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# ANNOUNCEMENT

January 27, 2020

**THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, FEDERALLY FUNDED PART-TIME POSITION, (SUBJECT TO THE AVAILABILITY OF FUNDS):**

**Announcement No. 040-20**

**Position Title**  
**RESEARCH ASSOCIATE I**

**Hourly Rate:**

UGPP/J-01 \$14.94 Per Hour – UGPP/J-07 \$18.68 Per Hour

**Opening Date:** January 27, 2020

**Closing Date:** February 28, 2020

**Location:**

College of Natural & Applied Sciences/Western Pacific Tropical Research Center/Plant Pathology

**MINIMUM QUALIFICATION:**

Bachelor's degree or Associate's Degree with three (3) years relevant and related work experience.

**PREFERRED QUALIFICATIONS:**

- Bachelors of Science in agriculture, biology or closely related field from an accredited university.
- Previous research experience in plant pathology; or
- A combination of college credits, technical training, and/or professional level work experience in microbiology and molecular biology.

**NECESSARY SPECIAL QUALIFICATION:**

Must have a valid driver's license.

**QUALIFICATIONS REQUIRED:**

Pursuant to Public Law 26-87 as amended by Public Law 29-113, all future employees of any position within the government of Guam will be required at minimum to possess one of the following:

1. A high school diploma; or
2. Successful completion of General Education Development (GED) Test; or
3. The equivalent of a general education high school program; or
4. Successful completion of a certification program, from a recognized accredited or certified vocational technical institution, in a specialized field for the job.

**KNOWLEDGE, ABILITIES, AND/OR SKILLS:**

Knowledge of plant disease and diagnostic processes. Experience in plant pathology techniques (e.g., disease specimen collection, microbial isolation and culture, plant inoculation, nucleic acid isolation, PCR/RT-PCR, gel electrophoresis, etc.). Experience in preparation and analysis of experimental data, image processing, and file sharing and archiving. Ability to work independently or with a group. Ability to collect plant and environmental samples from a variety of rough terrains including limestone karst forest. Ability to assist with greenhouse and field production and maintenance of plants. Must have skill in troubleshooting and problem solving.

**CHARACTER OF DUTIES:**

Under the supervision of the Research Plant Pathologist, the Research Associate I assists with implementation of designed projects that include sample collection in rough terrain (i.e., limestone karst forest), maintenance and propagation of plants and microbes in lab, greenhouse and research field settings, and molecular analysis of samples. The Research Associate I records all data collected and methods used, provides preliminary analysis or graphic presentation of the data. The Research Associate I assists with procurement, inventory of equipment and supplies, and maintenance and calibration of equipment. The Research Associate I utilizes a variety of computer programs to compile, analyze, report, share, and archive data and other work-group related documents. The Research Associate I provides information to other employees and visitors about the Plant Pathology research program; refers unusual questions to the supervisor and may develop and present related interpretive programs to the public. The Research Associate I requires physical exertion such as regular walking, hiking, or climbing over wet, rough, uneven, or rocky surfaces; bending, crouching, stooping, lifting or reaching to observe, collect, or record field data, assistance with lifting and carrying heavy items (e.g., packs and equipment) occurs on an occasional basis. The Research Associate I work is performed in a mixture of office, laboratory, greenhouse, and field settings and involves regular and recurring exposure to tropical weather conditions (i.e., sun, heat, humidity, and rain).

## RESEARCH ASSOCIATE I # 040-20

### **EDUCATION:**

Applicants claiming degrees or credit hours are required to have an original or certified copy of the documents (e.g. transcripts, high school diploma or GED certification) accompany the application.

### **WORK ELIGIBILITY:**

Submission of completed job applications authorizes the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (e.g. previous employment, educational credentials, and criminal records). All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job related sources from legal liability for the information provided.

Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.

Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position within the University of Guam, you will be required to present valid documents to comply with the law.

### **POLICE AND COURT CLEARANCE:**

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

### **HOW TO APPLY:**

Applicants must submit a Government of Guam Application Form to the Human Resources Office, located at the Administration Building, between 8:00 a.m. to 5:00 p.m. Monday through Thursday, and 8:00 a.m. to 1:00 p.m. on Friday except holidays. Applications may be obtained from this office, or the HR website: <http://www.uog.edu/hro> (under Forms). Requests for applications may be directed to the following address: Human Resources Office, University of Guam, UOG Station, Mangilao, Guam 96923. For further information, please call 735-2350/1.

### **UNIVERSITY INFORMATION:**

Information on the University's campus security and fire safety may be accessed at <http://www.uog.edu/hro> (under Links).

### **THE UNIVERSITY OF GUAM IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER:**

The University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ADA Coordinator, located at the EEO/ADA Office, Dorm II, Iya Hani Hall, Room 106, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).



**JOSEPH B. GUMATAOTAO**  
Acting Chief Human Resources Officer

*Research Associate I 01/27/20*  
*Approved by Acting CHRO 01/27/20*