RESEARCH CORPORATION
OF THE UNIVERSITY OF GUAM

REGULAR MEETING MINUTES
August 10, 2026

1.0 CALL TO ORDER

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by Chairperson Anita Borja Enriquez on August 10, 2026, at 2:05 p.m. via registered Zoom conference. Notice of the meeting having been duly and regularly provided by the Board.

Quorum:
Anita Borja Enriquez, Chairperson
Sharleen Santos-Bamba, Vice Chairperson
Artemio Hernandez, Treasurer
Wei Zhao, Member, Secretary
Janice Malilay, Member
Laurie Raymundo, Member

Also Present:
Michael Conner, Interim Executive Director
Pamela Peralta, CRI Vice Provost
Danica Batac, Accounting Analyst II
Sable Sablan, Human Resources Specialist II
Raeanne Concepcion, Human Resources Specialist III
Jayvee Cacal, Accounting Analyst III
Jennifer Tanghal, Human Resources Specialist I
Jammie Pamintuan, Accounting Analyst I
Precious Nagallo, Accounting Analyst I
Ethane Cruz, Accounting Analyst I
Anthony Agustin, Accounting Analyst I
Engelica Ventura, Accounting Analyst II
Tori Camacho, Extension Associate I

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of January 15, 2026

Chairperson Enriquez requested Board members to review the minutes. Motion to approve by J. Malilay and seconded by A. Hernandez. The motion carried.

3.0 CHAIRPERSON'S REMARKS

Chairperson Enriquez welcomed the Board and shared updates on the start of the academic year, enrollment activities, and the upcoming ribbon-cutting ceremony for the Margaret Perez Hattori-Uchima School of Health Nursing Hub. Chairperson Enriquez welcomed Dr. Ricky Hernandez as Vice President for Administration and Finance, acknowledged Attorney Leslie Travis as the University's new General Counsel, and recognized Dr. Pamela Peralta's continuing leadership of the Center for Research and Innovation (CRI).

Chairperson Enriquez discussed the changing federal grants and contracts environment and thanked Interim Executive Director Michael Conner, Dr. Peralta, the RCUOG staff, and Board members for their work and support. Chairperson Enriquez also noted the important role RCUOG played in advancing the Nursing Hub, WERI building and other UOG facilities projects.

4.0 NEW BUSINESS

4.1 Interim Executive Director's Report

M. Conner presented key performance indicators and operational updates. Total awards managed decreased from approximately $114 million to $108.8 million, while annual awards managed increased from approximately $37 million to $41 million. Non-government grants increased by 22.67 percent, the number of grants supported increased to 188, and RCUOG employed 228 personnel. M. Conner also reported that approximately 10 student travel awards had been made.

M. Conner reported that grant expenditures were down approximately 3.9 percent, largely due to the federal shutdown at the beginning of the fiscal year. Operations revenue increased 15.12 percent, operations expenditures decreased, and net operations revenue as of July 31, 2026 was approximately $293,000. He also discussed the re-award of the Climate Smart grant, the NSF E-RISE and E-CORE award, and increases to RCUOG's negotiated indirect cost rates.

M. Conner provided audit and federal-landscape updates. The Office of Public Accountability purchase-card audit remained in progress and have met with RCUOG and the officers of the RCUOG board on April 1, 2026 to discuss preliminary audit items and changes needed; the FY2025 financial audit was

completed with no RCUOG findings; and no additional grants had been cancelled since the prior update. He discussed the potential October 1 federal shutdown, proposed changes to 2 CFR Part 200, space limitations, process-improvement technology, and continued coordination with CRI to pursue non-federal opportunities and partnerships.

M. Conner congratulated Jayvee Cacal on completing the examinations required for the Certified Government Financial Manager credential. In discussion, the Board recognized RCUOG's space needs and agreed to continue conversations on an appropriate space solution for RCUOG and CRI.

4.2 Resolution No. 26-06 Relative to Amending the RCUOG Purchase Card Policy and Cardholder Agreement

Motion for action: first by S. Bamba and seconded by A. Hernandez.

M. Conner presented the proposed amendments, which align the purchase-card policy and cardholder agreement with current centralized procurement practices, related travel and procurement requirements, and audit recommendations. The amendments clarify that a purchase card is a payment method, not an alternative procurement method; address advance planning, monthly reconciliations, responsibilities of cardholders and supporting personnel, and prohibited purchase splitting. S. Santos-Bamba asked if the changes made accomplish the suggested changes by OPA and/or other audits to which M. Conner said yes. A. Hernandez commended the changes made by M. Conner and RCUOG team.

Chairperson Enriquez called for a vote. The motion carried.

4.3 Resolution No. 26-07 Relative to Amending the RCUOG Procurement Guidelines and Procedures

Motion for action: first by S. Santos-Bamba and seconded by A. Hernandez.

M. Conner presented the proposed amendments, which apply the guidelines to all RCUOG purchases and clarify allowability, approvals, requisition requirements, purchase-card use, competitive quotes, sole-source documentation, purchase-order adjustments, blanket purchase orders, and

direct payments. Dr. Hernandez recommended technical edits to use consistent policy terminology and to number sections for future citation, similarly to UOG's policies.

Chairperson Enriquez called for a vote. The motion carried, subject to the noted technical edits.

4.4 Resolution No. 26-08 Relative to Amending the RCUOG Travel Policy

Motion for action: first by S. Santos-Bamba and seconded by A. Hernandez.

M. Conner presented the proposed amendments, including provisions addressing meals provided by an event or host, optional lodging per diem for eligible travel, lowest reasonable economy airfare, reasonable connection times, three written airfare quotes for airfare exceeding $4,000, personal or side trips, allowable upgraded seating, rental-vehicle insurance, additional travel days for flights exceeding eight hours, sponsor approvals when required, and travel-authorization adjustments. The Board discussed technical edits for consistent wording and section numbering.

Chairperson Enriquez called for a vote. The motion carried, subject to the noted technical edits.

5.0 ADJOURNMENT

J. Malilay makes motion to adjourn. Seconded by S. Santos-Bamba. Motion to adjourn carries. Chairperson Borja Enriquez adjourned the meeting at 3:13 p.m.

Anita Borja Enriquez (Oct 27, 2026 17:52:56 GMT+10)

Dr. Anita Borja Enriquez, Chairperson

ATTESTED:

Xiao Wei

Xiao Wei (Oct 29, 2026 12:54:42 GMT+10)

Dr. Wei Xiao, Secretary

Meeting Minutes - 08.10.26

Final Audit Report 2026-10-29

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