



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

The Research Corporation of the University of Guam does not discriminate on the basis of sex, race, color, religion, national or ethnic origin, disability unrelated to job requirements, age (except as permitted by law), citizenship status, marital status, or political affiliation. Furthermore, the Research Corporation of the University of Guam does not discriminate on the basis of sex in the admission to or employment in its educational programs or activities.

ANNOUNCEMENT

June 04, 2026

THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED PART-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Position Title

**Research Assistant I
(ORSP/CRI – Sea Turtle)**

(JOB # RC-26-41)

Application Deadline: 11:59 p.m. on June 11, 2026 (Chamorro Standard Time/UTC+10)

Application Process:

1. Applicants must complete the RCUOG online job application at UOG's online employment portal at <https://uog.peopleadmin.com/>
or
2. Submit hardcopy documents to the RCUOG office located in House #24, Dean Circle, UOG Campus to apply.

For further questions, please email rcuoghr@triton.uog.edu

Salary

Grade E, Step 1, \$12.37 to Step 10, \$16.99 per hour
Temporary, Part-Time, up to 39 hours per week

Benefits:

Part-Time: Social Security

Minimum Qualifications:

- High school diploma or equivalent;
- One (1) year of work experience **OR** 30 college credits **OR** a combination of college credits, work experience, and/or training;

Preferred Qualifications:

- Bachelor's degree in relevant field from a U.S. regionally accredited institution or foreign equivalent;
- College coursework in Biology, Environmental Science, or related field or any relevant equivalent combination of experience and training which provides the minimum knowledge, abilities, and skills;

Minimum Knowledge, Abilities, and Skills:

- Knowledge of and ability to execute the scientific method;
- High-performing team player;
- Excellent written and verbal communication skills;
- Ability to design and implement research projects;
- Ability to communicate research findings and conceptual ideas to a diverse set of groups and stakeholders;
- Ability to form and maintain formal and informal relationships across academia, government, non-profits, and the business sector;
- Working knowledge of office equipment, such as printer, scanner, and copier machines;
- Proficiency in MS Office (MS Word, MS Excel, and MS PowerPoint);
- Strong knowledge and experience developing or implementing project activities;
- Excellent organizational skills and the ability to manage conflicting priorities;
- Excellent time management skills and the ability to prioritize work;
- Strong research, writing, attention to detail, and problem-solving skills;
- Ability to work independently and take initiative in pursuing activities that further project goals;
- Ability to meet tight deadlines;
- An attention to detail and conscientious work ethic;

Character of Duties:

- Conducting beach surveys several days a week which involves walking in the sand for three (3) – four (4) hours a day;
- Assist in the preparation of field activities, logistics and field equipment;
- Manage the project files, including field notes, database and quality control;
- Assist in the preparation of the monthly and final reports;
- Assist in the education and outreach activities as required;
- Maintain equipment inventory and vehicle;
- Assist with management of volunteers;
- Other duties as assigned;

UOG Station, Mangilao, Guam 96923

Tel: (671) 735-0336/0249/50/51 Email: rcuoghr@triton.uog.edu

The Research Corporation of the University of Guam is an equal opportunity employer and provider.

Police and Court Clearance:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

Work Eligibility:

- Submission of completed job applications authorizes the Research Corporation of the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records).
- All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.
- Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.
- Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.
- Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The Research Corporation of the University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the Research Corporation of the University of Guam, you will be required to present valid documents to comply with this law.
- Upon selection of hire, you will be required to provide additional documents (if necessary) as condition of employment.

The Research Corporation of the University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ ADA Coordinator, located at the EEO/ ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).

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