



Enrollment Management and Student Success  
**Office of Admissions and Records**  
 303 University Drive, Mangilao, GU 96923-9000  
 Tel: 671-735-2201/02/04/06/10/11/14  
 Email: admitme@triton.uog.edu

**PETITION FOR COURSE WITHDRAWAL**

**INSTRUCTIONS:** Use this form if you are withdrawing from a course(s) after the Voluntary Withdrawal Period. Fill in all applicable items and obtain your advisor and instructor’s decisions and signatures. If you are withdrawing from ALL your classes, Use the form titled “Notice of Voluntary Course Withdrawal –OR- Complete Withdrawal From ALL Courses”.

Submission of this request may affect \*financial aid eligibility and repayment obligations, \*veteran educational benefits, \*academic standing and satisfactory academic progress, \*athletic eligibility, \*international student status (if applicable) and other services. Students are strongly encouraged to consult with the appropriate offices prior to submitting this request.

[ ] I acknowledge and understand the information above. \_\_\_\_\_ Student Initials

**NOTE:** A form is required for EACH class being petitioned to withdraw. Tuition and fees still apply. The deadline to submit this completed form to the Office of Admissions & Records is the last day of classes, which is the week before Finals Week. If you have not declared a major, the Advisors in the Student Success Center serve as your academic advisor.

<b>STUDENT INFORMATION</b>				
UOG ID No:	Date:	Semester:		
Student Name: _____				
Last	First	MI		
Major/ Degree Program:		Contact No.:	Email Address:	
<b>COURSE INFORMATION</b>				
Course Code	Title	Days	Times	Instructor’s Name
<b>REASON FOR WITHDRAWAL</b> <i>Please check ONE reason which best applies:</i>				
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>[ ] Changed Mind</p> <p>[ ] Financial</p> <p>[ ] Not a Prerequisite Course</p> <p>[ ] Personal Matter</p> <p>[ ] Work Schedule</p> </div> <div style="width: 45%;"> <p>[ ] Difficult Course</p> <p>[ ] Lack of Interest in Course</p> <p>[ ] Lack Prerequisite</p> <p>[ ] Transportation Problem</p> <p>[ ] Other _____</p> </div> </div>				
<b>REQUIRED SIGNATURES</b>				
Student (required): _____				
Print Name and Signature		Date		
Advisor (required): _____				
Print Name and Signature		Date		
Instructor (required): _____				
Print Name and Signature		Date		
Instructor’s Remark:				
_____				
_____				