

GUAM CANCER TRUST FUND COUNCIL MEETING
MINUTES OF November 19, 2020
Online Zoom Meeting at 3:20 PM

ATTENDANCE:

Rachael T. Leon Guerrero, Chairperson, GCTF
Cathy Rivera Castro, Council Member
Remylynn Yamanaka, GCTF Project Manager

Yvette C. Paulino, Council Member, School of Health
Ken Leon-Guerrero

I. CALL TO ORDER

- Dr. Rachael Leon Guerrero called the meeting to order at 3:20 PM

II. REVIEW OF APPLICATIONS

- Catholic Social Services (CSS):
 - a. Application review
 - i. Due to limited resources, the council members agreed to only fund the currently incumbent employee listed positions for the Respite Care Workers and not the vacant listing (instead of 11 staff it will only be 6 staff).
 - ii. Administrative overhead cost will also have to be reduced as it can only be 15% of the overall budget (max amount is \$56,000).
 - iii. Remylynn will send a memo to Catholic Social Services stating that their grant application has been approved but with the modifications.
 - b. Application Evaluation Review
 - i. This was reviewed by the council members. The council members also suggested to let applicants know that they should include testimonials in future grant applications.
- Edward M. Calvo (EMC)
 - a. Application review (\$345,000)
 - i. The council members decided to give the EMC \$300,000 compared to the requested amount of \$500,000 in addition to the 15% overhead cost for the personell.
 - b. Application Evaluation Review
 - i. The rubric was reviewed by the council members.
- **Next meeting scheduled for 11/23/2020 at 1:00 PM**
 - a. Guam Memorial Hospital (GMH) applications to be reviewed at next meeting.

III. ADJOURNMENT

Meeting adjourned around 4:10 PM