

**AMENDMENT 2**

**Request for Proposal (RFP)  
UOG RFP No. P25-09**

Date Issued: September 19, 2025

**“FOOD & BEVERAGE VENDORS FOR DR. LUCIO TAN STUDENT SUCCESS CENTER DINING HALL”**

This is to notify all prospective offerors of the following amendment set forth below:

- 1.1 Question and Answer Sheet 1 set forth as attached.**
- 1.2 Question and Answer Sheet 2 set forth as attached.**
- 1.3 Pre-Bid Conference & Site Visit Meeting Minutes**

All other terms and conditions remain the same.



Damian Guerrero  
Procurement Manager

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Please acknowledge receipt and return by email to [uog.bids@triton.uog.edu](mailto:uog.bids@triton.uog.edu):

Name of company: \_\_\_\_\_

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Print Name/Signature/Date

**QUESTION & ANSWER SHEET NO.1**

**September 19, 2025**

*In response to the written "Questions" and/or 'Request for Clarifications' UOG received as of September 11, 2025 @ 10:14 am from vendor: ARCHWAY, INC. DBA: INFUSION COFFEE & TEA*

**Question 1:** I am reviewing the section "RENTAL FEES/CHARGES" on page 3. Are these fees negotiable? If we don't agree with these fees, do we include our counter offer in the RFP?

**Answer:** UOG: Yes, we are open to negotiations on the rental rates. The vendor may include this in their pricing proposal or allow for the negotiations to take place should the vendor be selected.

**QUESTION & ANSWER SHEET NO.2**

**September 19, 2025**

*In response to the written "Questions" and/or "Request for Clarifications" UOG received as of September 12, 2025 @ 3:27 pm from vendor: **THE CROSSWALK CAFE***

**Question 1: Are the vendors responsible for installing self meters for water and power?**

**Answer:** UOG: Quick answer is yes, however if building is not able to accomodate this, we'll need to work on a pro rated formula.

**Question 2: What happens to the equipment in the event the vendor does not 'win' the bid after the 5th year or decides not to continue operating in the 'student center'. Will the university buy the equipment or will the vendor have to remove everything and leave the unit as initially taken?**

**Answer:** UOG: If equipment is installed, the vendor may remove after lease term is over if it does not damage the building.

**Question 3: According to the 'Register of Wage Determinations Under the Service Contract Act', are the vendors required to give amount of wage stated in respect to their job code and the fringe benefits stated on the Act?**

**Answer:** UOG: Yes.

**Question 4: Will the vendors be responsible for maintaining the dining hall?**

**Answer:** UOG: Yes, we are hoping this to be a shared cost amongst the vendors and university.

**UOG RFP P25-09**  
**FOOD & BEVERAGE VENDORS FOR DR. LUCIO TAN STUDENT SUCCESS CENTER DINING HALL**  
**Non-Mandatory Pre-bid Conference & Site Visit**  
**September 12, 2025, at 11:00 am**

**UOG Representatives:**

Rachel Field – Interim Auxiliary Director  
Carmelita Blas – Administrator Officer  
Zenon Belanger – Interim FMS Director  
Bernard Beneventer – UOG Resident Inspector  
Damian Guerrero – Procurement Manager  
Yosko Alafonso – Buyer I

**Attendees:**

Conrad Lopez – The CrossWalk Café  
Richard Luo – Sunleader  
Mika Caldwell - Archway

The location of the pre-bid conference & site visit was at Student Success Center. Attendees were asked to sign in.

Damian explained that the meeting is being recorded and was called to order at 11:00 am. After the introductions of everyone attending, he explained a few housekeeping notes:

- All questions and answers are not official unless officially communicated through the procurement office via [uog.bids@triton.uog.edu](mailto:uog.bids@triton.uog.edu)
- Deadline for submissions is due on Friday, September 12, 2025, on or before 4 pm.

For this RFP, we are looking to award 4 vendors, three in the dining hall and one for the café stall in the Triton Store. An offeror may be awarded up to two stalls based on the quality of submissions, space availability, and the best interest of the University. Reminder, proposals to be considered must receive at least 70 points.

The conference was turned over to Rachel, Zenon, and Bernard to discuss the details of the RFP and the layout for the Student Success Center. Bernard showed the back right side (looking from Fieldhouse side) where the deliveries for all vendors will be at. We then proceeded inside, and the vendors were shown the 3 stalls that will be utilized by the vendors. It was explained that the vendors are required to bring in all equipment necessary for their operations, to include installing sinks, grease traps, exhaust system, and install electrical/water meters. There is a backside of the stall where preparation of foods. Trash has to be thrown out at the end of the day, in the dumpster near the Maintenance building. It was also noted that any changes to layout or demolition to the building would need consulting and approval from Bernard and Zenon beforehand to help assist.

The last stall was shown where the Triton Store will be occupied. This stall is smaller than the three in the dining hall and will be sharing a storage room with Triton Store at the opposite end of the room.

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REQUEST FOR PROPOSALS (RFP) REGISTER

ADMINISTRATION & FINANCE  
Consolidated Procurement Office

"UOG RFP P25-09: FOOD & BEVERAGE VENDORS FOR DR. LUCIO TAN STUDENT SUCCESS CENTER DINING HALL"

PRE-BID CONFERENCE & SITE VISIT SIGN IN SHEET

DATE PUBLISHED: Thursday, September 4, 2025

AMENDMENT# / DATE ISSUED: Amendment 1: 9/10/2025

UOG PROCUREMENT REPRESENTATIVES

Damian Guerrero  
Procurement Manager

Yosko Alarsonso  
Buyer I

BID SUBMISSION

DEADLINE: Friday, 9/26/2025

TIME: 2:00 PM

PHONE NUMBER/  
FAX NUMBER

| PAID # | COMPANY NAME        | FULL NAME    | SIGNATURE | DATE  | TIME | PHONE NUMBER/<br>FAX NUMBER |
|--------|---------------------|--------------|-----------|-------|------|-----------------------------|
| 1      | The Grassroots Cafe | DAVID LOPEZ  |           | 09/12 | 9:50 |                             |
| 2      | Sunbeader           | Richard Luis |           | 9/12  | 9:51 |                             |
| 3      | Archway             | Mika Capwell |           | 9/12  | 9:55 |                             |
| 4      |                     |              |           |       |      |                             |
| 5      |                     |              |           |       |      |                             |
| 6      |                     |              |           |       |      |                             |
| 7      |                     |              |           |       |      |                             |
| 8      |                     |              |           |       |      |                             |
| 9      |                     |              |           |       |      |                             |
| 10     |                     |              |           |       |      |                             |
| 11     |                     |              |           |       |      |                             |
| 12     |                     |              |           |       |      |                             |
| 13     |                     |              |           |       |      |                             |
| 14     |                     |              |           |       |      |                             |
| 15     |                     |              |           |       |      |                             |
| 16     |                     |              |           |       |      |                             |
| 17     |                     |              |           |       |      |                             |
| 18     |                     |              |           |       |      |                             |
| 19     |                     |              |           |       |      |                             |
| 20     |                     |              |           |       |      |                             |
| 21     |                     |              |           |       |      |                             |















