

AMENDMENT 2

Request for Proposal (RFP) UOG RFP No. P26-04

Date Issued: January 06, 2026

“PAYMENT & CASHIERING SOLUTIONS”

This is to notify all prospective offerors of the following amendment set forth below:

1.1 Question and Answer Sheet 3 set forth as attached.

1.2 Question and Answer Sheet 4 set forth as attached.

All other terms and conditions remain the same.



Damian Guerrero
Procurement Manager

Please acknowledge receipt and return by email to uog.bids@triton.uog.edu:

Name of company: _____

Print Name/Signature/Date

QUESTION & ANSWER SHEET NO.3

January 06, 2026

In response to the written "Questions" and/or 'Request for Clarifications' UOG received as of December 18, 2025 @ 8:27 am from vendor: TouchNet Information Systems, Inc

Question 1: In your RFP you request:

The Vendor must possess and provide the most recent copy of the Department of Education Attestation Examination of the Title IV Student Financial Assistance Programs.

In order to provide that information, which we have, we require a Non-Disclosure Agreement. Can you provide the details of the person, title and address that will sign in the NDA

Answer: **UOG: The University of Guam will not execute non-disclosure agreements as a condition for the submission or evaluation of proposals. Offerors must include all information necessary for evaluation within their proposal and may designate proprietary or confidential information**

Please refer to VII. GENERAL TERMS AND CONDITIONS, item 25: Confidential or Proprietary Information.

QUESTION & ANSWER SHEET NO.4

January 06, 2026

In response to the written "Questions" and/or 'Request for Clarifications' UOG received as of December 23, 2025 @ 10:17 am from vendor: TouchNet Information Systems, Inc

Question 1: We would like to create a proposal specific to the University of Guam and its brand. We therefore would like to ask for your permission to use your branding, logo, website, colours and imagery for the sole purposes of this proposal.

Answer: **UOG: Branding Guidelines**
<https://www.uog.edu/marcom/branding-tool-kit/>

Big G Logo Usage
<https://www.uog.edu/marcom/branding-tool-kit/big-g>

Question 2: Do you want our responses in any specified format?

Answer: **UOG: Responses must be submitted in accordance with the requirements outlined in the RFP.**

Question 3: Can you provide what your annual transaction volume is for payments?

Answer: **UOG: Transaction Volume for January 01, 2024 - December 31, 2024: 18,070**

Question 4: How many students were enrolled in payment plans during the Winter 2025, Spring 2025, Winter 2024, Spring 2024, and Fall 2023 terms?

Answer: **UOG: Students enrolled with Payment Plans by Semester/# of Payment Plans 23SP/382; 23FA/434; 24SP/366; 24FA/403; 25SP/361; 25FA/400.**

Question 5: Does UOG apply an enrolment/setup fee for payment plans and, if so, what is the amount of that fee?

Answer: **UOG: Yes, a fee is assessed of \$ 25.00**

Question 6: Can you clarify the accounting and security systems: Integration with the University's Ellucian Colleague ERP, accounting, and security systems.

Answer: **UOG: Accounting system is Ellucian Colleague. UOG requires the solution to be compatible with its current system - Linux-Unidata Colleague system. Additionally, UOG is currently in the process to move to Ellucian Colleague SaaS. The proposed solution should be compatible with both systems.**

For security, UOG also uses PortalGuard as its single-sign-on (SSO) solution which has several standard authentication methods. The proposed solution should have Cybersecurity in mind and be able to integrate and/or provide security mechanisms such as MFA and SSO.

Question 7: Can you clarify this question as we do not offer DDA accounts: The University requires a Demand Deposit Account (DDA) rather than a stored-value product. All DDAs must be FDIC-insured and fully integrated with Ellucian Colleague for student account management.

Answer: **UOG:** At this time, the Scope of Work item for a Demand Deposit Account (DDA) is not required to process credit card transactions; however, it may be needed at a later date. Offerors will not be penalized for not including a DDA at this stage but must be able to implement a plan to establish one in the future, if required.