Enrollment Management and Student Success
Office of Admissions and Records
303 University Drive, Mangilao, GU 96923-9000
Tel: 671-735-2201/02/04/06/10/11/14
Email: admitme@triton.uog.edu

LEGAL NAME CHANGES AND CHOSEN/PREFERRED NAMES REQUEST FORM

****PHOTO ID REQUIRED****

Current Legal Name:	UOG ID No/ SSN:
Date of Birth (mm/dd/yyy)	Currently Enrolled: ☐ Yes ☐ No If No, last semester/year enrolled: _____
Mailing Address:	
Phone Number(s): Home Work Cellphone	
Email Address:	

TYPE OF REQUEST – Select one:

☐ **LEGAL NAME CHANGE**

New Legal Name: Last _____First _____ Middle_____
Effective Date: _____
Provide applicable legal documentation:
☐ If changed by marriage: Official marriage certificate
☐ If changed by court order: Official court order with seal and/or stamp
☐ Other legal documentation: _____

☐ **CHOSEN/ PREFERRRED NAME**

Chosen/Preferred Name: First _____ Middle _____ Last_____
A chosen/preferred name does not change the student's legal name. The legal name will continue to be used where required for official or legally regulated records.

STUDENT CERTIFICATION

I certify that the information provided on this form is accurate. I understand that a legal name change requires appropriate supporting documentation and that a chosen/preferred name does not constitute a legal name change.

Student Signature: _____ Date: _____

FOR ADMISSIONS AND RECORDS USE ONLY

Photo ID Verified: ☐ Yes Verified By: _____ Date: _____
Documentation: ☐ Marriage Certificate ☐ Court Order ☐ Other: _____ ☐ N/A
Verified By: _____ Date: _____
Colleague Updated By: _____ Date: _____