

## MAINTENANCE CUSTODIAN

NATURE OF WORK IN THIS CLASS:

Performs custodial and semi-skilled maintenance repair work on buildings, office furnitures and equipment.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed).

Performs minor and general maintenance repair work on plumbing systems, electrical systems, office furnitures and equipment and building structures.

Performs custodial work such as sweeping, mopping, scrubbing, waxing and polishing of floors, walls and other structures; washes windows, screens, sills, woodwork, door, walls, and ceilings; shampoos carpets and strips floors; cleans and sanitizes bathrooms, showers and restrooms; collects and disposes trash and wastes.

Performs general grounds maintenance work.

Applies safe and sanitary work practices on the job.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the standard methods, materials, and practices in general custodial or related work.

Ability to perform minor maintenance repair work on buildings and office furnitures and equipment.

Ability to perform arduous physical tasks on ladders and in strained and awkward positions.

Ability to apply safe and sanitary work practices on the job.

Ability to work effectively with the public and employees.

Ability to follow oral and written instructions.

Skill in the use and care of cleaning equipment.

MINIMUM EXPERIENCE AND TRAINING:

(a) Six months of experience in performing custodial work, including minor maintenance repair work; or

(b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

ESTABLISHED: JULY, 1980

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DAVID R. FLORES, Executive Director  
Civil Service Commission