



# RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

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## ANNOUNCEMENT

December 22, 2022

**THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):**

**Position Title**

**Extension Associate I (Research Computing Facilitator – EPSCoR) (JOB # RC-23-15)**

**Application Deadline: Position Open Until Filled.**

**Application Process:**

1. Applicants must complete the RCUOG online job application at <https://www.uog.edu/rcuog/employment-application> or
2. Email RCUOG application, cover letter, resume and transcripts to [rcuoghr@triton.uog.edu](mailto:rcuoghr@triton.uog.edu). The RCUOG application can be downloaded from <https://www.uog.edu/rcuog/employment-application> and can be submitted digitally along with supporting documents.

**Salary**

Grade J, Step 1, \$14.94 - Step 6, \$17.99 per hour  
Temporary, Full-Time, 40 hours per week.

**Benefits:**

Full-Time: Social Security, Medical and Dental Insurance, 4 hours annual leave and 4 hours sick leave per pay period, holiday pay, up to 3% 303(b) match based on employee contribution of 3%

**Location:**

ORSP, EPSCoR, University of Guam, Mangilao, Guam

**Minimum Qualifications:**

- Bachelor's degree in Science, Technology, Engineering, Mathematics (STEM), or related field from a U.S. regionally accredited institution or foreign equivalent;
- One (1) year experience in providing support to computer end-users;

- Training and knowledge in research computing facilitation and high throughput computing;

**Minimum Knowledge, Skills, and Abilities:**

- Excellent time management skills;
- Attention to detail;
- Strong problem-solving skills;
- Ability to prioritize work;
- Ability to provide support to a diverse base of computer users;

**Character of Duties:**

Through investments by the National Science Foundations Established (NSF) Program to Stimulate Competitive Research (EPSCoR), cyberinfrastructure developments have led to upgrades in campus networking infrastructure at the University of Guam (UOG). Building on these infrastructure investments, the Guam Ecosystems Collaboratorium for Corals and Oceans (GECCO) will implement and facilitate access to high throughput computing (HTC) resources for the UOG campus community. The research computing facilitator will support the implementation of local computing resources and provide user training and support.

The research computing facilitator will act as liaison between Office of Information Technology (IT) and UOG's research community, facilitating implementation of resources to support research that relies on high throughput computing (eg, bioinformatics or mathematical modeling). The research computing facilitator will assist in building and administering a local HTC cluster. User onboarding, training and ongoing support will be part of the facilitator's duties. Training workshops and development of standard operating procedures, including user manuals will be part of the facilitator's responsibilities. The research computing facilitator will benefit from professional development opportunities funded by Guam NSF EPSCoR. The facilitator is further be expected to apply for and attend relevant training opportunities for high performance research computing in coordination with the leadership team of Guam NSF EPSCoR.

The Extension Associate I (Research Computing Facilitator) will also perform the following duties:

- Implement and administer a local HTC cluster;
- Provide training and support to researchers in the use of HTC resources;
- Develop user documentation for relevant computing resources;
- Implement and oversee systems for data security and redundancy (eg, off-site data backups);
- Other duties as assigned;

**Police and Court Clearance:**

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances

**Work Eligibility:**

- Submission of completed job applications authorizes the Research Corporation of the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records).
- All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.
- Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.
- Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.
- Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The Research Corporation of the University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the Research Corporation of the University of Guam, you will be required to present valid documents to comply with this law.

The Research Corporation of the University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ ADA Coordinator, located at the EEO/ ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).