

TRANSMITTAL FORM FOR GRANTS, CONTRACTS, AND PROJECTS

Proposal Title:				
Proposal Submission Date:		Submittal No.:	Award Date:	
Principal Investigator/Programs Director		Agency/Sponsors		
Department:		Department:		
Tel.:		Tel.:		
Email:		Email:		
Fax:		Fax:		
Federal Amount		Indirect Cost Amount	Matching Amount	
CHECKLIST			Yes	No
Comments	Proposal Abstract or Executive Summary attached			
	Guidelines attached (<i>if applicable</i>)			
	Budget Attached			
<i>Needs IRB Approval</i>	Institutional Review Board Application form attached (for human subjects only)			
<i>Needs IACUC approval</i>	Institutional Animal Care & Use Committee forms attached (for vertebrate animal)			
	Grants.gov submission? (If yes, submission date: _____)			
	Cross-Unit Load Form (<i>if applicable</i>)			
	FTE %			
ASSURANCES, CERTIFICATION, AND APPROVALS				
<ul style="list-style-type: none"> Each signatory (PI/PD and all key/senior personnel) certifies that the application is complete, true, and accurate to the best of his/her knowledge and does not infringe on the property rights of others. If the application is awarded, the PI/PD agrees to accept responsibility for the conduct of the project and to comply with award terms and conditions and University policies and practices. The PI/PD and key personnel will complete PI/PD training module provided by ORSP. Each signatory also acknowledges that any false, fictitious or fraudulent statement or claims may subject him/her to criminal, civil or administrative penalties. The PI/PD, and as applicable, other signatories, is/are responsible for informing ORSP of any material changes to compliance certifications that may occur while the application is pending or if awarded, during the duration of support. Intellectual Property: the PI/PD, all key/senior personnel and all other University personnel on this project have agreed (or will agree if yet to be hired) to assign to the University all intellectual property rights developed in the course of the project. Neither the PI/PD, nor any key/senior personnel or others working on the project (including sub recipients or consultants), are, to the best of their knowledge, debarred, suspended 				
The University President is the final signatory for all grants and contracts				

Title/Role:	Print Name	Signature	Date
Co-Title/Role: (<i>if applicable</i>)	Print Name	Signature	Date
Dean/Director	Print Name	Signature	Date
ORSP	Print Name	Signature	Date
SVP (<i>if applicable</i>)	Print Name	Signature	Date

ORSP 06/05/2018; Revised: 11/24/2020