

AMENDMENT 1

**Request for Proposal (RFP)
UOG RFP No. P26-06**

Date Issued: April 27, 2026

“LEARNING MANAGEMENT SYSTEM FOR UOG”

This is to notify all prospective offerors of the following amendment set forth below:

1. DEADLINE FOR WRITTEN QUESTIONS/CLARIFICATIONS should read as follows:

“The Last day for UOG to accept WRITTEN QUESTIONS and/or CLARIFICATIONS is nine (9) business days BEFORE the proposal submission deadline Monday, May 04, 2026.”

2. DEADLINE FOR SUBMISSION of RFP Packages should read as follows:

“Deadline For Submission of RFP Packages is on Friday, May 15, 2026, ON or BEFORE 4:00 P.M. Chamoru Standard Time, via link provided for electronic submission to Bid Share folder provided by UOG Procurement Office. One (1) hard copy of Technical & Priced Proposal is dropped off/mailed to the Procurement Office before submission deadline.”

3. Vendor Demonstration moved to: May 18, 2026 – May 29, 2026

4. Question and Answer Sheet 1 set forth as attached.

5. Question and Answer Sheet 2 set forth as attached.

All other terms and conditions remain the same.



Damian Guerrero
Procurement Manager

Please acknowledge receipt and return by email to uog.bids@triton.uog.edu:

Name of company: _____

Print Name/Signature/Date

QUESTION & ANSWER SHEET NO.1

In response to the written “Questions” and/or ‘Request for Clarifications’ UOG received as of April 24, 2026 @ 9:26 am from vendor: BlackBoard

1. When we will have access to the SHARE folder? Additionally, should the 1 original copy be a hard copy that is delivered via fax or mail? Or is there another way we should plan to deliver the other copy?

Answer:

Share folder will be available one (1) week before the bid submission deadline.

Original Hard-copy proposals must be either hand-delivered or mailed to the UOG Procurement Office.

When mailing your original hard copy, please email a copy of the official postmarked receipt—showing it was mailed on or before the deadline 4:00 p.m., Friday, May 15, 2026, (Guam time), to uog.bids@triton.uog.edu. your submission will be considered compliant.

2. For the price proposal - you are asking for a password protected pricing document to be sent in one email (to uog.bids@triton.uog.edu?) and then the password to be sent in another, is that correct? Is there any specific formatting you would like to see for pricing? Does that document also need to be submitted as a hard copy via a fax or mail?

Answer:

You would submit a password protected pricing document in the Share Folder (when available) with the file name “Price Proposal UOG-RFP-P26-06”.

UOG will notify the best qualified offeror to send an email containing the password to uog.bids@triton.uog.edu. Do not send the password unless UOG requests for it.

The format of the price proposal is at the Offeror’s discretion; however, it must be clear, well organized, and easy to review. All pricing relevant to the Scope of Work shall be fully detailed and clearly identified.

QUESTION & ANSWER SHEET NO.2

In response to the written “Questions” and/or ‘Request for Clarifications’ UOG received as of April 24, 2026 @ 9:39 am from vendor: D2L

1. Given that the RFP requires submission of hard copy materials, we would like to kindly request consideration for a minimum one-week extension to the submission deadline, moving the due date to May 15. This is an important project, and the additional time would enable us to ensure a high-quality, comprehensive, and fully tailored proposal that meets the University’s expectations.

Answer: Please refer to the 1st page of Amendment 1.

Kindly be advised that this extension is final. No further extensions will be granted, as the University must proceed with sufficient time to complete the evaluation, award, implementation, and full build-out of the Learning Management System (LMS) prior to December 31, 2026.

2. Could you please confirm whether the password-protected priced proposal PDF should also be uploaded to the same SHARE folder as the technical proposal, or if it must be submitted via a separate method? Additionally, please confirm the expected submission process for both components to ensure compliance.

Answer: Yes, the password-protected price proposal PDF in the same Share Folder. Share Folder will be available one (1) week before submission deadline.

Original Hard-copy proposals must be either hand-delivered or mailed to the UOG Procurement Office. When mailing your original hard copy, please email a copy of the official postmarked receipt—showing it was mailed on or before the deadline 4:00 p.m., Friday, May 15, 2026, (Guam time), to uog.bids@triton.uog.edu. your submission will be considered compliant.

3. Could you please confirm the anticipated award date, as well as the preferred implementation start date and target go-live timeline?

