



**RESEARCH CORPORATION**  
of the **UNIVERSITY OF GUAM**

**BOARD OF DIRECTORS**  
**REGULAR MEETING**

Friday, May 1, 2015, 2:30 p.m., Graduate Studies Classroom  
Jesus and Eugenia Leon Guerrero Building, UOG Campus, Mangilao, Guam

**1.0 CALL TO ORDER**

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by Chairperson Robert Underwood on May 1, 2015 at 2:36 p.m. Notice of the meeting having been duly and regularly provided by the Board.

**Quorum:**

Robert A. Underwood, Chairperson  
Anita B. Enriquez, Vice Chairperson  
Randy Wiegand, Treasurer  
Kate A. Moots, Secretary  
Joseph F. Ada, Member  
Terry Donaldson, Member  
William Leon Guerrero, Member  
Ricky Hernandez, Member

**Also Present:**

Cathleen Moore-Linn, Interim Executive Director  
Gloria Travis, Interim Chief Business Officer  
Kristina C. Sayama, Program Coordinator IV  
Victorina Renacia, UOG Legal Counsel  
John Peterson, UOG Assistant Vice President

**2.0 MEETING MINUTES**

**2.1 Regular Meeting Minutes of February 13, 2015.** Motion to adopt by A. Borja-Enriquez, and duly seconded by W. Leon Guerrero. Motion carried.

**3.0 CHAIRPERSON'S REMARKS**

Chairperson Underwood noted RCUOG is making progress.

**4.0 NEW BUSINESS**

**4.1 Implementation Update**

C. Moore-Linn informed the Board that RUCOG is currently managing 21 grants compared to 13 grants and in February 2015. C. Moore-Linn distributed the list of grants, principal investigators, dates of award, purpose, and funding amount to BOD members. To date, RCUOG has hired 38 employees funded by the various



grants. C. Moore-Linn reported positive workflow and working relationships between RCUOG and UOG HRO. Reallocation of indirects meeting scheduled for May 12. Currently sampling time and effort reporting.

**4.2 Resolution No. 15-04, Relative to Approving the FY2016 Operations Budget**

C. Moore-Linn briefed the Board on the FY2016 operations budget. She noted the budget has been approved by the UOG Board of Regents. Motion to adopt made by K. Moots and duly seconded by W. Leon Guerrero. The motion carried.

**4.3 Resolution No. 15-05, Relative to Authorizing Opening or Closing of Bank Accounts or Credit Facilities at Financial Institutions**

C. Moore-Linn briefed the Board on the resolution. Motion to adopt made by T. Donaldson, and duly seconded by J.F. Ada. The motion carried.

**4.4 Resolution No. 15-06, Relative to Approving the Purchase Card Policy and Card Holder Agreement**

C. Moore-Linn briefed the Board on the policy. Recommendation to include a timeframe of seven calendar days under item number 10. Non-compliance iv, in reference to the phrase "timely manner". Recommendation to correct a typo under 8. Reward Points. Motion to adopt with above corrections made by J.F. Ada, and duly seconded by A. Borja-Enriquez. The motion carried.

**5.0 ANNOUNCEMENTS**

None.

**6.0 ADJOURNMENT**

Chairman Underwood adjourned the meeting at 3:04 p.m.

Dr. Robert A. Underwood, Chairperson

**ATTESTED:**

Dr. Kate A. Moots, Secretary