



**RESEARCH CORPORATION**  
of the **UNIVERSITY OF GUAM**

**RESOLUTION NO. 16-05**

**RELATIVE TO APPROVING THE ACCRUED AIRLINE MILEAGE POLICY**

**WHEREAS**, the Research Corporation of the University of Guam (RCUOG) was established by Public Law 32-114 as a public corporation; and

**WHEREAS**, the purpose of the RCUOG includes the promotion of assigned educational, scientific and literary pursuits of the University of Guam's grants and contracts through aiding in the development of study, training, and research and to furnish the means and methods to do so; and

**WHEREAS**, RCUOG regularly accrues airline miles through credit card purchases; and

**WHEREAS**, Public Law 32-019 states that 100% of the University of Guam's accrued mileage shall be used to support student travel to participate in off-island academic, sports or cultural activities; and

**WHEREAS**, the RCUOG Accrued Airline Mileage Policy provides a process by which University of Guam students may apply for travel awards to attend conferences relevant to their academic experiences, to participate in research projects, or to participate in a UOG related sports or cultural activity, or study abroad program.

**NOW, THEREFORE, BE IT RESOLVED**, The Board of Directors approves the attached Accrued Airline Mileage Policy.

Adopted this 2<sup>nd</sup> day of December, 2016.

  
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Dr. Robert A. Underwood, Chairperson

**ATTESTED:**



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Dr. Kate Moots, Secretary





## **ACCRUED AIRLINE MILEAGE POLICY**

### **Purpose**

The Research Corporation of the University of Guam regularly accrues miles through credit card purchases. This policy guides the use of these miles in alignment with public law and to support the educational endeavors of the University of Guam and its students.

### **Public Law 32-019**

Public Law 32-019 allows for 100% of accrued mileage to support off-island student travel involving academic, sports and cultural activities.

### **Travel Awards**

RCUOG will award travel miles to students for the following purposes:

1. Travel to a conference where a student's paper is being presented
2. Travel to a conference that is relevant to a student's academic experience
3. Travel to participate in a research experience project
4. Travel as part of a study abroad program
5. Travel as part of a UOG related sports or cultural program

### **Process**

1. When RCUOG accrues a minimum of 150,000 miles, a travel application will be posted on the RCUOG website and other communication platforms.
2. Students must submit a travel application by the stated deadline which describes the purpose and dates of travel.
3. The student must submit a letter of support from a faculty member describing how the student's proposed travel meets one of the criteria listed above.
4. Applications will be reviewed by an ad hoc committee and recipients will be notified by RCUOG.
5. The awardee must select their travel route on the carrier website and work with RCUOG to secure the ticket.

