

**GUAM CANCER TRUST FUND COUNCIL MEETING  
MINUTES OF October 8, 2020  
Zoom Meeting**

**ATTENDANCE:**

Rachael T. Leon Guerrero, Chairperson, GCTF	Ed, Louise Muna's Office
Cathy Castro, GCTF Member	Rose Grino
Ken Leon Guerrero, GCTF Member	John Coffman, Asmuyao New Community School
Yvette Paulino, GCTF Member	Remylynn Yamanaka, GCTF Project Manager
	Christian Delgado, Grant Budget Specialist

**I. CALL TO ORDER**

- Dr. Rachel Leon Guerrero called meeting to order at 3:05 pm

**II. REPORT FROM THE CHAIR**

- Minutes for the previous meeting will be sent out later; to be approved at the next GCTF meeting.
- Public Hearing on GCTF Rules & Regulations on 9/15/2020
  - a. Written/oral testimonies from 3 entities:
    - i. Guam Cancer Care
    - ii. Guam Comprehensive Cancer Coalition
    - iii. Public Health
  - b. Written comments from Louise Muna's office
- Financial Report
  - a. UOG Business office have not posted financial reports on UOG website
  - b. Consulting with Randy W. for reconciliation
- New Applications for FY2021
  - a. Catholic Social Services — \$544,791
  - b. Santa Teresita Church — \$27,734 (Education/Outreach)
  - c. American Cancer Society — 170,520
  - d. EM Calvo — \$575,000
  - e. GMHA — \$1,000,000
  - f. UOG Global Learning & Engagement — \$132,089 (Education/Outreach)
- Committee needs to review applications; apps total \$2.5 million
  - a. Allotment for this year set at \$1 million
    - i. Ed from Louise Muna's office stated that GCTF might receive additional \$1.6 million
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**III. REPORT FROM GCTF PROGRAM MANAGER**

- Checklist for 2021 applications prepared to layout documents submitted
- Current recipient invoices
  - a. Monthly basis: ACS, EMC, Ayuda
    - i. Mr. Espaldon requested for no cost extension; will submit a new application if not approved
  - b. Guam Cancer Care have not submitted monthly invoice
    - i. Monthly reports required as per grant; will be contacted to follow-up

**IV. OLD BUSINESS**

- Approval of Revised 'Rules and Regulations'
  - a. Public Hearing on 9/15/2020
  - b. Written testimony received from:
    - Ellie Ongnung from Guam Cancer Care
    - Renata Bordallo from Guam Comprehensive Cancer Coalition and Guam Cancer Registry

- Senator Louise Muna’s Office
- c. Next steps
  - Need to look at written testimony and consider revising Rules & Regulations
  - Submit to Legislature and then go through legislative public hearing
  - Comments and concerns to be addressed at a meeting specifically for Rules and Regulations
    - Consider if comments are valid before making changes to rules and regulations
    - October 29 – dedicated to comments pertaining to rules and regulations

#### **V. NEW BUSINESS**

- Action item — Request by Ayuda Foundation for extension of their FY2020 award due to COVID-related delays
  - a. Request motioned to be approved
    - i. Approval letter to include that the request was approved due to the current conditions as a result of COVID so as not to set a precedent

#### **VI. OPEN DISCUSSION/INFORMATION**

- John Coffman for Asmuyao New Job Community School
  - a. Inquired if organization would qualify for grants
    - i. Focuses on preventing cancer through local foods
    - ii. Recommended to prepare application and request for next year’s submission
      - Emphasized that data to be factually based and supported with scientific evidence
- Ed from Louise Muna’s Office Comments
  - a. Issues with grantees regarding Administrative and Operational Expenses
    - i. New legislation to further define the two expenses for clarification
  - b. Clarifications for the usage for the 25% of funds

#### **VII. ADJOURNMENT**

- Meeting recessed until October 29, 2020 to discuss rules and regulations and comments from public hearing