portal at <https://uog.peopleadmin.com>.

WORK ELIGIBILITY:

Submission of completed job applications authorizes the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (e.g. previous employment, educational credentials, and criminal records). All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job related sources from legal liability for the information provided.

Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.

Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position within the University of Guam, you will be required to present valid documents to comply with the law.

Due to budgetary constraints, UOG is not able to pay the additional application cost of \$100,000 as required by the U.S. Presidential Proclamation for any applicants that will require an H1B Visa to legally work at UOG.

POLICE AND COURT CLEARANCE:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

HOW TO APPLY:

All applicants must submit an online job application through UOG's online employment portal system at <https://uog.peopleadmin.com> and upload supporting documents with their application. For further information, please call 735-2350.

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UNIVERSITY INFORMATION:

Information on the University's campus security and fire safety may be accessed at <https://www.uog.edu/safety-security/>.

THE UNIVERSITY OF GUAM IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER:

The University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ADA Coordinator, located at the EEO/ADA Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).



Joseph Gumataotao (Feb 23, 2026 13:14:33 GMT+10)

JOSEPH B. GUMATAOTAO
Chief Human Resources Officer

Facility.Maintenance.Worker.02/24/26
Approved by CHRO 02/24/26