ON-CALL SUBSTITUTE TEACHER I (3.480) *

OPENING DATE: August 24, 2020  CLOSING DATE: November 24, 2020

PAY Grade F-1, $11.14 Per Hour - General Pay Plan (GPP)
The Department of Education is currently accepting job applications for the following position to ESTABLISH A LIST.

DUTY: Limited Term Appointment (Part-Time)
LOCATION: Any School

We are an Equal Opportunity Employer

MINIMUM EXPERIENCE AND TRAINING: Completion of High School or General Education Equivalency requirements.

Necessary Special Qualifications: Must attend training conducted by DOE prior to being placed in any classroom pursuant to P.L. 30-54. (Important: Please submit official or verified copies of education requirements, degree or transcript with your job application.)

MATURE OF WORK: This is a very responsible position under the supervision of the School Principal. Positions are filled in the absence of the regular classroom teacher. Examples of work activities prepare and submit reports as necessary, perform various duties as assigned, participates in student activities, and maintain classroom order and student discipline.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS: Ability to read and understand. Ability to speak, read, and write English. Ability to effectively communicate both orally and in writing. Ability to follow directions. Ability to operate office equipment. Ability to work independently and as a team. Ability to report an incident both orally and in writing.

SPECIAL NOTE ON VACANT POSITIONS AND JOB LOCATION: Eligible applicants for this position may be considered for certain schools only; please identify the name of the school or schools on your job application form (Form A).

APPLICATION SUBMISSION: Employment applications may be obtained from www.deg.state.gu.us.

APPLICATION DEADLINE: Application forms must be completed and submitted by November 24, 2020. Application forms with supporting documents will be accepted until Friday, November 27, 2020. Applications must be submitted online at www.deg.state.gu.us. Information and supporting documents must be submitted by 11:59 p.m. on November 24, 2020. (Note:有效的日期是11月24日，2020年。

SEARCH FEES: The Guam Department of Education highly encourages applications to be submitted electronically. If submission is by paper, you must make your own copies of documents prior to submitting your application.

APPLICATION PROCESS: Information on application process and other important dates can be found at www.deg.state.gu.us. The Guam Department of Education is an equal opportunity/affirmative action employer and does not discriminate on the basis of gender, race, color, national origin, sexual orientation, age, religion, disability, or any other protected status. The Guam Department of Education is committed to ensuring that persons with disabilities have a fair and equal opportunity to participate in the application process and to receive job opportunities. Reasonable accommodations may be made to enable individuals with disabilities to participate fully in the application and hiring process. Reasonable accommodations do not include special personal preferences or positions not reasonably anticipated by the Guam Department of Education.

APPLICATIONS MUST BE COMPLETE IN ORDER TO BE CONSIDERED FOR THE VARIOUS POSITIONS.

FOR ADDITIONAL INFORMATION: Please refer to the Employment Application General Instructions and Important Information Sheets, call 475-4198, 475-4199, and email Deneene Cruz, Personnel Specialist, at dcruz@deg.gu.gov.

* Franciscan Heights'