



The University of Guam does not discriminate on the basis of sex, race, color, religion, national or ethnic origin, disability unrelated to job requirements, age (except as permitted by law), citizenship status, marital status, or political affiliation. Furthermore, the University of Guam does not discriminate on the basis of sex in the admission to or employment in its educational programs or activities.

ANNOUNCEMENT

September 16, 2026

THE FOLLOWING ANNOUNCEMENT IS HEREBY AMENDED TO READ AS FOLLOWS:

THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, FEDERALLY FUNDED FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Announcement No. 085-26

Position Title
EXTENSION ASSOCIATE I

Closing Date:
Continuous Until Filled

vice

Closing Date:
September 29, 2026

FOR MORE INFORMATION:

Please call 735-2350, Fax 734-6005, or visit the University of Guam, Human Resources Office located in the Administration Building for information regarding position.

THE UNIVERSITY OF GUAM IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER:

The University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ADA Coordinator, located at the EEO/ADA Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).

Joseph Gumataotao (Sep 16, 2026 14:57:42 GMT+10)

JOSEPH GUMATAOTAO
Chief Human Resources Officer

Extension Associate.I.09.16.2026
Approved by CHRO 09.16.2026



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ANNOUNCEMENT

September 15, 2026

THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, FEDERALLY FUNDED FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Announcement No. 085-26

Position Title
EXTENSION ASSOCIATE I

<i>Salary Range:</i> UGPP/J-01 \$37,913.00 to UGPP/J-18 \$66,821.00 per annum	<i>Opening Date:</i> <i>Closing Date:</i>	September 15, 2026 September 29, 2026
<i>Location:</i> College of Natural & Applied Sciences (CNAS)/Cooperative Extension Service (CES)		

MINIMUM QUALIFICATION:
Bachelor’s Degree or Associate’s Degree with 3 years relevant and related work experience.

PREFERRED QUALIFICATIONS:
Bachelor’s degree in Agricultural Science, Food Science, Nutrition, or Animal Sciences.
Knowledge, skills, and experiences in food science, nutrition, food preparation, microbiology, chemistry, meat science or agricultural & life sciences are preferred.

NECESSARY SPECIAL QUALIFICATION:
Must have a valid driver’s license.

QUALIFICATIONS REQUIRED:
Pursuant to Public Law 26-87 as amended by Public Law 29-113, all future employees of any position within the government of Guam will be required at minimum to possess one of the following:

1. A high school diploma; or
2. Successful completion of General Education Development (GED) Test; or
3. The equivalent of a general education high school program; or
4. Successful completion of a certification program, from a recognized accredited or certified vocational technical institution, in a specialized field for the job.

CHARACTER OF DUTIES:
Work independently under the supervision and direction of the project investigators. The duties include purchasing supplies and ingredients, conducting trials or experiments for food product development and meat quality and food safety assessment, preparing and co-facilitating workshops, and providing food technology & safety education to achieve objectives of the projects in food science and technology. The Extension Associate I is also required to analyze data, present results, and write reports to supervisors.

KNOWLEDGE, ABILITIES AND/OR SKILLS:
Excellent written and oral communication skills and be able to utilize different platforms (e.g., Canva, Adobe, Instagram) to promote Extension activities. Proficient in Microsoft Suite, reference manager, statistical and/or media software.
Able to lift, up to, 25 lbs. Able to follow detailed protocols for food processing.

EDUCATION:
Applicants claiming degrees or credit hours are required to have an original or certified copy of the documents (e.g. transcripts, high school diploma or GED certification) accompany the application.

WORK ELIGIBILITY:
Submission of completed job applications authorizes the University of Guam to seek and obtain information regarding the applicant’s suitability for employment. All factors which are job related may be investigated (e.g. previous employment, educational credentials, and criminal records). All information obtained may be used to determine the applicant’s eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job related sources from legal liability for the information provided.

Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.

EXTENSION ASSOCIATE I # 085-26

Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position within the University of Guam, you will be required to present valid documents to comply with the law.

POLICE AND COURT CLEARANCE:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

HOW TO APPLY:

All applicants must submit an online job application through UOG’s online employment portal system at <https://uog.peopleadmin.com> and upload supporting documents with their application. For further information, please call 735-2350.

UNIVERSITY INFORMATION:

Information on the University’s campus security and fire safety may be accessed at <https://www.uog.edu/safety-security/>.

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JOSEPH B. GUMATAOTAO
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