Answer: *The anticipated award date is projected for early June. Implementation is expected to begin in July, pending award finalization. The institution’s target go-live timeline is January 2027.*

4. Could you please provide guidance on how proponents will be granted access to the shared folder for electronic submission, including the process to request access, expected timelines, and how access credentials will be distributed?

Answer: The Share Folder will be made available one (1) week prior to the submission deadline. Access will be provided via a link; upon clicking the link, Offerors will be prompted to upload their submission documents.

Offerors are responsible for ensuring that all files are clearly labeled and properly organized, including separate identification of the Technical Proposal and Price Proposal.

5. Do you currently have an AI policy?

Answer: *Yes, the institution currently has an Artificial Intelligence policy in place. However, this policy is classified as an operational policy rather than an academic policy. The policy can be provided upon request.*

6. Are you currently using any AI platforms within your learning experience?

Answer: *The institution is not currently using any artificial intelligence platforms for learning experiences. Proposals may include artificial intelligence components; however, AI software components should not be the main part of the proposal.*

7. Would you like proposals to include/exclude LMS components that leverage AI to support instructor efficiency and student success?

Answer: *Proposals may include LMS components that leverage artificial intelligence, provided such capabilities support instructional design, instructor efficiency, instructional support, or student success.*

The institution is interested in AI features that function as supportive tools for faculty and instructional designers rather than as standalone or dominant elements. AI should not be the primary focus of the proposal or vendor demonstrations, and the institution does not seek an AI-centered presentation.

8. How is Ellucian Colleague currently integrated with Moodle today, and are you already licensed for or using Ellucian ILP?

Answer: *The institution currently has no integration with Ellucian Colleague and does not believe it is licensed for Ellucian Intelligent Learning Platform (ILP). Integration efforts will be evaluated and pursued once a new Learning Management System is selected.*

9. Do you currently use any third-party providers to build content?

Answer: *The institution does not currently utilize third-party providers for the development of instructional or learning content.*

10. Can you provide the rubric and/or scoring criteria that will be used to evaluate sections 1. a., b., and c. of “VI. EVALUATION AND SELECTION” to ensure we are best aligned to your expectations?

Answer: *Refer to Attachment H. This attachment provides detailed information on how the proposals will be reviewed, scored, and ranked. Offerors are strongly encouraged to review this section carefully to ensure full alignment with the University’s requirements and evaluation factors.*

11. Is your team open to on-campus vendor demonstrations (week of May 18th-22nd)?

Answer: *Yes, the institution is open to on-campus vendor demonstrations.*

12. Our academic pricing model generally relies on the most recently reported FTE (Full-Time Equivalency) total as reported through the IPEDS database.

- a. The most recent reported FTE number as of (2023-2024) for UOG is 2,399. Can you confirm if you have a more recent and accurate FTE total?

Answer: *Based on our review, 2,399 FTE (2023–2024), as reported through the IPEDS database, remains the most recent officially reported FTE total available. While more recent internal, term-based enrollment reports exist, these figures are not IPEDS-reported and are not intended to replace the official IPEDS FTE. As such, 2,399 FTE should be used as the appropriate reference point in response to this question.*

- b. As continuing education, professional development, and language training are generally not captured in FTE calculations, can you please provide the total number of unique users (students) across these three offerings in the course of a year? Totals from previous years as well as future projections would be helpful.

Answer: *Continuing education, professional development, and non-credit language training participants are not captured within FTE calculations and are not centrally or consistently tracked through the LMS. Based on available institutional knowledge, we estimate that the combined number of unique users across these three offerings does not exceed approximately 100 individuals in a given year, beyond the reported FTE population. Exact historical totals and future projections are not available due to the decentralized nature of these offerings.*

13. The RFP states that your student population is largely multilingual.

- a. Is English the primary language used to support Teaching and Learning in the LMS?

Answer: *Yes. English is the primary language used to support teaching and learning within the LMS and across the institution.*

- b. Can you please confirm what other languages are most common amongst your student population? Are these languages required to be supported within the learning environment?

Answer: *While English is the primary instructional language, the University of Guam serves a linguistically diverse student population. Commonly spoken languages among students include:*

- Chamorro
- Tagalog
- Korean
- Japanese
- Other Pacific Islander languages, including those spoken in the Federated States of Micronesia and Palau

At this time, these languages are not required to be fully supported within the LMS environment, as instruction and academic support are delivered primarily in English.