

UNIVERSITY OF GUAM
ADMINISTRATION & FINANCE
REQUEST FOR PROPOSALS (RFP)
UOG RFP NO. P21-01

The University of Guam is soliciting sealed proposals for:
ARCHITECTURAL & ENGINEERING (Basic) SERVICES

**To Implement EDA Grant Award No. 07 79 07557 for the University of Guam's
SCIENTIFIC EDUCATION & RESEARCH FACILITIES CONSTRUCTION PROJECT**

The SCIENTIFIC EDUCATION & RESEARCH FACILITIES CONSTRUCTION PROJECT consists of the sequential design and construction of two (2) new separate concrete reinforced buildings. The project will be 83% funded by the grant and 17% by local matching sources. Each building is described below:

1. **A NEW W.E.R.I. BUILDING** (3-Story, Size: 12,000 Square Feet, Site: Lot No. 5376 NEW-3, Municipality of Mangilao, Guam); and
2. **A NEW SCHOOL OF HEALTH ANNEX EXTENSION** for the Health-Science Building (2-Story Annex, Size: 12,540 Square Feet, Site: Lot No. 5376 NEW-5-R1, Municipality of Mangilao, Guam).

Copies of the instructions and information may be obtained through electronic mail request from:

UOG PROCUREMENT OFFICE

UOG Administration Building

UOG STATION, Mangilao, Guam 96913

Telephone No.: (671) 735-2925

Facsimile No.: (671) 734-3010

E-Mail Address: uog.bids@triton.uog.edu

A copy of the RFP packet is available Monday through Friday between 8:00 A.M. and 5:00 P.M., except on Government of Guam holidays, starting on the first day of ISSUANCE for the RFP on **FRIDAY, SEPTEMBER 3, 2021**. Also available electronically by sending in your request to uog.bids@triton.uog.edu; please reference RFP number on your request. This RFP package is available for public inspection at the UOG Procurement Office in compliance with Section 3.9.6, UOG Procurement Regulations as applicable by Section 3.14.5, UOG Procurement Regulations.^{AG-41}

In accordance with 5 G.C.A. §5220(a), a digital copy of this solicitation shall be posted on UOG's website at <https://www.uog.edu/procurement/>. No fees shall be assessed to potential Offerors or other parties for accessing or downloading a copy of this solicitation from UOG's website. Potential Offerors who access or download a copy of this solicitation from UOG's website must provide their contact information with UOG to ensure that they receive any notices regarding any changes or updates to this solicitation. In accordance with 5 G.C.A. §5220(b), UOG shall not be liable for failure to provide notice to any party who accesses or downloads a copy of this solicitation from UOG's website who fails to register their contact information with UOG as required herein. In accordance with 5 G.C.A. §5220(c), potential Offeror's may also obtain a hard copy of this solicitation by paying a non-refundable fee of twenty-five U.S. dollars (\$25.00) for each RFP packet (hard copy or CD disc). However, interested parties may review the free copy of the RFP at UOG's Procurement Office prior to purchasing the RFP. All payments shall be by cash, certified check, or money order and shall be made payable to the University of Guam through the Cashiers Office located at the UOG Business Office. Potential Offerors who pay the aforementioned fee shall have their contact information registered with UOG at the time they make the payment and receive the RFP packet. UOG will advertise this RFP in print media with general circulation on Guam and will circulate the notice of the RFP in industry areas pertinent to this type of procurement. This notice will be posted in UOG's website and be emailed to all known potential Offerors AG-42 to secure maximum competition as required by Section 3.14.5 and Section 3.9.6, UOG Procurement Regulations.^{AG-42}

There will be a NON-MANDATORY PRE-PROPOSAL CONFERENCE held at 10:00 A.M. on **FRIDAY, OCTOBER 1, 2021**, at the UOG FACILITIES MANAGEMENT & SERVICES office; and a site tour will follow for interested parties.

The University of Guam encourages interested parties to review the RFP packet in its entirety upon receipt and to seek clarifications, as soon as needed. However, all request for clarifications must be submitted in writing to the UOG Procurement Office. The deadline for submitting these written questions is no later than ten (10) calendar days before the deadline for proposal submissions.

The AWARD of this RFP will be based on the following Evaluation and Selection criteria (factors):

1. The Proposed Implementation Plan (30 points).
2. The Proposed Project Team's Qualifications for the Architects and Engineers: Civil, Electrical, Mechanical, & Structural (50 points).
3. The Capacity and Commitment to Perform the Proposed Services (10 points).
4. The Offeror's (firm) Past Performance on Similar Work (10 points).

NOTICE: UOG WILL NOT BE ACCEPTING MULTIPLE OR ALTERNATE PROPOSAL OFFERS UNDER THIS SOLICITATION.

The DEADLINE FOR SUBMISSION OF PROPOSAL OFFERS is **FRIDAY, OCTOBER 29, 2021, ON OR BEFORE 2:00 PM CHAMORRO STANDARD TIME**, to the UOG PROCUREMENT OFFICE if submitted manually (hard copy sets). PROPOSAL OFFERS may be submitted electronically through the UOG Procurement Office SHARE folder link no later than the time and date specified; electronic files containing the proposal shall be clearly marked "Proposal UOG RFP P21-01" and concurrently submit the Sealed Priced Proposal under a separate password protected pdf file labeled "Sealed Priced Proposal UOG RFP P21-01." The password for the Sealed Priced Proposal file will be requested in our Notice of Potential Award letter that will be issued to the highest rated Offeror.

/s/ THOMAS W. KRISE, PH.D.
PRESIDENT