



# RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

## REGULAR MEETING MINUTES

June 26, 2020

### 1.0 CALL TO ORDER

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by Chairperson Thomas Krise on June 26, 2020 at 2:34 p.m. via Zoom conference:

<https://zoom.us/meeting/register/tJloc-uvrDwgHteb2TwXPpOoXsTtp9aWCzc8>.

Notice of the meeting having been duly and regularly provided by the Board.

#### **Quorum:**

Thomas Krise, Chairperson  
Anita Borja-Enriquez, Vice Chairperson  
Randall Wiegand, Treasurer  
Cheryl Sanguenza, Secretary  
John Jenson, Member  
Artemio Hernandez, Member  
Lesley-Anne Leon Guerrero, Member  
Ray Topasna, Member  
Mari Flor Herrero, Member

#### **Also Present:**

Cathleen Moore-Linn, Executive Director  
Gloria Travis, Chief Business Officer  
Danica Batac, RCUOG  
Sable Sablan, RCUOG  
Rachael Leon Guerrero, Director ORSP  
Anthony R. Camacho, UOG Legal Counsel

### 2.0 MEETING MINUTES

#### **2.1 Regular Meeting Minutes of March 12, 2020**

Motion to approve by C. Sanguenza and Seconded by R. Topasna. The motion carried.

### 3.0 CHAIRMAN'S REMARKS

Dr. Krise remarked on the ability of UOG and RCUOG to carry on through the pandemic and noted that UOG's grant activity far exceeds other institutions of the same size. He noted the major accomplishment by the EPSCoR team of securing the maximum \$20M EPSCoR grant. Was pleased to note that the majority of employees



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were kept employed during the shutdown. Chairperson Krise noted that the search committee for the executive director position is underway with an application deadline of July 31, 2020.

## 4.0 NEW BUSINESS

### 4.1 Executive Director's Report to the Board

C. Moore-Linn reported that RCUOG is supporting 115 different grants and has 163 employees of which 71 are full-time, 47 are part-time, and 45 are student hires. As of June, grant expenditures were tracking higher compared to same timeframe of the prior year by approximately \$500K.

Expenditures:

June 2019	\$6,160,425
June 2020	\$6,659,694

RCUOG will need to exceed \$9M in expenditures to surpass FY2019's total. Information on 42 employees was inputted into DOL's Hire Guam system so these employees could apply for pandemic unemployment assistance. These are RCUOG employees who experienced a reduction in hours or who were about to be hired and the hire was never completed, or whose personnel actions ended.

On May 27, EDA notified UOG that they are consolidating the WERI project, which was selected for merit and further review, with the Nursing Extension Building, which was submitted April 17 and also selected for merit and further review, for a total consolidated project cost of \$10,279,549, which includes \$8,550,039 of EDA grant funding. UOG's total match for both projects is \$1,729,510. If awarded, US EDA will fund 83.17% of the cost of construction for these projects.

The quitclaim deed for the 1.5 acres of CLTC property has been signed by the Governor and will be transmitted to the Department of Land Management to be recorded. Copies will be provided to CLTC and they will transmit a copy to UOG. As I reported in March, thanks to Dr. Bob Barber and Mark Acosta, phase one of training to CLTC land agents was completed and they are awaiting CLTC's agreement to begin phase two.

RCUOG core staff moved into a remodeled House #24 which gives staff more space and allows us to function while adhering to distancing protocols.



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## **4.2 Resolution No. 20-01 Relative to Approving the RCUOG Policy for Conducting Board of Director Meetings via Video Teleconferencing**

C. Moore-Linn briefed the board on the policy. Discussion ensued regarding executive session. R. Hernandez stated that executive session via video teleconferencing is not allowed according to public law. Motion to Approve by J. Jenson and seconded by C. Sangueza. The motion carried.

## **4.3 Resolution No. 20-02 Relative to Approving a FY 2020 to FY 2021 One-Time Rollover of up to 160 Hours Each of Accrued Annual Leave and Sick Leave Due to COVID-19.**

C. Moore-Linn briefed the board regarding current RCUOG policy which allows a maximum of 80 hours of accrued sick and annual leave to roll over to the subsequent fiscal year. The resolution allows RCUOG to prepare for a potential second wave of COVID-19. Motion to Approve by J. Jenson and seconded by C. Sangueza. The motion carried.

## **4.4 Resolution 20-03 Relative to Amending the Chief Business Officer Position Description.**

C. Moore-Linn briefed the board on the changes made to the position description which included moving work experience in high education from minimum qualifications to preferred qualifications and an increase in the number of years as a supervisor, manager, or project leader from three (3) to five (5).

## **5.0 ADJOURNMENT**

Chairperson Krise adjourned the meeting at 3:04 p.m.

*Thomas W. Krise*

Thomas W. Krise (Sep 28, 2020 15:55 GMT+10)

Dr. Thomas Krise, Chairperson

### **ATTESTED:**

*Cheryl R. Sangueza*

Cheryl R. Sangueza (Sep 28, 2020 16:42 GMT+10)

Dr. Cheryl Sangueza, Secretary